

# FALL 2025 REGISTRATION GUIDELINES

## FALL TERM – @ SIMMONS I

<u>DATE</u>	<u>ADD</u>	<u>DROP</u>
Open Registration <b>August 5 - September 7</b>	<ul style="list-style-type: none"> <li>○ Students can add, drop, or swap sections of a course on Workday themselves.</li> <li>○ Students should follow their Plan of Study for courses to enroll in.</li> <li>○ Plan of Study questions should be directed to Academic Advising.</li> </ul>	
Add/Drop Period <b>September 8 - September 21</b>	<ul style="list-style-type: none"> <li>○ Email Academic Advising (See table below for contact info).</li> <li>○ Changes to a Plan of Study must be approved by an Academic Advisor.</li> </ul>	<ul style="list-style-type: none"> <li>○ Email the Registrar's Office: <a href="mailto:registrar@simmons.edu">registrar@simmons.edu</a> and Academic Advising to request a course drop.</li> <li>○ A dropped class will not appear on your transcript.</li> </ul>
Withdrawal Period <b>September 22 - November 2</b>		<ul style="list-style-type: none"> <li>○ Email Academic Advising.</li> <li>○ Students will receive a "W" grade on their transcript.</li> <li>○ After November 2, no registration changes can be made. Students will receive final letter grades for all courses they are registered for.</li> </ul>

Program	Adviser Name (s)	Email Address
MSW@Simmons (by student last name)	Ashari Wallace (A-H)	<a href="mailto:ashari.wallace@simmons.edu">ashari.wallace@simmons.edu</a>
	Michele Livingood (I-P)	<a href="mailto:michele.livingood@simmons.edu">michele.livingood@simmons.edu</a>
	Laekin Rowell (Q-Z)	<a href="mailto:laekin.rowell@simmons.edu">laekin.rowell@simmons.edu</a>
DSW @Simmons (by student last name)	La-Toya Larke (A-M)	<a href="mailto:latoya.larke@simmons.edu">latoya.larke@simmons.edu</a>
	Vanessa Norris (N-Z)	<a href="mailto:vanessa.norris@simmons.edu">vanessa.norris@simmons.edu</a>
BA @Simmons	Amy Gibson	<a href="mailto:baoadvising@simmons.edu">baoadvising@simmons.edu</a>
Nursing @Simmons	Logan McDonough, Thomas Vasili, Erin Sioui	<a href="mailto:gradnursadvising@simmons.edu">gradnursadvising@simmons.edu</a>

This information applies only to the Fall 2025 @Simmons I Semester

For all questions regarding billing, refunds, and financial aid, please contact Student Financial Services: [sfs@simmons.edu](mailto:sfs@simmons.edu) or 617-521-2001 For registration assistance, please contact the Office of the Registrar: [registrar@simmons.edu](mailto:registrar@simmons.edu)

or 617-521-2111