

# Petition to Participate in Commencement

(for undergraduates only)

Undergraduate students who are **within two courses** of completing their degree requirements are allowed to participate in the Commencement ceremony with the approval of the Office of the Registrar. You *must* complete these courses during the following summer. Your graduation date will be in August or October.

## Please complete the following:

Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Local Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

## Summer Address (if different):

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Please print your name **EXACTLY** as you wish it to appear in the commencement program:

First	Middle	Last
_____	_____	_____

Number of courses needed to complete degree requirements: \_\_\_\_\_

Course(s): \_\_\_\_\_

Name of institution(s) where degree requirements will be completed: \_\_\_\_\_

If you are completing your courses at another institution, you must fill out a Petition for Transfer Credit, available in the Office of the Registrar. The *official* transcript of your final credits *must be received* in the Office of the Registrar by July 21<sup>st</sup> for August degree conferral or September 20<sup>th</sup> for October degree conferral. It is your responsibility to make sure that these official transcripts are received.

*I AM AWARE THAT, IF APPROVED, I MAY PARTICIPATE IN THE COMMENCEMENT CEREMONY, BUT THAT I WILL NOT RECEIVE MY DIPLOMA until I complete all of my degree requirements. I know it is my responsibility to communicate with the Office of the Registrar about the completion of my degree.*

Student's Signature: \_\_\_\_\_ Major(s): \_\_\_\_\_

Adviser's Signature: \_\_\_\_\_

***This form must be returned to the Office of the Registrar no later than March 1st.***