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Instructions: The student must complete this form either in person at the institution (page 1) **OR** in the presence of a notary (page 2). Complete the appropriate page based on the circumstances.

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**IN PERSON AT THE INSTITUTION**

The student must appear in person at Simmons University to verify his or her identity by presenting an unexpired, valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, **in the presence of the institutional official**, the Statement of Educational Purpose provided below.

**Student's Statement of Educational Purpose**

I certify that I, \_\_\_\_\_, am the individual signing this  
Print Student's Name  
Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Simmons University for 2019-2020.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's ID Number

**Simmons Official's Confirmation**

I, \_\_\_\_\_, certify that the student listed above  
Print Official's Name  
appeared, in person at the institution, presented valid proof of their identity, and voluntarily signed the above Statement of Educational Purpose in my presence.

\_\_\_\_\_  
Official's Signature

\_\_\_\_\_  
Date

**IN THE PRESENCE OF A NOTARY**

If the student is unable to appear in person at Simmons University to verify his or her identify, the student must provide to the institution:

- a) A copy of the unexpired, valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; **and**
- b) The **original** Statement of Educational Purpose provided below, which must be notarized. In this instance, this document must be mailed. It cannot be faxed or emailed.

**Student’s Statement of Educational Purpose**

I certify that I, \_\_\_\_\_, am the individual signing this  
Print Student’s Name  
Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Simmons University for 2019-2020.

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student’s ID Number

**Notary’s Certificate of Acknowledgement**

On this \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_\_, before me \_\_\_\_\_  
Day Month Year Printed Student’s Name

personally appeared, proved to me through satisfactory evidence of identification, which was a

\_\_\_\_\_, to be the person whose name is signed on the above Statement of Education  
Type of Valid, Govt. Issued ID

Purpose, and acknowledged to me that he/she signed it voluntarily for its stated purpose.

\_\_\_\_\_  
Notary’s Printed Name

\_\_\_\_\_  
City/County, State

\_\_\_\_\_  
My Commission Expires on

\_\_\_\_\_  
**Notary’s Signature and Official Seal**