

# Course Catalog

## Graduate Program In Nutrition and Health Promotion

### 2005-2006

#### **School for Health Studies**

The coeducational School for Health Studies was established in July 1989, underscoring Simmons's commitment to the preparation of students for positions of leadership in health care. The School brings together the College's health-related programs in health care administration, nutrition, physical therapy, and primary health care nursing in addition to the post-baccalaureate Dietetic Internship Program in nutrition. In 2001, the School was realigned to include the undergraduate programs in nursing, physical therapy and nutrition. In 2002, the name was changed to The School for Health Studies to reflect the inclusion of undergraduate and graduate teaching. Further information about these undergraduate programs is available at [www.simmons.edu](http://www.simmons.edu). The School's goal is to prepare individuals for clinical and administrative leadership positions in a rapidly changing health care environment. Its programs are committed to educating students to be sensitive to human needs in terms of access and quality of health care, and to also understand the organizational, institutional, and policy constraints that dominate the health care system. Because it incorporates both clinical and administrative programs in one organization, the School is uniquely positioned to respond to the critical need for well-prepared health care professionals, to enhance the opportunities for interdisciplinary cooperation, and to expand the resources available to faculty, graduate students, and the health care community.

SHS students benefit from the College's location in Boston. The city is one of the world's largest medical centers, with more than seventy hospitals, dozens of health centers, and hundreds of other health care-related organizations. These countless resources, combined with Boston's equally distinguished high technology and research institutions, provide excellent learning experiences and career opportunities for students in health-related programs. At 300 The Fenway, Simmons is located in the heart of the Longwood Medical Area, neighbor to the Harvard medical, dental, and public health schools and in close proximity to noted medical institutions such as Beth Israel Deaconess Medical Center, Brigham and Women's Hospital, and Children's Hospital.

#### **Master's Program in Nutrition and Health Promotion**

The Master of Science in Nutrition and Health Promotion is designed for those who wish to be leaders in nutrition and wellness. The program attracts students with backgrounds in such disciplines as nutrition, biology, health sciences, health education, athletic training, exercise physiology, or physical education, as well as those with bachelor's degrees in other fields wishing to enter the nutrition field. This program builds upon the decades-long expertise of the Simmons undergraduate program in nutrition and the interdisciplinary resources available in the School for Health Studies (SHS) programs in health care administration, physical therapy, and primary health care nursing. Students are also able to take relevant elective courses in the Simmons graduate programs in Communications Management, Education, and Library and Information Science.

#### **MISSION**

The mission of the Graduate Nutrition Program is to provide the intellectual base for students to be effective participants in a profession that works to influence nutrition and health behaviors of the population. The program fosters professional growth by developing critical thinking skills and an appreciation for life-long learning. It provides the foundation for leadership, research, and doctoral study in the field of nutrition and health promotion.

#### **PROGRAM OF STUDY**

The program of study for the Master of Science in Nutrition and Health Promotion includes ten required courses and one elective. The total credits required for the degree is 31.

### **PROGRAM FEATURES**

- The Graduate Program in Nutrition and Health Promotion provides a challenging, flexible curriculum that prepares its graduates for leadership roles in nutrition and wellness.
- The program offers an exciting opportunity to learn in a unique interdisciplinary environment, where small group experiences and mentoring are the norm.
- The program provides a supportive educational environment with small classes and a collegial relationship with nationally-known faculty.
- This eleven-course master's degree can be completed by a full-time student in one academic year, including a summer semester.
- The Simmons program provides the opportunity to complete the academic requirements for obtaining the credentials to become a registered dietitian (the undergraduate Didactic Program in Dietetics) and obtain a Master of Science Degree in Nutrition and Health Promotion and/or Certificate in Sports Nutrition. This option requires the completion of additional undergraduate courses.
- Simmons offers a special opportunity for Tufts University students who wish to complete the Didactic Program in Dietetics and to Brigham and Women's Hospital and Beth Israel Deaconess Medical Center Dietetic Interns interested in applying to the M.S. program. Please contact the Nutrition Program office at 617.521.2718 for more information about the Tufts partnership option. Call the Office of Admission for more information if you are a Dietetic Intern at Brigham and Women's or Beth Israel hospitals.
- While an undergraduate degree in nutrition is not a requirement for admission, there are specific science and nutrition course prerequisites. See the Admissions Requirements section for more details.
- All graduate nutrition classes are offered in the evening or on weekends.

### **PROGRAM CAREER OPPORTUNITIES**

The Master of Science in Nutrition and Health Promotion prepares professionals for a variety of career opportunities in health care, business, and government. For students already in health professions, this degree allows an expansion of their existing practices to include health promotion program planning, implementation, and evaluation. Graduates are qualified to work in the health promotion departments of managed care plans, corporate wellness programs, fitness centers, food service companies, school systems, and for-profit organizations concerned with nutrition and health. Graduates bring a health promotion orientation to the delivery of nutrition services in hospital ambulatory care centers, neighborhood health centers, private practices, and community-based programs.

## Graduate Program in Nutrition and Health Promotion Curriculum

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### Required Courses (28 credits)

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NUTR 452	Nutrition Practice: Program Planning, Implementation, and Evaluation . . . . .	3
NUTR 455	Nutrition, Fitness, and Wellness. . . . .	3
NUTR 460	Nutritional Epidemiology . . . . .	3
NUTR 461	Exercise Assessment and Prescription. . . . .	3
NUTR 489	Nutrition Proposal Development . . . . .	1
NUTR 490	Nutrition Research Project . . . . .	4
SHS 410	Research Methods . . . . .	3
SHS 450	The Health Care System: Interdisciplinary Perspectives . . . . .	3
SHS 570	Health Promotion: A Global Perspective. . . . .	2
NUTR 453	Advanced Topics in Preventive Nutrition. . . . .	3
Total credits		28

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### Examples of Elective Courses (3 credits)\*

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NUTR 462	Sports Nutrition Practice. . . . .	3
NUTR 480	Nutrition Fieldwork . . . . .	4
SHS 415	Sports Psychology . . . . .	3
SHS 426	The Mind/Body Connection . . . . .	3
SHS 427	Advanced Interpersonal and Counseling Skills. . . . .	3
SHS 597	Treatment and Prevention of Eating Disorders. . . . .	1
MCM 453	Strategic Market Planning . . . . .	4
MCM 481	Strategic Communication and Organizational Change . . . . .	4
MCM 485	Communicating Across Cultures . . . . .	4
MCM 486	Cultural Diversity in the Workplace. . . . .	4
GEDUC 415	Building Fair and Effective Classroom Communities . . . . .	4
GEDUC 424	Educational Technology and Software . . . . .	4
LIS 468	Communications Media and the Information Professions . . . . .	4
LIS 431	The Design, Production, and Presentation of Instructional Materials . . . . .	4
LIS 475	Organizational/Information Ethics . . . . .	2-4
Total credits		31

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\* In addition to the courses listed above, students will be able to take selected courses in the Graduate Program in Health Care Administration.

## Sample Curriculum for a Full-Time Student \*

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### FALL

NUTR 452	Nutrition Practice: Program Planning, Implementation, and Evaluation . . . . .	3
NUTR 455	Nutrition, Fitness, and Wellness. . . . .	3
NUTR 461	Exercise Assessment and Prescription. . . . .	3
NUTR 489	Nutrition Proposal Development . . . . .	1
SHS 410	Research Methods . . . . .	3
SHS 570	Health Promotion: A Global Perspective. . . . .	2

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Total credits 15

### SPRING

SHS 450	The Health Care System: Interdisciplinary Perspectives . . . . .	3
NUTR 460	Nutritional Epidemiology . . . . .	3
NUTR 490	Nutrition Research Project . . . . .	4
TBN	Elective . . . . .	3

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Total credits 13

### SUMMER

NUTR 453	Advanced Topics in Preventive Nutrition. . . . .	3
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Total credits 31

\*These schedules are for illustrative purposes only and are subject to change without notice.

## Sample Curriculum for a Part-Time Student \*

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### YEAR 1

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#### FALL

SHS 570 Health Promotion: A Global Perspective . . . . . 2

SHS 410 Research Methods . . . . . 3

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Total credits 5

#### SPRING

SHS 450 The Health Care System: Interdisciplinary Perspectives . . . . . 3

NUTR 460 Nutritional Epidemiology . . . . . 3

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Total credits 6

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### YEAR 2

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#### FALL

NUTR 452 Nutrition Practice: Program Planning,  
Implementation, and Evaluation . . . . . 3

NUTR 455 Nutrition, Fitness, and Wellness. . . . . 3

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Total credits 6

#### SPRING

TBN Elective . . . . . 3

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Total credits 3

#### SUMMER

NUTR 453 Advanced Topics in Preventive Nutrition. . . . . 3

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Total credits 3

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### YEAR 3

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#### FALL

NUTR 461 Exercise Assessment and Prescription. . . . . 3

NUTR 489 Nutrition Proposal Development . . . . . 1

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Total credits 4

#### SPRING

NUTR 490 Nutrition Research Project . . . . . 4

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Total credits 31

\*These schedules are for illustrative purposes only and are subject to change without notice.

## Online Certificate in Sports Nutrition

Nutrition graduates, exercise physiologists, athletic trainers and sports medicine specialists can parlay their expertise into an expanded area of practice. Combining nutrition and exercise knowledge allows students to build competence in the area of personal training and fitness. The Certificate in Sports Nutrition provides the necessary preparation for the American College of Sports Medicine (ACSM) Health/ Fitness Instructors Exam. The Certificate is an entirely online program.

Prerequisites include: an undergraduate degree in nutrition, exercise physiology, kinesiology, sports medicine, or related fields, which would have included Anatomy and Physiology I and II with laboratory, and Introductory Nutrition.

The program consists of four, three-credit online courses and can be completed in either one or two years (for U.S. students\*). Two courses are offered each fall and spring semesters.

Two Certificate in Sports Nutrition courses are required as part of the Master's nutrition program. Students enrolled in or considering the Master's program can also use one Certificate of Sports Nutrition course as an elective in the Master's program. However, students must apply simultaneously to the Master's program in order for these courses to apply to the Master's program. Non-degree students are not eligible to take any of the Certificate courses.

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### Required Courses\*\*

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#### **SHS 415**

Sports Psychology

#### **NUTR 455**

Nutrition, Fitness and Wellness

#### **NUTR 461**

Exercise Assessment and Prescription

#### **NUTR 462**

Sports Nutrition Practice

\*International students in the U.S. are allowed to enroll in online distance courses but no more than the equivalent of one class or three credits per semester which may be counted toward the full course of study requirement if the class does not require the student's physical attendance for classes, exams, or other purposes. The course may be an elective or required course. Students may take other online courses but only in future terms, and only one course per semester.

\*\*See the Course Descriptions section for full information.

## Dietetic Internship Program

The Simmons College Dietetic Internship Program, accredited by the Commission on Accreditation for Dietetics Education of the American Dietetic Association, is designed for interested candidates who hold an undergraduate degree and meet the didactic requirements approved by the American Dietetic Association. For additional information on the Didactic Program in Dietetics at Simmons College, please see the undergraduate website at <http://www.simmons.edu/academics/undergraduate/nutrition/programs/dietetics.shtml>, or for more information regarding the process of becoming a registered dietician, please view the Nutrition Frequently Asked Questions page on the graduate website at <http://www.simmons.edu/shs/academics/nutrition/faq.shtml>.

### MISSION

It is the intention of the Simmons College dietetic internship program to develop outstanding, future-oriented community dietitians. The program aims to provide exceptional hands-on experiences for students to allow them to gain the tools necessary to advance and strengthen the profession of dietetics by enhancing the nutritional knowledge of the members of modern society.

With the incidence of diet-related chronic diseases such as obesity, heart disease, and type 2 diabetes reaching all-time highs, the Simmons College dietetic internship faculty realize the urgent need for qualified dietitians who can assist in the implementation of major changes to our current nutrition and physical activity-related behaviors.

Furthermore, the program recognizes that the education of dietitians in community health care settings is more significant due to the prevailing need for health care cost containment and the demand in the medical community for a more preventive approach to medicine. As a result, the curriculum supports the trend towards health promotion and disease prevention in the community setting.

Since the dietetic internship program is an integral part of a reputable college, the program is also dedicated to upholding the mission, goals, and objectives of Simmons College. The ultimate mission of the program is to graduate students who are properly prepared to take the Commission on Dietetic Registration exam.

The following statements support the mission of the Simmons College Dietetic Internship Program:

- To cultivate skills in critical analysis.
- To foster a creative and effective approach to problem solving.
- To provide the opportunity for the direct application of didactic material to a variety of real-world settings at the local, state, and federal levels.
- To impart a strong scientific base for the study and application of the discipline of nutrition.
- To develop a thorough understanding of the nature and composition of foods, the technology of food production and preservation, and the factors relating to the maintenance of a nutritious and safe food supply.
- To provide food service management skills which involve the integration of financial, human, physical, and material resources and services.
- To bestow a learning environment which encourages and contributes to an understanding of the psychological, social, cultural, and economic factors that influence food consumption in various populations.
- To endow students with the skills which will enable an objective and competent interpretation of the scientific literature in order to better understand the relationship of nutrition to health and disease, and the essentiality of adequate nutrition in human development and throughout the various stages of the life cycle.
- To provide students with clinical and community-related experiences that will make them strong leaders and potential entrepreneurs in the field of dietetics.
- To expose students to a variety of nutrition-related experiences in settings such as community and public health, long-term care, acute/clinical care, and with private-practice dietitians.
- To encourage students to recognize the importance of continuous learning for enrichment of their personal and professional lives.
- To assist students in successfully completing their internship experience so that they are prepared for the Registration Examination for Dietitians and are able to function as entry-level practitioners in clinical, food service, and community dietetic roles.

## **SIMMONS COLLEGE INTERNSHIP OPTIONS:**

### **THE PROGRAM-ARRANGED, CAMPUS OPTION AND THE STUDENT-PROPOSED, DISTANCE OPTION**

The Simmons College Nutrition Department offers two dietetic internship options: program-arranged, campus option and the student-proposed, distance option. Simmons College annually enrolls six program-arranged students and two student-proposed distance students. The curriculum for both programs is the same, but with the distance option, accepted students are required to determine their own facilities and preceptors which meet the guidelines for each of the six rotations required over the 29-week experience. All distance sites will be subject to approval by the Simmons College nutrition faculty. Individuals accepted to the program-arranged, campus option will have their experience arranged by the Simmons College dietetic internship coordinator. Additionally, distance students will be required to attend campus orientation, class once per week from September through December, and be present at joint dietetic internship lectures once per month.

In addition to the features in the program-arranged, campus dietetic internship program, the student-proposed, distance program:

- Accommodates students who have specific geographical requirements due to preexisting employment commitments, family and/or financial obligations, or entry to the field of dietetics at a later point in life.
- Allows students to arrange their internship experiences around their primary interests in dietetics, all within a close distance to their home.

*\*\*For more information, please see the section entitled **Choosing a Preceptor and/or Facility for Student-Proposed, Distance Internship Experiences.***

### **THE PROGRAM CURRICULUM**

The curriculum is designed to create an environment where students develop the intellectual and clinical skills of an entry-level community nutrition practitioner. All students will be required to complete the 47 core competencies and nine community competencies that have been established by the American Dietetic Association. These competencies will be met in six different rotations over a 29-week period starting in September and ending in April.

In addition to meeting the core and community emphasis competencies, two separate didactic components have been incorporated into the internship curriculum, including a weekly graduate-level nutrition course spanning September through December. This course is titled *Nutrition Program, Planning and Implementation* and will help students meet several of their core and community competencies, as well as educate students on how to develop their own nutrition-related business plan.

The second didactic component of the curriculum involves a monthly joint dietetic intern lecture series that extends throughout the internship experience. Enrolled Simmons College dietetic interns will participate in a joint dietetic internship lecture series with the internship programs at Brigham and Women's Hospital, Massachusetts General Hospital, Beth Israel-Deaconess Medical Center, Mount Auburn Hospital, and Tufts University Frances Stern Nutrition Program based at Tuft's-New England Medical Center. Each month, one of the internship programs sponsors a full-day lecture series on topics related to nutrition legislation, nutrition and aging, pediatric nutrition, nutrition support, alternative medicine, eating disorders, nutrition and fitness, and entrepreneurial nutrition.

*Please note that the graduate-level course and the joint dietetic intern lecture series is required for both the campus and distance education students. Therefore, it is highly recommended that students applying for the distance option live no more than two hours from Simmons College (i.e. Massachusetts, northern Rhode Island, Southern New Hampshire, Southern Maine, Eastern Connecticut).*

The curriculum will enable students to obtain the skills and knowledge necessary to:

- assess, plan, develop, implement and evaluate community-based nutrition programs.
- provide nutritional counseling and education to a wide variety of clients in terms of age, culture, and religion.
- screen, assess, and provide accurate medical nutritional therapy recommendations for individuals, groups, and populations.
- demonstrate competence in food service management, including management of safety and sanitation issues, facility management, food production, and recipe and menu development.
- implement proper medical nutritional therapy interventions for individuals requiring enteral and parenteral nutrition.
- take the registration exam for registered dietitians.



## PROGRAM OF STUDY

The Simmons dietetic internship is a twenty-nine week, full-time (40 hours/week) program which begins in September. Supervised, hands-on experiences at six rotations will provide students with the opportunities to achieve the performance requirements set forth by the American Dietetic Association for an entry-level dietitian. The six rotations include:

1. A community health center
2. Department of Public Health
3. Executive Office of Elder Affairs
4. Food service and nutrition consulting in the long-term care setting
5. Clinical/acute care
6. Counseling and education experiences with private-practice dietitians, fitness centers with a strong nutrition program or other nutrition-oriented organizations.

Twelve graduate credits are earned upon successful completion of the program. Hence, tuition is charged on the basis of twelve semester credit hours. The program awards nine credits for the fieldwork component and three credits for the didactic graduate course. Simmons will accept the three credits for didactic course work into the M.S. program if the student has applied and has been accepted to the M.S. program.

The six-rotation design and the curriculum of the Simmons College dietetic internship program has been evaluated and is accredited by the Commission on Accreditation for Dietetic Education of the American Dietetic Association.

## ROTATION REQUIREMENTS

The Internship experience begins with a three-day orientation program which occurs at the beginning of September. Orientation is held in Boston, Massachusetts on the Simmons College campus. All interns accepted to the program, campus and distance, are required to attend this orientation program. All students are responsible for transportation, housing, and meals during orientation. The purpose of orientation is to help students make the transition between undergraduate education and the professional practice environment, and to orient new students to the program requirements, expectations, and resources available at Simmons College.

<u>Requirement</u>	<u>Time</u>
Orientation (September)	3 days
Acute care	8 weeks
Long term care/foodservice	6 weeks
Public health	4 weeks
Community health center	4 weeks
State government-based nutrition initiative program	3 weeks
Private practice nutrition education and counseling	4 weeks
<b>TOTAL</b>	<b>29 weeks</b>

## COMPETENCY REQUIREMENTS AND EVALUATIONS

Students accepted to the Simmons College Dietetic Internship Program are required to meet the 47 core competencies and nine community competencies created by the American Dietetic Association. To ensure students meet the intended competencies, a separate evaluation has been created for each of the six rotations. Each evaluation form contains the competencies that apply to the particular rotation. Only the competencies with five stars (\*\*\*\*\*) must be met at the given rotations since they cannot be met easily at the other rotations. Otherwise, the competencies can be met in any and all of the rotations.

Formal evaluations by the student's primary preceptor are required at the middle and end of each rotation. Midway evaluations ensure that the student and preceptor agree with the student's performance and acquisition of the competencies prior to the intern's final evaluation.

Students are also required to evaluate each facility that they attended during their 29-week internship experience. These evaluations provide valuable information for the Simmons College internship director and coordinator, the student and the preceptor. The information from these evaluations can then be used to make program modifications, if necessary. A final exit interview with the Dietetic Internship Program Director and Coordinator will be conducted to solicit feedback from the dietetic interns after they have participated in their 29-week experience.

#### **PRECEPTOR RESPONSIBILITIES**

All preceptors for the Simmons College Dietetic Interns must agree to meet the following responsibilities when they are supervising a student. The program will confirm that all affiliated preceptors and facilities are aware of these responsibilities prior to the students' first day at a new rotation.

The preceptor must:

- Review all informational materials provided by Simmons College.
- Have adequate time to supervise, mentor, and evaluate an intern.
- Ensure that an intern will be able to accomplish all the learning experiences outlined in the rotation materials.
- Schedule learning experiences with the intern upon arrival to a new rotation.
- Provide feedback to the intern regarding observed strengths and weaknesses on a regular basis.
- Conduct performance evaluations of the intern and act as the primary contact in the facility and communicate with the dietetic internship director and coordinator.
- Agree to fulfill the curriculum and abide by the policies and procedures of the Simmons College Dietetic Internship Program.
- Provide a resume or curriculum vitae to be placed on file at Simmons College.
- Have an affiliation agreement drafted by Simmons College and signed prior to the students' entry into the facility.
- Have a computer with internet access.

#### **SIMMONS COLLEGE DIETETIC INTERNSHIP DIRECTOR AND COORDINATOR RESPONSIBILITIES**

The faculty at Simmons College will:

- Provide curriculum and evaluation materials, and issue a contract between Simmons College and the specified facility.
- Contact the preceptor and intern periodically to discuss rotation experiences.
- Participate in the joint dietetic internship days where appropriate.
- Interview enrolled dietetic interns at the end of their experience to assess whether program modifications are necessary. Preceptors will also be contacted at the end of their experience with the Simmons College Dietetic Interns to discuss their experience and to elicit suggestions for program modifications.
- Be available for consultation and troubleshooting for issues such as student-preceptor conflicts, communication and scheduling problems, discipline problems, and any other issues that may arise during the various rotations.

#### **EXPECTED PROGRAM OUTCOMES**

Graduates of the Dietetic Internship at Simmons College are expected to be able to function as entry-level practitioners in clinical, food service, and community dietetic roles. Each is expected to operate independently with high levels of professionalism and integrity. Each is expected to be properly prepared to take the registration examination for dietitians.

#### **PROGRAM SCHOLARSHIPS**

The American Dietetic Association ([www.eatright.org](http://www.eatright.org)) and the Massachusetts Dietetic Association ([www.massnutrition.org](http://www.massnutrition.org)) award scholarships to outstanding students. Inquiries regarding these scholarships should be directed to these organizations.

## **CHOOSING A PRECEPTOR AND/OR FACILITY FOR STUDENT-PROPOSED, DISTANCE INTERNSHIP EXPERIENCES**

The Simmons College Nutrition Department requires that distance students select affiliations that support the mission and goals of the program. The program director and coordinator will conduct preliminary discussions with all new affiliating preceptors to ensure that students obtain the type of experience expected and supervision required, and to assess the affiliating supervisors willingness to complete written student evaluations.

Recruitment of affiliations is to be based on the ability of the sites to provide a variety of community-oriented experiences that encompass diverse ethnic, cultural, economic, political, and age-specific populations. This will ensure that students are prepared for the multitude of community-based employment opportunities available to dietitians.

The primary preceptor must be employed at the selected facility. He/she may be full-time at the sponsoring facility for full-time interns or part-time for a part-time intern (i.e. if a student splits their time between two sites). Each facility or practice must review and sign an affiliation agreement prior to the initiation of the student's rotation. Each preceptor spending time with the student must submit a resume or curricula vitae. He/she must have appropriate credentials and work experience to mentor the intern in the specified rotation.

The following is a list of acceptable types of facilities:

### **Acute Care Rotation (8 weeks)**

Students will choose a hospital setting, preferably a community teaching hospital. The hospital should offer a variety of services to ensure a well-rounded and varied experience, including inpatient medical, surgical and psychiatric services for pediatrics and adults, emergency, ambulatory and diagnostic services, and/or outpatient nutritional services and clinics. Students should gain experience in nutrition screening, charting, developing nutrition care plans and interacting with patients and health care professionals. Students will work on simpler tasks to the more complex. In addition to a strong inpatient component, it is advantageous to look for a facility that offers a wide variety of outpatient preventive health and educational programs on topics such as weight management, healthy heart, bone health, women's health, pregnancy, lactation and childcare, alternative medicine, etc.

Acute Care Preceptor: The preceptor must be a registered dietitian. The preceptor must be available to the student during the time that they are at the facility. In other words, there must be at least one full time dietitian available to the student at all times. It is also valuable if the facility has diet technicians so the student can supervise their work.

### **Long Term Care/Food Service Rotation (6 weeks)**

Students are required to choose a long-term care facility. During this rotation, students will focus primarily on completing their food service requirements, but will also attempt to gain considerable experience with the consulting dietitian. The students will be provided with two experiences at one site so they can obtain a strong working knowledge of how food service systems and medical nutrition therapy are coordinated to ensure provision of quality dietary care. Students will learn how a food service operation functions and will begin to develop management skills through observation and practice. Students will also become familiar with the nutritional procedures and forms that are required by state and federal mandates in long term care facilities.

Long Term Care/Service Preceptor: The preceptor must be a registered dietitian, food service director and/or food service supervisor.

### **Public Health Rotation (4 weeks)**

Students are to spend time at the local department of public health so that they can observe and participate in policy development, education and training, program development, program implementation and research as it relates to nutrition. The programs should emphasize development of strategies and programs for health promotion and disease prevention for children, adolescents, adults, elderly and families.

Public Health Preceptor: It is preferred that the main preceptor for this rotation is a registered dietitian. However, it is expected that students will spend time with other health care professionals during this rotation.

#### Community Health Center Rotation (4 weeks)

Interns are required to choose a community health center which will provide a multi-ethnic supervised practice experience. The chosen community health center will generally be a non-profit, community-based organization that provides primary and preventive health care services to their communities, particularly the vulnerable and underserved populations. Students will gain proficiency in providing nutrition counseling and education in an outpatient or community setting, with both individuals and groups. During this rotation, students can also work with community hunger agencies such as soup kitchens, food pantries and food banks.

Community Health Center Preceptor: It is preferred that the main preceptor for this rotation is a registered dietitian. The preceptor may also be a WIC supervisor. However, it is expected that students will spend time with other health care professionals during this rotation.

#### State Government-based Nutrition Initiative Program Rotation (3 weeks)

Students are required to arrange a 3-week experience in which they will observe and participate in various activities involved in a federal and/or state funded nutrition-related programs. Examples of appropriate programs include food banks or kitchens, congregate meal programs, home-delivered meal programs, AIDS clinics, and other nutrition-based programs for the homeless, pregnant women and their families and the elderly. Statewide or local programs focusing on childhood and adult obesity are another possibility. Students should choose a site where they will be involved in observing and participating in key nutrition services including provision of nourishing meals to all individuals across the lifespan, nutrition screening, assessment, education, and counseling to ensure that individuals achieve and maintain optimal nutritional status.

State Government-based Nutrition Initiative Preceptor: It is preferred that the main preceptor for this rotation is a registered dietitian. However, it is expected that students will spend time with other health care professionals during this rotation.

#### Nutrition Education and Counseling Rotation (4 weeks)

Students are required to arrange a 4 week experience in which they will observe and participate in client and patient nutrition education and counseling. Students can spend their time with a private practice dietitian, a fitness or wellness facility with a nutrition component run by a registered dietitian, a corporate wellness program, a medical practice, dialysis center, eating disorder program, diabetes management program or any other site that focuses on preventive medicine, disease management, and overall health and wellness. Activities in this rotation include developing educational seminars, writing articles for the public, community education programs, and developing educational tools.

Nutrition Education Preceptor: It is preferred that the main preceptor for this rotation is a registered dietitian. However, it is expected that students will spend time with other health care professionals during this rotation.

#### **CONTACTING THE COMMISSION ON ACCREDITATION FOR DIETETICS EDUCATION**

The Simmons College dietetic internship program is accredited by the Commission on Accreditation for Dietetics Education of the American Dietetic Association. The Commission's address is:

Commission on Accreditation for Dietetics Education  
The American Dietetic Association  
120 South Riverside Plaza, Suite 2000  
Chicago, IL 60606  
312-899-4876

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#### **Required Courses\***

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**NUTR 451**  
Dietetic Internship

**NUTR 452**  
Nutrition Practice: Program Planning, Implementation, and Evaluation

\*See the Course Descriptions section for full information.

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## Course Descriptions

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### **SHS 410**

#### Research Methods

This course focuses on preparing students to critically analyze research literature. Emphasis is placed on critically reading and interpreting published research in terms of applicability to the practice of health care professionals. Taught using small groups, discussions and lectures, this course provides a foundation for subsequent participation in research. (3 credits)

### **SHS 415**

#### Sports Psychology

This course addresses counseling for athletes and teams including performance enhancement, motivation, stress management, and career transitions. Students build on their skills as behavior change educators. They develop an additional understanding of appropriate educational and behavioral change theory and strategies as related to sports psychology. The course is taught online. (3 credits)

### **SHS 450**

#### The Health Care System: Interdisciplinary Perspectives

The course includes basic epidemiology, determinants of health, an overview of the health system, health providers, financing, and interdisciplinary practice models. It also includes issues of quality, technology, aging and long-term care, ethical analysis, and alternative (complementary) healing modalities. The course is taught in a lecture/seminar format and is open to matriculated graduate students in Health Care Administration, Nutrition, Primary Health Care Nursing, and Physical Therapy. (3 credits)

### **SHS 570**

#### Health Promotion: A Global Perspective

This interdisciplinary course explores health issues from a societal perspective. An epidemiological model is used to identify health issues from local, community, national, and global perspectives. Healthy People 2000 is used to analyze data on current health issues. Leininger's transcultural model and Pender's model of health promotion focus the discussions. Health promotion of diverse populations is emphasized. Students conduct a needs assessment of a particular population group which allows for the integration of health promotion issues as they are affected by social, political, economic, ethical, and cultural policies. (2 credits)

### **SHS 597**

#### Treatment and Prevention of Eating Disorders

This course focuses on symptoms, physiological changes, medical treatment team options, and nutrition therapy for eating disorders—*anorexia*, *bulimia*, and *binge eating*. Child, adolescent, and adult eating disorders are reviewed. Prevention strategies and outreach efforts are explored. (1 credit)

### **NUTR 450**

#### Independent Study

The student selects a problem for indepth analysis and study. Prerequisite: graduate nutrition standing and consent. (1-3 credits)

### **NUTR 451**

#### Dietetic Internship

The Graduate Nutrition Program maintains special arrangements with Greater Boston health care agencies where staff dietitians supervise students in a variety of settings. Students spend approximately forty hours a week in the field for twenty-nine weeks. Prerequisite: enrollment in Dietetic Internship Program.(9 credits)

### **NUTR 452**

#### Nutrition Practice: Program Planning, Implementation, and Evaluation

This course focuses on individual and community assessment, program planning, implementation, and evaluation. Setting program goals that produce outcomes which improve health and support wellness are emphasized. Barriers to change are explored. Program evaluation to determine effectiveness, quality control, and costs is stressed. Students plan and evaluate a program for a specified population. Prerequisite: graduate nutrition standing or consent (3 credits)

### **NUTR 453**

#### Advanced Topics in Preventive Nutrition

This course surveys nutritional recommendations throughout the life cycle that pertain to disease prevention and health promotion. Special emphasis is given to the latest research findings in risk factors for chronic diseases.

Students are encouraged to interpret research findings and develop strategies to promote healthy lifestyles.

Prerequisite: graduate nutrition standing or consent of instructor is required. (3 credits)

### **NUTR 455**

#### Nutrition, Fitness, and Wellness

This course develops the students' understanding of how food fuels the body and affects athletic performance. The principles of nutrition are discussed to provide the student with an understanding of how optimal fitness is achieved. Students design a nutrition/fitness program as a course requirement. **The course is offered only online.**

Prerequisite: graduate nutrition standing or consent of instructor is required. (3 credits)

### **NUTR 460**

#### Nutritional Epidemiology

This course includes a study of the basic principles of nutritional epidemiology and enables students to understand the strengths and weaknesses of research design for epidemiological studies, to analyze and interpret nutritional epidemiological data, and to define effective and safe nutrition recommendations for health promotion and disease prevention. The course is taught in a lecture/seminar format. Prerequisite: Statistics; graduate nutrition standing or consent of instructor is required. (3 credits)

### **NUTR 461**

#### Exercise Assessment and Prescription

This course builds on the understanding of energy intake, transformation, and liberation. Students learn to evaluate, create, and implement exercise programs for a variety of populations. This course develops a critical reasoning approach to clinical situations. Students apply an understanding of how nutrition and exercise interact to influence work capacity in children and adults. **The course is offered only online.** Prerequisite: graduate nutrition standing or consent of instructor is required. (3 credits)

### **NUTR 462**

#### Sports Nutrition Practice

This course introduces the student to the essential competencies necessary to establish a clinical nutrition practice in fitness and wellness. Current nutrition practice delivery systems are investigated, as are reimbursement and legal issues, and market-driven service. Students develop a business plan for a targeted market. **The course is offered only online.** Prerequisite: graduate nutrition standing or consent of instructor is required. (3 credits)

### **NUTR 480**

#### Nutrition Fieldwork

This elective course offers students the opportunity to participate in an individualized nutrition field experience.

Prerequisite: graduate nutrition standing or consent of instructor is required. (3 credits)

### **NUTR 489**

#### Nutrition Proposal Development

This course prepares students for NUTR 490 and must be taken prior to NUTR 490. NUTR 489 provides the framework for the research project including: problem: statements, literary review, questionnaire development, study design, and data analysis. Prerequisite: SHS 410 or concurrent; graduate nutrition standing. (1 credit)

### **NUTR 490**

#### Nutrition Research Project

Students design, implement, and write in publishable format a research project related to nutrition and health promotion. Students are guided individually by a faculty member who will be their advisor for the research project. Students formally present their research to faculty and student colleagues. Prerequisites: SHS 410, NUTR 452,

NUTR 455, NUTR 460 or concurrent and NUTR 489; graduate nutrition standing. (4 credits)

## **Academic Program Information**

### **ADVISING**

Each student is assigned a faculty advisor with whom s/he will work during the program.

### **DEGREE/CERTIFICATE REQUIREMENTS:**

#### **Requirements for Certificate in Sports Nutrition**

The Certificate in Sports Nutrition is awarded to students who have satisfactorily completed the Program (12 credit hours) attaining a B (3.0) average in all courses.

#### **Requirements for Dietetic Internship Certificate**

The verification statement of completion of the dietetic internship is awarded to students upon successful completion of the program with a cumulative grade point average of at least 3.0. Students are expected to take the national registration exam.

#### **Requirements for the Degree of Master of Science in Nutrition and Health Promotion**

The M.S. is awarded to students who have satisfactorily completed the program (31 credit hours) with a cumulative grade point average of at least 3.0.

### **GRADUATION HONORS**

Any student completing the program course work with a grade point average of 3.80 or higher will be awarded the Master of Science degree with Distinction.

### **COLLEGE REGISTRATION**

Course registration for newly-accepted and enrolled students takes place via paper form. You can find the course schedules on the Registrar's website at <http://my.simmons.edu/services/registrar>. Complete a registration form (which can also be downloaded from our website at [http://www.simmons.edu/shs/forms/regform\\_sp04.pdf](http://www.simmons.edu/shs/forms/regform_sp04.pdf)). If you are a new student, please check the line indicating this. For newly-enrolled students, please fax your form to the Registrar's Office at 617.521.3144.

If you have not completed undergraduate prerequisite courses, which must be in progress, near completion or complete at the time of application, you may register through the Dorothea Dix Scholar's Program (undergraduate adult continuing education department) as a non-degree (special) student since most prerequisites are considered undergraduate courses. You would need to complete their non-degree student application. If you have any questions regarding this process, the Dix Office can be reached at 617.521.2500 and [dix@simmons.edu](mailto:dix@simmons.edu).

### **ORIENTATION**

An orientation for new students is held at the beginning of the September semester. Students are notified during June or July about the date and time of this orientation program. Since important information about the School for Health Studies, the program, and the College is provided at that time, it is expected that all new students will attend.

### **STUDENT HANDBOOK**

A SHS Student Handbook, distributed to students before the start of the academic year, details student rights and responsibilities, SHS academic regulations, tuition and fees, financial aid for graduate students, college facilities, student services, and other useful general information.

### **STUDENT RECORDS**

Simmons College, in accordance with the Educational Privacy Act of 1974 (the Buckley Amendment), provides for the privacy and accessibility of certain student records. Students are permitted to review and inspect their own records and to challenge specific parts of them thought to be inaccurate. This must be done under the supervision of the Department Chair.

## Nutrition Faculty and Staff

Sari Edelstein, Ph.D., R.D.

Assistant Professor of Nutrition

*B.S. Florida State University*

*M.S. Florida International University*

*Ph.D. University of Florida*

Dr. Edelstein's doctorate dissertation research included ethics education in dietetic preparatory programs. She has previously worked in private practice and has served as a hospital Food Service Director and Chief Dietitian. Additionally, Dr. Edelstein is a past president of the Miami Dietetic Association and has served in several other leadership positions in Florida. She has also written some recent articles on the study of ketogenic diets and is currently working on the second edition of her book, *The Healthy Young Child*, which will be published by Prentice Hall in 2006.

Teresa T. Fung, S.D., R.D., LD/N

Assistant Professor of Nutrition

*B.S. and M.S., Cornell University*

*S.D. Harvard University School of Public Health*

Dr. Fung's research interests are in the fields of nutritional epidemiology, especially the link between dietary patterns and chronic disease development. Dr. Fung completed her dietetic internship at the Yale-New Haven Hospital where she worked as a clinical nutrition specialist in many specialties from pediatrics to geriatrics. Her current research projects include assessing the relationship between dietary patterns and the risk of developing diabetes, cancer and heart disease. Recently, she published a paper in the Archives of Internal Medicine (2003) that showed a Western dietary pattern which involves high intakes of red processed meats and refined grains, increased the risk of colon cancer in women.

Karlyn Grimes, M.S., R.D.

Dietetic Internship Coordinator

*B.A. Colgate University*

*M.S. and M.S., Boston University*

Ms. Grimes' graduate degrees from Boston University are in Nutrition and Exercise Physiology. Her major field of interest is sports nutrition. She conducts nutrition workshops, is a freelance writer and maintains a private practice.

Nancie Harvey Herbold, Ed.D., R.D.

Department Chair and Ruby Winslow Linn Professor of Nutrition

*B.S. University of Rhode Island*

*M.S. and Ed.D., Boston University*

Dr. Herbold recently completed a study on traditional and non-traditional supplement use by adolescents. Other research interests include complementary therapies and weight management issues. Dr. Herbold also completed a study of the nutritional habits and health behaviors of Simmons students, class of 2001. Dr. Herbold has worked as a consultant for corporate wellness programs, home health agencies, and individuals wanting to improve their nutritional well-being. She is a past-president of the Massachusetts Dietetic Association. Dr. Herbold also completed a fellowship in adolescent nutrition at Children's Hospital, Boston. She is a member of the state's Nutrition Board and is on the Advisory Committee for the Massachusetts Pediatric Overweight Initiative funded by the Centers for Disease control. Dr. Herbold has brought Simmons students to Italy, in the summer, to study the Mediterranean diet.



Elizabeth Metallinos-Katsaras, Ph.D., R.D.

Assistant Professor of Nutrition

*B.S., M.S., Ph.D., University of California/Davis*

Dr. Metallinos-Katsaras's graduate work focused on the study of the effects of undernutrition on behavior and growth in children. In her doctoral work, she studied the effects of iron deficiency anemia on cognitive development and growth in preschool aged children. Her research interests have continued to be in the area of maternal and child health, with an emphasis on public health nutrition issues and nutrition surveillance. She has collaborated with the Massachusetts Department of Public Health and the Centers for Disease control to develop measures to identify groups of children who are at risk of being inactive and to assess the degree of food insecurity among nutritionally at risk families. Studies also include a validation of physical activity survey instrument, an evaluation of a school-based physical activity, and nutrition education program.

Janet Washington, M.P.H., R.D.

Sports Nutrition Certificate Coordinator

*B.S. University of Minnesota*

*M.P.H. Boston University*

Ms. Washington combines over twenty years of clinical experience with more than six years of teaching at the undergraduate level. Her research interests are in the area of maternal and child health, pediatrics, diabetes and obesity. Ms. Washington has worked as a consultant to corporate wellness programs, museums, elementary and middle schools. She also works at Children's Hospital in Boston as part of a research team studying the glycemic index diet and weight loss among children.

## Notice of Non-Discrimination

Statements in the Simmons College catalogs should be taken as the College's current determination of courses, programs, tuition, and fees as currently established. Admission to specific courses and programs will be dependent upon qualifications of students and availability of instruction. Simmons College reserves the right to change its courses, programs, tuition, and fees subsequent to the publication of this catalog.

Simmons College is first and foremost an academic community whose primary goals are to prepare women and men to be well informed, open-minded, and sensitive to values. To attain these goals we seek to create an atmosphere within which students may become actively engaged members of society and to develop the resources to lead rich personal lives. We hope to achieve these goals through an active and continuing exchange of ideas among students and faculty and the general college community.

To ensure that these goals are attained, Simmons has committed itself to the following principles:

Simmons College supports the principle and spirit of equal employment opportunity for all persons, based on each individual's qualifications and fitness. In accordance with applicable law, the College administers its employment and personnel policies without regard to race, color, religion, national origin, sex, sexual orientation, legally recognized disability, or veteran status.

Simmons College admission and financial aid policies are administered in accordance with the Education Acts of 1965, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and Title III of the Americans with Disabilities Act of 1990. The College is committed to admitting students of any race, color, or national origin to all the programs and activities generally made available to students at the College, including scholarship and loan programs, athletic programs, and other College-administered social, educational, and recreational programs, and student services.

Simmons College strives to ensure that all decisions concerning hiring and promotion of faculty and staff, or the educational process of students are based on considerations appropriate to an academic institution and not on factors such as race, color, sex, sexual orientation, religion, age, national origin, handicap, or veteran status.

Furthermore, Simmons College is committed to creating an atmosphere within which the diversity of its members' individual roles meets with understanding, respect, and encouragement, and where discrimination and harassment by any member of the faculty, staff, or student body against any other will be condemned and redressed. The College does not tolerate sexual harassment of employees or students.

Complaints of discrimination or harassment should be addressed to Director of Human Resources, or the applicable dean for appropriate action.

## Admission

For more information about Admissions, please see our Frequently Asked Questions page at <http://www.simmons.edu/shs/admission/faq.shtml> and for questions on the program itself, please see the Nutrition FAQ page at <http://www.simmons.edu/shs/academics/nutrition/faq.shtml>.

### ADMISSION OPTIONS FOR M.S. PROGRAM

- Simmons undergraduate students with an overall GPA of 3.0 or higher may apply for the masters program at the end of their junior year (deadline: June 1) by contacting the Nutrition Department to obtain an application, **not** through the Office of Admission at the School for Health Studies. Additionally, Simmons undergraduate students who apply and are accepted to the masters program take the last six credit hours of their program tuition-free. **All Simmons nutrition undergraduates who have graduated within the last five years may waive the GREs; however, they are not eligible to complete the last six credit hours tuition free.**
- Undergraduate degree candidates at other academic institutions may apply during their final year of study.
- Applicants who already possess an undergraduate degree may apply for fall (September), spring (January), or summer (May) start terms (see application deadlines).

### ADMISSION REQUIREMENTS FOR M.S. PROGRAM

- Applicants must hold an undergraduate degree from an accredited college or university.
- The following prerequisite courses, which may be taken at other U.S. accredited colleges or universities or a higher education institution abroad which is recognized by the Ministry of Education, **are required before applying to the**

#### **M.S. program:**

- Inorganic Chemistry with a lab (at Simmons, CHEM 111 or CHEM 113)
- Organic Chemistry with a lab (at Simmons, CHEM 112 or CHEM 114)
- Anatomy and Physiology I and II with labs (at Simmons, BIOL 231 and BIOL 232)
- Introduction to Nutrition\* (at Simmons, NUTR 112)
- Introduction to Community Nutrition (at Simmons, NUTR 237)
- Human Nutrition Metabolism (at Simmons, NUTR 311) *or* Nutritional Biochemistry (at Simmons, CHEM 223)
- Introductory Statistics at (Simmons, MATH 118)

\*Fundamentals of Nutrition (at Simmons, NUTR 111) will also meet this requirement.

An overall GPA of 3.0 or better is required in the prerequisite courses. All science courses must include labs and must have been completed within the past ten consecutive years. Additionally, international students must be enrolled full time (at least nine credit hours).

There are two ways to complete your prerequisites:

- complete courses elsewhere (call the Nutrition program directly at 617.521.2718 to determine if a specific class will fulfill our requirement) and then apply ;
- take classes at Simmons before applying

### APPLICATION PROCEDURE FOR M.S. PROGRAM

Applicants are responsible for mailing the application packet in one unit (except academic transcripts, recommendations, and test scores) to the School for Health Studies. All documents submitted become the property of Simmons College and cannot be returned to the applicant. The packet includes:

1. A completed application form, including essay, resume, checklist, and Certification of Finances Form (for non-US citizens only).
2. A non-refundable \$50 application fee made payable to Simmons College.

In addition, the following should be sent directly to the School for Health Studies by the testing, educational agencies, or appropriate individuals:

1. The results of the Graduate Record Exam (GRE) taken within the past five years (except for Simmons undergraduates who have graduated within the last five years); Copies of student score reports are not acceptable. The SHS code is 3761. Further information can be obtained by directly contacting: GRE, Educational Testing Service, P.O. Box 6000, Princeton, New Jersey 08541-6000, or by telephone, 609-771-7670, or by visiting [www.gre.org](http://www.gre.org).
2. Official scores of the Test of English as a Foreign Language (TOEFL) taken within the past two years, for all applicants whose first language is not English, regardless of language of schooling, citizenship, or having received an undergraduate degree from a U.S. college. Copies of student score reports are not acceptable. A minimum score of 570 (paper test) or 230 (computer test) is required. The SHS code is 3761. Further information can be obtained by directly contacting: TOEFL, Educational Testing Service, P.O. Box 6151, Princeton, New Jersey 08541-6151. Telephone: 215-750-8050.
3. Official academic transcripts from all undergraduate and graduate academic institutions attended whether or not a degree was awarded, and whenever courses were completed or if courses are not specific to the program for which you are applying or whether courses appear on another transcript. Applicants who are completing an undergraduate degree in the year of application must submit grades from the most recently completed academic term.
4. Applicants who have studied abroad must submit academic documents in the native language as well as official English translations. Additionally, academic records may need to be evaluated by an agency as specified by the School for Health Studies.
5. Three letters of recommendation (in sealed, signed envelopes) from individuals able to comment on the student's academic ability, work experience, and leadership potential. At least two letters should be from a faculty member (if the applicant has recently graduated) or a current employer. These letters should be sent directly to the Office of Admission of the School for Health Studies.

#### **APPLICATION DEADLINE FOR M.S. PROGRAM**

Carefully review application deadline dates for programs in the School for Health Studies. Deadline dates differ. The application deadline for the M.S. and C.S.N. programs for fall (September) entry is June 1 and for spring (January) entry, it is November 1. The application deadline for the M.S. program for summer (May) entry is March 1. Students cannot apply to the C.S.N. program in the summer. **International students may apply only for September entry.** It is imperative that students who have or are studying abroad apply at least six months prior to the application deadline date for the September term. Please allow ample time for the pace of international postal systems, obtaining visa documents, arrival in the U.S. and transitioning to a new environment. International students will not be allowed to enroll if they arrive after the official start of the term.

#### **ENROLLMENT DEPOSIT FOR M.S. PROGRAM**

All accepted applicants (including M.S., C.S.N., and Dietetic Interns) are required to submit a \$250 non-refundable enrollment deposit. This deposit is applied to the first term bill.

#### **COURSE REGISTRATION**

Course registration for newly-accepted and enrolled or non-degree (special) students must be completed in written form. Course schedules are located on the Registrar's website at <http://my.simmons.edu/services/registrar/> or on the SHS website at <http://www.simmons.edu/shs/contact/>. Complete a registration form (which can be downloaded from our website at [http://www.simmons.edu/shs/forms/regform\\_spo4.pdf](http://www.simmons.edu/shs/forms/regform_spo4.pdf)). For new students, please check the line indicating you are a new student and fax your form to the Registrar's Office at 617.521.3144. For non-degree students, please check that you are a School for Health Studies non-degree student and fax this form to the School for Health Studies at 617.521.3137. We will process your form. When you are registered, you will be billed for the course at a later date. Courses are billed by credit hour; visit the Tuition and Fees at a Glance page on the SHS website at <http://www.simmons.edu/shs/admission/finaid/> for the current cost per credit hour. The registration bulletin will also contain the number of credit hours and schedule for the courses.

### **DEFERRED ENTRANCE FOR M.S. PROGRAM**

An accepted student may request, in writing, to the Assistant Dean/Director of Admission of SHS a deferral of the entrance date for a maximum of one year. The student must indicate what he/she will do in the interim. If granted a deferral, a non-refundable enrollment deposit of \$250 is required to ensure enrollment. International students will be considered on an individual basis due to immigration issues.

### **ADMISSION REQUIREMENTS FOR CERTIFICATE IN SPORTS NUTRITION**

The student must hold an undergraduate degree in nutrition, exercise physiology, kinesiology, sports medicine or related fields. Prerequisite courses include: introductory nutrition and human anatomy and physiology I and II (with labs) from an accredited college or university. Students are selected on the basis of academic performance, letters of recommendation, and personal statements. Please note that graduate credits from another institution cannot be transferred to the Certificate in Sports Nutrition program. All courses must be completed at Simmons College.

### **APPLICATION PROCEDURE FOR CERTIFICATE IN SPORTS NUTRITION**

Applicants are responsible for mailing the application packet in one unit (except academic transcripts, TOEFL scores, and recommendations) to the School for Health Studies. All documents submitted become the property of Simmons College and cannot be returned to the applicant. The packet includes:

1. A completed application form, including essay, resume, checklist, and Certification of Finances Form (for non-US citizens only).
2. A non-refundable \$50 application fee made payable to Simmons College.

In addition, the following should be sent directly to the School for Health Studies by the testing or educational agencies and by recommenders:

1. Official scores of the Test of English as a Foreign Language (TOEFL) taken within the past two years, for all applicants whose first language is not English, regardless of language of schooling or citizenship. Copies of student score reports are not acceptable. A minimum score of 570 (paper test) or 230 (computer test) is required. The shs code is 3761. Further information can be obtained by directly contacting: GRE, Educational Testing Service, P.O. Box 6000, Princeton, New Jersey 08541-6000, or by telephone, 609-771-7670, or visit [www.gre.org](http://www.gre.org).
2. Official academic transcripts from all undergraduate and graduate academic institutions attended whether or not a degree was awarded, and whenever courses were completed or if courses are not specific to the program for which you are applying or whether courses appear on another transcript. Applicants who are completing an undergraduate degree in the year of application must submit grades from the most recently completed academic term.
3. Applicants who have studied abroad must submit academic documents in the native language as well as official English translations. Additionally, academic records may need to be evaluated by an agency as specified by the School for Health Studies.
4. Two letters of recommendation (each in sealed, signed envelopes) from individuals able to comment on the student's academic ability, work experience, and leadership potential. At least one letter should be from a faculty member (if the applicant has recently graduated) or a current employer. These letters should be sent directly to the Office of Admission for the School for Health Studies.

### **APPLICATION DEADLINE FOR CERTIFICATE IN SPORTS NUTRITION**

Carefully review application deadline dates for programs in the School for Health Studies. Deadline dates differ. The CSN deadline for fall (September) entry is June 1 and for spring (January) entry, it is November 1.

### **ENROLLMENT DEPOSIT FOR CERTIFICATE IN SPORTS NUTRITION**

Accepted students intending to enroll must submit a \$250 non-refundable deposit. This deposit is applied to the first term bill.

## **COURSE REGISTRATION**

Course registration for newly-accepted and enrolled or non-degree (special) students must be completed in written form. Course schedules are located on the Registrar's website at <http://my.simmons.edu/services/registrar/> or on the SHS website at <http://www.simmons.edu/shs/contact/>. Complete a registration form (which can be downloaded from our website at [http://www.simmons.edu/shs/forms/regform\\_spo4.pdf](http://www.simmons.edu/shs/forms/regform_spo4.pdf)). For new students, please check the line indicating you are a new student and fax your form to the Registrar's Office at 617.521.3144. For non-degree students, please check that you are a School for Health Studies non-degree student and fax this form to the School for Health Studies at 617.521.3137. We will process your form. When you are registered, you will be billed for the course at a later date. Courses are billed by credit hour; visit the Tuition and Fees at a Glance page on the SHS website at <http://www.simmons.edu/shs/admission/finaid/> for the current cost per credit hour. The registration bulletin will also contain the number of credit hours and schedule for the courses.

## **DEFERRED ENTRANCE FOR CERTIFICATE IN SPORTS NUTRITION**

An accepted student may request in writing to the Assistant Dean/Director of Admission of SHS a deferral of the entrance date for a maximum of one year. The student must indicate what he/she will do in the interim. If granted a deferral, a non-refundable enrollment deposit of \$250 is required to ensure enrollment. The deposit is applied to the first term.

## **ADMISSION REQUIREMENTS FOR DIETETIC INTERNSHIP PROGRAM**

The student must hold an undergraduate degree from an accredited college or university and meet the didactic requirements of the American Dietetic Association (visit:<http://www.simmons.edu/academics/undergraduate/nutrition/programs/dietetics.shtml> for more information regarding the didactic program in dietetics at Simmons).

## **APPLICATION PROCEDURE FOR DIETETIC INTERNSHIP PROGRAM**

Applicants are responsible for mailing the application packet in one unit (except academic transcripts, GRE and/or TOEFL scores if also applying to the M.S. program) to the School for Health Studies. All documents submitted become the property of Simmons College and cannot be returned to the applicant. The packet includes:

1. A completed Supervised Practice Program Application Form, and page A of the Simmons application and the Certification of Finances Form (for non-US citizens only).
2. Three letters of recommendation (in sealed, signed envelopes) from individuals able to comment on the academic ability, work experience, leadership potential, character and personality of the applicant. At least two letters should be from a food and nutrition instructor. The Supervised Practice Program Application recommendation form is required;
3. Verification of completion of Didactic Program in Dietetics approved by the Commission on Accreditation for Dietetics Education of the American Dietetics Association or the Declaration of Intent to Complete Didactic Program. (In the latter instance, the verification statement must be received before the student enters the program.);
4. A non-refundable \$50 application fee, made payable to Simmons College.

In addition, the following should be sent directly to the School for Health Studies by the testing, educational agencies or appropriate individuals:

1. If you are concurrently applying to the M.S. program, official scores of the GRE or Test of English as a Foreign Language (TOEFL) taken within the past two years, for all applicants whose first language is not English, regardless of language of schooling or citizenship. Copies of student score reports are not acceptable. A minimum score of 570 (paper test) or 230 (computer test) is required.
2. Official academic transcripts from all undergraduate and graduate academic institutions attended whether or not a degree was awarded, and whenever courses were completed or if courses are not specific to the program for which you are applying or whether courses appear on another transcript. Applicants who are completing an undergraduate degree in the year of application must submit September to December term grades.

3. Applicants who have studied abroad must submit academic documents in the native language as well as official English translations. Additionally, academic records may need to be evaluated by an agency as specified by the School for Health Studies.

No application can be acted upon unless all materials are received.

All applicants to Dietetic Internships (DI) must participate in computer matching. Applicants should request instructions and a mark/sense card to prioritize their DI or AP4 preferences. Applicants should request this material from any ADA-approved Didactic Program in Dietetics or from D & D Digital Systems. This request should be made early enough to allow turn around time for submission by the February 15, 2005 (postmark) national deadline. There is no charge for this material. However, there is a \$50 charge for computer matching that is due with the applicant's prioritized ranking. Address requests to:

D & D Digital Systems  
304 Main Street, Suite 301  
Ames, IA 50010-6148  
Telephone: 515.292.0490  
Fax: 515.663.9427  
Email: dnd@netins.net

**APPLICATION DEADLINE FOR DIETETIC INTERNSHIP PROGRAM**

The national application deadline for 2005-2006 is February 15, 2005

**ENROLLMENT DEPOSIT FOR DIETETIC INTERNSHIP PROGRAM**

All applicants who are matched are required to submit a \$250 non-refundable deposit by May 1. This deposit is applied to the first term bill.

## Financial Information

*For information about the current tuition and fees, please see our website at <http://www.simmons.edu/shs/admission/finaid/>.*

### FINANCIAL AID FOR U.S. CITIZENS

While the responsibility for educational financing belongs with the student, Simmons College administers a low interest loan program that assists U.S. and permanent resident alien students in financing their education. At Simmons, financial aid is based on both academic excellence and financial need. The Office of the Dean of the School for Health Studies offers assistance in the form of scholarships and assistantships. These limited merit awards or assistantships for teaching and research are competitive and are based on merit. **It is important to understand that no merit award will fully cover tuition.**

Applicants are automatically considered for these merit awards. There is no separate, special application for merit awards. Financial need is used to determine eligibility for federal financial aid (low-interest loans). Financial need is determined through an evaluation of a student's ability to contribute toward educational expenses and is administered through the Office of Student Financial Services.

Potential first year graduate students must submit a FAFSA (Free Application for Federal Student Aid) form and the Simmons College Supplemental Form to the Office of Student Financial Services by the March 1 deadline for summer entry for federal financial aid (**low-interest loans**). Students must be enrolled at least half time to be eligible for federal financial aid. Check with the specific program you are interested in to determine the minimum number of credits considered to be half time. The Simmons FAFSA code is 002208.



All Simmons financial aid decisions are made on an academic year basis. In order to receive aid in subsequent years, you must reapply each year, and for priority consideration, meet established deadlines. Renewal of financial aid is contingent upon meeting satisfactory academic progress as well as all other eligibility criteria. Students interested in further information about financial aid at Simmons can find comprehensive information on the financial aid web site at <http://my.simmons.edu/services/sfs/> or by calling the Office of Student Financial Services at 617.521.2001.

#### **EXPENSES**

Information on policies, procedures, charges, registration and other financial matters is provided by the Office of Student Financial Services (617.521.2001). All students are responsible for becoming familiar with these regulations of the College.

College charges for tuition, fees, and residence must be paid according to the scheduled payment dates. Please note that no student is allowed to complete registration and attend classes without account approval from the Office of Finance. The College reserves the right to withhold all of its services to students who have not met their financial obligations to the College. Such services include mailing transcripts, grades, references, placement materials, and using various offices and facilities.

It should be noted that Simmons has no deferred payment plan, but cooperates with commercial payment plans, for which information is available. All College charges are payable by the applicable due dates, or a late payment fee will be applied. If the College refers a delinquent account to a collection agent or an attorney, these costs, plus administrative expenses associated with the collection effort, will be due and payable.

The College has an employer tuition reimbursement policy for graduate students. The Office of Student Financial Services (617.521.2001) should be contacted for applications and eligibility information.

Simmons also offers tuition insurance, The Tuition Refund Plan, through A.W.G. Dewar, Inc., which is an optional, inexpensive tuition insurance program that costs approximately 1% of the total cost of tuition. Under specific circumstances the program refunds a portion of tuition and fees for withdrawal due to personal illness, accident, or emotional disorder. Students are encouraged to consider purchasing this insurance option. If you are a full-time student and wish to purchase this insurance, you should purchase it for the academic year. Payment must be made before the opening date of the academic year to ensure that coverage will be in effect.

Details are available at the Office of Student Financial Services (MCB-Room W-207), or by contacting A.W.G. Dewar, Inc., 4 Batterymarch Park, Quincy, MA 02169, telephone 617.774.1555 or visit [www.tuitionrefundplan.com](http://www.tuitionrefundplan.com). If you are a part-time student or a full-time student planning to take a summer semester course, you can purchase this insurance on a semester-by-semester basis; please contact A.W.G. Dewar, Inc. at the telephone number above for further information and an application. Applications and payment for part-time students cannot be accepted after the start of the semester for which you are purchasing the insurance.

The Commonwealth of Massachusetts mandates proof of medical insurance for students who are at least three-quarters time (nine credits). You may be required to purchase this insurance if you are not already covered by your personal health plan.

Simmons College will accept American Express, Master Card, and Visa payments for graduate tuition. Students may present their cards in person to the Student Accounts Office, or by fax, 617.521.3195. The College regrets it cannot accept credit card information over the telephone.

#### **REFUND POLICY**

The College's general policy regarding refunds to students is stated on a separate flyer titled Financial Information. Questions regarding refunds should be directed to Student Accounts' personnel in the Office of Student Financial Services at 617.521.2001.

## Information for International Applicants

The School for Health Studies (SHS) welcomes applications from international students (U.S. citizens living and studying abroad, non-U.S. citizens and permanent resident aliens) because the campus community is made richer by the presence of individuals with different perspectives from other countries. To assist applicants in understanding the nature of the application and admission process, this section highlights important information to make the transition easier. Due to immigration stipulations, international students requiring a student visa to study in the U.S. must be enrolled full time in an academic program. Carefully review the individual program descriptions in this catalog since not all programs are full time. Additionally, if you are currently in the U.S. and have any visa other than an F-1, you **must** check with the Bureau of Citizenship and Immigration Services regarding procedures for changing your visa status.

### APPLICATION DEADLINES:

Application deadline dates differ for nutrition programs. Check the first page of the application for specific dates. These dates are when all materials must be received, not the postmark date. It is imperative that students who have or are studying abroad apply **at least** six months prior to the application deadline date for the September term. Please allow ample time for the pace of international postal systems, obtaining visa documents, arrival in the U.S., and transitioning to a new environment. International students will not be allowed to enroll if they arrive after the official start of the term.

### REQUIRED ACADEMIC RECORDS:

In the U.S., academic records or mark sheets are called “transcripts” (this is the term used throughout our website, catalogs, and applications.) All applicants who have studied abroad must submit official (signed in original ink and stamped with a seal) academic records for study completed at all universities (including schools where no degree or certificate was earned by the student). These documents should include end-of-year result sheets, national exam results and a copy of degrees or certificates, both in the native language and English translations. Photocopies or facsimiles are not acceptable. Additionally, the academic records may need to be evaluated by an agency specified by the School for Health Studies.

A “college” abroad usually means a secondary institution whereas in the U.S., a college is an institution providing higher education. A college can be part of a larger university or represent a singular institution such as Simmons College. Academic records from overseas colleges which are actually secondary schools (high schools in the U.S.) are not required as part of the application process. Courses taken at the secondary level do not fulfill the prerequisite requirements for application and admission to a graduate program. A baccalaureate in the U.S. is a first university degree. Many overseas systems award baccalaureates which represent the completion of secondary education or a year beyond.

### REQUIRED STANDARDIZED TEST RESULTS:

All applicants must submit official scores of the GRE (Graduate Record Exam), taken within the past five years. There is no required minimum score. Copies of student score reports are not acceptable. The SHS code is 3761. Further information about this exam can be obtained by directly contacting: GRE, Educational Testing Service, P.O. Box 6000, Princeton, New Jersey 08541-6000, telephone 609.771.7670 or [www.gre.org](http://www.gre.org).

Students whose first language is not English (regardless of language of schooling or citizenship) must submit official scores of TOEFL (Test of English as a Foreign Language), taken within the past two years. No other English proficiency exam is acceptable. The TOEFL requirement is based on native language, not citizenship or the type of school a student attended. The minimum acceptable score is 570 (Paper Test) or 230 (Computer Test). Copies of student score reports are not acceptable. The SHS code is 3761. Further information about this exam can be obtained by directly contacting: TOEFL, Educational Testing Service, P.O. Box 6151, Princeton, New Jersey 08541-6151, telephone: 215.750.8050 or [www.toefl.org](http://www.toefl.org).

Applications cannot be reviewed without the receipt of these test scores. It is very important that applicants register

