

SIMMONS

APPLICATION FOR ADMISSION

School of
Social Work



SIMMONS COLLEGE
BOSTON, MASSACHUSETTS

APPLICATION INSTRUCTIONS Master of Social Work Program

Thank you for your interest in the Simmons M.S.W. Program. All of the information and materials necessary to apply are contained in this packet and are also available online at: www.simmons.edu/ssw/apply.

Applicants are asked to submit application materials in one complete package to the following address:

Office of Admission

Simmons School of Social Work

300 The Fenway

Boston, MA 02115-5898

We look forward to receiving your application!

ADMISSION CRITERIA

The Simmons School of Social Work seeks applicants who demonstrate solid accomplishments in educational and professional settings, and who possess leadership potential. Our admission committee considers each applicant's ability, experience, and potential for academic success in the program and for professional success thereafter.

ADMISSION REQUIREMENTS

All applicants are required to submit the following:

- A completed application form**
- A non-refundable application fee of \$45** (payable to Simmons College)
- Three letters of professional or academic recommendation in signed and sealed envelopes, including:**
 - For Advanced Standing applicants only: Recommendation from M.S.W. supervisor of B.S.W. field placement (please use Advanced Standing Reference Form)
 - For Transfer students only: An additional letter of good standing from current field education director, dean, or program director
- Official transcript(s) of all undergraduate- and graduate-level courses taken***
*International transcripts must be officially translated and evaluated for educational equivalency.
- Statement of Professional and Educational Intent, in addition you must also complete the following separate statements if applying to these specific programs:**
 - Urban Leadership Program statement (If applying to Urban Leadership Program)
 - Advanced Standing statement (If applying to Advanced Standing Program)
 - Transfer statement (If applying as transfer student from another MSW program)
- B.S.W. Field Placement Evaluation (Advanced Standing applicants only)**

We encourage you to keep photocopies of your application and supporting documents, other than those that are submitted in sealed envelopes.

INTERNATIONAL STUDENTS

In addition to the previously listed requirements, international students must submit the following:

- An official TOEFL score**, if English is not your first language (Simmons code 3761)
- A Certification of Finances form**, to demonstrate your ability to pay tuition and living expenses while enrolled at Simmons. The Certificate of Finances form may be found online at: www.simmons.edu/ssw/apply. Upon acceptance, a candidate will need to submit copies of his/her visa, passport, and SEVIS I-901 fee payment receipt in order for Simmons to generate an I-20 form.

ADMISSION DEADLINES

The Simmons School of Social Work offers fall (September) and spring (January) enrollment.

The application deadline for **fall enrollment is December 15 for early acceptance, or February 15 for general admission**. The application deadline for **spring enrollment is October 15**. Please note: Incomplete application packets will not be reviewed until all materials are received. Upon your acceptance, the SSW will request a \$200 tuition deposit to secure your place in the program.

APPLICATION FOR ADMISSION - Master of Social Work Program

FOR OFFICE USE ONLY

DATE RECEIVED _____

APPLICATION FEE RECEIVED YES NO

APPLICATION FOR:

Entry in September _____ <input type="checkbox"/> M.S.W. full-time program <input type="checkbox"/> M.S.W. extended program <input type="checkbox"/> M.S.W./Urban Leadership Certificate, full-time program <input type="checkbox"/> M.S.W./Urban Leadership Certificate, extended	Entry in January _____ <input type="checkbox"/> M.S.W. full-time program <input type="checkbox"/> M.S.W. extended program <input type="checkbox"/> M.S.W./Urban Leadership Certificate, full-time program <input type="checkbox"/> M.S.W./Urban Leadership Certificate, extended
Please indicate your interest in: <input type="checkbox"/> Advanced Standing (B.S.W. applicants) If you are not accepted into the Advanced Standing Program, do you wish to be considered for general M.S.W. program? YES _____ NO _____ <input type="checkbox"/> Transfer Student	Please indicate if you are a candidate from one of the following Simmons M.S.W. program partners: <input type="checkbox"/> DCF <input type="checkbox"/> Massachusetts Council of Human Service Providers <input type="checkbox"/> Other agency: _____

PERSONAL INFORMATION

Name _____
last first middle former name

Birth date _____ Social Security _____
month/day/year *Only required if applying for Financial Aid

Gender Male Female

Present address _____
street apartment

_____ city state zip

Telephone _____
home work

Email address _____

Permanent address _____
street apartment

_____ city state zip

Telephone _____

Emergency contact person _____

Country of citizenship _____

If you are not a U.S. citizen, do you have permanent resident status? Yes ___ No ___

If not, what is your visa status? _____

Languages other than English in which you are fluent _____

OPTIONAL INFORMATION

The Simmons School of Social Work seeks the following information about its applicants solely to evaluate its ongoing efforts to attract a diverse student body. Your response to this question is optional and will not affect your admission to Simmons College. Please indicate your ethnic/racial background:

- | | | |
|---|---|---|
| <input type="checkbox"/> Asian American | <input type="checkbox"/> Black/African American | <input type="checkbox"/> Hispanic/Latino |
| <input type="checkbox"/> Caribbean American | <input type="checkbox"/> Caucasian/White | <input type="checkbox"/> Self identify: _____ |
| <input type="checkbox"/> Pacific Islander | <input type="checkbox"/> Native American | |

EDUCATIONAL INFORMATION

List every school attended since you completed high school (most recent first). **In addition, please submit official transcripts for *all* undergraduate and graduate courses taken.**

School and location	Area(s) of study	Degree	Dates attended

Please list other training/special courses _____

STATISTICS REQUIRMENT

Within the last five years, have you completed and passed an introductory statistics course with a “B” grade or better? Yes ___ No ___

Course name _____ Year of completion _____

Institution name _____

CRIMINAL RECORD INFORMATION

Have you ever been convicted of a felony (other than a conviction that has been vacated)?
Yes ___ No ___

Have you been convicted of a misdemeanor within the past 5 years? In answering this question do not include: (1) a conviction that has been vacated or (2) a first conviction for drunkenness, simple assault, minor traffic violations, affray or disturbance of the peace.
Yes ___ No ___

If you answered yes to either question, you must attach a statement of explanation giving full details, including the facts and disposition of the case. Answering yes will not automatically disqualify your application.

The school can not guarantee field placements (a requirement for completion of the MSW degree) for a student with a criminal record. Additionally, a criminal record may impede or preclude obtaining a social work license, a requirement for most social work positions.

WORK HISTORY

List positions held, including volunteer positions (most recent first). Please feel free to attach resume.

Organization	Location	Position	Dates

STATEMENT OF PROFESSIONAL AND EDUCATIONAL INTENT

For All Applicants

In three to five double-spaced pages, please describe the development of your interest in clinical social work. What key people, events, or circumstances- including professional, education, and socio-cultural experiences- influences your direction? Explain why you would be a successful student in this program and an effective clinical social worker.

For Urban Leadership Program Applicants

In addition to the Statement of Professional and Educational Intent, please include a separate 1 page statement describing your leadership experience, why you want to be in the UL program and how you plan to use your leadership learning to make a difference.

For Advanced Standing Applicants

In addition to the Statement of Professional and Educational Intent, please submit a separate 2-3 page statement summarizing your B.S.W. internship experience in two or three double-spaced pages. Your summary should include:

- The social work models and approaches you utilized
- A case example in which you used theory to facilitate your understanding of the case, and to guide an intervention or develop a treatment plan
- A self-assessment of your learning to date, including a statement of your learning goals and the challenges you anticipate in an advanced clinical placement

For Transfer Student Applicants

In addition to a statement of professional and educational intent, please describe the reasons for your transfer request.

OTHER INFORMATION

How did you learn about the Simmons School of Social Work's program?

Have you ever applied to this school before? Yes ___ No ___ if yes, when _____

Optional: Please indicate other M.S.W. programs to which you have applied or are applying

ON-CAMPUS HOUSING

Will you need on-campus housing? Yes ___ No___

RECOMMENDATIONS

Please list three people whom you have asked to submit recommendations. These may be employers in social work-related fields, college faculty, or others whom you have worked, volunteered, or studied. If you are currently or were recently employed in social work job, one of the recommendations should be from your immediate supervisor. Please ask each evaluator to return his or her recommendation to you in a sealed envelop, and to sign the back flap.

For Advanced Standing Applicants (please use Advanced Standing Reference Form)

One of the three letters of recommendation must be from the M.S.W. supervisor of your B.S.W. internship, and should address your readiness for an advanced clinical internship. *Applicants who have been employed in a clinical social work position for a minimum of one year post-B.S.W. may submit a letter of reference from an M.S.W. employment supervisor.*

For Transfer Applicants

One of the three letters of recommendation must be from the field education director of your current M.S.W. program.

THREE LETTERS OF PROFESSIONAL OR ACADEMIC RECOMMENDATION

Name _____ Title _____

Agency/Organization _____

Name _____ Title _____

Agency/Organization _____

Name _____ Title _____

Agency/Organization _____

INTERNATIONAL STUDENTS

International students must submit official Test of English as a Foreign Language (TOEFL) scores.

Have you taken the TOEFL test? Yes ___ No ___

Date taken _____ Date will Take _____

Have scores been forwarded to the SSW? Yes ___ No ___

SOCIAL WORK LICENSE INFORMATION

Do you hold a social work license in the Commonwealth of Massachusetts, or in another state? Yes ___ No ___

Have you been censured or lost your social work license for any reason? Yes ___ No ___

If yes, please explain _____

DISCIPLINARY ACTION

Have you ever been subjected to a disciplinary action (probation, dismissal, suspension, official reprimand) for reasons of conduct by any educational or professional institution.

Yes ___ No ___

If yes, please explain _____

ATTESTATION OF TRUTHFULNESS

I certify that the information supplied on this application is complete, factually accurate, and honestly presented as of the date below. I understand that upon acceptance and matriculation, I am subject to the academic rule and regulations of Simmons College and to the ethical standards and conduct as a student as interpreted by the College.

Signature

Date