

SIMMONS COLLEGE

Undergraduate Program Course Catalog

2014–2015

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THE COLLEGE

About Simmons

Core Purpose: Transformative learning that links passion with lifelong purpose.

Values:

- We are at our best when students are first.
- We cross boundaries to create opportunities.
- We prepare students for life's work.
- We make a collective investment in community.

Simmons College is a nationally recognized private university located in the heart of Boston. It includes an undergraduate college for women, the nation's first MBA program designed specifically for women, and graduate programs for women and men in health sciences, social work, library and information science, education, and liberal arts.

Simmons consistently ranks among the nation's top schools in its category in the U.S. News & World Report annual survey. A comprehensive college, Simmons is nationally recognized for its experiential learning programs, its blend of graduate and undergraduate offerings, and its commitment to liberal arts and professional education.

Placing students first is a priority at Simmons. A number of characteristics central to the Simmons experience serve as the foundation for student success:

- A close-knit, accessible community that encourages collaboration and challenges students to do their best.
- Faculty and scholars who focus on students' educational and career objectives.

- Extraordinary professional preparation with an emphasis on intellectual exploration and rigor, the integration of theory and practice, leadership, and informed citizenship.
- An outstanding location in the heart of Boston, a world-class college town with unlimited educational, career, and social opportunities.

In this spirit, the College fosters open exchange of ideas among students, faculty, and the general Simmons community.

The Educational Program

Simmons College offers both graduate and undergraduate programs. Information on graduate programs appears in the graduate catalogs and handbooks of the College of Arts & Sciences, Graduate School of Library and Information Science, School of Management, School of Nursing and Health Sciences, and School of Social Work. The following section describes Simmons' undergraduate curriculum and its philosophy.

THE SIMMONS EDUCATION IN CONTEXT

Dedicated to women's education for more than one hundred years, Simmons prides itself on outstanding undergraduate programs taught by high-quality faculty. The College's commitment to excellence in teaching, small class size, and innovative programs are built on founder John Simmons' original mission to offer an education that would enable women to earn an independent livelihood.

Today, the Simmons educational program encourages students to engage actively with their studies, their communities, and the world. Grounded in individualized attention and positioned at the intersection of theory and practice, a Simmons education results in valued relationships between faculty and students and among faculty, students, and alumnae/i. A longstanding trademark of the undergraduate program is a simultaneous grounding in the liberal arts and sciences and commitment to professional studies. The independent learning requirement — one of the hallmarks of a Simmons education — challenges students to apply the conceptual skills learned in the classroom to a problem, project, or workplace experience as independent researchers and applied learners. Rigorous independent learning enables Simmons students to attain depth and practice in their chosen disciplines, to sustain a longer-term project of their own initiative, and to connect

their academic work with future employment or graduate study. One third of student internships lead to paid employment after graduation. Simmons also offers accelerated BA/BS-MA/MS programs for qualified undergraduates.

Simmons graduates are lifelong learners. At Simmons, students develop the critical thinking skills needed for personal and professional success and a sense of community that fosters a commitment to conscious and global engagement.

ACADEMIC ADVISING

At Simmons advising enables students to build on their strengths, identify and improve on their weaknesses, and maximize their use of College resources. The advising relationship is a partnership whose aim is to support the student's effort to achieve her academic and professional goals.

Students are assigned academic advisors before the semester in which they enter the College. Advisors from the Office of Academic Advising and Support work directly with most incoming students. In general, advising assignments are based on the student's expressed area of interest.

Most incoming students will meet with an advisor and with faculty during orientation to plan their course of study. First-year students meet with their advisors each semester to change courses, discuss academic concerns, link their academic interests with their professional plans, and strategize for registration for the following semester.

After a student's first year at Simmons a faculty advisor in their intended area of study will become her primary source for academic advising and an important source for career and professional advising. If a student is still unsure of a major, she will continue to be advised in the Office of Academic Advising and Support until she decides her major.

The advisors assist students in planning academic schedules and interpreting the goals and objectives of a Simmons education. Advisors guide students through college and departmental requirements and help them focus their studies. Students are responsible for monitoring their own progress toward fulfilling the College's degree requirements. Advisors are a knowledgeable resource about those requirements and are also well prepared to discuss career and graduate school opportunities.

PROGRAM PLANNING

The Simmons approach to liberal arts education is flexible. Each student develops a program suited to individual interests and career plans. Some areas of study are sequential and are best elected early in a student's program. Many areas of study allow for a minor or even a second major. Faculty and staff advisors assist students as they consider their options and make academic and career decisions. The fieldwork and internships offered by every academic department provide opportunities to test career areas and to consider the possibility of further professional study after graduation. Simmons has identified opportunities for study abroad for students in all majors and encourages students to participate in these programs. See page 11 for more information.

Majors

Students may plan a program of academic and career preparation by electing a major in the humanities, the social sciences, the sciences, or one of the College's professional programs. Undergraduate majors include:

Africana Studies
 Art
 Arts Administration
 Biochemistry
 Biology
 Biostatistics
 Business and Management

Chemistry
 Chemistry-Management
 Communications
 Computer Science
 East Asian Studies
 Economics
 Economics and Mathematics
 Education:
 • Elementary, Middle, or High School
 • Social Studies Education
 • Spanish, French, English as a Second Language
 • Special Education
 English
 Environmental Science
 Exercise Science
 Finance
 Financial Mathematics
 French
 Health Informatics
 History
 Information Technology
 International Relations
 Marketing
 Mathematics
 Music
 Neuroscience and Behavior:
 • Cognitive Track
 • Neurobiology Track
 Nursing
 Nutrition and Dietetics
 Nutrition and Wellness
 Philosophy
 Physics
 Political Science
 Psychology
 Public Health
 Retail Management
 Sociology
 Social Work
 Spanish

Web Design and Development

Women's and Gender Studies

Minors

Academic majors are also offered as minors. In addition, a number of specialized and interdisciplinary minors are available:

Business

Cinema and Media Studies

Entrepreneurship

Gender History

Principled Leadership

Organizational Studies

Photography

Physics of Materials

Performing Arts

Public History

Public Policy Studies

Scientific Computation

Social Justice

Statistics

Sustainability

Other Academic Programs

Honors Program

The Honors Program at Simmons fosters a motivated group of students to explore the complexity of the world and their place in it. The goal of this four-year academic program is to encourage depth in the departmental discipline of choice, and to enhance this knowledge through interdisciplinary studies and international awareness.

The Honors Program provides an opportunity for students with distinguished high school academic records who are newly entering the College or who apply after their first year. The program includes an interdisciplinary honors seminar in the first year, opportunities for honors courses in subsequent years, specially arranged co-curricular activities, and a seminar in the senior year (see pages 153-158). Selected for the program by an honors review committee, students are required to maintain

a minimum grade point average of 3.2 to remain in the program. Seniors in the Honors Program must complete an honors version of the independent learning requirement.

Pre-Law

Unlike premedical programs, which are quite specific and virtually obligatory for medical school candidates, a prelaw "curriculum" is largely a myth. Simmons' strong academic programs, small classes, and extensive opportunities for student/professor interaction and independent learning are an ideal preparation.

A student who is considering law school should register with the prelaw advisor as early as possible and make an appointment with the advisor to discuss specific interests and plans. The prelaw advisor organizes extracurricular activities of interest to prelaw students: lectures, meetings with lawyers who are Simmons alumnae, and field studies or internships related to law. The advisor is also available to help with the application process. For more information, please contact the director of Pre Law Advising, the Hon. Lynda Connolly at lynda.connolly@simmons.edu.

Pre-Health/Pre-Medical

Undergraduate preparation for medical, dental, or veterinary school should include a strong foundation in the natural sciences and a background in the social sciences and humanities. Admission requirements for these schools can be fulfilled within the context of almost any liberal arts or science major at Simmons. Students should complete the pre-medical course requirements listed below by the end of the junior year to be positioned for entrance to medical school in the year after graduation.

- BIOL 113 and at least one additional semester of biology (typically BIOL 222 and 225).
- CHEM 113 (or 111), 116, 224, 225
- MATH 120, (also 121 and 118 for some medical schools)
- PHYS 112, 113
- FYS 101, 102, 103

- PSYC 101
- SOCI 241

For preparation for the Medical College Admission Test (MCAT), and for other pre professional schools, completion of one year of humanities, one year of social sciences, statistics and additional courses that develop analytical skills are recommended. Admissions tests and applications to medical colleges must be completed one year in advance of the targeted enrollment date.

The Pre-Health advisors, Dr. Bruce Gray and Jaclyn Anderson, assist students with program planning and with the application process. Students should register with Dr. Gray at the end of the first year. First year students should meet at least twice in the first year with Jaclyn Anderson, Pre-Professional advisor, in the Office of Academic Advising and Support. Interested students may also join the Simmons Pre-Health Liaison and the Colleges of the Fenway Chapter of the American Medical Students Association (AMSA).

3 +1 and 4 + 1 Accelerated Master's Degrees

3 + 1 Programs

Qualified students can earn both the Bachelor's and Master's degrees in four years. For more information on the programs listed below please visit the page noted, the appropriate graduate catalog, or the Simmons College Website for more information.

BSW and MSW

See p. 232

BS in Computer Science and MS in Library and Information Science

See p. 109

BA in Economics and MA in Public Policy

See p. 116

BA in Political Science and MA in Public Policy

See p. 215

BA in Sociology and MA in Public Policy

See p. 237

Additional 3 + 1 programs are under development. Check the Simmons College website for updated information.

4 + 1 Programs

Undergraduates can obtain an accelerated degree in Children's Literature, Education, English, Gender/Cultural Studies, History, Nutrition, Physical Therapy, and others. Undergraduate courses can be counted toward the Master's degree – the number varies by program. A student applies for admission to the graduate program in her junior year. See the catalog page noted below, the appropriate graduate course catalog, or the Simmons web site for specific program requirements.

BA or BS/MA Liberal Arts Majors/Teaching (Kathleen Dunn Scholars)

See p. 122

BA/MA in Children's Literature and BA/MFA in Writing for Children

See p. 92

BS/MS Biology/Nutrition

See p. 72

BS/MS Biology, Chemistry, Computer Science, or Mathematics/Library Science.

See p. 88, 109, 178

BS/MS Exercise Science/Nutrition

See p. 73, 201

BS/MS Nutrition/Nutrition

See p. 202

BS/MS Public Health/Nutrition

See p. 201

BSN/MSN Nursing

See p. 193

BS/DPT Physical Therapy

See p. 209

BS/PharmD Chemistry and Pharmacy

See p. 86

BA/MBA Management.

See p. 168

BA/MA in History

See p. 146

Study Abroad

Simmons students are encouraged to study abroad. Options include semester, full academic year, summer, and shorter-term travel courses led by Simmons faculty. Semester, academic year, and summer study abroad is offered through partnerships with other universities and providers. Using partnerships, Simmons is able to identify high quality study abroad opportunities throughout the world for students in all majors. Each year, the College offers travel courses to international (and sometimes domestic) destinations. Enrolled students participate in class sessions during the semester before departure. The travel component of two to four weeks takes place during semester breaks in January or early summer. Often travel courses are taught in English and have no prerequisites, and many fulfill a mode of inquiry requirement.

Students in good standing are eligible for study abroad. The Study Abroad office will help students identify the program that best matches their academic and career interests. Students interested in international study are urged to begin planning early in your academic career by visiting the study abroad web site.

Credit for Prior Learning

The Credit for Prior Learning program offers Dix Scholars an opportunity to receive academic credit for knowledge gained through life experience. For more information, please see page 36 or contact the College Writing Center.

Degree Requirements

Graduation requirements are established to ensure that the Simmons educational objectives are met. Those objectives are

- An ability to communicate effectively, particularly through critical thinking, reading, and writing.
- An understanding of languages and cultures other than one's own.
- An ability to use technology to enhance learning.

- An exposure to a broad range of courses and modes of thinking.
- An opportunity for academic specialization, independent intellectual development, and career preparation.

The Bachelor of Arts degree is the baccalaureate degree conferred on students in all majors except those in the departments of biology, chemistry, mathematics, physics, computer science, nutrition, and physical therapy, for which the Bachelor of Science is awarded, management for which the Bachelor of Science in Business Administration is awarded, and social work for which a Bachelor of Social Work is awarded. In the instance where a student completes a major in both the sciences and in the arts, she may choose either a Bachelor of Science or a Bachelor of Arts degree. It is not possible to earn two baccalaureate degrees simultaneously.

A candidate for a degree is expected to satisfactorily complete the work of an approved program, including all required courses, within the traditional number of college years. When a student withdraws for a period that would extend the work of her program beyond a traditional length of time, the additional work required for satisfactory completion will be determined by the faculty. A student who temporarily withdraws must meet the degree requirements in effect at the date of her readmission to the College.

Students transferring into Simmons, as well as those working toward a second baccalaureate degree, must spend at least three semesters at Simmons and earn a minimum of 48 semester hours of credit while regularly enrolled at the College in order to be eligible for the Simmons baccalaureate degree.

Current Simmons students who wish to enroll in summer courses at other institutions must first file a petition for transfer of credit in the Office of the Registrar. Summer courses to be considered for the modern language requirement or major must be approved by the department chair. No more than 16 semester hours of summer school credit from

COURSE NUMBERING

Simmons courses are designated by a department or program abbreviation and a course number. These numbers can be understood in the following way:

Courses at the 100 level are appropriate for all undergraduate students. Some may require specific high school preparation. These courses generally have no prerequisites and are taught at the introductory level.

Courses at the 200 level are appropriate for sophomores and above and for first-year students under advisement or placement by the department. Such courses tend to be more focused than the introductory 100-level courses; prerequisites are at the discretion of the department. A prerequisite for a 200-level course is normally one course in the department (or a complementary department or program) at the 100-level. First-year students should be advised that these classes will likely include upper-class students and will therefore be more challenging than 100-level courses.

Courses at the 300 level are appropriate for juniors and seniors and are normally taken by students majoring or minoring in the field. Such courses are advanced in content and pace and represent a high level of study in the field. Courses at the 300 level generally have prerequisites, typically at least one 100- and one 200-level course.

Courses at the 400 level are limited to graduate students in the program or those students approved to enroll by the director of the program offering the course. In general, undergraduates are not permitted to take 400-level courses.

Courses at the 500 level are generally dually listed with an undergraduate course at the 300-level. Graduate students sign up for the 500-level course, undergraduates for the 300-level.

other institutions may be credited toward the Simmons degree. For additional information, contact the Office of the Registrar or consult the *Student Handbook*.

Department or Program Recommendation

The student must be recommended for the degree by her department or program advisor. She must complete one-third to one-half of the courses required for the major, including a substantial amount of advanced work, while regularly enrolled at Simmons, so that her department can adequately evaluate her candidacy for degree recommendation.

Requirements for the award of the Simmons baccalaureate degree are listed below.

Completion of 128 Semester Hours with a Passing Evaluation

To obtain a broad education, as well as depth of specialization, students must successfully complete a minimum of 128 semester hours for graduation. Most courses in the undergraduate curriculum carry four credits. Though a full-time load is a minimum of 12 credits, students typically take four courses

(16 credits) per semester. Students must have a minimum grade point average (GPA) of 2.00, to be calculated from all courses taken at Simmons using the letter grade system in order to graduate. Each student's program should be a carefully developed plan of study. This plan should include: 1) courses selected to fulfill the all-College requirements, 2) courses required of and elected by the student in her major, and 3) electives. The following outlines specific course requirements:

First Year Program

Leanne Doherty, *Associate Dean and Director of First Year Program*

Susan Antonelli, *Assistant Dean for Student Life and Coordinator of FYS 101*

Terry Muller, *Director of Writing Center and Coordinator of FYS 102*

The First-Year Program is an eight-credit all-College requirement that begins in the student's first semester. It is composed of a 2-credit First-Year Seminar (FYS 101), a 2-credit College Writing course in the fall (FYS 102) and a 4 credit writing "passion" course in the spring (FYS 103).

Dix scholars will have a formal transcript evaluation from the Registrar's Office to indicate the appropriate sequence of courses to complete the College's writing requirement. Dix scholars who have one semester of writing have fulfilled their writing requirement. Dix scholars with no previous writing fulfill their writing requirement by taking a semester of writing at Simmons. This can be done by taking the Transfer/Dix section of FYS 103 or a course that is determined through advanced consultation with the Director of First Year Program.

Competency in Basic Mathematics

Every Simmons graduate must demonstrate competency in basic mathematics in **one** of the following ways:

- Pass the College's mathematics competency exam administered by the Center for Academic Achievement numerous times during the academic year.
- Successfully complete MATH 101, or a higher level mathematics course at Simmons.
- Achieve a sufficiently high score on the mathematics section of the SAT, the mathematics achievement test, or an Advanced Placement exam in Math.
- Present evidence of satisfactory completion at another accredited college of a mathematics course at the level of MATH 101 or above to the Registrar's Office.

Students must satisfy the math competency requirement during their first year at Simmons. Students who do not pass the mathematics competency exam during orientation or who do not meet the math competency requirement in one of the other ways described above may choose to take MATH 101 in their first semester, or to retake the test in November. If they do not pass the November test, they will automatically be enrolled in MATH 101 in the spring semester. Students who matriculate in January who do not pass the mathematics competency exam or do not meet the requirement in one of the ways described above may

take MATH 101 during their first semester, or they may retake the test in March. If they fail the test in March, they will be automatically enrolled in MATH 101 in the following fall semester.

Language Requirement

Simmons students, with the exception of Dix Scholars and international students whose first language is not English, are required to demonstrate language proficiency at the intermediate level. Students may take up to three semesters of a modern language (through 201) in order to fulfill the requirement. In addition, students can fulfill the requirement with a score of 3, 4, or 5 on an Advanced Placement language exam, with a score of 560 or above on an SAT II Language Test, or by passing a placement test given at Simmons indicating mastery of the Intermediate I-level of a language. The Center for Academic Achievement will provide language placement tests to students for the purpose of placement and/or fulfillment of the language requirement.

The following are the placement exam standards for the Simmons College language requirement:

1. Students who want to continue studying a language they have started in high school must take the placement exam if they are not placed through other means (AP, IB, SAT).
2. Heritage speakers (students who speak a language other than English in the home) who want to continue studying their native language must also take the placement exam.
3. Students who have taken three or more years of a language in high school will not be allowed to enroll in the 101-level of that language regardless of the results in the placement exam. Students who place into 101 through the placement exam will automatically be placed into the 102-level.
4. Students cannot enroll in a level lower than that indicated through the placement exam.

5. Exceptions will be considered for a) Dix Scholars who chose to pursue language studies, b) transfer students, c) students with disabilities, and d) students who have been away from language study for more than two years.
6. Students can appeal a placement decision by completing a formal petition to the Department of Modern Languages and Literatures.
7. The Department of Modern Languages and Literatures has final decision in placement questions.

In some cases, the language requirement may be waived for students with a documented learning disability upon approval by the Administrative Board. Because the language requirement expresses, in part, the College's commitment to the curricular integration of global perspectives and cross-cultural understanding, these students must complete three courses in an area of study relating to global issues and perspectives, cross-cultural understanding, and interdisciplinary knowledge. In consultation with their advisors and with a Disability Services staff member, students should select three courses from the list of approved language waiver courses. In selecting courses, students should consider which courses require prerequisites and plan accordingly. Courses used to fulfill this requirement may be used to fulfill other requirements.

U.S. and Global Diversity Requirement

All Simmons students must complete a course fulfilling the U.S. and Global Diversity Requirement after the completion of 32 semester hours or after a student has finished a full year of courses at Simmons. Courses fulfilling this requirement address issues of power and privilege from multiple perspectives. Courses offer students the opportunity to engage with the following topics: global cultures, past or present, an understanding of race and racism in the U.S., and global or international issues, topics of diversity related to gender, nationality, race, ethnicity, religion, disability,

socio-economic status, gender identity, sexual orientation, age, etc.

This requirement may be fulfilled through a mode course or a course in a student's major.

Information Technology Literacy Requirement (iComps)

Students must satisfy the information technology literacy requirement by the end of their third semester at Simmons. Students can do so by either passing a competency exam or taking an approved course, currently IT 101 Living in a Digital Society or IT 225 Health Informatics. More information is available on the Simmons College website.

Financial Literacy Requirement

Students are required to complete a financial literacy seminar to be eligible for graduation. For more information contact the Registrar's Office.

Majors (at least 28 semester hours)

Students may elect a major after completion of 32 semester hours. A major must be declared upon completion of five semesters (80 semester hours) of full-time study. Students take a minimum of 28 semester hours in a major field, as determined by each department. Please note that some majors require prerequisite courses. The College's academic and professional programs also offer fieldwork or internships through which students may apply their knowledge and explore opportunities in one of the career fields related to their area(s) of study. Students may elect a single departmental major or a combination of majors. Information about course requirements for majors can be found in the department listing in this catalog.

The curriculum offers the following options:

1. A single major – a coherent sequence of courses administered by a single department.
2. A double major – the student fulfills two complete majors.

3. A joint major – a sequence of courses drawn from two departments and advised and administered with the cooperation of both. Examples are environmental science, mathematics-economics, neuroscience, and biochemistry.
4. An interdepartmental major – a broad interdisciplinary program involving courses in two or more departments or programs. Approved interdepartmental majors include Arts Administration, East Asian Studies, Information Technology, and International Relations.
5. The Option for Personalized Educational Needs (OPEN) program offers an opportunity to design a major with the assistance of a faculty advisor. The OPEN program is designed for the student who believes that her academic and career objectives cannot be achieved through one of the listed majors or the joint or double majors. OPEN major courses cannot be used toward a minor or be combined with another major.

Participation in the OPEN program enables a student to work out an individualized major in accordance with her own educational needs and goals. The student works with an advisor/s on a proposal for an OPEN major. The proposal outlines the major course requirements and provides a rationale for the academic integrity and unity of the proposed program of study. More information is available through the appropriate Office of the Dean.

Minors (optional) (20 semester hours)

A minor is an integrated cluster of courses designed to give a student significant exposure to a subject area other than one's major. All minors are 20 credits (five courses). A minor is not required for graduation but can be elected by those students who wish to indicate an area of interest that complements and refines their majors (e.g., a sociology major with an international relations minor), that suggests a distinct area of concentration (e.g., a nursing major and a women's and gender studies

minor), or that expresses a particular passion or avocation (e.g., a Spanish major and an art minor). Information about specific course requirements for minors can be found in the departmental listings in this catalog.

Modes of Inquiry

Modes of Inquiry is a distribution requirement intended to ensure that every Simmons graduate, regardless of the student's major, experiences some of the breadth of the College's curricular offerings. In fulfilling the modes of inquiry, students have an opportunity to challenge their intellectual capacities and to explore their interaction with their own culture, their natural environment, and their world. To ensure this educational breadth, students must take one course from each of the following categories of study: creative and performing arts, language, literature, and culture, quantitative analysis and reasoning, scientific inquiry, social and historical perspectives, and psychological and ethical development.

A student may satisfy at most two Modes of Inquiry requirements from courses in the same prefix. AP credit cannot be used towards the Mode of Inquiry requirement.

See below for courses that fulfill each mode.

Mode 1 – Creative and Performing Arts

Courses in this category focus on artistic expression and communication of ideas and information. Courses may involve actual performance or production, teach artistic or communication skills, concentrate on artistic history, or discuss the role of the arts in society.

AADM 143	State of the Arts: Introduction to Arts Administration
ART 100	Objects and Ideas: A Museum History of Art
ART 111	Draw What You See
ART 112	Color Studio
ART 117	Printmaking
ART 119	Sculpture

ART 121	Artist's Books	HON 307	Creator, Patron, Muse: The Roles of Women in Music
ART/ COMM 138	The Poetry of Photography	MUS 110	The Language of Music
ART/ COMM 139	Color Photography CSI	MUS 120	Introduction to Music: The Middle Ages to Early Romanticism
ART 141	Introduction to Art History: Egypt to the Renaissance	MUS 121	Introduction to Music: Early Romanticism to the Present
ART 142	Introduction to Art History: Baroque to the 20th Century	MUS 125	The Symphony
ART 154	Contemporary Art	MUS 130	Music in Austria: The Imperial Legacy
ART 174M	Collecting Culture: Perspectives on Art Collections in Britain	MUS 141	Mozart: The Man and His Music
ART 183	Life Drawing	MUS 165	Music in Film
ART 213	Painting: Observation to Expression	MUS 222	Music in America
ART 215	Screen Printing	MUS 232	Bach to Beethoven: Music in the 18th Century
ART 245	American Art	MUS 234	The Romantic Century
ART 246	Art in the Age of Rembrandt	MUS 239	The Music that Changed the World
ART 249	History of Photography	PHIL 132	Philosophy and the Arts
ART 251	African Art: 3000 BC to the Present		
ART 252	Arts of China and Japan		
ART 255	African American Art		
CHIN 260	Chinese Calligraphy: Alternate Body-Building		
COMM 120	Communications Media		
COMM 121	Visual Communication		
COMM 210	Introduction to Graphic Design: Principles and Practice		
COMM 220	Video Production		
COMM 222	Animation		
ENGL 105	Creative Writing: Nonfiction	CHIN 202	Intermediate Chinese II
ENGL 107	Creative Writing: Fiction	CHIN 214	Contemporary Chinese Cinema
ENGL 109	Creative Writing: Poetry	CHIN 245	Advanced Intermediate Chinese I
		CHIN 246	Advanced Intermediate Chinese II

Mode 2 – Language, Literature, and Culture

Courses in this category allow students to explore ideas, systems of thought, or culture(s) through language and literature. Students will gain a sense of how language and literature reveal values that are embedded in culture. They will understand how language constructs “ways of seeing” and be able to apply such ways of seeing and reading to their own life experiences. Courses in this category focus on advanced language acquisition at the 202 level or above, literacy expression, or cultural perspectives.

CHIN 250	Masterpieces of Traditional Chinese Literature	JAPN 202	Intermediate Japanese II
ENGL 111	Greek Mythology and Religion	JAPN 245	Conversation and Composition
ENGL 112	The Bible	JAPN 246	Advanced Composition and Conversation
ENGL 121	Shakespeare	PHIL 152	Philosophy Through Literature and Film
ENGL 138	American Poetry	POLS 236	Political Novels
ENGL 161	American Literature to the Civil War	SPAN 202	Intermediate Spanish II
ENGL 162	American Literature from 1865 to 1920	SPAN 240	Spoken Spanish
ENGL 163	African Influences in American Literature and Culture	SPAN 245	Conversation and Composition
ENGL 176	African American Fiction	Mode 3 – Quantitative Analysis and Reasoning	
ENGL 178	Multicultural Themes in Modern American Literature	Courses in this category enable students to develop skills in quantitative reasoning and analysis beyond the level of basic mathematical competency. Therefore, students must have demonstrated basic mathematical competency (see page 13) prior to meeting this requirement. Mode 3 courses share a commitment to enabling students to understand, interpret, analyze, and evaluate numerical data and other quantitative information. Students will enhance their ability to think systematically and logically, as well as gain tools and experience in solving problems that are numerical and logical in nature.	
ENGL 184	World Drama Survey	CS 112	Introduction to Computer Science
ENGL/ WGST 193	Women in Literature	CS 226	Computer Organization and Architecture
ENGL 195	Art of Film	HON 308	Sustainability and Global Warming: Predicting the Future
FREN 202	Intermediate French II	IT 101	Living in a Digital Society
FREN 245	Conversation and Composition	IT 225	Health Informatics
HIST 254	History Through Novels and Film	MATH 103	Real-Life Math
HON 204	<i>Dialogues culturels: France and the Francophone World</i>	MATH 106	Precalculus
HON 205	The Colonial Legacy: South Africa in Film and Literature	MATH 115	Number Systems and Algebra for Elementary School Teachers
HON 208	The Art of Dissent: Art, Music and Literature in Political Opposition to Authoritarian Regimes	MATH 118	Introductory Statistics
HON 210	War and Memory in Latin America		
HON 304	Specimens and Collections: Science in Victorian Literature		
ITAL 202	Intermediate Italian II		

MATH 120	Calculus I	HON 303	HIV/AIDS: Intersection of Science
MATH 121	Calculus II	HON 304/ HON 305	Specimens and Collections: Science in Victorian Literature
MATH 210	Discrete Mathematics	NUTR 101	Food Science
MATH 211	Linear Algebra	NUTR 111	Fundamentals of Nutrition Science
MATH 220	Multivariable Calculus	PHYS 103	Great Discoveries in Science
MATH 227	Statistical Design and Analysis	PHYS 105	Science and Technology in the Everyday World: The Way Things Work
MATH 229	Regression Models	PHYS 110	Introductory Physics I
MGMT 110	Financial Accounting	PHYS 112	Fundamentals of Physics I
MGMT 112	Personal Finance	PSYC 201	Biological Psychology
MGMT 238	Managing Your Venture's Bottom Line		
PHIL 123	Symbolic Logic		

Mode 4 – Scientific Inquiry

Courses in this category expose students to scientific disciplines, which encourage the exploration and study of the natural and physical world through application of the scientific method. This method of inquiry involves the analysis and interpretation of empirical data and the formulation and testing of hypotheses. These courses will include both theoretical instruction and experimentation in the laboratory or field.

BIOL 102	Biology of Human Development
BIOL/ PHYS 103	Great Discoveries in Science
BIOL 107	Plants and Society
BIOL 109	Biology of Women
BIOL 113	General Biology
BIOL 123	Principles of Microbiology
CHEM 108	Crime Science
CHEM 111	Introductory Chemistry: Inorganic
CHEM 113	Principles of Chemistry
CS 111	The Science of Sound and Image Media

Mode 5 – Social and Historical Perspectives

Courses in this category focus on the historical, economic, political, or social factors that influence individuals, groups, and/or institutions. Through such an examination, students will be able to describe and analyze historical and/or contemporary patterns and structures of social institutions.

AST 101	Introduction to Africana Studies
AST 102	Social and Psychological Development of Blacks in America
AST/SOCI/ WGST 232	Race, Gender, and Health
AST 240	African American Intellectual and Political History
HIST 249/ CHIN 310	Chinese Civilization: Past and Present
COMM 124	Media, Messages, and Society
ECON 100	Principles of Microeconomics
ECON 101	Principles of Macroeconomics
ECON/ WGST 125	Women and Work

ECON 145	Economics of Sustainability and Resource Use	HIST 216	Women and Gender in U.S. History since 1890
FREN 310	Inside France: Studies in French Culture	HIST 219	History of Sexuality and the Family
FREN 311	Contemporary Issues in France	HIST 231	Understanding Islam in Historical Perspective
FREN 314	Topics in French Cinema	HIST 237	Holocaust
FREN 316	Outside France: Perspectives from the French-Speaking World	HIST 248	U.S. Foreign Policy: 1898–1945
HIST 100	World Civilizations I: Pre-Modern Societies	HIST 251	World Historical Perspectives on 9/11
HIST 101	World Civilizations II: Colonialism and Post-Colonialism	HON 206	Islamophobia: Anti-Muslim Racism in Europe and the United States
HIST 128	Modern European History 1789–1989	HON 224/ ECON 124	BRICS and the Global Economy
HIST 140	History of American Civilization I: 1607–1877	HON 301	Disability Studies: Private Lives, Public Debates
HIST 141	History of American Civilization II: 1877 to the Present	HIST 310/ JAPN 310	Japanese Civilization
HIST 201	The Dynamics of Japanese History	MGMT 245	Comparative Studies of Women Leaders
HIST 202	Asia to the 18th Century	NURS 387	Care of Individuals, Families, and Communities
HIST 203	Power and Culture: East Asia and the U.S. Across the Pacific	NUTR 110	Sociocultural Implications of Nutrition
HIST 204	Japanese Culture: Gender, Family, and Society	NUTR 150	International Nutrition Issues
HIST 205	Global Environmental History	PHIL 241	The Beginnings of Philosophy: Plato and Aristotle
HIST 206	The Rise of Modern China	PHIL 242	Making of the Modern Mind
HIST 207	Gender, Family, and Society in Modern China	PHIL 243	Mind, Politics, and Society: 19th-Century Philosophy
HIST 210	The African American Experience from Colonial Times to the Present	POLS 101	Introduction to American Politics
HIST 213	Race and Ethnicity in U.S. History	POLS 102	Introduction to International Politics
HIST 215	Women and Gender in U.S. History before 1890	POLS 104	Introduction to Comparative Politics

POLS 217	American Public Policy	PHIL 131	Biomedical Ethics
POLS 218	Parties and Elections	PHIL 133	Asian Philosophy
POLS 221	The Arab-Israeli Conflict	PHIL 136	Philosophy of Human Nature
POLS 225	International Politics of East Asia	PHIL 139	Environmental Ethics
POLS 240	Islam and the West	PHIL 225	Ethical, Legal, and Social Issues in Information Technology
SOCI 101	Principles of Sociology	PHIL/ POLS 232	Theories of Justice
SOCI 241	Health, Illness, and Society	PHIL 237	Philosophy of Mind
SPAN 310	The Making of Spain: Studies in Spanish Culture	POLS 103	The Nature of Politics
SPAN 312	Introduction to Latin America Culture and Civilization	POLS 247	Politics of Religious Fundamentalism
SPAN 380	Migrant in the City: Fieldwork Seminar on Puerto Rican Culture	PSYC 101	Introduction to Psychological Science

Mode 6 – Psychological and Ethical Development

Courses in this category allow students to analyze mechanisms underlying the function of the human mind and the resulting behaviors and systems of thought. Students analyze the formation of human development in terms of identity, beliefs, or values. They may explore the nature of ethical choice that guides human thought and action. They examine the personal implications of such issues as psychological well-being, ethical judgment, societal diversity, gender roles, and/or social responsibility.

HON 211	Balance, Harmony and Happiness: A New Look at Classical China
HON 306	Covering War
MGMT 224	Socially-Minded Leadership
MGMT 234	Organizational Communication and Behavior
PHIL 120	Introduction to Philosophy: The Big Questions
PHIL 121	Philosophy of Religion
PHIL 130	Ethics

PSYC 235	Developmental Psychology
WGST 100	Introduction to Multicultural Women's and Gender Studies
WGST 111	Introduction to Gay, Lesbian, Bisexual, and Transgender Studies
WGST 258	Special Topics in Women's and Gender Studies

Independent Learning (at least 8 semester hours)

The independent learning requirement (ILR) is an essential component of a Simmons education. It constitutes a minimum of eight semester hours of a student's program. Independent learning emphasizes student initiative, planning, and implementation on a contractual basis with a faculty member.

Several forms of independent learning opportunities are available, including independent study, senior thesis, integrative seminar, internship, and fieldwork. Students usually satisfy ILR in their major; however, a student may develop, with the consent of her advisor and department, such an activity in any discipline appropriate to her program.

Students with double majors should consult with their advisors to determine how to fulfill ILR. In most cases, these students can satisfy ILR in one of their two majors or by carrying out an independent study or internship that overlaps both disciplines.

A student may take up to 24 total credits of independent learning, but no more than 16 credits of field-based independent learning (see below). Note that 349 Directed Study does not count toward ILR. Directed Study is a tutorial-style learning experience offered by some departments. Such courses normally cover material needed by a student for graduation that is not offered during the year in which one needs the course.

Campus-Based Independent Learning

Independent Study: Independent study courses are numbered 350 and involve a course of study, generally initiated by the student on a topic of interest that culminates in a final paper or other substantial final project. The student meets with their faculty advisor on a regular basis to discuss the progress of the work.

Thesis: Thesis courses are numbered 355. A thesis involves substantial independent work on a topic chosen by the student. In addition, the thesis should be an extended piece of original work demonstrating familiarity with the knowledge and methodologies of the field. In the case of exceptional work, the department can award honors to the thesis (see page 23). All theses require the consent of the academic department and must be approved by a faculty member who will oversee the project.

Integrative Seminar: The integrative seminar, numbered 390 to 399, is a departmentally or divisionally based seminar designated for independent learning credits. These courses integrate the disciplines or subfields within the discipline by focusing on a central problem, theorist, or debate at an advanced conceptual level in a seminar setting. A substantial part of the student's research for the seminar occurs

independently of the class, and students are expected to have some responsibility for class discussion, including presentations. Students may take an integrative seminar more than once if the topic is different.

Field-Based Independent Learning (no more than 16 semester hours)

Internship (four to 16 semester hours): Internship courses, numbered 370 to 379, involve a supervised learning experience grounded in theory and critical thinking. Internships are overseen by a Simmons faculty advisor and an on-site supervisor in a workplace setting selected by the student in consultation with the academic department and assisted by the Career Education Center. The internship can be project-based (and thus more focused) and address a single question, problem, or project. The internship must result in a reflective project appropriate to the field of inquiry. In most cases, this project will be a final paper, but it may also take the form of artwork or a public performance, for example. Specific educational goals must be stated in advance of the student's work, and close supervision, both academic and professional, must be maintained at the site. Throughout the internship, the student has the opportunity and responsibility to meet regularly with their internship advisor and supervising field director.

Fieldwork/Practicum (four to eight semester hours): Fieldwork courses, numbered 380 to 389, involve a research project or in-depth experience that takes place in the field; the student conducting fieldwork is responsible to the faculty member overseeing the project. Fieldwork gives students the opportunity to use and apply theoretical knowledge they have gained through their coursework. Fieldwork may take place concurrently with independent study or in an integrative seminar.

Marks and Evaluations

Every student must obtain a minimum grade point average (GPA) of 2.00, to be calculated from all courses taken at Simmons using the letter grade system, to be eligible for the baccalaureate degree. The grading system is based upon the following categories:

A = 4.00

A- = 3.67

B+ = 3.33

B = 3.00

B- = 2.67

C+ = 2.33

C = 2.00

C- = 1.67

D+ = 1.33

D = 1.00

D- = 0.67

F (Fail) = 0

RW (Required Withdrawal) = 0

P (Pass)*

AU (formal audit)*

W (Approved Withdrawal)*

** not included in GPA*

Grading Options

A student may select grading options by filling out a form in the Office of the Registrar. This may be done at any time from registration up to (but not after) the day designated as the final day to add a course in each semester. Any student who fails to do so will automatically receive letter grades.

Pass/Fail

A regularly enrolled Simmons student may take at most one four-credit course pass/fail in any given semester. The following courses may not be taken pass/fail:

- First-Year Program courses 101, 102, 103.
- Modern languages and literatures: All language courses numbered 101, 102, and 201; Level I or Level II language courses taken at another institution by a Simmons student while she is enrolled at the College.

- Mathematics: MATH 101.
- Independent learning: Courses designated 350 to 399 or any whose purpose is to fulfill the independent learning requirement.

If a student using the pass/fail option receives a P in a course, the student will receive credit for the course, but the P will not be averaged into her GPA. If the student receives an F in a pass/fail course, no credit for the course will be given, and the F will be averaged into the GPA as zero. Departments may also have specific policies about pass/fail courses for their majors.

Formal Audit

A formal audit may be elected by any full-time undergraduate student after the first semester, provided that the student has the instructor's permission and agrees to abide by the instructor's conditions for the audit. A student may formally audit no more than one course each semester. There is no charge to full-time undergraduate students for a formal audit. A formal audit will appear on the student transcript, but no credit is given. A formal audit may not be used to satisfy any of the all-College requirements. More information on the formal audit option is available through the Office of the Registrar.

Informal Audit

Any undergraduate student is permitted to informally audit a course with the permission of the instructor, who will determine with the student expectations for coursework. No record of the student's work is kept, and the student is not permitted to take the final examination. No credit is granted for an informal audit, and the audit does not appear on her transcript. Informal audits do not go through the Office of the Registrar.

Incomplete Evaluations

Required coursework must ordinarily be completed by the last day of final examinations. In extenuating circumstances, undergraduate students may request an "incomplete" by filing a petition with the

Administrative Board. The petition, signed by the student, her advisor, and the instructor, should outline a plan to complete the work. It is the student's responsibility to monitor her progress and complete all work so that the instructor can submit a final grade by the date set by the Board. Failure to submit work by the approved incomplete extension date may result in a grade of F. Failure to formally petition for an incomplete will result in automatic assignment of an F grade.

Course Repeat Policy

The course repeat policy allows students to repeat up to two courses for credit on a limited basis in order to enhance their understanding of the subject or to improve their overall grade point average. The following principles apply to this policy:

- A student may repeat at most two Simmons courses for credit.
- If a course is repeated for credit, both versions of the course will appear on the student's transcript and be included in the student's grade point average.
- A student who repeats one 4 credit course must complete 132 credits in order to still have 128 unique credits and meet that requirement for earning a degree.
- A student who repeats two 4 credit courses must complete 136 credits to still have 128 unique credits and meet that requirement for earning a degree.

Academic Difficulty

The records of students who are experiencing academic difficulty are reviewed periodically by the Administrative Board, a faculty committee charged with monitoring the academic standards of the College. This responsibility includes reviewing the records of any student who has two or more failures in a semester (including a retroactive withdrawal) any student whose semester or cumulative grade point average is below 2.0, any student who as a result of their achievement in Simmons Summer School has a summer or

cumulative GPA of less than 2.00, any student who applies for a leave of absence or withdraws from the College after the eighth week of the semester, or any student whose overall record is considered marginal.

The faculty has given the Administrative Board the authority to take whatever action is deemed appropriate to each individual's situation. Such actions may include a letter of warning, probation, continued probation, removal from degree candidacy, or exclusion from the College. As a result of this review, special conditions may be imposed by the Administrative Board, in which case both the student and a parent or guardian (if the student is dependent) may be notified.

Warnings of academic difficulty are forwarded to the director of the Office of Academic Advising and Support by individual faculty members throughout the academic year, and counseling and assistance are made available.

Academic Honors and Recognition Programs

Departmental Honors are offered by most departments to qualified students. Typically the student must fulfill the following requirements in order to be granted departmental honors.

The student:

- Must have a superior record in the major.
- Must complete a thesis or project that has been approved by the department or program and be supervised by at least one faculty member within the department, and receive a grade of A or A- on that thesis or project.
- Must present her work to the department or program at a designated forum.
- Must not have been found guilty of violating the Honor Code of Responsibility.

In some cases, individual departments may have more specific guidelines for departmental honors. See the individual department listings for details.

The Dean's List was established to recognize undergraduate students' academic excellence. To be included on the dean's list, compiled each semester, a student must have obtained a semester GPA of at least 3.50, have earned at least 12 credits using the letter grade system, and not have been found guilty of violating the Honor Code of Responsibility during that semester. For more information contact the Office of the Dean for the College of Arts and Sciences.

Academy is the honor society of Simmons College. Senior students who have demonstrated superior achievement according to the rules of the faculty and who have not been found guilty of violating the Honor Code of Responsibility may qualify for admission after completing at least 48 semester hours of Simmons credit using the letter grade system. Students are considered for academy at three points during their senior year. Usually, as a result of this process, the number of students admitted into academy equals about 10 percent of the senior class by the end of the academic year.

Latin Honors: Summa cum laude (3.90–4.00), magna cum laude (3.75–3.89), and cum laude (3.55–3.74) are granted to graduating seniors who achieve grade point averages at a distinguished level, have earned at least 48 semester hours of letter grades, and are not in violation of the Honor Code of Responsibility.

Principles and Policies

Simmons has committed itself to the following principles and policies:

STUDENT PRINCIPLES

Individual responsibility is the foundation of the Simmons community. The student's enrollment at the College carries with it the expectation that one will abide by the Honor Code of Responsibility:

- Each member of the Simmons community is responsible for maintaining a high level of integrity, honesty, and trust within the community.
- Each student is responsible for work of the student's own creation and for not representing as their own work that which is not theirs.
- Conduct in keeping with the policies outlined in the *Student Handbook* and all other official College publications is expected of each member of the Simmons community.

The College reserves the right to require the withdrawal of any student who does not maintain acceptable academic standing or modes of behavior as outlined in the *Student Handbook* and other official publications.

Enrollment in a course implies an agreement between instructor and student. The instructor is obliged to teach, to evaluate student work, and to be available for conferences during designated office hours; the student is obliged to complete all work by the assigned deadlines, to attend all classes, and to devote sufficient out-of-class time to course material. Three hours spent out of class in preparation for every hour in class is a reasonable expectation. Attendance and punctuality are expected at all classes. While there are no established College-wide penalties for absences, the instructor may take attendance into account when evaluating the student's performance in the course. In accordance with Massachusetts state law, no student will be

penalized for absence due to religious observances.

If a student does not attend the first class meeting of any course in which she is officially enrolled, and does not contact the professor prior to the first class meeting by voicemail, email, in writing, or in person, the student may have placed future enrollment in that class in jeopardy. As a result and at the discretion of the professor, the student's place on the class roster may be given to a student who is in attendance during the first class meeting, whether or not the student has previously been on a waiting list.

A student who is experiencing difficulty with a course is encouraged to discuss her progress with her instructor as early as possible. An advisor is also be able to assist with advice or resources. Students who are concerned about the quality of instruction in a course or the grade that they receive are urged to share that concern first with the instructor, then with the chair or director of the department or program in which the course is taught. If no resolution is reached, the student may pursue grievance with the Office of the Dean of their college.

Simmons students are actively involved in and concerned with the affairs of the College. They participate regularly in formal and informal discussions with the President and the faculty, serve on designated faculty committees, meet with candidates for faculty positions, and participate in the orientation of new students. Academic departments keep in touch with student concerns through liaison meetings.

EDUCATIONAL RECORD PRIVACY POLICY

The College's practice in regard to student record-keeping is based on the provisions of the Family Educational Rights & Privacy Act of 1974 (FERPA) and is intended to be a safeguard against the unauthorized release of information. Information on FERPA and students' rights under the law are available in the *Student Handbook*.

EQUAL ACCESS POLICY

All students are given equal access to the College's programs and resources. As permitted by state and federal law, admission to the College's undergraduate baccalaureate program is reserved for women. The College is committed to admitting qualified students of any race, color, age, religion, sexual orientation, gender identity, and national and ethnic origin, regardless of disability, to all the programs and activities generally made available to students at the College, including scholarship and loan programs, athletic programs, and other College-administered social, educational, and recreational programs, and student services. All graduate schools and programs are open to both men and women. The School of Management MBA program is designed specifically for women, but is open to both men and women.

WITHDRAWAL FROM THE COLLEGE

An undergraduate student who wishes to withdraw from the College must notify the registrar in writing in advance of her withdrawal. Students are urged to consult with their faculty advisors, the Dean for Student Life, and their parents or guardians before making a decision to withdraw from the College. For further information, consult the *Student Handbook*.

COMMUNITY COMMITMENT TO DIVERSITY AND INCLUSION

As an academic community that integrates the pursuit of the life of the mind with the leadership and analytical skills needed by our graduates to make their own critical and constructive contributions as professionals, scholars, and engaged citizens, Simmons College broadly defines diversity to include race, gender identity and expression, national origin, ethnicity, religion, social class, age, sexual orientation, and physical and learning ability. The College is committed to embracing diversity, which includes:

- Ensuring that the organization has inclusive leadership, policies, and practices.
- Integrating diversity into the curriculum, cocurricular programming, admissions, and other activities.
- Fostering an open, dynamic, and critical intellectual environment of respect, civil engagement, and dialogue about differences.
- Increasing representation of traditionally underrepresented groups of students, faculty, and staff.

Simmons is committed to creating an atmosphere within which the diversity of its individual members is met with understanding, respect, and encouragement and where discrimination and harassment by any member of the faculty, staff, or student body against any other will be condemned and redressed. The College does not tolerate sexual harassment of employees or students.

SIMMONS COLLEGE NOTICE OF NON-DISCRIMINATION AND GRIEVANCE PROCEDURES

Chartered in 1899 and opened in 1902, Simmons College is first and foremost an academic community whose primary goals are to prepare women and men to be well informed, open-minded, and sensitive to values. To attain these goals, the College seeks to create an atmosphere within which students may learn to become actively engaged members of society and to develop the resources to lead rich personal lives. The active and continuing exchange of ideas among students, faculty, and the general college community is central to achieving these goals.

To ensure that these goals are attained, Simmons has committed itself to the following principles:

Simmons College supports the principle and spirit of equal employment opportunity for all persons based on each individual's qualifications and fitness. In accordance with applicable law, the College administers its

employment and personnel policies without regard to race, color, religion, disability, national origin, ancestry, age, sex, sexual orientation, gender identity, or veteran's status.

Simmons College administers its educational programs and activities in accordance with the requirements and implementing regulations of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, the Age Discrimination Act of 1975, Section 504 of the Rehabilitation Act of 1973, and Title III of the Americans with Disabilities Amendment Act of 2008.

Simmons College strives to ensure that all decisions concerning hiring and promotion of faculty and staff, or the educational process of students, are based on considerations appropriate to an academic institution and not on factors such as race, color, sex, sexual orientation, gender identity, religion, age, national origin, ancestry, disability, or veteran's status.

Complaints of discrimination or harassment should be addressed to the Vice President of Talent & Human Capital Strategy when brought by employees, or to the applicable dean for appropriate action when brought by students. Complaints or inquiries concerning the College's policies and compliance with applicable laws, statutes, and regulations may also be directed to the Office of the General Counsel, Room C-208, 617-521-2074. A complaint should contain your name and address and a brief description of the action you believe is in violation of state or federal law. A complaint should be filed with the appropriate office within 60 days after you, the grievant, become aware of the alleged violation. The President or appropriate college officer will conduct an investigation and issue a written decision on the complaint, ordinarily within 45 days.

GRIEVANCE PROCEDURE

A written complaint alleging violation of the federal sex and disability discrimination laws and/or regulations (34 C.F.R. Part 106 and 45 C.F.R. Part 86, implementing Title IX; 34 C.F.R. Part 104 and 45 C.F.R. Part 84, implementing

Section 504 of the Rehabilitation Act; and 45 C.F.R. Part 83, implementing Section 855 of the Public Health Service Act) may be filed with the College by any student, employee, or other aggrieved person. Complaints under this procedure will not be processed from applicants for employment or admission. A College employee's allegation that he or she has been subjected to discrimination prohibited by the regulations will be processed under the relevant employee grievance procedure. Inquiries concerning the application of non-discrimination policies may also be directed to the Assistant Secretary for Civil Rights at the U.S. Department of Education, Office for Civil Rights, 330 C Street, Washington, DC 20202.

INFORMATION FOR STUDENTS WITH DISABILITIES

Simmons College is committed to the full participation of all students in its programs and activities. Simmons is committed to providing support services and reasonable accommodations when requested by students who qualify for them.

Section 504 of the Rehabilitation Act of 1973 (Section 504) and the Americans with Disabilities Amendment Act of 2008 (the ADAA) protect otherwise qualified individuals with disabilities from discrimination on the basis of their disabilities. Both Section 504 and the ADAA protect the following persons: those who have a physical or mental impairment that substantially limits a major life activity, those who have a record of impairment, or anyone who is regarded as having impairment.

The process for obtaining a reasonable accommodation for a documented disability is an interactive one that begins with the student's disclosure of her/his disability to the Disability Services Office, along with the request for a reasonable accommodation. Every Simmons student who is seeking an accommodation for a disability must provide Simmons with sufficient current medical documentation from a qualified clinician or health care provider supports the request for an

accommodation and sets forth suggestions for accommodations.

Requests for accommodations and supporting documentation should be directed to the Disability Services Office, located in the Center for Academic Achievement. The College's Disability Services Office is responsible for assisting Simmons students who have identified themselves as having a disability and who are seeking an accommodation as a result of their disabilities. Timeliness is an integral part of the accommodation process. Students should initiate the process for obtaining accommodations as soon as possible, preferably no later than the start of the course in which they are seeking the accommodation. Academic accommodations for a disability are not granted retroactively. The College's Director of Disability Service oversees the Disability Services Office staff members. Concerns or grievances with the Disability Services Office and/or its determinations regarding accommodations should be brought to the Director of Disability Services, Tim Rogers.

RELIGIOUS OBSERVANCE

Students who are unable, because of their religious beliefs, to attend classes or to participate in an examination, class, or work requirement on a particular day shall be excused from the class, study, or work requirement and shall be provided with an opportunity to make up the examination, study, or work they may have missed consistent with Massachusetts General Law Chapter 151C, Section 2B. That law states:

Any student in an educational or vocational training institution, other than a religious or a denominational educational or vocational training institution, who is unable, because of his/her religious beliefs, to attend classes or to participate in any examination, study, or work requirement on a particular day shall be excused from any such examination or study or work requirement, and shall be provided with an opportunity to make up such examination, study, or work missed

because of such absence on any particular day, provided, however, that such makeup examination or work shall not create an unreasonable burden upon such school. No fees of any kind shall be charged by the institution for making available to the said student such opportunity. No adverse or prejudicial effect shall result to any student because of his/her availing himself of the provisions of the sections.

Questions about absences for religious observance should be directed to the Office of Student Life or the Registrar's Office.

OTHER POLICIES

Simmons College subscribes, without exception, to the Campus Security Act of 1990. It is College policy to provide members of the College community with information, reports, and statistics as required by P.L. 101-502, to maintain working relationships with other law enforcement agencies to ensure cooperation between different law enforcement jurisdictions, and to provide educational programs designed to increase crime and safety awareness among students, faculty, and staff. For information regarding the Campus Security Act, contact the Director of Public Safety at 617-521-2289.

In addition, data regarding retention at Simmons is available from the registrar of the College, in compliance with P.L. 94-482. For information regarding graduation statistics, contact the Office of the Registrar at 617-521-2111.

Administration

The Corporation of Simmons College was chartered in 1899 in accordance with the will of John Simmons. It is the overall governing body of the College and consists of the Board of Trustees and non-trustee members (called Corporators). The Corporation annually elects members to the Board of Trustees and the Corporation.

The Board of Trustees is entrusted with the management of the business, property, and affairs of the College, including setting overall policy for the College, appointing the president and officers of the College, approving the granting of degrees and other academic functions, and ensuring the responsible use of its assets for the long-term health of the institution.

The President is appointed by the Board of Trustees and is the chief executive officer of the College, responsible for the academic and financial administration of the College in accordance with policies established by the Board. The vice presidents report to the president. The president acts as a liaison between the Board of Trustees and the faculties, works with members of the Board and the Simmons community to plan and budget for College needs, and fosters an open, collegial environment for faculty, staff, and students. In addition, the president works closely with alumnae/i, business, government, foundations, educational associations, and other external constituencies and ensures that the College plays an active role in Boston-area community relations and higher education on a national level. Helen G. Drinan is the current president.

The Provost and Senior Vice President, reporting to the President, is the Chief Academic Officer and the second-highest ranking officer at Simmons. All Deans, the Office of Sponsored Research, the Library, the Registrar, the Career Education Center, the Study Abroad Office and the Office of Academic Advising and Support report to

the Provost. In the president's absence, the provost serves as the chief executive officer for the university. The Provost provides leadership and advocacy for Simmons's academic programs. The Provost coordinates and manages the promotion and tenure process, advises the President and Board of Trustees on academic matters, and plays a major role in developing the annual budget and in recommending allocation of resources, particularly within academic units. Katie Conboy, Ph.D, is the current Provost.

The Vice Presidents leads the administrative units of the College. They are responsible for the day-to-day operation of the College as well as long-term planning, staffing decisions, and resource allocation for their respective divisions and for the College as a whole.

The Vice President and General Counsel is responsible for providing a variety of legal services to members of the Simmons community, including its Board of Trustees, administrators, faculty, and staff. The general counsel advises on regulatory compliance, internal governance, risk management, and commercial transactions, and she engages the services of outside law firms for matters requiring specialized expertise. The general counsel also serves as clerk of the College and secretary to the Board of Trustees. Kathleen B. Rogers is the current general counsel.

The Deans of each of the five schools are the academic leaders of their units. They are responsible for long-term planning, staffing decisions, curriculum support, and resource allocation.

Admission

FIRST-YEAR STUDENTS

Simmons students come from most of the 50 states and more than 50 countries. They represent varied geographic, religious, racial, ethnic, and economic backgrounds and have a variety of interests in their studies as well as their extracurricular activities.

Retaining this diversity and maintaining a high standard of academic achievement is the responsibility of the Admission Committee. The faculty and administration who make up the Admission Committee meet regularly to review each applicant's credentials and discuss applications individually, selecting for admission those students who appear to be best qualified for Simmons. The most important credential for each applicant is the high school record. A careful study of the number and level of academic courses that a student has taken, grades, and recommendations gives the committee an indication of the kind of work one can be expected to do in college. In addition to evidence of academic ability, the Committee looks for students who have shown the motivation to succeed and an interest in serving their communities, as well as those with special talents and leadership qualities. What the student says about oneself, particularly in her application essay and during the interview, provides the committee with a sense of her interests and the kinds of activities to which she has devoted her time and energy. The results of the required standardized tests help to complete the picture.

Application Procedure for First-Year Students

Simmons offers two admission plans for first-year student applicants:

1. **Early Action:** Students who are interested in learning about their admission decision early in the cycle may apply early action, which is a nonbinding plan. There are two

Early Action deadline options:

- **Early Action I:** Apply by November 1 to receive a decision in mid-December.
 - **Early Action II:** Apply by December 1 to receive a decision in mid-January.
2. **Regular Decision:** The application deadline for regular decision is February 1. Typically students are notified of a decision by mid-April. Simmons subscribes to the national candidate's reply date of May 1.

Required Credentials

Please note that all admission materials and supporting documentation become the property of Simmons and may not be returned to the applicant at any time.

1. **Application Form:** Application and a nonrefundable \$55 fee should be submitted to the Office of Undergraduate Admission for regular-decision candidates by February.
 - Early-action candidates should apply by November 1 or December 1. Students applying for the spring semester, which begins in January, should submit an application by December 1. The Common Application or Universal Application may be used in place of the Simmons application.
2. **Application for Financial Aid:** Refer to page 39 for application details.
3. **Tests:** Every applicant must take either the Scholastic Assessment Test (SAT) or the American College Testing Assessment (ACT). Applicants whose native language is not English should see the test requirements for international students (page 30). All tests should be taken no later than the January testing date of the applicant's senior year. Scores should be reported to Simmons by the College Board. (The CEEB code for Simmons is 3761; the ACT code for Simmons is 1892.) For information concerning these tests, visit the College Board website at www.collegeboard.com or the American

College Testing Assessment website at www.act.org.

4. **Secondary School Record:** An official transcript from the secondary school is required.
5. **Recommendations:** The applicant must submit two official recommendations from the high school she attends, one from a guidance counselor and one from a teacher. A student may submit additional recommendations if she so chooses.
6. **Personal Interview:** Each applicant should visit the College, if possible. An interview is strongly recommended. The admission office is open for interviews year-round, Monday through Friday, from 9:00 a.m. to 4:30 p.m., and during certain times of the year on Saturday from 9:00 a.m. to 1:00 p.m. Appointments are required. You may also request a phone interview if you are unable to visit campus.
7. **Deferred Admission:** Students who are not able to attend Simmons the semester for which they were accepted may request to have their acceptance deferred to the next semester or the next academic year. The student must submit her enrollment deposit and the requests must be submitted in writing to the Office of Undergraduate Admission prior to the expected enrollment date. A student may only defer her acceptance for one year. After one year, she must reapply to the College.

Academic Credits and Advanced Placement

Academic credit and/or advanced placement in courses taught at Simmons may be granted to students who have completed Advanced Placement (AP) exams, International Baccalaureate (IB) courses, or A-Level exams in secondary school. Please see AP/IB Credit evaluation list to see how many credits are allocated for certain scores and the courses they can be used to substitute. These credits

may not be used to replace the required first-year course sequence. Up to 32 credits may be transferred in. A score of a 4 on an AP test will result in 4 college credits applied to a student's record. A score of a 5 on an AP exam will result in 8 college credits applied to a student's record.

Merit Scholarship Programs

Merit scholarships are renewable for four years (eight consecutive semesters) of full-time undergraduate coursework. They may not be used for summer sessions (except for students in 3+1 programs), graduate coursework, or study-abroad programs, and may not be combined with other waivers or merit scholarships.

Simmons Alumnae Scholarships

Simmons Alumnae Scholarships are renewable scholarships provided for select daughters, sisters, and granddaughters of Simmons graduates. Alumnae scholarships cannot be awarded to students who have a relative currently enrolled at the College. A separate application is not required.

The Gilbert and Marcia Kotzen Scholarship

The Kotzen Scholarship is a \$30,000 scholarship, renewable with a 3.2 GPA, and are the most prestigious merit scholarship that Simmons offers, and is awarded to ten students who have an exceptional record of academic excellence and leadership. Kotzen Scholars are eligible to receive an additional award of \$3,000 to be used toward study abroad, short-term courses, summer internship tuition, or research support. A separate application is required. Application instructions may be found at the Simmons College Website or through the Office of Undergraduate Admission.

The Dean's Scholarship

The Dean's Scholarship, a \$15,000 award renewable with a 3.00 Simmons GPA, is awarded to admitted students who have demonstrated outstanding academic achievement.

The Dean's Scholarship is awarded at the time of acceptance and is subject to availability of funds. A separate application is not required.

The Presidential Scholarship

The Presidential Scholarship, a \$12,000 award renewable with a 3.00 Simmons GPA, is awarded to admitted students whose academic achievement and personal qualities indicate that they will continue to perform at the highest level when they enroll at the College. The Presidential Scholarship is awarded at the time of acceptance and is subject to availability of funds. A separate application is not required.

The Achievement Scholarship

The Admission Committee grants the Achievement Scholarship to a select group of students to acknowledge their extraordinary contributions to high schools and communities. Leadership, service, and cocurricular achievements distinguish candidates for this annual scholarship of \$5,000. The Achievement Scholarship is renewable for four years with satisfactory academic progress. A separate application is not required.

The Boston Scholarship

Select graduates of Boston public high schools are chosen annually as Boston Scholars and receive full tuition scholarships. The scholarship is renewable as long as the student is enrolled full-time (12 credits per semester) and maintains a 3.0 cumulative GPA.

Honors Program

The Honors Program is an interdisciplinary curriculum designed for highly motivated students with strong analytical and writing skills, high levels of creativity, and an eagerness for intellectual challenge. For more information on this selective program, please see page 153. Applications are available in the Office of Undergraduate Admission and on the College's website. For more information, please write to honors@simmons.edu.

TRANSFER STUDENTS

Students with advanced standing are also admitted to the College as transfers. A transfer student is anyone enrolling in Simmons for the first time who has attempted at least 17 college-level credits as a degree-seeking student at another accredited institution and is 23 years old or younger. Transfers are accepted for both the spring and fall terms. Transfer credit is generally granted for courses comparable to those offered by Simmons that were successfully completed with a grade of C or higher at another accredited institution. Credit for a course taken elsewhere with a grade of P can transfer if the registrar's office can determine that the P is not equivalent to a grade below a C. To be eligible for the Simmons degree, transfer students must spend at least three semesters at Simmons and earn a minimum of 48 semester hours of credit. Students 24 years of age or older or students seeking a baccalaureate degree should apply to Simmons using the Dorothea Lynde Dix Scholars admission application. Please see page 35 for details.

Application Procedure for Transfers

Please note that all admission materials and supporting documentation become the property of Simmons and may not be returned to the applicant at any time.

1. **Application Form:** The Simmons Transfer application and a nonrefundable \$55 fee should be submitted to the Office of Undergraduate Admission by the preferred April 1 deadline for students interested in transferring for the fall semester. Notification of decisions is on a rolling basis. Accepted students who apply by April 1 and decide to enroll are required to submit a nonrefundable deposit no later than June 1. Students who apply after April 1 will be given a deposit deadline based on the date of decision. Students applying as transfer candidates to begin the nursing program in the fall semester are strongly encouraged to apply by January 10. Students interested

in enrolling for the spring semester should apply no later than November 15. The Common Application or Universal Application may be used in place of the Simmons application.

2. **Application for Financial Aid:** Refer to page 40 for application details.
3. **Secondary School Record:** An official transcript from the secondary school showing final grades earned, as well as proof of graduation is required. The applicant should contact her high school directly for this information.
4. **Tests:** Standardized test results are required of each applicant. This requirement may be met by taking either the Scholastic Assessment Test (SAT) or the American College Testing (ACT) Assessment. Students who have completed a full year of undergraduate work are generally exempt from this requirement; however, all applicants for nursing and physical therapy must submit standardized test scores. For information concerning these tests, visit the College Board website at www.collegeboard.com or the American College Testing Assessment website at www.act.org. International students whose primary language is not English must take the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) in place of the SAT or ACT. Scores for tests taken before college entrance may be submitted. In all cases, the applicant is responsible for having the test results forwarded to the Office of Undergraduate Admission. Applicants who have not taken any tests should contact the Office of Undergraduate Admission.
5. **College Record:** An official transcript from each college attended is required. If a student is enrolled in classes at the time of application, the applicant must file a supplementary transcript with final grades.

6. **Midterm Grade Report:** The Admission Committee requests that each applicant have her current instructors send midterm reports with her expected grades to the Office of Undergraduate Admission. A form for this purpose is provided in the transfer application.
7. **College Recommendation:** A recommendation from an academic advisor or dean and a recommendation from a faculty member are required. Both should be from the most recent institution attended. Forms for this purpose are included with the application materials. The Simmons Office of Undergraduate Admission keeps all credentials for one year. Therefore, applicants should notify the Office if they have previously applied to the College, as some of the required credentials may already be on file.

Advanced Placement for Transfer Students

To receive advanced placement credit, a transfer student must have taken the College Board Advanced Placement (AP) Examination, a Higher-Level International Baccalaureate (IB) course test, or the A-Level test before she matriculated at the college she attended as a first-year student, and she must apply for credit no later than the end of her first semester at Simmons. She must also submit the official College Board verification of her scores to the Office of the Registrar.

Transfer students may also receive credit through the College Level Examination Program (CLEP). Students may transfer in a maximum of 80 credits via AP exams, CLEP exams, IB courses, A-level exams and coursework taken at another accredited institution.

Second Baccalaureate Degree

Qualified students holding a baccalaureate degree may be admitted to the College as candidates for another baccalaureate degree. They are allowed to apply, where appropriate, up to 80 credits from the first degree toward the

second degree. Second baccalaureate degree applicants must apply through the Dorothea Lynde Dix Scholars admission option and, once admitted, are subject to the policies that apply to Dix Scholars.

Merit Scholarship Programs for Transfer Students

Simmons College offers academic scholarships for incoming undergraduate transfer students. These awards are determined by the Office of Admission and are awarded only at the time of admission. Merit scholarships are renewable for a maximum of four years (eight consecutive semesters) of full-time undergraduate coursework. They may not be used for summer sessions, graduate coursework, or study-abroad programs and may not be combined with other waivers or merit scholarships.

The Simmons Alumnae Scholarship

Simmons Alumnae Scholarships are renewable scholarships provided for select daughters, sisters, and granddaughters of Simmons graduates. Alumnae scholarships cannot be awarded to students who have a relative currently enrolled at the College. A separate application is not required.

The Achievement Scholarship

The Admission Committee grants the Achievement Scholarship to a select group of transfer students to acknowledge their academic achievement in both high school and college, as well as their contributions to these communities. Academic achievement, leadership, service, and co-curricular achievements distinguish candidates for this annual scholarship of \$5,000. The Achievement Scholarship is renewable for a maximum of four years with satisfactory academic progress. A separate application is not required. The scholarship may not be used for summer sessions, graduate coursework, or study-abroad programs and may not be combined with other waivers or merit scholarships.

Honors Program

The Honors Program is an interdisciplinary program designed for highly motivated students with strong analytical and writing skills, high levels of creativity, and an eagerness for intellectual challenge. Transfer students entering Simmons as degree candidates have the opportunity to apply for admittance to the honors program. While this program is highly selective, women with excellent combined experience in work and academics are encouraged to apply. To be eligible for the Honors Program, transfer students must begin study at Simmons during the fall semester and have fewer than 40 credits in coursework from another institution or have sophomore standing at the start of their enrollment at Simmons. Exceptions are made on a case-by-case basis. Applications are available in the Office of Undergraduate Admission. For more information, please write to honors@simmons.edu.

INTERNATIONAL STUDENTS

Simmons College actively seeks out the most qualified students from every part of the world. Students who have completed or will complete the level of secondary education appropriate to beginning bachelor-level studies in the U.S. will be considered. Many students are eligible for advanced standing and college credit for certain secondary school examinations and certificates (such as A-level exams and the International Baccalaureate). Transfer students from junior colleges, institutes, and private and public colleges and universities recognized by their local governments will also be considered candidates for admission and transfer credit.

1. **International Honors Scholars:** Students who are not U.S. citizens or permanent residents are not eligible for financial aid at Simmons College; however, those applying as first-year or transfer students are considered for all merit scholarships. In addition, F-1 international students are allowed the opportunity to work up to 20 hours per week through on-campus employment.

2. **Declaration of Finances:** Students who are not U.S. citizens or permanent residents are required to submit evidence of financial support in order to meet U.S. Immigration and Naturalization Service regulations for obtaining an F-1 student visa.
3. **Tests:** Students must demonstrate proficiency in English. If a student's native language is not English, she should arrange to sit for the Test of English as a Foreign Language (TOEFL), the International English Language Testing System (IELTS) or a comparable test. A minimum score of 560 on the paper exam or an 83 on the Internet-based TOEFL is required. For the IELTS, the minimum required score is 6.5. If English is a student's primary language, she is required to take the Scholastic Assessment Test (SAT), or the American College Testing Assessment (ACT). Any questions or concerns may be directed to the Office of Undergraduate Admission. Information on both tests may be obtained from educational advisors at United States Information Service (USIS) offices, Fulbright commissions, U.S. embassies and consulates, and international high schools overseas.
4. **Application Deadline:** The preferred application deadline for international students is February 1; however, applications will be considered on a continuous basis throughout the year. Applicants will be notified of an admission decision as soon as it is made. An F-1 student visa eligibility document (I-20) will follow the admission decision letter and student's submission of her enrollment deposit for all students who are neither U.S. citizens nor permanent residents and who have provided the necessary documentation of financial support. Please note that all admission materials and supporting documentation become the property of Simmons and may not be returned to the applicant at any time.

ADMISSION OPTIONS FOR ADULT UNDERGRADUATE STUDENTS

Dorothea Lynde Dix Scholars

Simmons offers women 24 years of age and older a supportive environment in which to pursue an undergraduate education that combines a degree in the liberal arts or sciences with professional preparation. Students of any age seeking a second Bachelor's degree are also considered Dix Scholars. The Dorothea Lynde Dix Scholars admission option for adult students has garnered national attention as one of New England's oldest, most successful programs of its kind. Women enter Simmons for many reasons: to complete an undergraduate degree, to fulfill prerequisites for graduate school, to expand their knowledge and competence as professionals, to gain enrichment, or to take courses as guest students from other colleges. The Office of Undergraduate Admission provides a highly individualized admission process designed to help students transition from work or family life into college. Students are able to complete or supplement their educations on a flexible basis, either full- or part-time. However, only management students are able to earn their degrees exclusively in the evening.

Readiness and ability to handle coursework at Simmons are important factors in the admission process. Applications are accepted year round, and the process may be initiated at any time for fall, spring, or summer semester. During an initial interview, a counselor in the Office of Undergraduate Admission will guide applicants through the application process.

Admission Options

Degree Candidacy: Women who wish to earn their undergraduate degree may apply for any of Simmons' degree programs by filling out the appropriate application. Degree candidates are eligible to receive financial aid and may attend either part- or full-time. Dix Scholars may transfer up to 80 semester hours toward a Simmons Bachelor's degree through prior

coursework, the College-Level Examination Program (CLEP), and the College's Credit for Prior Learning (CPL) process. A minimum of 48 credits must be completed at Simmons in order to earn a degree.

The Credit for Prior Learning (CPL): The CPL program offers Dix Scholars an opportunity to receive college credit for knowledge gained through life experience. Dix Scholars, once enrolled as degree candidates, can apply for credit for learning attained through employment, volunteer work, hobbies, travel, or other activity. The CPL program includes a required two-credit seminar, IDS 227 (see page 158), facilitated by the faculty CPL advisor, Terry Müller. Please contact the Office of Undergraduate Admission for more information. Dix Scholars must complete all College requirements with the exception of the language requirement. Dix Scholars transferring credits can often apply those credits to complete graduation requirements. The Registrar provides an audit of the applicant's previous coursework that matches her academic experience to the Simmons curriculum.

Non-Degree (Special) Candidacy: Women or men who wish to take classes but do not necessarily want to earn a degree may apply as non-degree candidates. Non-degree candidates are allowed to take classes but are not eligible for graduation status unless they become degree candidates after applying. Non-degree candidates are not eligible to receive financial aid. Students wishing to take courses as non-degree students need to see the Admissions Office for more information.

Application Procedure for Dix Scholars

Please note that all admission materials and supporting documentation become the property of Simmons and may not be returned to the applicant at any time.

1. **Application Form:** The Simmons Dix Scholar application and a nonrefundable \$55 fee should be submitted to the Office of Undergraduate Admission by the appropriate deadline.
2. **High School Transcript:** Official transcript from the secondary school from which you graduated or GED scores must be sent directly to Simmons. Students who have already completed an associate's or bachelor's degree may request that this requirement be waived by emailing ugadm@simmons.edu.
3. **College/University Records:** Official transcripts from all colleges or universities attended should be sent directly to Simmons. If you are currently enrolled in college, you will need to file a supplementary transcript when final grades become available. College or university transcripts from institutions outside the U.S. must be officially evaluated by the Center for Educational Documentation, P.O. Box 170116, Boston, MA 02117. Phone: 617-338-7171; Fax: 617-338-7101; Email: info@cedevaluations.com.
4. **Two Recommendations:** Students must provide the contact information for two individuals within the application. Academic recommendations are strongly preferred.
5. **Standardized Test Scores:** Students applying to the nursing and physical therapy programs for their first bachelor's degree must report scores from the SAT, ACT, or TEAS. Scores will be accepted from official high school transcripts. For scores being sent directly by the College Board/SAT Score Report, the Simmons College code is 3761. Simmons does not require SAT Subject Tests. If English is not your native language, TOEFL, IELTS, or a comparable test is required.
6. **Résumé:** Recommended for all applicants.
7. **Statement of Purpose:** Please reflect upon your personal and professional experiences. Describe how these experiences have influenced your decision to attend college as an adult student. Please double space your statement, which should be between two and four pages long.

8. **Nursing License:** Registered nurses applying for the R.N. – B.S.N. degree completion program are required to submit a copy of their registered nurse license.

Housing for Dix Scholars

On-campus housing is available in residence halls reserved for graduate students and Dix Scholars pursuing a baccalaureate degree here at Simmons College based on availability. For a housing application or general housing information, please see Simmons College Website for more information.

Tuition and Financial Aid for Dix Scholars

Because Dix Scholars often have life commitments involving family and work that preclude many from attending college full-time, Simmons offers these students tuition based on credits taken rather than flat tuition. This policy enables the adult student to have greater flexibility in completing her program. See page 41 for current tuition rates. Dix Scholars who apply for admission as degree candidates are welcome to apply for financial aid. See below for further information about financial aid.

Dix Scholarships

The Dix Scholarship is awarded to all women who are admitted as degree candidates and who have not been previously enrolled in a Simmons degree-seeking program. A separate application is not required. The scholarship is approximately equal to the cost of one course. Please contact the Office of Undergraduate Admission for the specific amount of the scholarship.

Honors Program

The Honors Program is an interdisciplinary program designed for highly motivated students with strong analytical and writing skills, high levels of creativity, and an eagerness for intellectual challenge. Dix Scholars entering Simmons as degree candidates have the opportunity to apply to the honors program.

While this program is highly selective, women with excellent combined experience in work and academics are encouraged to apply. To be eligible for the honors program, Dix Scholars must begin full-time (at least 12 credits) study at Simmons during the fall semester and have fewer than 40 credits in coursework from another institution, or have sophomore standing at the start of their enrollment at Simmons. Exceptions are made on a case-by-case basis. Applications are available in the Office of Undergraduate Admission. For more information, please write to: honors@simmons.edu.

Financial Aid

Simmons College administers a comprehensive financial aid program, which includes institutional, federal, and state grants, loans, and work opportunities. Simmons makes its educational opportunities available to as many capable, promising students as possible and welcomes applications from students who could not meet their expenses at the College without assistance.

The primary responsibility for educational financing belongs with the family. Financial aid eligibility is determined through the evaluation of a family's ability to contribute toward educational expenses. Simmons College and/or the Federal Government may award funds to supplement the family's ability to pay. At Simmons College, both academic excellence and financial need are used to determine a student's financial aid package; both the cost of attendance and family resources are re-evaluated each year.

SCHOLARSHIPS AND GRANTS

Merit Scholarships: Simmons College offers grants and scholarships based on academic excellence, achievement in leadership, community service, and cocurricular activities. Non-need-based funding is awarded upon entrance to the College and has varying grade point average requirements for renewal in subsequent years. For a description of these opportunities, please see page 31.

Need-based Grants: Simmons College also offers grants based on financial need. In subsequent award years, satisfactory academic progress and changes in calculated need will continue to have an impact on the grant amount a student receives. If a student receives a Simmons need-based grant as part of her aid package, it may be adjusted during the academic year to include support from one of Simmons' 400 special and endowed funds; however, the total grant amount will not change. Endowed scholarships/grants are

part of the pool of Simmons need-based funds made possible by the generosity of alumnae and friends of the College who believe in providing opportunities for needy students at Simmons.

Federal Pell Grant: This grant is offered by the Federal Government, based on high financial need. Pell grant ineligibility is not an indicator of ineligibility for other federal aid programs.

Federal Supplemental Educational Opportunity Grant (SEOG): This grant is provided to Simmons by the Federal Government and is awarded to the neediest undergraduate students.

State Scholarship/Grant: This award is offered by a student's state of residence. Massachusetts, Connecticut, Vermont, Pennsylvania, Delaware, and Rhode Island currently offer funding to students attending schools in Massachusetts. Each state has its own application procedure and deadline.

LOANS: FEDERAL AND INSTITUTIONAL

Unlike scholarships and grants, loans must be repaid. Students are required to sign a promissory note for all loans. Repayment begins after graduation or when a student drops below a halftime registration status. If a student is borrowing a federal loan at Simmons College for the first time, federal regulations require that she complete loan entrance counseling before any loan funds can be credited to the student account.

Federal Perkins Loan: Federal Perkins Loan funds are provided to Simmons by the Federal Government and are reserved for the neediest students. Repayment of the principal (at 5 percent interest) begins nine months after the student is no longer enrolled at least half-time. There are no interest charges on a Perkins Loan while a student is enrolled at least half-time. Depending on the amount a student borrows, the repayment term can extend up to 10 years.

Institutional Loans: These institutional loans are awarded by Simmons College based upon financial need. Repayment begins after a student ceases to be enrolled at least half-time. The funds for these loans come from a variety of sources including endowed funds established by donors to provide low-interest loans to students.

Subsidized Federal Stafford Loan: This federally subsidized loan is made available by the Federal Government. Students who demonstrate financial need are eligible for this loan. The maximum annual loan for first-year students is \$3,500; for sophomores, \$4,500; and for juniors and seniors, \$5,500. The cumulative maximum for undergraduate study is \$23,000. The rate of interest is set annually. The interest is paid by the Federal Government while the student is enrolled at least half time in a degree program. Repayment begins six months after a student ceases to be enrolled at least half-time. The standard repayment term is 10 years, and may be extended through various repayment options

Unsubsidized Federal Stafford Loan: This loan is available to students who do not qualify on the basis of need for subsidized loan funds. Eligibility is the difference between the cost of education and total financial aid (including any subsidized loan) up to the annual maximum. Total loan limits for both subsidized and unsubsidized programs, either singularly or combined, are \$5,500 for first-year students; \$6,500 for sophomores; and \$7,500 for juniors and seniors. Independent undergraduates may borrow an additional \$4,000 (first-year students/sophomores) or \$5,000 (juniors/seniors) annually. The rate of interest is set annually. Accrual of interest begins immediately, but it may be capitalized and paid during the repayment period after a student ceases to be enrolled at least half-time.

PARENTAL LOAN PROGRAMS AND PAYMENT PLANS

The College is committed to assisting families in pursuing additional financing options.

The Federal PLUS Loan for parents is the recommended loan option for families to finance educational expenses over a 10 year, or longer, period. For more information about monthly payment plans, see page 41. Monthly payment plans are a means of budgeting education costs over the academic year without borrowing, thereby allowing families to pay for current academic-year expenses out of current monthly income and savings. In addition to these loan programs, there are several funds designed to help students during the semester when emergencies arise. These short-term loans are available to students no more than once each semester.

PART-TIME EMPLOYMENT

Federal Work Study: A student's financial aid package may contain a federal work-study award, which is funded by the Federal Government and administered by the College. These awards are made based upon need. A work-study award does not guarantee a job, but it offers the student an opportunity to apply and interview for a desired position.

Part-time General Employment: Simmons College also offers general employment, which is funded by the College to provide employment both on and off campus. General employment is available to students regardless of financial need. Through either source of funding, a student may work up to 20 hours per week in either on- or off-campus positions. Students receive a bi-weekly paycheck for hours worked. Students interested in all types of work opportunities should contact the Career Education Center at 617-521-2488 for additional information.

APPLYING FOR FINANCIAL AID

First-year Students

Prospective first-year students interested in applying for financial aid should do so at the time of their application for admission. The admission process is separate, and the application for financial aid will not influence the

decision for admission. All first-year students are required to submit the Free Application for Federal Student Aid (FAFSA) which can be completed or downloaded at <http://www.fafsa.ed.gov>, the Simmons Student Information Form, and all other requested documents. Detailed application instructions and deadline dates are in the Simmons undergraduate application for admission. Award notifications are sent in mid March for the fall semester and on a rolling basis for the spring semester

Continuing Undergraduates

Current undergraduate students should submit the FAFSA by February 15 to assure timely notification of awards. Students will be notified beginning in mid June. To maintain financial aid eligibility, a student must demonstrate financial need, submit all necessary application materials by the requested dates, be enrolled at least half-time, and maintain satisfactory academic progress.

Transfer Students

Students transferring to Simmons are also eligible for financial aid as described above. The admission process is separate, and the application for financial aid will not influence the decision for admission. All transfer students are required to submit the FAFSA, which can be completed or downloaded at <http://www.fafsa.gov>, the Simmons Student Information Form, and all other requested documents. Detailed application instructions and deadline dates are in the Simmons undergraduate application for transfer admission. Notification begins in March for the fall semester and December for the spring semester.

Financial Aid for Dix Scholars

Newly enrolling Dix Scholars receive a Dix Scholarship of \$3,400. Dix Scholars working toward their first undergraduate degree are eligible to apply for federal and state funds as well as a Simmons Grant. Students seeking a second degree are also eligible for aid on a limited basis. Any Dix Scholar is welcome to apply for financial aid by submitting the

Simmons Student Information Form, the FAFSA, and all other requested documents. Students over the age of 24 are not required to submit their parents' financial information on the FAFSA. Necessary application materials and instructions are available from the Office of Student Financial Services or the Office of Undergraduate Admissions. Students should submit their financial aid applications concurrently with their applications for admission. Notice of awards will begin in March for the fall and summer semesters and in December for the spring semester.

Registration and Financial Information

Note: All tuition and fees are subject to revision by the Board of Trustees.

EXPENSES: 2014 – 2015

Tuition for full-time undergraduates (registered for 12 credits or more) is charged on a flat-rate basis. Tuition for the 2014–2015 academic year is \$17,600 (\$19,325 for nursing students) per semester. Tuition for part-time undergraduates (registered for fewer than 12 credits) and Dorothea Lynde Dix Scholars is based on a \$1,100 (non-nursing) and \$1,208 (nursing) charge per credit hour of instruction. In addition, all full-time undergraduates (12 or more semester hours per semester) and all part-time resident students must pay a health center fee (\$385 per semester). The health center fee entitles a student to the services of the Simmons College Health Center but does not include any accident or health insurance. The cost for room and board for undergraduates is \$6,868 per semester (\$7,688 for Dix Scholars). All full-time undergraduates and full-time Dix Scholars pay a \$130 per semester student activity fee, which supports a number of student-run activities and events. A \$420 fee is charged each semester for students in study abroad programs.

For a full-time undergraduate student, the following budget is suggested:

Full-Year Budget (2014–2015)

	Resident	Commuter
Tuition (Non-Nursing)	\$35,200	\$35,200
Tuition (Nursing)	38,650	38,650
Residence	13,736	N/A
Residence (Dix Scholars)	15,376	N/A
Health Center Fee	770	770
Student Activity Fee	260	260
Non-Nursing Total	\$49,966	\$36,230
Nursing Total	\$53,416	\$39,680

Approximately \$1200 should be budgeted for books and supplies.

Massachusetts Medical Insurance

Massachusetts state law mandates that all students taking at least 75 percent of full-time credit hours, 9 or more credits, must be covered by medical insurance providing for a specified minimum coverage. Simmons College offers students the option of either participating in a plan offered through the College or submitting a waiver form. The waiver form must include specific insurance information on the insurance plan covering the student. Waivers are completed online at the website of our plan manager, www.UniversityHealthPlans.com. The waivers must be completed by September 17 for the fall semester and by February 4 for the spring semester. Full-time students who do not submit a waiver form by the due dates above will automatically be enrolled and billed for the required Massachusetts medical insurance. International students may not waive the medical insurance requirement.

PAYMENT POLICIES

College charges for tuition, fees, residence, and any prior balance must be paid in full each semester before a student may attend classes. A student's registration is complete and official when the student has completed the registration forms and has settled all charges with the Office of Student Financial Services. Students are urged to complete payment in full by the due dates of August 1 for the fall semester and December 15 for the spring semester. The College cannot assure that payments received after the due date will be processed in time to clear the student's official registration. Students who do not settle their accounts prior to the first day of classes may have to select courses on a space-available basis. Students whose payments are received after the due dates will be charged a \$200 late payment fee (\$100 is assessed at the due date; an additional \$100 is assessed on the first week of the term). A fee of \$20, in addition to the above late payment fees, will be charged for any dishonored check. Checks should be made

payable to Simmons College and sent to the statement remittance address:

Simmons College
 300 The Fenway
 Boston, MA 02115-5898
 Attention: Cashier Window

or presented at the Cashier Window at the College.

The College participates in Sallie Mae's Tuition Payment Plan. Families that wish to pay in interest free, monthly installments are encouraged to enroll in this plan. The monthly payment plan is a plan beginning in May or June for the fall semester and in November for the spring semester. Enrollment information is available at tuitionpaymentplan.com/simmons or by calling 1-800-635-0120.

The College reserves the right to withhold all of its services to students who have not met their financial obligations to the College. Such services include mailing transcripts, grades, references, and placement materials and use of various offices and facilities. It should be noted that Simmons has no deferred-payment plans and that all College charges are payable by the applicable due dates, or the late payment fees will be applied.

If the College refers a delinquent account to a collection agent or attorney, these costs, plus all expenses associated with the collection effort, will be due and payable. Many parents and students prefer to pay tuition and other fees in monthly installments and have found satisfaction with programs offered by a number of banks and other reputable financial institutions offering services along these lines. Newly accepted students and their families will often receive direct mail advertisements from these firms. Arrangements should be made well in advance of the start of the academic year. The College is not able to control such offerings and suggests that any tuition proposal be studied carefully before its terms are accepted.

Tuition and Residence Deposits

A tuition deposit of \$250 is required of all candidates upon acceptance. The deposit is credited on the first bill, but it is forfeited if the student does not register for courses during the year for which she is accepted.

A residence deposit of \$250 is required before a room can be reserved on the College campus. It will remain on deposit while the student is in residence. New students receive the bill for this deposit with their admission acceptance notice.

REFUND POLICIES:

Tuition General Refund Policy

Tuition refunds will be granted only through the first four weeks of a semester. The date that appears on the official add/drop form filed with the Registrar is used to determine the refund amounts. Only official add/drop forms will be accepted as evidence that a student has withdrawn from a class or program.

This refund policy applies when the student's course load falls below 12 credits per semester and for all Dix Scholars.

Fall Semester 2014

Courses Dropped On or Before	Percentage of Charges Cancelled
<i>September 12</i>	<i>100 percent</i>
<i>September 19</i>	<i>80 percent</i>
<i>September 26</i>	<i>60 percent</i>
<i>October 2</i>	<i>40 percent</i>
<i>October 9</i>	<i>20 percent</i>
<i>On or after October 10</i>	<i>0 percent</i>

Spring Semester 2015

Courses Dropped On or Before	Percentage of Charges Cancelled
<i>January 28</i>	<i>100 percent</i>
<i>February 4</i>	<i>80 percent</i>
<i>February 11</i>	<i>60 percent</i>
<i>February 18</i>	<i>40 percent</i>
<i>February 25</i>	<i>20 percent</i>
<i>On or after February 26</i>	<i>0 percent</i>

Special Rules Affecting Financial Aid Recipients Refund Policy and Return of Title IV Funds

If a student should completely withdraw from all coursework once classes begin in the fall or spring semesters, she may still be accountable for a portion of tuition, fees, room, and board. Simmons College is responsible for adhering to rules established by the Federal Government that determine the amounts of federal financial aid (Stafford, Pell, Perkins, SEOG, TEACH) a student is allowed to keep toward college charges. The federal rules assume that a student earns her aid based on the period of time she remained enrolled. State funds are also subject to change due to withdrawal. If a student is considering withdrawal, she should meet with a financial aid officer to discuss the financial implications. All non-financial aid students who withdraw from some or all classes are subject to the Simmons general refund policy, which provides partial refunds of tuition only for the first four weeks of classes. When a student withdraws, any adjusted Simmons charges that have not yet been paid are still owed to the College. The College will attempt to collect any unpaid charges, as well as late fees and interest charges. If the account is referred for collection, any associated expenses will be added to the balance due. Many privileges are suspended for students who are not in good standing with the College, including the release of academic transcripts. Questions regarding refunds should be directed to the Office of Student Financial Services.

Dropping a Course

Registration reserves a student's place in a class. This registration is binding, both financially and academically. Should a student decide not to attend class, written notification to the registrar (using the add/drop form, available in the registrar's office) is required. Notification received after the payment due date of a student's bill may result in the assessment of a late payment fee. Courses

dropped are subject to the above refund policy.

Refund Policy: Residence Fees and Deposits

A resident student is required to prepay all residence charges. If a student withdraws during the first four weeks of a semester, she will be refunded a pro-rated amount for food costs, starting from the date she officially withdraws from residence. No refund will be made after the Friday of the fourth week of the semester. Federal financial aid recipients may be subject to different rules, and students are encouraged to meet with a financial aid officer for an explanation of an individual case.

The residence deposit reserves a residence hall room for the entire academic year. The deposit is refundable in full upon graduation or upon notification by November 14 and March 27 that the student will not be returning to Simmons College the following semester. A student who withdraws from residence in mid-semester but who has paid her bills may receive her deposit in full upon written notification to the Director of Residence Life. Students should be aware that the undergraduate room and board license agreement is binding from the date of occupancy to the end of the academic year. Deposits for new incoming students are not refundable. If the new student receives an exemption from housing their housing deposit will be credited toward their tuition bill. In addition, charges for damage or loss of College property attributed to the resident student may be assessed. Students should refer to their Housing License Agreement for the most up to date information about Residence Fees and Deposits as it may contain more specific dates and other information.

REGISTRATION AND BILLING

Registration: New Students

New and returning students should finalize their registrations by September 5 for the fall semester and by January 16 for the spring semester. An officially registered student is one

who has completed the registration form per instructions, obtained any necessary approvals, and settled all charges with the Office of Student Financial Services. Students' registrations should be final by the end of the second week of classes. Students may, with the permission of the instructor, register for classes during the third and fourth week of classes. No student may register for any course after the fourth Friday of either semester.

Billing: New Students

Tuition bills are mailed in mid-June for the fall semester and mid-November for the spring semester. They are sent to the student's permanent address as maintained by the Registrar's Office. Tuition bills are also uploaded regularly to the Online Student Account Center which can be accessed via AARC. Any student who does not receive a bill by these dates should request one from the Office of Student Financial Services. For new students who are accepted to the College after the respective billing dates noted above, all charges are payable when billed. Tuition charges are based on the full-time student rate. Students planning a course load of less than 12 credit hours should notify the Registrar in writing prior to June 8 for the fall semester and November 14 for the spring semester so a correct bill can be issued.

Registration: Returning Students

See the academic calendar found on the Simmons website for registration deadlines. No student may register for any course after the fourth week of either semester

Billing: Returning Students

Tuition bills are mailed the first week of July for the fall semester and mid-November for the spring semester. They are sent to the student's permanent address as maintained by the Registrar's Office. Any student who does not receive a bill by these dates should request one from the Office of Student Financial Services.

Reading 2014–2015 Catalog Course Descriptions

Each department uses one or more prefixes to identify its courses: “SPAN” indicates that this is a Spanish course, offered by the Department of Modern Languages and Literatures. The “310” means that it is a 300- or upper-level course. For more information about course numbering, see page 12. TC: If a course number is followed by TC, that course is a travel course. Travel courses usually run for four weeks beginning at the end of final exams in the spring term. They are counted as part of a student’s spring semester course load.

Course Prefix and Number

SPAN 310 Spanish Civilization (M5) (F-2)

4 sem. hrs. Prereq.: SPAN 245 or consent of the instructor.

Discusses aspects of Spain through the ages, from Spain’s multicultural society through the 15th century, and studies maestros such as El Greco, Velázquez, and Goya. Includes works by a wide variety of authors and explores music, dance, and film as well as contemporary issues through newspapers and Internet sites. Peláez-Benítez.

Semester Hours

Like SPAN 310, most courses count as four semester hours towards the overall graduation requirement of 128 semester hours; some courses, however, may offer two or eight semester hours, and in a limited number of cases (e.g., some internships), students may be allowed to elect the number of semester hours within a range offered.

Course Instructor

The instructor of the course is listed at the end of the course description. Note that some courses list “Staff” as the instructor, meaning that the course is taught by an instructor who is not a member of the full-time faculty or has not yet been determined.

Course Title

The course title indicates the major area(s) of focus for the course. Some titles are more descriptive and self-explanatory than others. Therefore, students should rely on the course description for information about the content and format of the course.

Mode

SPAN 310 may be taken to fulfill mode of inquiry five, an all-College requirement. Not all courses count towards modes. For more information about modes of inquiry, including a complete list of courses that fulfill each mode, see pages 15–20.

Semester Offered

This code indicates which semester(s) the course will be offered in 2014–2016:

F = Fall

S = Spring

U = Summer

1 = Academic Year 2014–2015

2 = Academic Year 2015–2016

Thus SPAN 310, designated (F-2), will be offered in fall of the 2015-2016 academic year (fall 2015).

Prerequisites and Course Limitations

This course has a prerequisite of SPAN 245, meaning that students must have completed that course before enrolling in SPAN 310. Note that the prerequisite also says “or consent of the instructor,” indicating that the instructor may grant permission to enroll without having taken the prerequisite course. In such cases, students should contact the instructor or department for more information.

Course Description

The description provides a brief overview of the content and approach of the course. It might also offer an idea of the kinds of work that will be required, such as writing, research, creative work, or laboratory work.

User’s Guide