

PETITION TO GRADUATE

SCHOOL OF SOCIAL WORK

Students must return a completed Petition to Graduate form to the SSW Registration Coordinator, Suzanne Mullarkey, in the School of Social Work (room P408J of the Palace Road Building) before the appropriate date indicated below. *Incomplete petitions will be returned to the student.* Petitions received by the School of Social Work *after* the deadline, or filled out with the incorrect graduation date, may result in a postponed graduation date or the student’s name being left out of the commencement program.

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DIPLOMA NAME:

Please print your name EXACTLY as you wish it to appear on your diploma.

First

Middle

Last

Degree:

Please check degree you are receiving.

- _____ Doctor of Philosophy
- _____ Master of Social Work
- _____ M.S.W. & Certificate in Urban Leadership in Clinical Social Work
- _____ M.S.W. & Certificate in Jewish Communal and Clinical Social Work

Diplomas will not be ordered for students who don't return completed petitions. Late petitions may delay the availability of your diploma.

Conferral Date:

Please check one.

- _____ January 2012 Petition due by November 15. (Coursework will be completed by the fall semester.)
- _____ May 2012 Petition due by March 1. (Coursework will be completed by the spring semester.)
- _____ August 2012 Petition due by June 15. (Coursework will be completed by Summer Session II.)
- _____ October 2012 Petition due by August 15. (Coursework will be completed by October 1st.)

Previous Degrees Earned:

College: _____ Degree: _____ (B.A., B.S., M.A., etc.)

College: _____ Degree: _____

Commencement:

Students who will finish their degree requirements by May 2012 are invited to participate in the commencement ceremony on May 18, 2012. A SSW student may “walk” in the May Commencement Ceremony if he/she is in good standing (no more than one "MP" or "B-") and meets one of the following conditions: (1) the student has no more than 2 courses left of the course requirements and these courses will be completed and graded no later than the end of Summer Session II AND the student will finish field placement by the end of the second week in August, OR (2) the student is an Advanced Standing student and is registered to complete course work and field placement by the end of Summer Session II (no more than 2 courses and field education for a total of 10 credits). *All grades for August graduates must be posted no later than the end of the 2nd week in August in order to be eligible for August conferral. The actual degree conferral date is the third Friday in August.*

- Will you finish all of your degree requirements by May 2012, and plan to attend the Commencement ceremony on Friday, May 18, 2012? _____ Yes _____ No
- Will you finish your degree requirements by the end of Summer Session II 2012 and plan to “walk” in the Commencement ceremony on Friday, May 18, 2012? (*August graduate*) _____ Yes _____ No

Diplomas:

Diplomas may be picked up at Commencement 2012 or in the Office of the Registrar *two business days* after Commencement; a photo ID is required to pick up your diploma. For January, August and October graduates, diplomas will be mailed to you directly from our printing company **to the Preferred Mailing Address that we have on record for you in AARC. Please update your address on AARC when you submit your petition,** to ensure that your diploma is sent to the correct place. Replacement diplomas cost \$25, and should be requested in writing from the Office of the Registrar.

ID # or S.S. #: _____

Student signature: _____ Date: _____