

FALL 2020 REGISTRATION GUIDELINES

MBA & HCMBA@SIMMONS

OCTOBER 2020 (20/MF2)

| <u>DATE</u> | <u>ADD</u> | <u>DROP</u> |
|--|---|--|
| <u>Open Registration</u> September 1, 2020 – October 4, 2020 | <ul style="list-style-type: none"> • Student can add, drop, or switch sections of a course on AARC themselves • Students should follow their Plan of Study for courses to enroll in <ul style="list-style-type: none"> • Plan of Study questions should be sent to Academic Adviser | |
| <u>Add/Drop Period</u> October 5, 2020 – October 18, 2020 | <ul style="list-style-type: none"> • Email Program Director, Julie Cooper (julie.cooper@simmons.edu) • Changes to Plan of Study must be approved by Adviser | <ul style="list-style-type: none"> • Email the Registrar’s Office (registrar@simmons.edu) and Academic Adviser to request a course drop. • A dropped class will not appear on your transcript. |
| <u>Withdrawal Period</u> October 19, 2020 – November 29, 2020 | | <ul style="list-style-type: none"> • Email Academic Adviser • Students will receive a “W” grade on their transcript any course they withdraw from. • After Nov. 29th no registration changes can be made. Students will receive final letter grades for all courses they are registered for. |

This information applies only to the Fall 2020 October MBA & HCMBA@Simmons semester.

For all questions regarding billing, refunds, and financial aid, please contact:

Student Financial Services - (617) 521-2001 – sfs@simmons.edu

Office of the Registrar – (617) 521-2111 – registrar@simmons.edu