

Pre-Health Committee Letter Agreement

2023-2024 Academic Year

Committee Letter Deadlines	
January 31 st	Committee letter agreement due. Send to advising@simmons.edu .
February 15th	Self Assessment, current CV/Resume, and AMCAS GPA due Send to advising@simmons.edu .
March 15 th	<p>Personal statement draft due to Pre-Health committee. Send to advising@simmons.edu. It does not have to be a final draft, but the draft should be complete and well thought out.</p> <p>Professor Selection for Committee Letter Interviews due. The Pre-Health Committee for your interview will be made up of Dr. Canfield, Ally Yarri, and up to 3 recommending professors of your choice (preferably two science, one non-science). Please request letters of recommendation from your professors and email the professor names to advising@simmons.edu by this date (earlier is preferred).</p>
Late March/Early April	Committee Letter Interviews.
April 15th	All 3 faculty letters of recommendation due to Pre-Health Committee. All letters must be sent directly from the recommender to advising@simmons.edu to be considered official. Hard copies may be sent to the Office of Undergraduate Advising in a sealed envelope from the recommender. Electronic letters are strongly preferred.
July 1 st	<p>Pre-Health Committee deadline to submit Committee Letters to AMCAS, AACOMAS, AADSAS, etc. Provided that the above deadlines are met, the Pre-Health Committee will commit to submitting letters between June 1st and July 1st. Please let us know early in the process when you plan to submit your application so we can plan ahead.</p> <p>PLEASE NOTE: We cannot submit a letter on your behalf until we receive your Application ID # and/or a request for a committee letter from the application service. Please be sure to send these requests as soon as you are able to access the application system (usually early May).</p>

I am requesting a Committee Letter from Simmons University to supplement my application to Medical/Dental School to start in September 2025. By signing below, I understand:

1. I must adhere to the deadlines outlined above.
2. I must remain in regular communication with the Pre-Health Advisors regarding my application process (i.e. check email regularly, respond promptly).
3. **That if I miss deadlines the Pre-Health Committee reserves the right to submit my Committee Letter after July 1, 2023 or refuse a Committee Letter entirely.**

Print Student Name _____

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Student Signature _____ Date _____

Please return this agreement to the Office of Undergraduate Advising or advising@simmons.edu by January 31.

Advising Office Use Only

Date Received _____

Processed By _____ Initials _____

REQUIRED for Reapplicants only

Simmons University Reapplicant Policy:

- The reapplicant must have significantly improved their candidacy since the unsuccessful application, as determined through consultation with HPA.
- The reapplicant must secure at least one new letter of recommendation from someone with whom they have worked since the previous application.
- The reapplicant may not have been accepted and declined an offer of admission in a previous cycle.
- The applicant must participate in a pre application interview

Reapplicant Signature _____ Date _____

Please return this agreement to the Office of Undergraduate Advising or advising@simmons.edu by January 31.
