# **OFFICIAL SENIOR AUDIT**



Please print your **NAME** exactly how you would like it to appear on your diploma:

		I W1I	l complete
first	middle	last 8 cre	dits of
	complete all of my degree requirements by the end o as are conferred in January, May, August and October.)	term year <b>Lea</b>	ependent rning
I will h	ave completed the First-Year Experience	e/Writing by: (please check one) with:	
	completing FYS 101/102/103 or HON 101/102 or FY		
	transferring in ONE writing course and completing FYS 103/MCC 102/MCC 103 at Simmons. <i>course</i> transferring in TWO semesters of writing from institution.		
	other methods. Please explain:	term	
I will h	ave completed the Language Requirement	nt by: (please check one)	
	completing language	•	redits
	taking the placement exam in la Achievement and demonstrating proficiency at the in virtue of the fact that I am an international student whose	intermediate level.	
	virtue of the fact that I am a Dix Scholar.		
	other methods. Please explain:	cours	2
I will b	ave completed the Math Competency Re	equirement by: (please check one)	
	passing a mathematics course at Simmons. (Course mu	ust be in the Mathematics Dept.)	
	passing the Math Competency Exam administered at Si	Mathematica 24)	
	virtue of my high SAT Math score (over 600) <u>or</u> ACT I transferring in a mathematics course from	n ej e	redits

#### I will have completed the **iComps Requirement** by:

(please check one)

- passing the iComps Exam administered through the Center for Academic Achievement.
- □ passing IT 101 <u>or</u> IT 225 at Simmons.

Please indicate how you have fulfilled / will fulfill each **Mode of Inquiry**. For each Mode of Inquiry that has been fulfilled through <u>transfer credit</u>, please indicate this by writing the words "through transfer credit" on the line provided below.

	I will complete:	
Mode 3: Quantitative Analysis & Reasoning		
	MINOR(S) I will complete:	
Mode 5: Social & Historical Perspectives		
	]	
CREDITS: At least 127 unique credits are required for the baccalaureate degree. Additional credits are required if you have REPEATED courses. Completing all of the courses for your major does not automatically earn you 127 unique credits.      # Credits INCLUDING this semester:		
1 1 1 1 1	baccalaureate degree. Additional credit REPEATED courses. Completing all of automatically earn you 127 unique cred # Credits INCLUDING this semeste	

I, the undersigned, understand the information I have provided on this audit to be accurate and true. I also understand that I must complete at least 127 <u>unique</u> credits and achieve a grade point average of at least 2.00 in order to receive a baccalaureate degree from Simmons College.

Simmons email to commencement@simmons.edu.

Summer semester, if needed:

Every Undergraduate student must submit a completed Senior Audit form before being considered for graduation. Failure to pass in a Senior Audit will exclude you from the graduation list. Senior Audits are due on **March 31st**, the calendar year before you plan to earn your degree.

# What is a Senior Audit?

This form is extremely important to start the process of auditing your account to make sure you have met all of the All-College requirements for graduation. If you don't submit a Senior Audit, your account will not be audited for graduation, and you will not be included on the graduation list.

## How do I fill out a Senior Audit?

It's much easier than you think! The Senior Audit form mirrors Degree Audit on AARC, listed under the Student Menu.

- 1. Log into AARC through connection.simmons.edu
- 2. Under the "Student Menu," click "Degree Audit" (12th option down from the top)
- 3. Using the information there, you will be able to fill in your Senior Audit
- How many credits do I have?
  - You can find this on your unofficial transcript on AARC.
- I transferred in some of these requirements!
  - You can simply write "through transfer credit" in those fields.
- I have questions about my original transfer credit evaluation!
  Send them to transfercredit@simmons.edu.
  - I don't know what to write in some areas?
    - We're here to help! You can always stop by the office, call, or email us.

### How do I submit a Senior Audit?

You will need to sign your Audit, and obtain your Advisor's signature before submission.

- What if my Advisor is on sabbatical or away from campus?
  - Your Department Chairperson can sign your Senior Audit on behalf of your advisor!

Submit your completed Senior Audit to the Office of the Registrar in person, by email, mail, or fax, by March 31st the calendar year before you wish to earn your degree.

### **Important Reminders**

Check "View my Profile" on AARC to make sure your major(s) and minor(s) are declared and appear as you would like.

- What if they are not?
  - Submit a Declaration of Major and/or Minor form with your Senior Audit. We can't audit your account if your major(s)/minor(s) are not declared.

Every student must fulfill the Senior Financial Empowerment requirement. This is a graduation requirement.

- How do I fulfill this requirement?
  - Initial the box on your Senior Audit indicating you are aware that you must complete the online SALT modules.
  - Create an account at <u>www.saltmoney.org</u> and complete the (a) Pre-Lesson Survey, (b) Lesson, and (c) Exam for the following modules: 1. Fundamentals, 2. Employment, 3. Savings & Investing, 4. Risk Management, and 5. Taxes
  - Email all 5 "Course Certificates" <u>together</u> from your Simmons email to <u>commencement@simmons.edu</u>