# SPRING 2021 REGISTRATION GUIDELINES

## SOCIAL WORK@SIMMONS

January - 2022 Spring @Simmons I

## Open Registration

**December 14th – January 16th**

- Student can add, drop, or switch sections of a course on AARC themselves
- Students should follow their Plan of Study for courses to enroll in
- Plan of Study questions should be sent to Academic Adviser

### Add/Drop Period

**January 17th – January 30th**

- Email Academic Adviser:
  - **MSW@S**
    - Ashari Wallace
    - A-H last name
    - ashari.wallace@simmons.edu
  - Michele Livingood
    - I-P last name
    - michele.livingood@simmons.edu
  - Laekin Rowell
    - Q-Z last name
    - laekin.rowell@simmons.edu

- Email the Registrar’s Office ([registrar@simmons.edu](mailto:registrar@simmons.edu)) and Academic Adviser to request a course drop.

- A dropped class will not appear on your transcript.

### Withdrawal Period

**January 31st – March 13th**

- Changes to Plan of Study must be approved by an Academic Adviser.

- Email Academic Adviser
- Students will receive a “W” grade on their transcript any course they withdraw from.
- After March 13th no registration changes can be made. Students will receive final letter grades for all courses they are registered for.

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This information applies only to the Spring 2022 January SW@Simmons semester.

For all questions regarding billing, refunds, and financial aid, please contact [Student Financial Services](mailto:studentfinancialservices@simmons.edu) at 617-521-2001.

Office of the Registrar – 617-521-2111 – [registrar@simmons.edu](mailto:registrar@simmons.edu)