

<p style="text-align: center;"><u>What do I want to do?:</u> (My Options)</p> <p><i>This question is simply asking where do you want to end up. Try to be as specific as possible, but it is okay if you haven't yet narrowed down exactly what you'd like to do and where (or if you have a few different things you're interested in pursuing).</i></p> <p>Here are some examples to help you get started: <i>Specific:</i> Registered Nurse, Pediatrics, in Boston, MA <i>Less Specific:</i> Registered Nurse in MA/NH <i>Broad:</i> I want to work in the healthcare field</p>	<p>Option #1:</p> <hr/> <p>Option #2:</p> <hr/> <p>Option #3:</p>
<p style="text-align: center;"><u>What have I already accomplished?:</u> (My Experiences)</p> <p><i>This section is meant to help you see how you've already taken steps towards your option(s). Often you'll find that you've done more than you think!</i></p> <p><i>Remember to think about concrete items like your resume, but also about all of the experiences you've had at Simmons both in and out of the classroom as they relate to your option(s).</i></p> <p>Example: Worked as PCA at Boston Medical Center on Pediatrics Floor Conducted Informational Interview with Pediatrics Hiring Manager (Dec 2017) Revised Resume and met with Career Coach at CEC for review (Dec 2017)</p>	

What do I still want/need to accomplish?:

(My Next Steps)

This section isn't meant to make you feel bad because you think your "still need/want to do" list is longer than you thought. Instead, just think of it as a really great way to help you get a clear idea of what it will take to accomplish your goal(s) by identifying action steps to take, and setting deadlines to complete these steps.

Try to break down your options into smaller steps that aren't too difficult to complete, and set reasonable short term deadlines (no more than 3 months away, but longer than 24 hours!).

Example:

Goal: Registered Nurse Pediatrics Floor, Boston, MA

Task: Review Boston Medical Center Website to Identify Pediatrics Positions to Apply To

Deadline: February 15, 2018

<u>Option #1:</u>	Tasks to Complete:	Deadline:
<u>Option #2:</u>	Tasks to Complete:	Deadline:
<u>Option #3:</u>	Tasks to Complete:	Deadline: