

Simmons
UNIVERSITY



Graduate Studies
Non-Degree Courses

Spring 2020

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SPRING 2020 GRADUATE STUDIES NON-DEGREE REGISTRATION

Dear Prospective Student:

Thank you for your interest in enrolling as a non-degree graduate student at Simmons. This registration packet contains all the materials you will need to enroll.

As a non-degree student, you may enroll in up to two graduate courses (six to eight credits) before applying to a degree program. The information in this packet should answer any questions you may have about registration, tuition, billing, and more. Please do not hesitate to contact the admission staff at 617-521-2915 or email gsa@simmons.edu if you have further questions. You may also visit the non-degree website at simmons.edu/nondegree.

Thank you again for your interest in Simmons.

Sincerely,

Patricia Flaherty
Director, Graduate Studies Admission

Graduate Studies Program Homepage:

[simmons.edu/
programs/gradstudies](http://simmons.edu/programs/gradstudies)

Contact Graduate Studies Admission at:

[617-521-2915](tel:617-521-2915)

gsa@simmons.edu

Main College Building

SPRING 2020 GRADUATE STUDIES NON-DEGREE REGISTRATION

Non-Degree Policies

Enrollment in certain non-degree courses may require the consent of the program director. Non-degree students may enroll in up to eight credits (typically two graduate courses) before being formally admitted to a degree program. If you take the courses in separate semesters, you must earn a grade of B (3.0) or better to enroll in the second course.

Semester Dates

The official Spring semester runs from January 13 to May 4; however, there are several start dates throughout the semester. In addition, courses are offered in varied formats throughout the term. Certain disciplines and courses may begin before the formal start of the semester and end after the formal end date. For specific course details including course titles and up-to-date meeting times, check the attached listing or courses.simmons.edu/spring for full course descriptions.

Applying to a Degree Program

Non-degree students may enroll in up to two graduate courses before being formally admitted to a degree program. If you are planning to apply to a degree program, verify with your program director that the course you choose will apply towards your intended degree. Non-degree students must earn a grade of B (3.0) or better in each course to be considered for admission to a degree program. However, successful completion of non-degree classes does not guarantee acceptance into a program.

Registration Procedure

Choose your class from the attached non-degree courses schedule and return the attached registration form to the Office of Graduate Studies Admission. Do NOT mail or fax your non-degree form directly to the Office of the Registrar, as this will delay your registration. Return your completed form by email to gsa@simmons.edu or by mail to:

Graduate Studies Admission
Simmons University
300 The Fenway
Boston, MA 02115-5898

Course Listings

Please see attached list of available non-degree courses. Brief descriptions for most course offerings can be found online at courses.simmons.edu/spring.

Graduate Tuition for 2019-2020

All classes are four credits, unless otherwise noted in the schedule.

| | | | |
|-------------------|-------------------|--|-------------------|
| Special Education | \$980 per credit | Children's Literature, Gender/Cultural | |
| General Education | \$980 per credit | Studies, or History | \$1100 per credit |
| Behavior Analysis | \$1080 per credit | Public Policy | \$1100 per credit |

Graduate Studies Program Homepage:

[simmons.edu/
programs/gradstudies](https://simmons.edu/programs/gradstudies)

Contact Graduate Studies Admission at:

617-521-2915

gsa@simmons.edu

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SPRING 2020 GRADUATE STUDIES NON-DEGREE REGISTRATION

Tuition General Refund Policy

Refunds are determined by the date that appears on the official add/drop form filed with the Registrar. (Non-attendance in a class DOES NOT constitute withdrawal from that class). If you should completely withdraw from all coursework after classes begin, you may still be accountable for a portion of tuition and other fees. For the most up-to-date policy on course refunds, please refer to the [Student Accounts website](#).

Tuition Payments

Once registered, you will receive a bill from Student Accounts. Acceptable forms of payment include personal checks, traveler's checks, bank checks, money orders, wire transfers, and credit cards (American Express, Discover, Visa, and MasterCard). Simmons also provides the convenience of making quick and easy online payments towards your student account. This option is available to you through our online Student Account Center. All payments must be made in U.S. currency. For further information or to arrange for payment, contact the Office of Student Accounts at 617-521-2001 or visit the [Student Accounts website](#).

Financial Aid

Non-degree students are not eligible for federal financial aid through Simmons, but may apply for external loans such as the following:

Sallie Mae Career Training Loan
877-279-7172
salliemae.com/student-loans/career-training-smart-option-student-loan

Parking

To be eligible to park on campus, students must be registered for classes during the current academic semester and have a Simmons ID card. Accessible parking for students with disabilities is available. For information on parking options, please visit the [parking website](#).

NON-DEGREE COURSES

BEHAVIOR ANALYSIS

| Dept | Crse | Sec | Course Title | Days | Times | Dates |
|------|------|-----|-----------------------------------|------|-------------------|-------------|
| BEHV | 424 | BL | Introduction to Behavior Analysis | M | 6:00 PM - 9:30 PM | 1/13 - 5/4 |
| BEHV | 430 | 01 | Legal and Ethical Issues | T | 6:00 PM - 9:30 PM | 1/14 - 4/28 |

CHILDREN'S LITERATURE

| Dept | Crse | Sec | Course Title | Days | Times | Dates |
|------|------|-----|--|------|-------------------|------------|
| CHL | 434 | 18 | The Child & The Book* (Held at Eric Carle Museum of Picture Book Art, Amherst, MA) | M | 5:00 PM - 7:50 PM | 1/13 - 5/4 |

GENDER/CULTURAL STUDIES

| Dept | Crse | Sec | Course Title | Days | Times | Dates |
|------|------|-----|---|------|--------------------|-------------|
| AST | 536 | 01 | Black Narratives of Oppression, Resistance, and Resilience* | T | 3:00 PM - 5:50 PM | 1/14 - 4/28 |
| AST | 565 | 01 | Intimate Family Violence | Th | 3:00 PM - 5:50 PM | 1/16 - 4/30 |
| AST | 588 | 01 | Black Popular Culture and the Education of Black Youth* | W | 3:00 PM - 5:50 PM | 1/15 - 4/29 |
| ENGL | 504 | 01 | Problems in Romantic Literature: The Romantic Rebel | Th | 6:00 PM - 8:50 PM | 1/16 - 4/30 |
| ENGL | 517 | 01 | Toni Morrison and American Literature | T | 6:00 PM - 8:50 PM | 1/16 - 4/30 |
| GCS | 420 | 01 | Race, Gender, and Empire | T | 6:00 PM - 8:50 PM | 1/14 - 4/28 |
| MPP | 502 | 01 | Social Policy | W | 6:00 PM - 8:50 PM | 1/15 - 4/29 |
| POLS | 435 | 01 | Transgender Politics & Freedom | W | 8:00 AM - 10:50 AM | 1/15 - 4/29 |
| POLS | 556 | 01 | Feminist International Relations | M | 3:00 PM - 5:50 PM | 1/13 - 5/4 |
| SOCI | 530 | 01 | Transnational Studies | T | 3:00 PM - 5:50 PM | 1/14 - 4/28 |
| SOCI | 539 | 01 | Community Research* | Th | 3:00 PM - 5:50 PM | 1/16 - 4/30 |

GENERAL EDUCATION

| Dept | Crse | Sec | Course Title | Days | Times | Dates |
|-------|------|-----|---|------|-------------------|-------------|
| GEDUC | 445 | 01 | Educational Psychology | T | 6:00 PM - 8:50 PM | 1/14 - 4/28 |
| GEDUC | 461 | 01 | Social Studies, Science & the Arts for the Elementary Classroom | Th | 6:00 PM - 8:50 PM | 1/16 - 4/30 |

HISTORY

| Dept | Crse | Sec | Course Title | Days | Times | Dates |
|------|------|-----|-----------------|------|-------------------|-------------|
| HIST | 564 | 01 | Rape of Nanjing | Th | 6:00 PM - 8:50 PM | 1/16 - 4/30 |

PUBLIC POLICY

| Dept | Crse | Sec | Course Title | Days | Times | Dates |
|------|------|-----|--|------|--------------------|-------------|
| MPP | 502 | 01 | Social Policy | W | 6:00 PM - 8:50 PM | 1/15 - 4/29 |
| MPP | 503 | 01 | Economic Policy (Requires completion of an undergraduate microeconomics course) | Th | 6:00 PM - 8:50 PM | 1/16 - 4/30 |
| AST | 588 | 01 | Black Narratives of Oppression, Resistance, and Resilience* | T | 3:00 PM - 5:50 PM | 1/14 - 4/28 |
| MSMG | 408 | OL | Strategic Management & Marketing (online course) | N/A | N/A | 1/13 - 5/4 |
| MSMG | 440 | OL | Creativity, Innovation & Entrepreneurship (online course) | N/A | N/A | 1/13 - 5/4 |
| POLS | 435 | 01 | Transgender Politics & Freedom | W | 8:00 AM - 10:50 AM | 1/15 - 4/29 |

NON-DEGREE COURSES

PUBLIC POLICY (CONTINUED)

| Dept | Crse | Sec | Course Title | Days | Times | Dates |
|------|------|-----|---|------|-------------------|-------------|
| POLS | 556 | 01 | Feminist International Relations | M | 3:00 PM - 5:50 PM | 1/13 - 5/4 |
| SOCI | 530 | 01 | Transnational Studies | T | 3:00 PM - 5:50 PM | 1/14 - 4/28 |
| SOCI | 539 | 01 | Community Research* | Th | 3:00 PM - 5:50 PM | 1/16 - 4/30 |
| SW | 403 | 02 | Social Policy and Social Work in Organizations and Communities* | T | 6:00 PM - 8:50 PM | 1/14 - 4/28 |
| SW | 403 | 07 | Social Policy and Social Work in Organizations and Communities* | F | 3:00 PM - 5:50 PM | 1/17 - 4/24 |
| SW | 409 | 01 | Dynamics of Racism & Oppression* | M | 6:00 PM - 8:50 PM | 1/13 - 5/4 |
| SW | 590 | 03 | Social Action* | T | 6:00 PM - 8:50 PM | 1/14 - 4/21 |
| SW | 590 | 05 | Social Action* | Th | 6:00 PM - 8:50 PM | 1/16 - 4/23 |

SPECIAL EDUCATION

| Dept | Crse | Sec | Course Title | Days | Times | Dates |
|------|------|------|---|------|-------------------|------------|
| SPND | 415 | 01BL | Applied Research I (Requires online coursework) | T | 6:00 PM - 8:50 PM | 1/22 - 5/7 |

*Consent may be needed for registration. The Office of Graduate Studies Admission will contact the program director for necessary consent or will direct you to the correct office. Please contact us with questions.

Graduate Non-Degree Registration Form

Email your completed registration form to gsa@simmons.edu, fax it to 617-521-3058, or mail it to:
Graduate Studies Admission, Simmons University, 300 The Fenway, Boston, MA 02115-5898

Personal Information

Last Name First Name Middle Initial

Former Name Preferred Name

Street Address/Apartment Number City or Town State Zip Code

Date of Birth Email

Preferred Phone Alt. Phone (if applicable)

Billing Information

Will you use a voucher to pay for your course(s)? Yes No
Do not include the voucher with this registration form.

Employment Information

Name of Employer

Street Address/Suite Number City or Town State Zip Code

Educational Information

Have you completed a bachelor's degree? Yes No

College or University Degree and Date Awarded Major GPA

Additional Information

Have you registered at Simmons before? Yes No

If yes, when? _____ Number of Simmons credits completed _____

Do you plan to apply to a degree program? Yes No Undecided

If yes, which program? _____

Continued on back.



Optional Information

Sex Assigned at Birth (as indicated on your original birth certificate): Female Male

Gender Identity _____

Country of Present Citizenship _____

If not a U.S. Citizen, are you a Permanent Resident of the United States? Yes No

Are you Hispanic or Latino (including Spain)? Yes No

Regardless of your answer to the prior question, please select one or more of the following groups in which you consider yourself to be a member:

- American Indian or Alaskan Native (including all original people of the Americas)
- Asian (including Indian subcontinent and Philippines)
- Black or African American (including Africa and Caribbean)
- Native Hawaiian or Other Pacific Islander (Original Peoples)
- White (including Middle Eastern)

Other _____

Registration Information

Your registration will not be processed without a signature, date, and relevant course information below.

At Simmons, you may enroll in up to two graduate courses as a non-degree student before being formally admitted to a degree program. To enroll in an additional course, or to be considered for admission to a degree program, non-degree students must earn a grade of B (3.0) or better in each course. Satisfactory performance as a non-degree student is a prerequisite to admission, but does not guarantee it. Courses successfully taken by students may later be counted towards the degree, if admitted. We strongly recommend that students who may be applying courses toward a degree program talk with the appropriate program director prior to registering.

You will be registered in the course(s) indicated below on a space-available basis and will be notified when your form has been processed. Please check the Simmons website for tuition information or contact the Office of Student Financial Services at 617-521-2001 for further information.

I understand my rights and responsibilities as a non-degree student and agree to abide by Simmons University policy with regard to registration, payment, and enrollment in additional graduate courses.

Applicant Signature _____ Date _____

Please register me in the following course(s) for:

Summer 20_____ Fall 20_____ Spring 20_____

Course Number and Section Number Course Title Credits

Course Number and Section Number Course Title Credits

Withdrawal/Refund Information

Consult the Simmons website for our Add/ Drop and Tuition Refund Policies. Contact the Registrar's Office at 617-521-2111 with questions on course withdrawal, and Student Financial Services at 617-521-2001 with refund questions.