

Academic Program Information

Advising

Students are encouraged to meet with the Program Director before enrolling in their first course. Once in the Program, students are assigned an advisor who will assist the student in developing an academic plan and advice on other academic matters.

Awards

The Tom Crossman Prize for Public Policy is awarded by the Graduate Program in Health Care Administration to a student who has demonstrated a significant interest in public policy in health. It is given in memory of Tom Crossman, an alumnus of the Program, who was passionately interested in public policy and at the time of his death was the Director of the Hospital Division of the Massachusetts Rate Setting Commission.

Outstanding Achievement Award. Each year the Program presents an award to one student (usually a graduating student) as the outstanding student in the Program. The award is based on scholarship and service to the Program.

Linda Roemer Scholarship for Excellence in Community Service. Each fall the program awards or scholarship to a student who demonstrates excellence and commitment to community service.

AUPHA/McGaw Scholars. Each year the Program selects AUPHA/McGaw Scholars from among students who have completed one-third or less of the Program and who are in financial need. The funds are provided by the Association of University Programs in Health Administration.

College Registration

Course registration for newly accepted and enrolled and non-degree students takes place via paper form. Course schedules are located on the Registrar's website at <http://my.simmons.edu/services/registrar/> or on the SHS website at <http://my.simmons.edu/shs/>. Complete a registration form (which can also be downloaded from our website at <http://my.simmons.edu/shs/> or requested from the Registrar's office at 617.521.2111). If you are a new student, please check the line indicating this, and if you are a non-degree student, be sure to check the line that indicates you are registering as a Health Studies Special (Non-Degree) Student. For newly enrolled students, please fax your form to the Registrar's Office at 617.521.3144. For non-degree students, fax this form to the School for Health Studies at 617.521.3137 to the attention of the Office of Admission. We will process your form and send it to the Registrar's Office. When you are registered you will be billed for the course at a later date. Courses are billed by credit hour; see the Tuition and Fees at a Glance page on the website at <http://www.simmons.edu/shs/admission/finaid/> for the current cost per credit hour. The registration bulletin will also contain the number of credit hours and schedule for the courses.

Degree Requirements

Candidates for the Master of Science degree in Health Care Administration must satisfactorily complete the degree requirements, including the field experience. Candidates for the degree must have demonstrated professional and ethical conduct as defined in the Student Handbook. The Program should be completed within five years. The Program Director may grant an extension of one additional year. Further extensions must be approved by the Dean of the School for Health Studies.

Graduation Honors

Any student completing the program course work with a grade point average of 3.80 or higher will be awarded the Master of Health Administration degree with Distinction.

Orientation

Orientation sessions for new students are held at the beginning of the fall and spring semesters. Students will be notified about the date and time of these programs.

Student Handbook

A SHS Student Handbook, distributed to students before the start of the academic year, details student rights and responsibilities, SHS academic regulations, tuition and fees, financial aid for graduate students, college facilities, student services, and other useful general information.

Student Records

Simmons College, in accordance with the Educational Privacy Act of 1974 (the Buckley Amendment), provides for the privacy and accessibility of certain student records. Students are permitted to review and inspect their own records and to challenge specific parts of them thought to be inaccurate. This must be done under the supervision of the Program Director.