

The CEC partners with faculty to help students develop professional skills and knowledge for making informed career decisions. We work closely with faculty members to present in-class career-related workshops that integrate coursework with professional preparation. In evaluations, students rate the effectiveness of these workshops highly, with an average rating of 4.65 on a 5 point scale.

Workshop and Presentation Topics

Faculty invite the CEC into the classroom for workshops that typically run the length of one class session. You can select topics from a full complement of skill-building, career exploration, and other programs that span the full five steps in the career development model [link to new 5 Step Career Development Model page]. Please also see our Career Planning & Resources page [link to new Career Planning & Resources page] for ideas on additional workshop topics.

CEC staff will also work with you to customize any presentation on career topics and resources for particular disciplines, programs and/or departments. Past topics for workshops and presentations include:

- Assessing career values, interests, personality, and skills
- Exploring careers
- Identifying and developing core career competencies
- Utilizing LinkedIn, social media, and other resources for career development
- Networking and informational interviewing
- Implementing a search for an internship, job, or graduate school
- Writing resumes or cover letters
- Preparing for an interview or negotiation process

Request a Workshop

To request a career workshop for your class, please complete and submit a CEC Workshop Request Form [link to new Updated Faculty Workshop Request Form].

We ask that requests be submitted at least one (1) month in advance of the proposed workshop.

To continue to meet the needs of the greatest number of Simmons students and ensure that all faculty requests are met, the CEC can provide one workshop per class section.