

**Simmons School of Social Work
Field Education Calendar
2018-2019**

September	4	Year II field start
	6	Field Orientation for Year I, Advanced Standing and 16 Month Program
	10	Advanced Standing field start
	17	Year I and 16 Month Program field start

September	Individual liaison meetings for all students (to be determined at agreed upon times with students and liaisons)	
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October	5	Year II and Advanced Standing Learning Plans due
	19	<ul style="list-style-type: none"> • Year I and 16 Month Program Learning Plans due • All students - Two process recordings due with field instructor comments to your Field Liaison

November	5	Written assignment and two process recordings due for all students to your Field Liaison
	21-23	Thanksgiving Recess

November - December	All students Fall field visits	
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December	7	Fall evaluations due for all students
	19	Field ends for the Fall

December 24 – January 2	UNIVERSITY CLOSED	
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January	8	Field resumes for Spring
	21	HOLIDAY - MLK Day*

February	8	<ul style="list-style-type: none"> • All students - Two process recordings due with field instructor comments to your Field Liaison • Year 1 and 16 Month Program- Psychosocial assessment due to Field Liaison
	18	HOLIDAY – President’s Day*

March	4-8	Spring Break*
	11	Placements resume after Spring Break
	15	Written assignment and two process recordings due for Year 1, Year II, 16 Month Program & Advanced Standing to

		your Field Liaison (students in placement for 16 hours per week do not turn in their written assignment and two process recordings until May)
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March – April		<ul style="list-style-type: none"> • Year II Workshops on career planning • All students Spring field visits
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April	15	HOLIDAY – Patriot’s Day*
	19	Spring evaluations due for Year I, Year II, 16 Month Program & Advanced Standing (students in placement for 16 hours per week do not turn in their evaluation until June)

May	3	Year I, Year II & 16 Month Program field placements end
	13	Summer Field Placements resume (see below)
	17	Commencement
	27	HOLIDAY – Memorial Day*
	31	Final Written assignment and two process recordings due for Advanced Standing and students in placement 16 hours per week to your Field Liaison

May – June		Advanced Standing last field visit
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June	28	Last evaluation due for Advanced Standing and students in placement for 16 hours per week
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August	2	Field ends for Advanced Standing and students in placement for 16 hours per week
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****Individual arrangements with agencies may be necessary to prevent interruption of client services during holidays and recesses.***

- ***Public school and other school placements follow the agency calendar; please consult Field Instructor for variations in placement dates.***
- ***For holidays that occur on field days, students will follow the agency schedule.***
- ***See Manual for policy on religious holidays.***

Students should schedule individual liaison meetings during September and as needed throughout the year.

Summer Field Placements

- **Students are entitled to a week off between the end of Spring session and the beginning of Summer session. The particular week off does not have to be May 6th – May 10th. The week should be negotiated between the agency and student to minimize disruption to services delivered to clients.**
- **Students in the 16 Month Program should refer to the 16 Month Year II Placement Calendar for the remainder of their program.**