



SIMMONS UNIVERSITY  
Office of the Registrar  
300 The Fenway, Boston, MA 02115  
Tel 617.521.2111 Fax 617.521.3144  
registrar@simmons.edu

## CHANGE OF NAME/ADDRESS

\*Name change must be must be accompanied by legal documentation\*

**Current Name:** \_\_\_\_\_

Simmons ID #: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

E-mail Address: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Student Type:

Graduate Student  Undergraduate, Class Year: \_\_\_\_\_

Former Student: Please contact Alumnae Relations for Name and Address Changes

### *Name change:*

Former Student: Contact Alumnae Relations to change your name.

For current students: please complete this form and attach *legal documentation*, such as a driver's license, passport, marriage license, etc.

New Name: \_\_\_\_\_  
*first* *middle* *last*

### *Address change:*

Former Student: Contact Alumnae Relations to change your address.

For current students: you can also update your address online at [connection.simmons.edu](http://connection.simmons.edu).  
After logging in to AARC, select 'Manage Contact/Emergency Info.'

**NEW:**

\_\_\_\_\_  
Street, Apt. No.

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Country (if outside U.S.A.)

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OFFICE USE ONLY:** Processed by: \_\_\_\_\_ Date: \_\_\_\_\_