

## COMMUTER ROOM AGREEMENT

The Commuter Room is a temporary, on-campus housing space in Mesick Hall for Simmons University enrolled undergraduate and graduate commuter students who wish to stay on campus overnight for academic or emergency purposes. The Commuter Room can accommodate up to four occupants at a time and may be reserved on a limited, first-come, first-served basis. This Agreement sets forth the terms and conditions under which the commuter student will occupy the premises in the University residence facilities. This agreement covers the periods of time during which the student occupies the Commuter Room.

### COMMUTER ROOM RESERVATIONS AND CHARGES

The cost of the Commuter Room is **\$30 per night**. The student will be billed for the dates that are specified on their commuter room housing application once confirmation of their stay has been made by the Office of Residence Life. The charges will be applied to the student's account after the completion of their stay. Payment can then be made via Student Financial Services.

The student must check in via the Office of Residence Life in order to pick up their key and temporary ID between 9:00 am and 4:00 pm on weekdays, unless prior arrangements have been made through the Office of Residence Life. **Check-ins after hours will result in a \$10 additional fee.**

Students may reserve a space in the Commuter Room for **no more than four consecutive nights at a time**. Room reservations are made on a first-come, first-served basis and should be made at least 48 hours in advance unless for emergency purposes. All Commuter Room reservations are subject to availability.

Check out must occur by **12:00 pm on the last day of the student's reservation**. The key and temporary ID must be returned to the Office of Residence Life by this time.

### CANCELLATION POLICY

In the event that a student cannot keep their reservation, the student must notify the Office of Residence Life **no later than 24 hours prior to the date of reservation** in order to be eligible for a refund. If the student fails to check-in for a date that they have reserved without prior notification to the Office of Residence Life, the student will be billed for the cost of the Commuter Room.

### KEYS AND TEMPORARY ID

The student is responsible for the Commuter Room key and temporary ID card that is assigned to them during the check-in process. Before departing from the residence campus, the student must return the key and temporary ID either directly to the Office of Residence life or by depositing it in the key return box located on the first floor of Mesick Hall.

If the key is lost, stolen, or not returned, a **\$50 lock change (recore) charge will be assessed to the student's account**.

**The key and temporary ID must be returned between any and all non-consecutive dates of stay.**

### ROOM FURNISHINGS

The Commuter Room is designed for sleeping purposes only, and is set up as a four-person occupancy space. **Students may not physically alter, remove, or in any way tamper with the room furnishings provided by the University.** Removal of or damage to furnishings may result in the assessment of a damage charge equal to the cost of replacement or repair.

### PERSONAL PROPERTY

As a commuter student, you are required to bring your own pillow, linens, towels, toiletries, etc. You may **not** leave your belongings in the Commuter Room between your stays. You may arrange with the Holmes Sports Center to get a locker to store your items.

### VISITORS

Visitors/guests are not allowed in the Commuter Room itself, but commuter students may have guests in the common areas. Per campus policy, the student is responsible for the escort and conduct of each of their visitors/guests. All visitors/guests of commuter students must be off the residence campus by **10:00 pm each night**. **Commuter students are not permitted to have overnight guests.**

## PROHIBITED ITEMS

The following are strictly prohibited for legal or safety reasons:

- a) Possession, use, or exchange of illegal drugs, marijuana, narcotics, or drug paraphernalia;
- b) Possession, use, or exchange of alcohol and/or alcohol containers by persons under the age of 21;
- c) Possession of candles, incense, oil burners, the burning of these or any other substances, and any item that requires an open flame for use;
- d) Possession of a hookah;
- e) Possession, use, or sale of weapons including but not limited to firearms (including but not limited to pellet guns, BB guns or any reasonable facsimile of a gun), mace, pepper spray, explosives of any kind including fireworks, knives (with the exception of kitchenware), nun chucks, stun guns, or any other articles or substances commonly used as weapons;
- f) Possession or use of electrical appliances with heating elements or high energy consumption, such as hot plates, wax warmers, electric coffee pots, immersion heaters, popcorn poppers, crock pots, electrical heaters, electric frying pans, electric woks, stoves, toaster ovens, air conditioners, torchiere style halogen lamps, lava lamps, or any other appliance which uses over 1,000 watts of electricity (with the exception of hair dryers), and/or any appliance that does not meet current UL specifications. **Please note that no appliances (such as microfridges, coffee pots, or electric tea kettles) are allowed for occupants of the Commuter Room, due to the short-term and communal nature of the space.**
- g) Pets of any kind with the exception of service animals;
- h) Gasoline-powered machinery such as motorcycles or mopeds and any other combustible items including combustible engines, flammable liquids, non-electric lanterns, and large combustible decorations;
- i) Hanging anything outside the windows or on the residence hall facades, or placing anything on outside window ledges;
- j) Hanging anything on or from interior room ceiling, sprinklers, or fire detectors;
- k) Covering the walls/ceiling with excessive decoration such as might create a fire safety hazard.

Please note that the full list of prohibited items for all campus residents can be found in the Housing License Agreement, but that certain specific items allowed for full-time residents are **not allowed** for commuter residents (e.g., microfridges or other appliances).

## FIRE AND SAFETY DRILLS

Fire and safety drills will be conducted in all residence halls during each semester. When the alarm sounds, all residents, visitors, and guests must vacate the building immediately and cooperate with all instructions of emergency/fire personnel and Residence Life staff.

## DAMAGE TO ROOMS

Students are responsible for the Commuter Room and jointly responsible for public areas on the dates they are assigned to the Commuter Room. Before departing, students are responsible for removing **all** of their own trash, other unwanted items, and all personal belongings. **The student will be billed for any room damages and/or excessive cleaning necessary to restore the room to its original condition.**

## COMMUNITY STANDARDS

Students are responsible for their actions. Students are expected to treat others with dignity, civility, and respect in keeping with the policies and procedures outlined in the Student Handbook, Code of Conduct, and other University publications.

## VIOLATION OF AGREEMENT TERMS

The University reserves the right to cancel this Agreement upon any violation by the student or by their visitor(s)/guest(s) of the terms and conditions contained herein. Any such cancellation will result in the student's removal from the University residence facilities. Cancellation of this agreement does not preclude the University from pursuing other avenues of redress against the student.

## RESERVATION OF RIGHTS

The university hereby reserves the unconditional right to enter and/or inspect rooms without notice when deemed appropriate; terminate rental agreements; repossess or reassign rooms; choose to not accept an application for housing; and effect other steps necessary and advisable for the safety, security, and conduct of its residence program.