



Simmons University

Application for Undergraduate Readmission to the University

If you are a withdrawn undergraduate student, you may request approval for readmission by completing the Request for Readmission forms. Please return the forms to the Office of the Registrar, Simmons University, 300 The Fenway, Boston, MA 02115 registrar@simmons.edu, allowing sufficient time for the review of your application. In addition to the department of your major, you will also need approval from the Offices of the Health Center, Student Financial Services, and the Dean for Student Affairs; the Registrar's Office will contact those departments. If you left with an academic sanction, you will need the approval of the Administrative Board as well.

If you have taken courses since you left Simmons and you would like them to be included with your application for readmission or considered for transfer credit, please also submit an official copy of the transcript.

If readmitted, you will be responsible for all University requirements and policies in place at the time of readmission including the all-University, Major, and Minor requirements. You are encouraged to carefully review the Course Catalog at www.simmons.edu/overview/academics/catalogs.

The calendar and course offerings are at <http://www.simmons.edu/academics/academic-calendar>
<http://courses.simmons.edu/fall/>.

Questions should be directed to registrar@simmons.edu or 617-521-2111.



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Application for (please indicate year): Fall _____ Spring _____ Summer _____

Name: _____ Simmons ID _____

Address: _____

Daytime telephone: _____

Email address: _____

When did you attend Simmons? From (month/year) _____ to (month/year) _____

Why did you leave the University?

Did you leave in good academic standing? Yes ____ No ____ (Students who left with an academic sanction must be approved by the Administrative Board. These students may file a Petition to the Administrative Board once they approved by the four other offices.)

What is your department of interest/intended major? Department: _____

What have you been doing since you left the University? Please answer in detail. You may attach additional pages and supporting documents.

Signature: _____ Date: _____

03/20/19



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Department of Interest/Major

To the applicant: Prior to returning to the University, you will need written approval from the department in which you intend to major. If you have not yet decided on a concentration, choose the department in which you have the strongest interest. Please complete this form and submit it to the Office of the Registrar. If you are readmitted, you must fulfill the requirements of the major that are in place at the time of your readmission.

Name: _____ Student ID: _____

Address: _____

Daytime telephone: _____

Email address: _____

Proposed semester of return to the University: _____

Department of intended major: _____

To be completed by the department representative. Please review this readmission request promptly (see attached student statement and academic transcript) and return it to the Office of the Registrar (registrar@simmons.edu).

The department _____ approves _____ denies
this student's application for readmission.

The following conditions must be met before readmission can be approved:

If denied, please indicate reason(s) : _____

Signature of department representative: _____

Date: _____

03/20/19

