

## COMMUTER ROOM AGREEMENT

This Rental Agreement sets forth the terms and conditions under which the commuter student will occupy the premises in the College residence facilities.

**COMMUTER CHARGES.** The cost of the commuter room is \$25 per night. The student will be billed for the dates that are specified on her/his commuter room housing application once confirmation of her/his stay has been made by the Office of Residence Life. Payment should be made prior to student check-in at the Office of Residence Life.

**CANCELLATION POLICY.** In the event that a student cannot keep her/his reservation, the student must notify the Office of Residence Life no later than 24 hours prior to the date of reservation in order to be eligible for a refund. If the student fails to check-in for a date that s/he has reserved without prior notification to the Office of Residence Life, the student will be billed for the cost of the commuter room.

**OCCUPANCY.** This agreement covers the periods of time during which the student is occupying the commuter room. The commuter room is available to students from the first day of classes until the end of the academic year when class is in session. Class also includes the short course sessions during the January vacations and any weekend classes offered by Simmons College.

**PERSONAL PROPERTY.** As a commuter student, you are required to bring your own pillow, linens, towels, and toiletries. You may not leave your belongings in the commuter room between your stays. You may arrange with the Sports Center to get a locker to store your items.

**KEYS.** The student is responsible for the commuter room key and temporary ID card that is assigned to her/him during the check-in process. Before departing from the residence campus, the student must return the temporary ID and commuter room key either directly to the Office of Residence Life or by depositing it in the key return box located on the first floor of the residence hall in which the student is residing. If the key is lost, stolen or if the student fails to return the room key properly, a \$50.00 lock-change (recore) charge will be assessed. ***The key must be returned between any and all non-consecutive dates of stay.***

**VISITORS.** The student is responsible for the escort and conduct of her/his visitors. Students must be present in the residence halls when guests are present and must follow all applicable guest policies. All visitors must comply with College and residence hall rules and regulations. The student will be responsible, financially and otherwise, for the actions of her/his visitor(s). Guests may remain in the commuter room until 10:00pm (if there are other commuter students in the room) and in the residence hall until 11:00pm each night at which time you must escort them off of the residence campus through the entrance in Simmons Hall. ***No overnight guests are permitted in the residence halls for commuter students.***

**ROOM FURNISHINGS.** The room is designed for sleeping purposes only. Students may use the lounges, computer labs, or other study spaces available on the residence campus to study. There is a phone in the room for student use. The number is located next to the phone. Students may not physically alter, remove, or in any way tamper with the room furnishings provided by the College. Removal of or damage to furnishings may result in the assessment of a damage charge equal to the cost of replacement or repair.

**ITEMS PROHIBITED IN STUDENT ROOMS.** The following are strictly prohibited, for legal or safety reasons:

- a) possession, use, or exchange of illegal drugs, marijuana, narcotics or drug paraphernalia;
- b) possession, use, or exchange of alcohol by persons under the age of 21; possession of empty alcohol containers by persons under the age of 21;
- c) possession of candles, incense, oil burners, the burning of these or any other substances, and any item that requires an open flame for use;
- d) possession of a hooka
- e) possession, use or sale of weapons including but not limited to firearms (including but not limited to pellet guns, BB guns or any reasonable facsimile of a gun), mace, pepper spray, explosives of any kind including fireworks, knives (with the exception of kitchenware), nunchucks, stun guns, or any other articles or substances commonly used as weapons;
- f) possession or use of electrical appliances with heating elements or high energy consumption, such as hot plates, wax warmers, electric coffee pots, immersion heaters, popcorn poppers, crock pots, electrical heaters, electric frying pans, electric woks, stoves, toaster ovens, air conditioners, torchiere style halogen lamps, lava lamps, or any other appliance which uses over 1,000 watts of electricity (with the exception of hair dryers),

and/or any appliance that does not meet current UL specifications. Please note this exception: Coffee pots and electric tea kettles with automatic shutoffs are permitted.

- g) Possession or use of microwaves with the exception of those attached to microfridges that are no larger than 3.6 cubic feet; possession or use of refrigerators that are larger than 4.5 cubic feet. Microfridges are only acceptable if they are energy star compliant and no larger than 3.6 cubic feet.
- h) possession/use of waterbeds;
- i) possession of any type of upholstered furniture not provided by the College which do not meet Massachusetts Regulations which require furniture in college dormitories to meet the standard of CAL 133 or CAL 117; each piece must be suitably labeled and written notice of compliance is required.
- j) possession of any bed mattress that is not issued by the College.
- k) pets of any kind with the exception of service animals and small fish in properly maintained tanks of no more than a five gallon capacity;
- l) gasoline-powered machinery such as motorcycles or mopeds and any other combustible items including combustible engines, flammable liquids, non-electric lanterns, and large combustible decorations;
- m) hanging anything outside windows or on the residence hall facades, or placing anything on outside window ledges, except as part of an official College event or with the approval of the Director of Residence Life
- n) hanging anything on or from interior room ceiling, sprinklers, or fire detectors (including hanging cloth tapestries or other cloth hangings on walls and ceilings); and covering the walls/ceiling with excessive decoration so as to create a fire safety hazard.

**DAMAGE TO ROOMS.** Students are responsible for the commuter room and jointly responsible for public areas on the days they are assigned to the commuter room. Before departing, students are responsible for removing their own trash and other unwanted items and putting away their belongings, if students. Students will be billed for any room damages and/or excessive cleaning necessary to restore the room to its original condition.

**FIRE AND SAFETY DRILLS.** Fire and safety drills will be conducted in all residence halls during each semester. When the alarm sounds, all students and their visitors must vacate the building immediately and cooperate with all instructions of emergency/fire personnel and Residence Life staff.

**COMMUNITY STANDARDS.** Students are responsible for their actions. Students are expected to treat others with dignity, civility, and respect in keeping with the policies and procedures outlined in the Student Handbook, College Catalog, and other College publications.

**VIOLATION OF AGREEMENT TERMS.** The College reserves the right to cancel this Rental Agreement upon any violation by the student or by her/his visitor(s) of the terms and conditions contained herein. Any such cancellation will result in the student's removal from the College residence facilities. Cancellation of this agreement does not preclude the College from pursuing other avenues of redress against the student.

**RESERVATION OF RIGHTS.** The College hereby reserves the unconditional right to: enter and/or inspect rooms without notice when deemed appropriate; terminate rental agreements; repossess or reassign rooms; choose to not accept an application for housing; and affect other steps necessary and advisable for the safety, security and conduct of its residence program.