Education Experience

Name: _______________________________________________________________
       First    Maiden    Last

Address: ___________________________________________________________________

Telephone: (       ) ___−____   Date of Birth: ___/___/_____   Year of Graduation: _______

Program: Undergraduate___   Graduate___

Class Information

Course Title: ___________________________________________________________________

Professor: __________________________

Department in which course is offered: ___________________________________________________________________

Semester: Fall___ Spring ___ Summer I ___ Summer II ___

Auditing Procedure:
1. Request the professor’s permission to audit the course via e-mail.
2. Complete this form.
3. Forward professor’s consent via email to ugradm@simmons.edu and return this form to the Office of Undergraduate Admission either in person, by mail, or via e-mail.
4. Mail a $250 check made payable to:
   Simmons University
   Office of Undergraduate Admission
   300 The Fenway, Suite W-102
   Boston, MA 02115

Please note:
• No record of alumnae/i auditing a course will be kept by the Registrar or the instructor.
• Alumnae/i may not audit courses from another college in The Colleges of the Fenway.
• Alumnae/i may not change from auditing a course to taking a course for credit.
• Audit fees are nonrefundable.

Signature
By signing here, you agree to the price, terms, and conditions of auditing this course as a Simmons Alumnae/i.

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