

# PETITION TO GRADUATE

# SCHOOL OF SOCIAL WORK

Students must return a completed Petition to Graduate form to the SSW Registration Coordinator in the School of Social Work (room P-304P of the Palace Road Building) before the appropriate deadline indicated below. *Incomplete petitions will be returned to the student.* Petitions received by the School of Social Work *after* the deadline, or filled out with the incorrect graduation date, may result in a postponed graduation date or the student's name being left out of the commencement program.

\* \* \* \* \*

## DIPLOMA NAME:

Please print your name EXACTLY as you wish it to appear on your diploma.

\_\_\_\_\_  
First Middle Last

**Degree:** Please check degree you are receiving.

- \_\_\_\_\_ Doctor of Philosophy
- \_\_\_\_\_ Master of Social Work
- \_\_\_\_\_ Master of Social Work with a Specialization in \_\_\_\_\_
- \_\_\_\_\_ M.S.W. & Certificate in Urban Leadership in Clinical Social Work

*Diplomas will not be ordered for students who don't return completed petitions. Late petitions may delay the availability of your diploma.*

**Conferral Date:** Please check one.

- \_\_\_\_\_ January 2016    Petition due by November 1.    (Coursework will be completed by the Fall semester.)
- \_\_\_\_\_ May 2016        Petition due by November 1.    (Coursework will be completed by the Spring semester.)
- \_\_\_\_\_ August 2016    Petition due by April 1.        (Coursework will be completed by August 10<sup>th</sup>.)
- \_\_\_\_\_ October 2016    Petition due by April 1.        (Coursework will be completed by October 1<sup>st</sup>.)

## Previous Degrees Earned:

College: \_\_\_\_\_ Degree: \_\_\_\_\_ (B.A., B.S., M.A., etc.)  
College: \_\_\_\_\_ Degree: \_\_\_\_\_

## Commencement:

Students who will finish their degree requirements by May 2016 are invited to participate in the commencement ceremony on May 20, 2016. A SSW student may "walk" in the May Commencement Ceremony if he/she is in good standing (no more than one "MP" or "B-") and meets one of the following conditions: (1) the student has no more than 2 courses left of the course requirements and these courses will be completed and graded no later than the end of Summer Session II AND the student will finish field placement by the end of the second week in August, OR (2) the student is an Advanced Standing student and is registered to complete course work and field placement by August 10<sup>th</sup>. (no more than 2 courses and field education for a total of 10 credits). *All grades for August graduates must be posted no later than the end of the 2nd week in August in order to be eligible for August conferral. The actual degree conferral date is the third Friday in August.*

- Will you finish all of your degree requirements by May 2016, and plan to attend the Commencement ceremony on Friday, May 20, 2016?    \_\_\_\_\_ Yes    \_\_\_\_\_ No
- Will you finish your degree requirements by August 10<sup>th</sup>, 2016 and plan to "walk" in the Commencement ceremony on Friday, May 20, 2016? (*August graduate*)    \_\_\_\_\_ Yes    \_\_\_\_\_ No

## Diplomas:

Diplomas may be picked up at Commencement 2016 or in the Office of the Registrar *two business days* after Commencement; a photo ID is required to pick up your diploma. For January, August and October graduates, diplomas will be mailed to you directly from our printing company **to the Preferred Mailing Address that we have on record for you on your Manage Contact/Emergency Info page in AARC. Please update your address on AARC when you submit your petition**, to ensure that your diploma is sent to the correct place. Replacement diplomas cost \$25, and should be requested in writing from the Office of the Registrar, Simmons College, 300 The Fenway, Boston, 02115.

ID # or S.S. #: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Permanent Email Address: \_\_\_\_\_  
(to be used *after* graduation to notify you of alumni events)