

*Simmons School of Management, MBA Admissions Office
300 The Fenway, Boston, MA 02115
Telephone: 617.521.3840 or 1.800.597.1622 Fax: 617.521.3880*

**CONFIDENTIAL DECLARATION AND CERTIFICATION OF FINANCES
INTERNATIONAL APPLICANTS**

The Confidential Declaration and Certification of Finances (DCF) form is required of all incoming students who are not U.S. citizens or U.S. permanent residents. The DCF provides the necessary documentation to issue a Form I-20 for an F-1 Student Visa. Admitted students, who intend to enroll in the Simmons MBA program for the upcoming semester, should submit this form to the MBA Admissions Office upon receipt of their acceptance letter.

A Certificate of Eligibility (Form I-20 for an F-1 Student Visa or a Form DS 2019 for a J-1 Exchange Visitor Visa) will not be issued unless this form is completed and the necessary certifications are obtained. It is suggested that you make copies of this form and required documents before returning them to Simmons School of Management, as you will need to show proof of adequate funding to U.S. Consular officials when applying for a visa.

PART 1: APPLICANT INFORMATION

Applicant's Legal Name _____
Last First Middle Initial

Address (to which I-20/IAP-66 should be sent):
PO Box not acceptable

Number Street City Phone

State ZIP/Postal Code Country Email

Date of Birth _____ Place of Birth _____

Country of Citizenship _____ Country of Permanent Residence _____

If you are presently in the U.S., describe your current immigration statuses (F, J, B, etc.) _____ and enclose copies of your immigration documents (e.g. I-94, DS 2019, I-797, etc.)

Are you currently studying in the U.S.? _____ If yes, please give the name of the school _____ .

Marital status: ___ single ___ married.

The information below is required for any dependents on your visa who will accompany you and remain with you during your time in the United States. Please note that you will need to provide evidence of \$250 per month per dependent for their support on the reverse side of this form.

Name (Last, First)	Relationship to You	Date of Birth (MM/DD/YY)	Place of Birth (City/Country)	Citizenship
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

PART II: ESTIMATE OF STUDENT EXPENSES

2009-2010 ACADEMIC YEAR	TUITION & ACTIVITY FEES** (estimate: 2 out of 4 terms)	LIVING EXPENSES (10 month contract)	BOOKS & SUPPLIES (estimate: 2 out of 4 terms)	HEALTH INSURANCE (estimate)	PERSONAL EXPENSES	TOTAL EXPENSES
MBA16 Month Program (4 terms) \$1,135/credit; 30 required credits for first two terms*	Total: \$ 34,280 Tuition: \$17,025 per semester Activity Fee: \$115 per semester	Total: \$14,200 On Campus Housing - \$6,750 per semester Health Fee - \$350 per semester	\$ 2,500	\$2,600	\$1,500	= \$55,080
<p>*Students must complete 48 required credits to complete the program **Tuition and Fees are subject to annual tuition increases. Activity fees are assessed each term a student attends the SOM.</p>						

PART III: SOURCES OF SUPPORT

Instructions: Complete the appropriate boxes to show sources and amounts of anticipated contributions to your educational and personal expenses while you are in the United States. For each source, follow the certification instructions in the box.

SOURCES OF FUNDS	ASSURED AMOUNTS IN U.S. DOLLARS - FIRST 12 MONTHS
PERSONAL SAVINGS: An official letter from a bank, and a parent or sponsor's signature is required on the certification below if the student is supported in part or in whole by personal savings. See instructions below.	\$
YOUR GOVERNMENT: Please print name of agency: _____ Enclose with this form an original signed copy of your letter of award and a translation, if necessary.	\$
SIMMONS SCHOOL OF MANAGEMENT: Please print type of award: _____	\$
OTHER: Please specify: _____ Enclose with this form, an original signed copy of your letter of award and a translation, if necessary.	\$
TOTAL: Each of these totals should equal the estimate of costs for one year on the Certificate of Expenses.	\$

OFFICIAL CERTIFICATION OF SOURCES OF FUNDS AND AMOUNTS FOR PERSONAL SAVINGS
(Please complete sections #1 and #2)

1. BANK LETTER

You should obtain an original letter on bank stationary, which indicates availability of the necessary funds. This letter should include:

- a confirmation of the necessary funds
- the name and address of the bank
- the date of the letter
- signature and title of a bank official
- an official English translation of the bank letter, if necessary

2. GUARANTOR'S SIGNATURE

This is to certify that I have read the information furnished by the applicant on this form, that it is a true and accurate statement, and that the funds are available and will be provided as indicated.

NOTE: If guarantor is not the student, guarantor must also submit a letter of intent to pay the tuition.

GUARANTOR'S SIGNATURE _____ DATE _____

GUARANTOR'S NAME (PRINTED) _____

RELATIONSHIP OF GUARANTOR TO APPLICANT _____

TELEPHONE _____

ADDRESS _____

APPLICANT: I certify that the above information is correct and complete.

Signature of applicant

Date

IMPORTANT: Issuance of documents may be compromised or delayed if the above information is not properly provided.