

THE GUIDE FOR GSLIS STUDENTS

HELPING YOU TO
BETTER NAVIGATE:

GSLIS

SIMMONS

BOSTON

GSLIS
WEST

A

ACKNOWLEDGEMENTS



This Guide exists because of the help and hard work of many people.

We would like to first thank Khalilah Gambrel and the various generations of Robin Peek’s Information Design Class. Thanks also go to Alison Cody, Olivia Gatti, Grant Gige, and Linda Watkins for writing the first version of this Guide. Without them none of this would be possible. For the subsequent editions, we thank writers and designers Molly Duggan, Katharine Dunn, Alisa Libby, Stacie Parillo, and Marcie Walsh-O’Connor, as well as Sasha Nyary for writing the 2011 inaugural GSLIS West section, and Elisabeth Zimmer for copyediting.

Last, but certainly not least, we extend our thanks and appreciation to Jennifer Doyle for all of her guidance and support on this project and beyond.




Table of Contents:

HOW TO USE THIS GUIDE pp. iii-iv

GSLIS

COURSES, CAMPUSES, FACULTY REQUIREMENTS,
AND MORE. IT'S YOUR DEGREE IN JUST A FEW
PAGES. LEARN IT AND BE HAPPY.

PP. 1-64

SIMMONS

FINANCES, HEALTH, DINING, AND GRADUATE
HOUSING. GET TO KNOW WHAT YOUR
COLLEGE OFFERS. START HERE.

PP. 67-88

BOSTON

FIND A PLACE TO LIVE AND THEN FIGURE OUT
WHAT TO DO ONCE YOU GET HERE.
WELCOME TO ONE GREAT CITY.

PP. 91-120

GSLIS WEST

LEARN ABOUT GSLIS WEST AND THE BEAUTIFUL
PIONEER VALLEY.

PP. 123-144



? HOW TO USE THIS GUIDE

This guide is more than a handbook for new students. This guide is a handbook for *all* GSLIS students. Starting from your first day on campus and continuing throughout your entire education experience at Simmons, it is our hope that this guide will shed light on some of the mysteries that commonly surround a new program of study at a new school. It is also our hope that this guide will be a one-stop source for hints, tips, and general explanations on how things work and how to make things work better for you.

Current GSLIS students wrote this guide at different stages in their programs. We have all had our own “a-ha!” moments when we discovered a new resource, workshop, or even a flavored latte and decided to share. One of the best parts of attending GSLIS is the tight-knit student community and the freely shared information and opinions.

Many of the sections in this book refer to links on the GSLIS website (www.simmons.edu/gslis). In addition to the special web pages created for new students (at www.simmons.edu/gslis/resources/new/index.php), there is a web page that accompanies this book at www.simmons.edu/gslis/resources/handbook/index.php. It is recommended that you bookmark this page, as it contains all the links you need to read up further on topics touched upon in this handbook. Don't know what we're talking about? Go to section *G.10. GSLIS Communications* for a more detailed explanation.

A Note to New Students

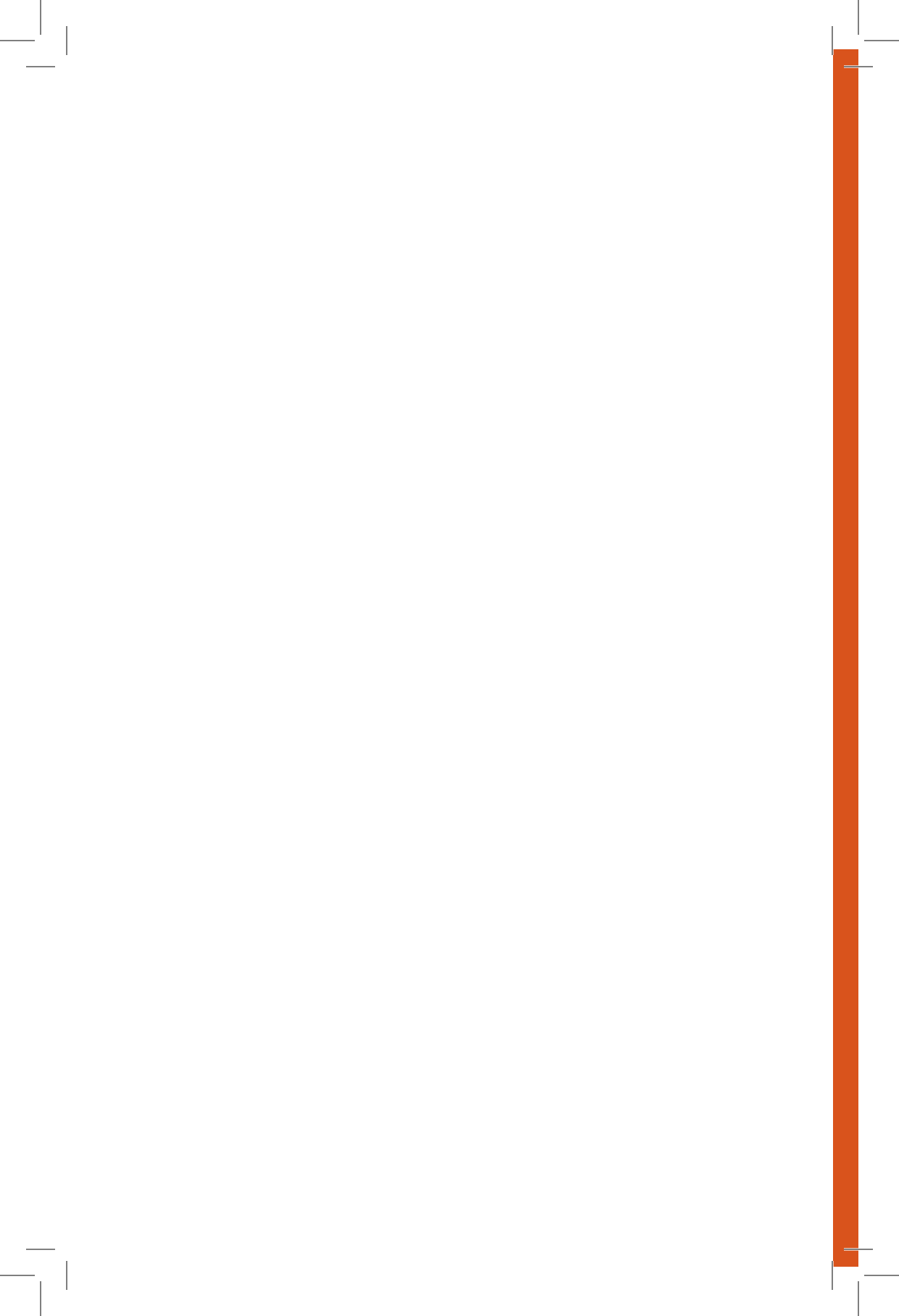
There are several steps and procedures every new student is expected to follow to make the transition into the GSLIS community a smooth and easy one. These steps are here to provide information and answers to many new students' common questions and concerns, as well as lay out the



program's basics and foundation. It is our hope that with the information provided in this guide, we cover all the bases, or at least give new students a strong jumping-off point to find answers about their education and new student life at Simmons College GSLIS.

A Note to GSLIS West students (those who are based at the Mount Holyoke College Campus): Please look for shaded campus-specific information or advice as indicated by a text box when the content differs from that of the Boston campus.

Please take a moment to print out and complete the feedback form located in the back of this guide. Your input will help us to improve upon this resource for years to come. Every student can benefit from your opinions. Thanks again!



G



GSLIS

G.1.	IMPORTANT CONTACTS	P. 4
G.2.	NEW STUDENTS	P. 5
	G.2.1. STUDENT SERVICES CENTER	P. 5
	G.2.2. ADVISING DAY	P. 6
	G.2.3. TOR	P. 7
	G.2.4. INTERNATIONAL STUDENTS	P. 9
G.3.	REQUIREMENTS/REGISTRATION	P. 9
	G.3.1. PRE-REQUISITES	P. 9
	G.3.2. INDIVIDUAL PROGRAMS	P. 10
	G.3.2.1. LIBRARY AND INFORMATION SCIENCE (LIS)	P. 10
	G.3.2.2. SCHOOL LIBRARY TEACHER PROGRAM (SLTP)	P. 11
	G.3.2.3. ARCHIVES MANAGEMENT	P. 14
	G.3.2.4. PRESERVATION MANAGEMENT	P. 15
	G.3.3. DUAL DEGREES	P. 16
	G.3.3.1. ARCHIVES MANAGEMENT & HISTORY (M.S./M.A.)	P. 16
	G.3.3.2. BACHELOR OF SCIENCE/MASTER OF SCIENCE (B.S./M.S.)	P. 17
	G.3.3.3. LIS/CHILDREN'S LITERATURE (M.S./M.A.)	P. 18
	G.3.4. PH.D. PROGRAMS	P. 18
	G.3.4.1. PH.D. IN LIS	P. 18
	G.3.4.2. PH.D. IN MLIP	P. 19
	G.3.5. REGISTRATION	P. 19
	G.3.5.1. NEW STUDENTS	P. 20
	G.3.5.2. AARC	P. 21
	G.3.5.3. COURSE SCHEDULES/ COURSE PLANNING	P. 21
	G.3.5.4. ADD/DROP	P. 22
	G.3.6. ADVISING & ADVISING STATEMENTS	P. 22
	G.3.7. COURSE EVALUATIONS	P. 23
	G.3.8. WISE COURSES	P. 24
	G.3.9. STUDENTS WITH DOCUMENTED DISABILITIES	P. 25
	G.3.10. STUDENT INFORMATION CENTER	P. 25
G.4.	FACULTY	P. 26
G.5.	FINANCIAL AID	P. 26
	G.5.1. DEAN'S FELLOWSHIPS	P. 26
	G.5.1.1. OTHER SOURCES OF AID	P. 27

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

	G.5.2.	ENDOWED SCHOLARSHIPS	P. 28
		G.5.2.1. MERIT SCHOLARSHIPS AND NEED-BASED GRANTS SOURCES	P. 28
	G.5.3.	ON-CAMPUS EMPLOYMENT	P. 29
	G.5.4.	PRE-PROFESSIONAL JOBS	P. 30
G.6.		GETTING AROUND	P. 30
	G.6.1.	PALACE ROAD FACILITIES	P. 30
		STUDENT LOUNGE	
		BULLETIN BOARDS	
		LOCKERS	
		PARKING	
	G.6.2.	GSLIS WEST FACILITIES	P. 32
G.7.		GSLIS TECHNOLOGY & LAB	P. 34
	G.7.1.	GSLIS TECH LAB	P. 34
		G.7.1.1. HARDWARE & SOFTWARE	P. 35
		G.7.1.2. TECH LAB STAFF	P. 37
		G.7.1.3. DOWNLOAD CENTER	P. 37
	G.7.2.	TECHNOLOGY WORKSHOPS	P. 38
	G.7.3.	GSLIS USABILITY LAB	P. 38
G.8.		LIS COLLECTION AT BEATLEY LIBRARY	P. 39
	G.8.1.	REFERENCE ASSISTANCE	P. 40
	G.8.2.	INSTRUCTIONAL WORKSHOPS & LIBRARY TOURS	P. 41
	G.8.3.	GSLIS WEST LIBRARY PRIVILEGES	P. 41
G.9.		GSLIS STUDENT ORGANIZATIONS	P. 43
G.10.		GSLIS COMMUNICATIONS	P. 46
G.11.		PROFESSIONAL DEVELOPMENT	P. 49
	G.11.1.	CAREER EDUCATION CENTER	P. 49
	G.11.2.	MENTORING	P. 49
	G.11.3.	LIBRARY CAREER RESOURCES	P. 50
	G.11.4.	CONTINUING EDUCATION	P. 51
G.12.		COMMUTING BETWEEN CAMPUSES	P. 51
	G.12.1.	BOSTON TO GSLIS WEST	P. 51
	G.12.2.	GSLIS WEST TO BOSTON	P. 53
G.13.		GRADUATION	P. 53
G.14.		ALUMNI INFORMATION	P. 54
G.15.		GSLIS POLICIES	P. 57
	G.15.1.	HONOR CODE	P. 57
	G.15.2.	ADDITIONAL POLICIES & DOWNLOADABLE FORMS	P. 58
G.16.		CONTACTS	P. 59
G.17.		ACRONYMS & SIMMONS SPEAK	P. 62

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

G.1. IMPORTANT CONTACTS

During the admission process you've most likely been introduced in print, in person, or virtually to Dean Michèle Cloonan, Assistant Dean for Admission and Recruitment Sarah Petrakos, and, for our western campus students, Assistant Dean for Technology and GSLIS West Program Terry Plum, and GSLIS West Recruiting and Administrative Coordinator Raynna Bowlby. Now that you're on campus, you'll be meeting a few people, in addition to your advisor, who can help you navigate the GSLIS program:

Em Claire Knowles

Assistant Dean for
Student Services

Jennifer Doyle

Director of GSLIS
Curriculum & Communication

Richard Gates

Student Services
Manager

Linnea Johnson

Manager, GSLIS Technology

Full contact information is provided in section [G.16. Contacts](#). A complete list of staff can also be found at www.simmons.edu/gslis/people/directory.php.

And remember that the main GSLIS number — 617-521-2800 — is always a good bet (or, if you prefer email: gslishelp@simmons.edu). If we can't answer your question, we'll be able to direct you to the person who can.

For GSLIS West students, remember the number for the GSLIS West Office Assistant, 413-533-2400.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

DEANS' CONTACT INFORMATION

Michèle Cloonan

Dean

617-521-2806

michele.cloonan@simmons.edu

Sarah Petrakos

Assistant Dean for Admission & Recruitment

617-521-2801

sarah.petrakos@simmons.edu

Em Claire Knowles

Assistant Dean for Student Services

617-521-2798

emclaire.knowles@simmons.edu

Terry Plum

Assistant Dean for Technology and

GSLIS West Program

617-521-2778 (Boston Campus)

413-533-2400 (GSLIS West Campus)

terry.plum@simmons.edu

G.2. NEW STUDENTS

Students new to the GSLIS program must complete several tasks before they can register for classes. Listed here are brief descriptions and explanations on how to approach and complete these tasks, as well as some resources for additional assistance.

G.2.1. STUDENT SERVICES CENTER

As an enrolled student, you'll find that you receive frequent emails directly from the Student Services Center (SSC) — be sure to read them, so you don't miss anything. This office was established specifically to meet the needs of GSLIS students. Student Services staff

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

manage the Student Services Center (SSC) and provide the following services: lockers, program change forms, petition to graduate forms, and general assistance from the day you arrive until the day you graduate. If you're ever in need of assistance, you can email them at gslishelp@simmons.edu.

G.2.2. ADVISING DAY

Quick Contact: Richard Gates, Student Services Manager

Phone: 617-521-2797

Email: richard.gates@simmons.edu

URL: www.simmons.edu/gslis/admission/advising/index.php

Advising Day is an informative event. Attendance is required for all new students. This event is held for new incoming students prior to registration every semester (fall, spring, and summer in Boston; fall and spring at GSLIS West). If for some reason you cannot attend, please contact gslisstudentservices@simmons.edu.

Advising Day is the perfect opportunity for you to ask questions of your faculty advisor, GSLIS staff, and current students before classes begin. It's also a chance to talk to professors about their departments. Students representing associations such as ASIS&T and ALASC (see [G.9 GSLIS Student Organizations](#)) will be there, along with representatives from LISSA, the library and information science student association.

In order to get the most out of this day, prepare yourself by reading all of the information available on the Advising Day pages on the website: www.simmons.edu/gslis/admission/advising/index.php. On these pages you will see information about your program of study, administrative matters, and about what to expect on Advising Day. You should plan to spend the full day on campus.

It is also essential that you read the Student Services Letter sent out to new students prior to Advising Day.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

It contains important information that might not be provided elsewhere.

There is limited parking available on the Boston campus, so please be sure to pay careful attention to the materials you receive about Advising Day. Arrangements to park on campus **MUST** be made in advance. Off-campus parking is also available; information can be found in this guide in section **S.10. Parking**.

For the GSLIS West location, Advising Day sessions are usually held in the Willits-Hallowell Conference Center at Mount Holyoke College. Parking is available in a Willits-Hallowell lot; it is necessary to obtain a parking pass from the Willits-Hallowell Main Desk on the day of the event. Directions to this venue are found at www.mtholyoke.edu/willits/directions_Willits.html.

GSLIS West students and faculty may park in Faculty/Staff areas on the Mount Holyoke campus on Advising Day and on Saturdays during the academic year. The map found at www.mtholyoke.edu/campusmap/ identifies Faculty/Staff parking areas. As a student of GSLIS West, you may also park in the Village Commons parking lot free of charge.

G.2.3. TOR

Quick Contact: GSLIS Tech Lab

Phone: 617-521-2802

Email: gslislab@simmons.edu

Email: gslis_tor@simmons.edu

URL: <http://gslis.simmons.edu/tor>

IM: [gslislab](#)

In person: P-213, Palace Road Building, Boston campus

The Technology Orientation Requirement (TOR) is a self-paced, online tutorial designed to acquaint incoming GSLIS students with the technological skills needed for

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

success at GSLIS and beyond. The TOR also introduces you to the technology services offered by Simmons and by the Library. It is endorsed and required by Simmons GSLIS Faculty as a way to ensure that all students begin the program with the same basic skills.

All GSLIS students are asked to complete the TOR during their first semester. The TOR deadline is usually a little over a month after the semester begins. The TOR is graded Pass/Fail. If you complete the minimum requirements for all assignments by the deadline, you will pass. Please note that the TOR is a pre-requisite for most upper-level courses.

To begin the TOR, you will first need to register for LIS 400 in AARC, Simmons's online course registration system (aarc.simmons.edu). You will be able to access the TOR's online course in eLearning, one of two GSLIS online classrooms (my.simmons.edu/elearning) 1-2 business days after registering for LIS 400.

Because the TOR is online and self-directed, you can take the TOR as soon as you are ready. You do not need to wait until you come to campus to begin. All you will need is a computer with an internet connection.

We recommend allowing yourself at least 10-15 hours to complete the TOR, keeping in mind that it is self-paced and you can spread the work over several days. Because some activities may require revision or additional help, we suggest beginning the TOR early. Many students recommend doing the TOR before classes start. In particular, if you are new to HTML, please anticipate investing time learning HTML, creating your webpage, getting help if needed, and troubleshooting.

The online assignments and tutorials required to complete the TOR are:

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

- Library Screenshot Assignment
- Post to eLearning Discussion Board
- Tutorials 1-5
- Wiki page
- HTML page
- TOR feedback survey

The GSLIS Tech Lab and the Simmons Library staff offer workshops to help with the TOR. Workshops take place on Advising Day and during the first few weeks of the semester. You can register for workshops at gslis.techlab.eventbrite.com.

G.2.4. INTERNATIONAL STUDENTS

International students should also read section [S.2. *International Students*](#) in this guide for helpful resources. This section contains information on visas, financial aid, and more.

G.3. REQUIREMENTS/REGISTRATION

G.3.1. PRE-REQUISITES

Quick Contact: Speak with your advisor!

Email: gslisreg@simmons.edu

URL: <http://www.simmons.edu/gslis/academics/courses/core/index.php>

All students are required to take 36 credits to complete the program, including the following five core courses*:

LIS 403: *Evaluation of Information Services*

LIS 404: *Principles of Management*

LIS 407: *Reference/Information Services*

LIS 415: *Information Organization*

LIS 488: *Technology for Information Professionals*

* With some exceptions, students in the Archives and School Library Teacher (SLTP) programs must take these core requirements, as well as additional courses required

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

specifically for their programs (please see [G.3.2.1](#) and [G.3.2.2](#) for individual program requirements).

G.3.2. INDIVIDUAL PROGRAMS

GSLIS West

When developing their Advising Plans, GSLIS West students are strongly encouraged to consider all of the courses in the GSLIS curriculum without regard to usual course location. Many excellent electives may not be scheduled at the satellite campus during the time of a student's matriculation in the program. Although it may be technically possible for GSLIS West students to take courses only at the Mount Holyoke campus in a non-specialized, wide-ranging course plan, most programs and concentrations will require you to take at least one or two courses that are offered only at the Boston campus. For information about online courses, see [G.3.8 WISE Courses](#).

Students entering the program can specialize their course of study by choosing to participate in one of the different programs listed here. A student may also choose to complete a general M.S. degree and specialize through the many electives offered.

G.3.2.1. LIBRARY AND INFORMATION SCIENCE (LIS)

URL: <http://www.simmons.edu/gslis/academics/programs/ms/index.php>

The master of science is offered on a full- or part-time basis at our Boston campus and on a part-time basis at our GSLIS West campus. The program is accredited by the Committee on Accreditation of the American Library Association. GSLIS academic and professional preparation teaches students to analyze the information needs of their users; utilize a variety of tools and technologies to locate

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

and evaluate that information; and organize, manage, and preserve information so that it becomes an accessible and permanent source of knowledge.

Students can focus on a general course of study or choose to specialize in archives management or school librarianship. There are also several tracks — not required courses but suggestions for those interested in a particular focus of LIS — that can be pursued. Based on your areas of interest as noted in your application, you were assigned a specific faculty advisor. Your advisor will be happy to talk to you about your interests and career goals. He or she will help steer you in the appropriate direction.

The minimum amount of time needed to complete the Master's degree program is four terms; students must complete the program within six years of initial enrollment. All courses (unless otherwise indicated) are worth 3 credits.

In some cases, you may find that your goals and focus have changed, in which case another advisor might be more appropriate. Should you need to change advisors, the Office of Student Services can help. Stop by the SSC or email gslishelp@simmons.edu.

G.3.2.2. SCHOOL LIBRARY TEACHER PROGRAM (SLTP)

Quick Contact: Dr. Fran Zilonis

Phone: 617-521-2778

Email: zilonis@simmons.edu

URL: www.simmons.edu/gslis/academics/programs/teacher.php

Student Resources URL: www.simmons.edu/gslis/resources/index.php

Students in the School Library Teacher Program (SLTP) will become licensed as school library teachers by the Massachusetts Department of Elementary and Secondary Education (DESE). *The School Library Teacher Handbook* has been designed to help them find the answers to the questions they may have about the SLTP. The handbook

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

can be found at www.simmons.edu/gslis/docs/SLTP-HB.pdf.

In addition, there is a web page specifically designed for SLTP students: www.simmons.edu/gslis/resources/teacher.php. There is also information provided on the School Library Teacher eLearning site and via messages distributed through the program's listserv. Students are enrolled in the eLearning site and the listserv once they begin the School Library Teacher Program. If students can't find answers to their questions in any of these sources, they should contact the program advisor.

The Massachusetts School Library Association – Student Interest Group (MSLA-SIG) is another valuable resource for students in the program. This organization enables students to connect with and support other future library teachers. The MSLA-SIG has regular meetings and organizes a Career Night in the fall and a School Library Teacher Conference in the spring. At these events, students meet practicing school library teachers and build a network of professional contacts with whom they can talk about pre-practicum and practicum opportunities. Both of these events extend students' knowledge and resources in the career for which they are preparing. More information on MSLA-SIG can be found in [Section G.9. Student Organizations](#), in this guide.

Because the state has many regulations and requirements for the School Library Teacher Program, students may select only one elective.

Required courses for students in the School Library Teacher Program:

LIS 400: *Technology Orientation Requirement (TOR)*
LIS 403: *Evaluation of Information Services*
LIS 406: *Management of School Library Programs**
LIS 407: *Reference/Information Services**

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

- LIS 415: *Information Organization*
LIS 426: *Curriculum and the School Library Teacher*
LIS 431: *Instructional Strategies for the School Library Teacher*
LIS 460: *Technology and the School Library Teacher*
LIS 481: *Children's Literature and Media Collections**
LIS 483: *Young Adult Literature**
LIS 495: *Practicum Equivalent Experience (preK-12) + #*
LIS 498: *Practicum (preK-8)*
LIS 499: *Practicum (7-12) + #*
LIS 4XX: *3-credit Elective to be decided by the student*

NOTE: LIS 406 replaces LIS 404 and LIS 460 replaces LIS 488 from the list of GSLIS M.S. Core Courses. These are the only substitutions.

*LIS 406, 407, 481, and 483 require a school-based field experience and project. This work must be documented on the appropriate field work forms. The project and appropriate form are to be submitted to the instructor for each course. For each experience, twenty-five hours of school library work in a specific subject area is required. This work is considered to be a part of the requirements for each specified course and for licensure. The student must submit each completed field-based form to the Director of the School Library Teacher Program after it has been signed by the course instructor. These pre-practica experiences are to be completed before beginning the first practicum experience. The director may grant permission for one of these pre-practica experiences and the course to which it is linked to be completed concomitantly with the practicum. Please discuss your request and your individual situation with the Director. It is, however, recommended that you complete your pre-practicum field-based courses prior to either practicum experience.

+ A candidate may substitute LIS 495 *Practicum Equivalent Experience (preK-12)* for one of the practicum experiences

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

if he/she is the teacher of record in the school for which the substitution is being requested. Approval for this substitution, and arrangements for it, must be made with the program director.

Before entering a practicum, the candidate must pass the Massachusetts Test for Educator Licensure (MTEL).

If you find that you do not have access to eLearning or you find you are not receiving important messages through the listserv, please send an email to the Director. She will make certain that you are enrolled.

G.3.2.3. ARCHIVES MANAGEMENT

Quick Contact: Dr. Jeannette A. Bastian, Program Director

Phone: 617-521-2808

Email: bastian@simmons.edu

URL: www.simmons.edu/gslis/academics/programs/archives.php

NOTE: As we went to press, discussions were taking place regarding changes to the Archives Management Concentration. Please check the website for the most recent information.

Archives students can find plenty of help navigating the program's requirements. There is a webpage specifically designed for Archives students (www.simmons.edu/gslis/resources/archives/index.php). The Student Chapter of the Society of American Archivists (SCoSAA) is also an excellent resource. (More information on SCoSAA can be found in Section *G.9. Student Organizations*).

In addition to the 15 semester hours of required courses for the master's degree (LIS 403, LIS 404*, LIS 407, LIS 415, and LIS 488), students must take the following core courses for the GSLIS Archives Management Concentration:

LIS 438: *Introduction to Archival Methods and Services*
(internship required)

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

LIS 440: *Archival Access and Use*
 LIS 456: *Managing Records in Electronic Environments*
 LIS 532B: *Archives Field Experience*

* Students who have taken both LIS 438 and LIS 440 may substitute LIS 442 as the management requirement instead of LIS 404.

One elective from the Core Archives Area: Preservation

LIS 439: *Preservation Management for Libraries and Archives*
 LIS 444: *Archiving and Preserving Digital Media*
 LIS 531W: *Digital Stewardship*

One elective from the Core Archives Area: Archives

LIS 433: *Oral History*
 LIS 441: *Appraisal of Archives and Manuscripts*
 LIS 442: *Establishing Archives and Manuscript Programs*
 LIS 443: *Archives, History and Collective Memory*
 LIS 462: *Digital Libraries*
 LIS 469: *XML - eXtensible Markup Language*
 LIS 471: *Photographic Archives and Visual Information*
 LIS 531V: *Concepts in Cultural Heritage Informatics*

For the additional semester hours required to complete the degree, students concentrating in Archives Management work with their advisor to design a program to meet individual backgrounds and goals. A list of recommended electives for Archivists' one remaining elective course (3 credit hours) can be found at www.simmons.edu/gslis/academics/programs/archives.php. Archives students are not held to taking the recommended electives; they may take any course in the curriculum.

G.3.2.4. PRESERVATION MANAGEMENT TRACK

Quick Contact: Michèle V. Cloonan, Dean

Phone: 617-521-2806

Email: cloonan@simmons.edu

*The information on these pages is subject to change.
 Please refer to the related website for the most current information.*

URL: <http://www.simmons.edu/gslis/academics/programs/preservation.php>

Simmons GSLIS has the distinction of being the only LIS program in the country to have offered preservation courses continuously since 1981. Working closely with the Northeast Document Conservation Center (NEDCC) and the North Bennet Street School, the Preservation track combines hands-on practical experiences with the theoretical underpinnings of preservation and conservation. In July 2009, Simmons received a grant from the Institute of Museum and Library Science (IMLS) — “Curriculum, Cooperation, Convergence, Capacity: Four C’s for the Development of Cultural Heritage Institutions” — that has further enhanced the curriculum in this area. Please see the website for more information.

G.3.3. DUAL DEGREES

G.3.3.1. ARCHIVES MANAGEMENT & HISTORY (M.S./M.A.)

Quick Contact: Dr. Kathy Wisser, Program Co-Director

Phone: 617-521-2887

Email: katherine.wisser@simmons.edu

URL: <http://www.simmons.edu/gslis/academics/programs/archives-history.php>

Students in this program must be admitted to both the master’s program of the Simmons College of Arts and Sciences (CAS) Department of History and the Graduate School of Library and Information Science. Please note: The dual degree program in Archives Management and History takes approximately 3 1/2 years to complete as the degree requires 57 credit hours.

The dual degrees break down as follows:

33 credit hours at GSLIS:

- Five core courses in library and information science (15 credit hours)

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

- At least five courses in Archives Management (15 credit hours), including four core courses in archives and one archives elective
- One elective course (3 credit hours) from either archives/preservation or the general LIS curriculum

24 credit hours in the CAS history department:

- 4 credit hours in *Historical Methods and Research* (HIST 597)
- 16 credit hours of history courses at the 400 level or above
- 4 credit hours of final thesis

Please note: All dual-degree students are required to take *Archives, History, and Collective Memory*. Students may take the class as either an LIS elective for three credits (LIS 443) or a history elective for four credits (HIST 527).

G.3.3.2. BACHELOR OF SCIENCE/MASTER OF SCIENCE

Quick Contact: Sarah Petrakos, Assistant Dean for Admission and Recruitment

Phone: 617-521-2801

Email: sarah.petrakos@simmons.edu

URL: www.simmons.edu/gslis/academics/programs/bs-ms.php

The B.S./M.S. degree begins at the bachelor level, where the student majors in science. The student then completes three advanced classes in her junior/senior year: IT 101 *Living in a Digital Society* or a higher IT/CS course, LIS 407 *Reference and Information Services*, and LIS 484 *Literature of Science & Technology* or LIS 434 *Medical Librarianship* in the junior/senior year.

After the student completes the bachelor's degree, she then takes 28 (rather than 36) credits to complete the Master's degree. All students working toward a Master's degree must maintain a 3.0 average and successfully complete the TOR. Additional details are available on the website.

The information on these pages is subject to change. Please refer to the related website for the most current information.

G.3.3.3. LIS/CHILDREN'S LITERATURE (M.S./M.A.)

Quick Contact: Dr. Amy Pattee, Associate Professor

Phone: 617-521-2853

Email: amy.pattee@simmons.edu

URL: <http://www.simmons.edu/gslis/academics/programs/lis-childlit.php>

The Library Science/Children's Literature dual degree program offers a unique opportunity for students interested in the synthesis and comparison of two distinct approaches to children's literature to earn a professional (Master of Science) and an applied (Master of Arts) degree.

This 57-59 credit program (credit count varies based on electives taken) requires you to complete 17 courses: 9 courses in Library and Information Science, 6 courses in Children's Literature, 1 shared LIS/CHL course, and an elective chosen from either of the disciplines. Specific course information can be found at www.simmons.edu/gslis/academics/programs/lis-childlit.php.

As we went to press, details were being finalized for a dual degree children's literature/LIS program with the Eric Carle Museum in Amherst, Massachusetts. Please see the website for more details as they become available.

G.3.4. PH.D. PROGRAMS

G.3.4.1. PH.D. IN LIS

Quick Contact: Jennifer Andrews, Program Manager

Phone: 617-521-2829

Email: phd-lis@simmons.edu

URL: <http://www.simmons.edu/gslis/academics/programs/doctoral/phd-lis.php>

The Ph.D. in Library and Information Science (LIS) is a small, strong program composed of students who

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

form a cohesive and collaborative cohort and who are nurtured from enrollment through to completion of the dissertation. The program is unique in its guided preparation in the three areas of scholarship, teaching, and service. The Ph.D./LIS program is flexible; studies can be conducted at various intersections of setting, audience, and activity. Students emerge from the program with research and teaching experience, a professional activity record, and a portfolio documenting their achievements and mastery of areas of study and practice.

G.3.4.2. PH.D. IN MLIP

Quick Contact: Jennifer Andrews, Program Manager

Phone: 617-521-2829

Email: phd-ml@simmons.edu

URL: <http://www.simmons.edu/gslis/academics/programs/doctoral/phd-mlip.php>

The Ph.D. focused on managerial leadership in the information professions (MLIP) emphasizes leadership competency development and original research in a non-residential program. Students are full-time library managers who have already attained a mid to senior level in their career and are poised to make lasting contributions to the field. MLIP began in 2005 and continues with a multi-year grant from the Institute of Museum and Library Services (IMLS). The innovative program focuses on creating successful future leaders in library and information settings and generating rigorous research to improve the knowledge base and practice of managerial leadership. MLIP nurtures and strengthens the intellectual and interpersonal assets of students as working managers while actively involving leading practitioners in shaping the educational experience.

G.3.5. REGISTRATION

Quick Contact:

Email: gslisreg@simmons.edu

URL: www.simmons.edu/gslis/academics/registration/index.php

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

G.3.5.1. NEW STUDENTS

New students register for their first semester of classes during Advising Day, often held a couple of months prior to the beginning of classes. On Advising Day, you will have the opportunity to meet with your advisor and ask any questions that may have come up as you've been exploring the GSLIS website and reading other materials. You will also discuss and complete your Advising Statement. (Be sure to submit your completed Advising Statement to the SSC during the first six weeks of your first semester. If you submit this form late, you could be blocked from registering for classes the following semester). During or after your advising appointment, you'll register online for your first semester classes. (For more information on online registration and AARC, please see section [G.3.5.2 AARC](#) below).

GSLIS West students usually register for their first semester courses before their Advising Day — but their schedules can be adjusted on Advising Day when they meet with their advisors.

A Note About Waitlists

If a course you are interested in is full, you may select to be waitlisted for it. You will be notified as soon as an opening becomes available, but there will be a limited window in which you're able to take advantage of the open seat. Please be sure to check your Simmons email at least every other day so as not to miss the opportunity. NOTE: Although there are no guarantees that a seat will become available, there does tend to be quite a bit of movement, especially in fall classes. It doesn't hurt to monitor enrollments through the first week of classes.

Please remember that classes are filled on a first come, first served basis, starting with students with the most credit hours completed. Information regarding registration dates will be sent to new students and can be found on

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

the academic calendar at www.simmons.edu/gslis/news/calendar/academic.php. Your individual registration time is listed in AARC, available at aarc.simmons.edu, as registration nears.

G.3.5.2. AARC

Useful Website

URL: <http://aarc.simmons.edu>

Before you register for your second semester, you must have completed the TOR requirement and handed in your Advising Statement. **If you have not completed both requirements, your registration may be affected.**

You can find tips on how best to use AARC, Simmons' online registration program, and instructions on how to register online at: www.simmons.edu/gslis/academics/registration/index.php.

AARC is a very useful tool for GSLIS students. Not only will you be able to register for classes, but you can maintain your current student information, view your grades and academic profile, and pay your tuition online (there is a 2% fee). Approximately one week prior to the start of online registration, AARC will also tell you what date and time you can begin registering. Once you've signed into AARC, take some time to explore the different registration options you have, such as creating a preferred course list.

G.3.5.3. COURSE SCHEDULES/COURSE PLANNING

Course schedules for upcoming semesters are released to as early as possible in the current semester so students have enough time to plan ahead. Below are some helpful online tools that best explain courses, planning ahead, and scheduling accordingly. Students should double-check that they have completed appropriate prerequisites, and students in programs with additional requirements should

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

follow their program's guidelines. **When in doubt, speak with your advisor!**

USEFUL LINKS

- *Course Descriptions* www.simmons.edu/gslis/academics/courses/index.php
- *Current Course Schedules for Boston and GSLIS West* www.simmons.edu/gslis/academics/schedules/index.php
- *Course Planning Chart for the Boston Campus* www.simmons.edu/gslis/docs/courses/cis/course_planning.pdf

G.3.5.4. ADD/DROP

You are free to drop a class at any time, but when you do so affects whether you're entitled to a refund. See section *G.15.2. Downloadable Forms and Additional Policies* in this guide for links to the tuition refund policy. Classes can generally be added up until the class's second meeting. Registration is binding, both academically and financially. If you decide to drop a class, you are responsible for removing it from your schedule via AARC or completing the appropriate paperwork, available at P-212 (Student Services Center). The later you wait to drop a class, the less refund you will get, so act quickly if you feel you are in the wrong class! Information on refunds can also be found in this guide in section *S.4.3.4. Refunds*.

G.3.6. ADVISING & ADVISING STATEMENTS

Quick Contact: Richard Gates, Student Services Manager

Phone: 617-521-2797

Email: richard.gates@simmons.edu

URL: www.simmons.edu/gslis/academics/advising.php

PDF: www.simmons.edu/gslis/docs/Form-Advising_Statement.pdf

New students are assigned a faculty member as their advisor. Students are scheduled to meet with their advisors on Advising Day to outline a program of

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

study. Periodic consultations with advisors are also recommended. Your advisor is there to help you throughout your student experience at GSLIS. Take advantage of your advisor's expertise and insider knowledge of how the program works.

Advising Day itself is a great time to get to know your advisor better by introducing yourself and telling your advisor a little about your interests, history, and career goals.

GSLIS West Advising Day

Because of the smaller number of students, the GSLIS West Advising Day operates slightly differently. As we went to press, the details were still being finalized; they will be noted on the website at www.simmons.edu/gslis/admission/advising/west/index.php.

NOTE: The outline you lay out in your Advising Statement is not written in stone; you can change it whenever you want and as many times as you want. Though this outline is prepared and documented, the form is simply a record of the discussion between you and your advisor and does not commit you to a program of study. However, it must be signed by both parties, dated, and submitted to Student Services, room P-212, for entry into your file before you may register for the next semester.

If at any time you feel you would rather work with another advisor, you may download a Change of Advisor form from the Downloadable Forms page at www.simmons.edu/gslis/resources/forms/forms.php. Fill this form out and submit it to the Student Services Office (P-212).

G.3.7. COURSE EVALUATIONS

Quick Contact: Jeanne Wallace-Buckley

Phone: 617-521-2810

Email: gslisfac@simmons.edu

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

At the end of each semester, evaluations are distributed for each course. Students fill out the form in class in complete anonymity.

Once the course evaluations are completed and collected, they are filed into binders at the Student Information Center (some evaluations are also available online). Course evaluations are available to all students to read. You can use these evaluations when you're preparing to register for classes to help you get a better sense of the class, instructor, and workload.

GSLIS West

Completed course evaluations for GSLIS West classes are scanned and placed online in the LISSA West eLearning space at my.simmons.edu/elearning/.

Note: Beginning in the 2011-2012 academic year, the course evaluations will become an official part of the faculty tenure and review process. Although the process is administered by the Office of Curriculum & Communications, it will continue to be done in consultation and conjunction with LISSA.

G.3.8. WISE COURSES

Quick Contact: Terry Plum and/or Jennifer Doyle

Email: gsliswise@simmons.edu

URL: <http://www.simmons.edu/gslis/academics/courses/online/wise-policies.php>

Since 2005, GSLIS has been a part of WISE (Web-based Information Science Education), a consortium made up of fourteen LIS schools. This gives GSLIS students the opportunity to take online courses from other leading ALA-accredited programs.

Through WISE, students have the opportunity to access distance education courses offered by member schools that are distinguished in quality and leadership in online

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

education. WISE member schools offer a wide array of special topics courses, providing students with the ability to broaden their educational experience.

GSLIS students who have completed twelve semester hours may request enrollment in a variety of online courses, regardless of their location. When the list of courses is available, you will receive a message sent out to the GSLIS_Info listserv. To take a WISE class, you must contact the GSLIS WISE Administrators, Terry Plum and Jennifer Doyle, at gsliswise@simmons.edu, and provide the information requested in the GSLIS_Info email. GSLIS Administrators will register you in AARC, but only after WISE staff has placed you into a class.

G.3.9. STUDENTS WITH DOCUMENTED DISABILITIES

Quick Contact: Timothy Rogers, Director of Disability Services

Phone: 617-521-2474

Email: timothy.rogers@simmons.edu

URL: <http://my.simmons.edu/services/disability/index.php>

Location: Center for Academic Achievement, P-304

Simmons College is committed to the full participation of all students in its programs and activities. Please see [S.6.1. Disability Services](#) for more information.

G.3.10. STUDENT INFORMATION CENTER

The GSLIS Student Information Center is located on the second floor of the Palace Road Building, directly across from the Student Services Center window in suite P-212. As you walk toward the GSLIS Lounge, the Student Information Center is located on your left, through the first set of double doors. The Information Center contains binders with course evaluations, syllabi, faculty vitae, and other information.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

GSLIS West

Information of particular interest to GSLIS West students will be placed in the eLearning LISSA space. A collection of books and other materials, as well as computers and a relaxed meeting space, can be found in the GSLIS West office at 19 College Street.

G.4. FACULTY**Useful Websites**

URL: www.simmons.edu/gslis/people/faculty/full-time/index.php

URL: www.simmons.edu/gslis/people/faculty/adjunct/index.php

People choose to come to GSLIS for many reasons, but one of the strongest pulls is the school's excellent and diverse roster of full-time and adjunct faculty. A list of full-time faculty contacts is available in the **G.16. Contacts** section of this handbook, or you can visit the web addresses provided above. GSLIS also produces a series of Faculty Trading Cards, a handy guide to better familiarize yourself with everyone. You can pick up a packet outside P-111.

G.5. FINANCIAL AID**G.5.1. DEAN'S FELLOWSHIPS**

Quick Contact: Sarah Petrakos, Assistant Dean for Admission and Recruitment

Phone: 617-521-2801

Email: sarah.petrakos@simmons.edu

URL: www.simmons.edu/gslis/admission/tuition/fellowships.php

There are several Dean's Fellowships available through GSLIS. Generally the fellowships last one year with an opportunity for renewal for a second year. Fellowships become available when the fellow graduates, typically every two years. Fellows work on a wide range of projects with GSLIS faculty and staff while receiving a tuition

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

reimbursement and work stipend; amounts vary by individual fellowship requirements. Fellowships can range from 15 hours a week to 30 hours a week. Fellowships requiring larger time commitments from students also include a professional development component, generally in the form of a library internship.

Currently there are five different fellowships. They are:

Two technology fellowships:

- Dean's Fellow for Instructional Technologies
- Dean's Fellow for Technology Support
- Fellow for Dean's Initiatives
- Dean's Fellow for GSLIS West and Online Library Assistance
- Dean's Editorial Fellow (open to GSLIS West students)

New students and current students who have not exceeded a certain number of completed credit hours are eligible for the fellowships when there is an opening. If you are interested, please read the fellowship descriptions online, taking careful note of the application deadlines. If the fellowship you are interested in has an opening, please follow the application instructions carefully.

G.5.1.1. OTHER SOURCES OF AID

Useful Website:

URL: www.simmons.edu/gslis/admission/tuition/other.php

Fellowships for graduate study in library and information science are available outside of GSLIS, and a little research might just pay off. Start at www.simmons.edu/gslis/admission/tuition/other.php, which lists some better-known sources for fellowships offered to current or graduating students by institutions outside of Simmons. Please note that these are not directly related to GSLIS; each fellowship has its own set of requirements, deadlines, fees, and more. Questions about

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

these fellowships should be directed to the source of the fellowship and not to GSLIS.

G.5.2. ENDOWED SCHOLARSHIPS

Quick Contact: Sarah Petrakos, Assistant Dean for Admission and Recruitment

Phone: 617-521-2801

Email: sarah.petrakos@simmons.edu

URL: <http://www.simmons.edu/gslis/admission/tuition/scholarships.php>

The GSLIS Alumni Association provides a number of annual scholarships, some of which are awarded each year in memory of alumni and friends of the school. It is not necessary to apply for these scholarships separately. By completing the financial aid and admission application process by the appropriate deadline, you are considered for all types of assistance the College offers (except for the Dean's Fellowships, as noted above).

Many professional associations also offer student scholarships. Be sure to explore these options by becoming familiar with these associations' purpose and scope through GSLIS student chapters (see [G.9. GSLIS Student Organizations](#)). Professional associations often offer financial opportunities for students to travel to conferences as well. Special interest groups (SIGs) within the associations are also a possible source of assistance.

G.5.2.1. MERIT SCHOLARSHIPS AND NEED-BASED GRANTS

Useful Website:

URL: www.simmons.edu/gslis/admission/tuition/index.php

Incoming students who have submitted a completed application by the priority scholarship deadline are automatically considered for merit scholarships and need-based grants.

The Admission Committee awards merit scholarships

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

based on the strength of an application in comparison to all other completed applications for that same semester. Awardees are notified by letter or email.

Both incoming and returning students may be eligible for need-based grants. Student Financial Services grants these awards on behalf of Admission. Awards are based on students' financial need as determined by their completed Free Application for Federal Student Aid (FAFSA). Grant funding is limited, so please make sure to meet all applicable deadlines.

G.5.3. ON-CAMPUS EMPLOYMENT (BOSTON)

CASH cash.simmons.edu

There are other ways to earn money while living the life of a graduate student. Simmons offers CASH, which stands for Convenient Access to Student Hires and is the Simmons resource for student employment. Register at cash.simmons.edu and create a profile using your student ID number. You can then log on for a listing of on-campus employment opportunities, including both general student employment and jobs available to students with work-study awards (both on and off campus). However, work-study positions are generally not available for graduate students (work-study is a component of a student's financial aid award). General student employment is open to all enrolled students at Simmons.

GSLIS West supports a few student employment positions each year. These are announced via the GSLIS West email listserv, to which all students are subscribed.

CareerLink careerlink.simmons.edu

Simmons also offers CareerLink, an online job posting service, which offers all students and alums access to full-time jobs, part-time jobs, internships, and other off-

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

campus employment opportunities. By completing your personal profile at careerlink.simmons.edu, you will have access to this system 24/7 to search job opportunities, sign up for on-campus interviews, and register for upcoming career events.

For more information about your job search and for all career-related needs, visit the Career Education Center website at www.simmons.edu/cec, or contact the CEC directly at 617-521-2488 or careers@simmons.edu. The CEC is located at M-103 in the Management/Academic Building on the Boston academic campus.

If you have any questions regarding financial aid, please visit Student Financial Services at www.simmons.edu/financialaid/jobs/index.php or call them: 617-521-2001.

G.5.4. Pre-Professional Jobs

You can search for pre-professional jobs on the GSLIS Jobs & Opportunities site, which is updated on a weekly basis: gslis.simmons.edu/blogs/jobs/.

G.6. GETTING AROUND

G.6.1. PALACE ROAD FACILITIES

Much of GSLIS' student and academic life revolves around the Palace Road Building. The Palace Road building is home to GSLIS administrative offices at P-111 on the first floor; faculty offices on the first, second and third floors; and the GSLIS Technology Lab, the Cataloging Lab, GSLIS Student Services, and Student Information Center on the second floor. Many GSLIS classes also take place within the Palace Road building. For a map of the Simmons Campus, please visit www.simmons.edu/overview/directions/visit.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Student Lounge

The Matarazzo Student Lounge is located on the second floor of the Palace Road Building. The lounge provides a relaxing refuge for all GSLIS students with couches for hanging out or catching a few Z's. A for-fee photocopier and student mail folders are housed in the lounge.

Student mail folders are located in the file cabinets and are arranged alphabetically by last name. You'll also find a refrigerator and microwave for student use, and free coffee, tea, cocoa, and water provided by LISSA.

Bulletin Boards

Students may show general fliers on the bulletin board in the Matarazzo Student Lounge or post events fliers on the GSLIS events bulletin board by the elevator on the second floor of Palace Road. The bulletin boards outside P-111 and P-212 post schedule and directory information each semester and are maintained by administrative staff. In general, students should not post information on these boards. Report any incorrect information found on bulletin boards to P-111.

Digital Signage via GSLIS TVs

There are three flat screen TVs for digital signage in P-213, P-212, and the Student Lounge. Approximately 75 different signs have been displayed since the systems were put in place. Signage is updated three times per week or as necessary.

Lockers

Lockers are available for all GSLIS students at no charge. Students may sign up for a locker in the Student Services Center, P-212; the lockers are available on a first come, first serve basis to students with a current student ID. An email will be sent out during the first week of each semester indicating when students may sign up for lockers.

G.6.2. GSLIS WEST FACILITIES

Quick Contact: Terry Plum, Assistant Dean for Technology and
GSLIS West Program
Phone: 413-533-2400
Fax: 413-533-4334
Email: gsliswest@simmons.edu

Raynna Bowlby, GSLIS West Recruiting and Administrative
Coordinator
Phone: 413-533-2400
Fax: 413-533-4334
Email: raynna.bowlby@simmons.edu

Katherine Bowers, GSLIS West Office Assistant
Phone: 413-533-2400

Administrative Office & Meeting Space

The Administrative Office for the Simmons GSLIS West program is located on the first floor of 19 College Street (Building 19) in the Village Commons, directly underneath the Tower Theaters. Directions to the office are found at www.simmons.edu/gslis/admission/visit/west.php.

The office has a meeting space that doubles as an informal classroom and a quiet study space, public access computers, wireless access, and a lounge space open to all members of the GSLIS West community. There's also a small kitchen space with a microwave, dorm fridge, coffee maker, electric tea kettle, and toaster, along with assorted paper goods and supplies.

Student meetings are often scheduled in this space on Saturdays between classes or at the end of the day. The Dean's Fellow for GSLIS West holds library workshops here on several days throughout the fall and spring. Access to the office is by combination lock. To obtain the code to the lock, contact Terry Plum or any LISSA officer. Note that the office does not have janitorial services, so please clean up as you

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

leave and throw away all rubbish.

Bookstores

The Odyssey Bookstore, located in the Village Commons, carries all Simmons GSLIS West textbooks. For more information about Odyssey please visit: www.odysseybks.com/ or call them: 413-534-7307 or 800-540-7307.

The Mount Holyoke College Campus Store is in the Blanchard Campus Center. It has a small selection of reference books, school insignia merchandise, supplies, and general merchandise.

Classrooms

GSLIS West utilizes classrooms on the Mount Holyoke College Campus. Classroom building locations can be found at www.mtholyoke.edu/campusmap/.

Food Services

The Blanchard Café and the Uncommon Ground Coffee Bar are found in the Blanchard Campus Center. Another coffee shop, Rao's, is in the MHC Library lobby.

Food service establishments in the Village Commons offer a variety of reasonably priced eat-in/take-out options, including Chinese, Mexican, and American-style cuisines; snacks; and full-service menus. The Tailgate Picnic, a combined convenience store/delicatessen with tables, offers breakfast, lunch, and light supper fare. The Thirsty Mind, located near the Administrative Office, is an upscale coffee-house and bookstore serving bagels, muffins, and other snacks.

Other moderately-priced options include The Yarde House, located near the post office next to the Village Commons; Johnny's Bar and Grill in the

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Village Commons; and El Guanaco, a very affordable Mexican/Salvadorian restaurant located on Route 116 in South Hadley Falls (about seven minutes from campus). Nearby Northampton is also known for its varied, upscale dining.

G.7. GSLIS TECHNOLOGY & LAB

Quick Contact: GSLIS Tech Lab

Phone: 617-521-2802

Email: gslislab@simmons.edu

URL: <http://gslislab.simmons.edu>

Twitter: @techlab

Facebook: <http://www.facebook.com/gslislab>

GSLIS has its own computer lab on the Boston campus. Known as the GSLIS Tech Lab, it is located on the second floor of the Palace Road Building, P-213. This lab is open only to GSLIS students. It contains more than 50 computers (the majority of which are dual boot iMacs) and a variety of software useful for students in the program. Read more about the GSLIS Tech Lab in the next section.

In addition, Simmons has a college-wide Technology Office that handles the many aspects of the technology on campus, including the wireless network, email and password support, and maintenance of student network storage space.

For additional information on technology at Simmons and at GSLIS, see my.simmons.edu/services/technology/.

G.7.1. GSLIS TECH LAB

The main technology resource for GSLIS students, faculty, and staff can be found in the GSLIS Tech Lab, located on the second floor of the Palace Road building in room P-213. The lab is staffed by Technology Reference Assistants (TRAs). TRAs are current GSLIS students who can answer questions and help troubleshoot software and

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

hardware in the lab. The GSLIS Cataloging Lab is part of the Tech Lab suite; a card swipe that will let anyone with a GSLIS ID into the lab. The hours for the Tech Lab and Cataloging Lab differ from the library's hours. Hours are posted on the website at www.simmons.edu/gslis/library/techlab/index.php.

When classes are not in session, the Tech Lab is open reduced hours and closed nights and weekends. Hours are listed on the Tech Lab website, posted around the Palace Road building, and sent out over the GSLIS_Info listserv.

Please note that the Tech Lab is closed for all holidays observed by Simmons College (see the Academic Calendar for details) and may also be closed due to inclement weather. You can call the Tech Lab at 617-521-2802 to double-check that the lab is open.

G.7.1.1. HARDWARE & SOFTWARE

The Tech Lab equipment consists of:

- 51 dual boot iMacs (with Microsoft 7 & Apple Snow Leopard operating systems) with CD/DVD burners
- 5 standard size flatbed scanners with document readers
- 2 oversized flatbed scanners
- 1 document scanner
- 1 slide scanner
- 3 media card readers
- 3 printers

Please refer to the Tech Lab website for an up-to-date count on all their equipment: gslislab.simmons.edu.

Technology resources in the Cataloging Lab include several PCs running Windows 7 (all with CD burners) and one printer. You can bring your laptop into the Cataloging Lab and access the Simmons College wireless network or use an Ethernet cord for wired access. The worktable in

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

the Cataloging Lab has several Ethernet ports and plugs built in to the top. You can also print wirelessly from your laptops.

All computers in the Tech Lab and Cataloging Lab have the same software installed. This includes the Microsoft Office Suite, PhotoShop, Dreamweaver, Adobe Acrobat and many open source applications. For a full list of software available on all Tech and Cataloging Lab computers, please visit the Lab Services page of the Tech Lab website at www.simmons.edu/gslis/library/techlab/software.php.

In addition to computer workstations, the Tech Lab has circulating items available for GSLIS students, staff, and faculty to borrow. These items include headphones, CDs, software manuals, and digital cameras. For a full list, please visit the library catalog and search course reserves by professor for “gslis tech lab.”

GSLIS West Technology

In the MHC Library is an Information Commons with more than 30 workstations, both PC and Mac, and an additional 20 workstations in the Reference Room. There are 10 dual boot iMacs (with Microsoft Vista & Apple Leopard operating systems) with CD/DVD burners. These computers have both Internet and library database access. Please use Simmons GSLIS online databases and e-journals through the Simmons proxy server, rather than the databases through the MHC library. The Library charges for printing. The software on these machines is the same as in Boston. The complete list can be found at www.simmons.edu/gslis/library/techlab/software.php#software.

The Information Commons also has one standard size flatbed scanner with document reader, one black & white printer/copier, and one color printer.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

There are several workstations in the administrative office of GSLIS West, available 24/7. Software specific to GSLIS West (for example, Oxygen or NotePad) is installed on these workstations. Printing, photocopying, and scanning are free from the office. The photocopier will make pdfs of scanned materials, and you can email the pdf to yourself. Consider using this function rather than printing to save paper. Contact the office assistant, Katharine Bowers, to have your email address added to the GSLIS West printer.

G.7.1.2. TECH LAB STAFF

During all operating hours, Technology Reference Assistants, or TRAs, staff the lab. TRAs are GSLIS students who are there to help you with any difficulties you may have, from a frozen computer to questions on how to use the software loaded on the machines. If you are struggling with something or unsure as to how to proceed, always feel free to ask the TRA for assistance. Visit the tech lab staff page at www.simmons.edu/gslis/library/techlab/staff.php.

Other staff at the Tech Lab include a Lead TRA, part-time Multimedia Specialist, and two Dean's Fellows who work 30 hours a week doing behind-the-scenes support for the Lab and other GSLIS technology resources. Linnea Johnson is the Manager of GSLIS Technology. Terry Plum is the Assistant Dean for Technology and the GSLIS West Program.

G.7.1.3. DOWNLOAD CENTER

The Tech Lab Download Center is home to a variety of handouts and instructional information covering a wide range of topics. Many of the resources on this page are in PDF format; please feel free to download as many as you like. The Tech Lab Download Center is located at

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

www.simmons.edu/gslis/library/downloads.php.

G.7.2. TECHNOLOGY WORKSHOPS

Useful link:

Tech Lab workshop registration page: <http://gslistechlab.eventbrite.com>

Throughout each semester, the Tech Lab sponsors workshops on a variety of technology-related topics. These workshops include help for the TOR, introductions to emerging technologies, and workshops on lab software.

For schedules and information on workshops, please see the Tech Lab Workshops page at www.simmons.edu/gslis/library/workshops/techlab.php. Online registration for workshops is available at gslistechlab.eventbrite.com.

In addition, classroom-based technology training is also available through the Pottruck Technology Resource Center (PTRC). For more information on classes at the PTRC, see my.simmons.edu/services/technology/ptrc/online-services.shtml.

G.7.3. GSLIS USABILITY LAB

Quick Contact: Rong Tang, Associate Professor and Director, GSLIS Usability Lab

Phone: 617-521-2883

Linnea Johnson, Manager, GSLIS Technology and GSLIS Usability Lab

Phone: 617-521-2834

Email: gslisusability@simmons.edu

URL: <http://gslis.simmons.edu/usability>

The Simmons GSLIS Usability Lab, established in September 2008 by a grant from the Simmons Pottruck Technology Resource Center, fosters collaborative research, enhances experiential learning, and provides services to communities with usability needs. As an innovative, state-of-the-art testing facility, the Usability Lab improves and advances GSLIS faculty and student

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

research experiences. It also offers a unique infrastructure with specialized software, equipment, and support, enabling external researchers to perform evaluation of new and existing technologies within their organizations. The Lab provides training and tours to researchers, students, and alumni interested in usability testing. It offers new opportunities to initiate interdisciplinary, collaborative course offerings with departments across the Simmons campus, such as psychology, communication, education, and computer science. Finally, the Lab is indispensable when testing, implementing, and extending new initiatives in blended learning across campus.

G.8. LIBRARY & INFORMATION SCIENCE (LIS) COLLECTION AT BEATLEY LIBRARY

Quick Contact: Linda Watkins, GSLIS Librarian

Phone: 617-521-2824

Email: watkins@simmons.edu

Office: L-112

URL: <http://www.simmons.edu/library/resources/lis.php>

The Beatley Library includes an LIS collection, made up of specialized professional tools and resources. The collection includes 26,000 monographs and 1,300 current journal subscriptions covering all aspects of librarianship, the history of the book, publishing, information science, and related fields. For recreational reading, there is a very popular collection of bibliomysteries, which are mysteries involving libraries, archives, or publishing companies. There is also access to more than 180 databases covering library science and other curriculum related topics. GSLIS students often use Beatley Library's strong collections in archives, children's literature, management, and other disciplines as well as its Reference Collection.

The collection, one of the oldest of its kind, is committed to serving as New England's "library of record" for the library and information science profession. To this end, a collection of both historic and current materials is maintained. Our collection will help support your

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

academic and professional needs while you are enrolled at GSLIS and after you've graduated.

GSLIS West Library Access

GSLIS West students who need journal articles or books available at the Simmons Beatley Library or other libraries via interlibrary loan should consult the "GSLIS West Student Guide" on the Library and Information Science Resources page at libfs2.simmons.edu/libraryguides/index.php/Category:GSLIS_Westlibraries.

If you have any questions concerning these services, please contact the Dean's Fellow for GSLIS West and Online Library Assistance at 617-521-2828. Reference and instruction assistance is also provided by the GSLIS Librarian, Linda Watkins.

G.8.1. REFERENCE ASSISTANCE

The Library staff includes Linda Watkins, GSLIS Librarian; the Dean's Fellow for GSLIS West; and LIS subject specialists. They can provide you with advanced research and database assistance relating to all aspects of the GSLIS curriculum. Students who need further assistance with research or reference questions that require complex searches may fill out a reference appointment form at the Reference Desk or contact the GSLIS Librarian Linda Watkins, directly. You can also fill out an appointment form online at www.simmons.edu/library/ask/appointment-request.php. Those in the Program at Mount Holyoke should contact the Dean's Fellow for GSLIS West. Both Linda and Dean's Fellow are valuable resources throughout your GSLIS program and after graduation.

Other Beatley Librarians are also available to help you at the Reference Desk or by phone, email, chat or text at www.simmons.edu/library/ask/index.php.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

G.8.2. INSTRUCTIONAL WORKSHOPS & LIBRARY TOURS

The GSLIS Librarian and Dean's Fellow offer a number of library workshops, such as "Who is LISA, Anyway? (How to search Library and Information Science databases)," "OPAC & Beyond," and "RefWorks (a bibliographic citation management system)." Visit the "Workshops & Tours" section of the LIS Collection Library webpage at gslistechlab.eventbrite.com/ for a schedule and registration information. Workshops run for one hour and are usually taught in the library instructional classroom, L-225, which allows students to get hands-on training. If the workshops don't fit with your busy schedule or you need individualized instruction, contact Linda Watkins to schedule a one-on-one workshop.

Library tours and orientation to the Library's services and resources are available; contact Linda Watkins for more information.

G.8.3. GSLIS WEST LIBRARY PRIVILEGES

Quick Contact: Dean's Fellow for GSLIS West

Phone: 617-521-2828

URL: <http://www.simmons.edu/gslis/resources/west.php>

Mass. Library System: <http://www.masslibsystem.org>

C/W MARS (catalogue): <https://wmars.cwmars.org>

C/W MARS (administrative): <http://www.cwmars.org>

Students at GSLIS West are entitled to borrowing privileges and other services at both Simmons College Libraries and Mount Holyoke College Libraries. See www.simmons.edu/gslis/resources/west.php for the complete list of services.

The Simmons College Library serves the academic, research, information, study, and some recreational

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

needs of Simmons students, faculty, and staff. Additional information and access to the library catalog can be obtained at the website my.simmons.edu/library/. In order to provide similar access for students at the GSLIS West campus, students based there can request Simmons materials via the library's catalog; these items can be shipped overnight to the student's home or the GSLIS West Office.

GSLIS West students who need materials from Beatley should request them through interlibrary loan. You can find instructions at my.simmons.edu/libraries/collections/gslis/gslisatmhc/. Materials needed beyond the resources available in the Simmons and Mount Holyoke College Libraries can also be requested through interlibrary loan. If you need books, articles, or other publications delivered to you, see the information at http://libfs2.simmons.edu/libraryguides/index.php/Category:GSLIS_West.

The Williston/Miles-Smith Library at Mount Holyoke College is in the Library, Information, and Technology Services organization (LITS), which supports the varied information and electronic technology needs of students, faculty, and staff. Housed in the Williston-Miles-Smith-Dwight complex, LITS offers a variety of services across the College campus. See www.mtholyoke.edu/lits/ for a full description of LITS services.

Students enrolled in the GSLIS West Program are not eligible for interlibrary loan privileges in the Five College system. Massachusetts residents are eligible to borrow materials from the libraries of UMass Amherst. Holders of Massachusetts library cards can borrow materials from the more than 300 participating libraries of Western and Central Mass. through the C/W MARS (Central/Western Massachusetts Automated Resource Sharing)

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

interlibrary loan system.

For an overview of the particular issues of Western Mass. libraries and the birth and evolution of the Mass. Library System, see gslis.simmons.edu/infolink/feb_11/upfront_o211.htm.

Print course reserve materials are available on shelves in the GSLIS West Office located in the Village Commons. These books must remain in the office; they can be utilized on an honor reserve system. Many reserve materials are made available digitally. These materials will be found through the Simmons College Electronic Course Reserve: library.simmons.edu/search/r/ or through eLearning: my.simmons.edu/elearning.

G.9. GSLIS STUDENT ORGANIZATIONS

Useful Website

URL: <http://www.simmons.edu/gslis/resources/groups.php>

The LIS professional associations are well represented at Simmons GSLIS with student chapters of ALA, SLA, SAA, ASIS&T, and MSLA. There are also several groups on campus that are not affiliated with any other organization.

LISSA: The Library and Information Science Student Association (LISSA), founded by students in 1973, acts as a vehicle for communication between students and faculty. LISSA is responsible for social activities designated to promote good fellowship among students and between students, faculty, and alumni. It also sponsors and promotes educational and informational programs for the benefit of the student body.

For example, LISSA plays a key role in the course evaluation process. The organization also provides professional development funds to assist students with costs to attend local and national conferences. LISSA is an

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

integral part of GSLIS, and student leaders gain experience in governance, money management, and collaborative decision-making. The association has compiled a significant record of important contributions to GSLIS and to its students. The student activity fee required of students each semester provides membership in the organization and supports association activities. Visit the LISSA website at gslis.simmons.edu/wikis/lissa.

LISSA West: LISSA West is the student organization's branch at the GSLIS West campus. LISSA West sponsors professional and social events throughout the semester. All students are encouraged to attend. In addition, interested students have the opportunity to run for election as a LISSA officer. LISSA West maintains a blog (gslis.simmons.edu/blogs/lissawest/) where students can find updated news and information about the program. LISSA West also updates an eLearning space with scanned course evaluations. Students are encouraged to check the LISSA West resources webpage at www.simmons.edu/gslis/resources/west.php.

ALASC: The Simmons GSLIS Student Chapter was chartered by the American Library Association (ALA) in 1991. The ALA Student Chapter invites members of Massachusetts Library Association and New England Library Association to discuss the activities and services of ALA and its local and national affiliates. Visit the student chapter's website at gslis.simmons.edu/mw/alasc/Main_Page. Those who wish to join the ALA may do so at a student member rate.

SLA@Simmons: The GSLIS Special Libraries Association Student Group arranges meetings, professional visits, and tours for students to become familiar with the SLA and the wide array of special library positions and functions available in public, corporate, and academic settings. Activities of the Simmons SLA Student Group are open to

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

all graduate students. Those who wish to join the Special Libraries Association may do so at a student member rate.

SCoSAA: The GSLIS Student Chapter of the Society of American Archivists serves to introduce and integrate new archivists, record managers, and digital asset managers into the profession through discussion, professional activities and meetings, and communications. The chapter also participates in events with the New England Archivists (NEA). For more information, visit the student chapter's website at web.simmons.edu/~scosaa. Those who wish to join the Society of American Archivists may do so at a student member rate.

ASIS&T: The Student Chapter of the American Society for Information Science and Technology (ASIS&T) seeks to promote the study of information science among the student body. The award-winning GSLIS Chapter works closely with the New England Chapter of ASIS&T to plan regional events. The group organizes workshops on topics in information organization, dissemination, and use, among many other activities. Visit the student chapter's website at gslis.simmons.edu/blogs/asist/.

MSLA-SIG: The Simmons College School Library Teacher Program and the Massachusetts School Library Association (MSLA) founded a student interest group to promote professional development in school librarianship. MSLA-SIG (Student Interest Group) is dedicated to providing rich, meaningful educational opportunities that will encourage SLTP students to be life-long learners. This organization enables students to connect with and support each other. The MSLA-SIG meets regularly and hosts a Career Night in the fall and a School Library Teacher Conference in the spring. These opportunities allow students to meet practicing school library teachers and build a network of professional contacts. Both of these events extend the students' knowledge and resources in the career for which they are preparing.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

SIR: The Simmons International Relations (SIR) student group's main purpose is to disseminate a multicultural and multinational perspective on library and information science among GSLIS and Simmons students. The group arranges meetings, travel, and speakers that touch upon issues of international librarianship. SIR is recognized by the IRRT (International Relations Roundtable). Visit the SIR website at gslis.simmons.edu/wikis/sir.

Progressive Librarians Guild - Student Chapter (PLG):

The GSLIS chapter of the Progressive Librarians Guild is a non-sectarian group committed to the ideals of progressive librarianship and the notion that a fundamental role of libraries is to promote the free exchange of ideas and information for all people. PLG believes that libraries are essential to maintaining an independent and democratic society. Learn more: gslis.simmons.edu/wikis/plg/Main_Page.

Panopticon: Panopticon is a GSLIS special interest group for students interested in art librarianship and visual resources. Through meetings, discussions, and events, the group provides information to students about GSLIS course planning, jobs and internships, local and national events and conferences, relevant professional organizations, and networking opportunities. Panopticon is chaired by student leaders and works closely with the Art Libraries Society of North America's New England chapter (ARLIS/NE). All GSLIS students are welcome to join and share ideas with like-minded colleagues. For more information visit the Panopticon wiki: gslis.simmons.edu/mw/panopticon/Main_Page.

G.10. GSLIS COMMUNICATIONS

Quick Contact: Jennifer Doyle, Director, Curriculum & Communications

Phone: 617-521-2738

Email: jennifer.doyle@simmons.edu

URL: <http://www.simmons.edu/gslis/news/publications/index.php>

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

While at Simmons, there is no shortage of ways to stay connected to the news and currents of student life. Listed below are several commonly used communication services and publications to which many students refer frequently.

An important note: **It is essential that you check your Simmons email frequently** — Even, dare we say it, on a daily basis. It is the official channel of communication between the school and you. You don't want to miss that note saying you got into the class you've been waitlisted for!

If you don't want to check multiple email accounts regularly, you can always forward your Simmons email to your personal account.

Websites: As you may have noticed, Simmons students use several websites, which can get confusing. Though there is helpful information on the general Simmons sites, everything you need to know is on the GSLIS website at www.simmons.edu/gslis, including forms, policies, and course schedules, just to name a few. There's even an actual human-created index!

eLearning and Moodle: eLearning (aka Blackboard Vista) is the online course management system (CMS) supported by Simmons College Academic Technology. Moodle is an open-source CMS that we support through the GSLIS Tech Lab. Most professors use either eLearning or Moodle, and they do so to varying extent. In some classes, you'll find that the online component doesn't go much beyond a syllabus, whereas other classes incorporate ongoing discussion through online exchanges. For questions about either system, please contact the Dean's Fellow for Instructional Technologies in the Tech Lab at gsliselearning@simmons.edu.

Listservs: Beginning from day one, you'll be getting a

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

lot of emails from a lot of different people. Once you become a GSLIS student, you will be automatically subscribed to the GSLIS-Info list. This listserv is used by the GSLIS Administration and faculty to convey important information throughout the semester. If you decide to read email from only one list, MAKE IT THIS ONE.

All students who have self-identified as matriculating at GSLIS West will automatically receive announcements via the `gslisatmhc_l` listserv.

There's also a listserv called LISSA-Chat that is extremely useful; it is a much more informal list, but one on which jobs are posted, apartments are advertised, and issues in the field are discussed. In addition to these two, you'll have the option to sign up for a variety of listservs within GSLIS, not to mention all the professional ones that are out there. What you won't have an option about is the daily announcement digest that you'll be receiving. These announcements are generated by an automatic campus-wide system, and they provide information about all-campus events and administrative services. If it gets a little overwhelming, make sure you're closely monitoring GSLIS-Info and LISSA-Chat and you should be okay.

InfoLink: The *InfoLink* is the GSLIS program's official newsletter. Issued seven times a year, the *InfoLink* includes a feature story relating to the school or the field of library and information science. Also featured in each issue is an interview with a GSLIS mover and shaker, as well as calendar and workshop notes and news about student and staff achievements. The *InfoLink* is available electronically at gslis.simmons.edu/infolink/. An email goes out each month announcing the release of the newest issue. Paper copies are available in P-111, the Matarazzo student lounge, and the GSLIS West office while supplies last.

Mail Folders: All new students will be given a mail folder that is kept in the Matarazzo Student Lounge on the second floor of the Palace Road Building. This mail

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

folder is a place for your fellow classmates, student organizations, and professors to drop off notes, announcements, and graded papers. Please note that time-sensitive or official notices from the College or GSLIS Administration will not be placed in these mail folders. Instead, they will be mailed to the address you provided in your official records or emailed to your Simmons address.

Mail folders for Boston students live in the Matarazzo Student Lounge in the Palace Road Building. Mail folders for GSLIS West students live in the GSLIS West Administrative Office.

Social Media: We also have a page on Facebook (www.facebook.com/SimmonsGSLIS) and a Twitter feed ([@simmonsgslis](https://twitter.com/simmonsgslis)). GSLIS also uses multiple blogs and wikis, including the GSLIS Admissions blog and Dispatches from the Field (both of which are accessible from the main page at www.simmons.edu/gslis).

G.11. PROFESSIONAL DEVELOPMENT

G.11.1. CAREER EDUCATION CENTER

Quick Contact: Career Education Center

Phone: 617-521-2488

Email: careers@simmons.edu

URL: www.simmons.edu/cec

Em Claire Knowles, Assistant Dean for Student Services

Phone: 617-521-2798

Email: knowles@simmons.edu

The Career Education Center (CEC) serves the entire campus, students and alums alike. Dean Em Claire Knowles works closely with the CEC to provide GSLIS-specific programming and support. Additional information can be found in section [S.7. Career Education Center](#).

G.11.2. MENTORING

Quick Contact: Em Claire Knowles, Assistant Dean for Student Services

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Phone: 617-521-2798

Email: knowles@simmons.edu

URL: <http://www.simmons.edu/gslis/careers/mentoring.php>

The GSLIS Mentoring Program assists students who have completed at least two courses in the program. The program helps you connect with longer-term students or alumni who can discuss the competencies required in various professional areas, assessing your current skill sets, and suggesting possible projects and activities to enhance your skills. This will help you begin to establish a professional network.

G.11.3. LIBRARY CAREER RESOURCES

Job postings for part- and full-time jobs are frequently sent out over email listservs maintained by GSLIS and by GSLIS student organizations. In addition, there are several other sources to find library work:

CASH lists on-campus jobs at Simmons:
cash.simmons.edu;

CareerLink lists internships, pre-professional, and professional positions at careerlink.simmons.edu;

The New England Jobline, run by GSLIS, posts positions in academic, public, special and school libraries, and archives. Listings can be found at www.simmons.edu/gslis/careers/jobs/jobline/index.php;

The GSLIS Jobs & Opportunities site at gslis.simmons.edu/blogs/jobs/ includes pre-professional and professional jobs, internships, and volunteer opportunities inside and outside New England;

Massachusetts Board of Library Commissioners lists jobs at mblc.state.ma.us/jobs/index.php;

The GSLIS Career Development page has a useful list of additional links at

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

www.simmons.edu/gslis/careers/;

The Boston Globe lists jobs online at bostonworks.boston.com;

For GSLIS West students, the GSLIS West community page has some additional links specific to Western Massachusetts at www.simmons.edu/gslis/resources/west.php;

Students in the School Library Teacher Program can find links to jobs on their student resources page: www.simmons.edu/gslis/resources/teacher.php;

Students in the Archives Program can find links to jobs on their student resource page as well: www.simmons.edu/gslis/resources/archives/index.php.

G.11.4. CONTINUING EDUCATION

Quick Contact: Kris Liberman, Program Manager

Phone: 617-521-2803

Email: gslisce@simmons.edu

URL: <http://gslis.simmons.edu/ce>

GSLIS offers continuing education workshops to library and information science professionals and students. Our weekend on-campus and month-long online workshops are available on a variety of topics, including information organization; reference; technology; user instruction; children's, young adult, and school librarianship; careers; archives; and book arts. These workshops are available to current Simmons students at a 50% discount.

G.12. COMMUTING BETWEEN CAMPUSES

G.12.1. BOSTON TO GSLIS WEST

Quick Contact: Terry Plum, Assistant Dean for Technology and GSLIS West Program

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Phone: 413-533-2400
Email: terry.plum@simmons.edu

Quick Contact: Rayna Bowlby, GSLIS West Recruiting and Administrative Coordinator

Phone: 413-533-2400
Email: rayna.bowlby@simmons.edu
URL: <http://www.mtholyoke.edu/cic/about/directions.shtml>
URL: <http://www.simmons.edu/gslis/resources/west.php>

Many Boston campus students elect to take a class at the GSLIS West Campus in South Hadley, MA. Below are driving directions, bus information, lodging information, and some links to more information for getting around when heading out West.

By car:

From the south: Travel north on Interstate 91 to Route 202 (Exit 16, Holyoke/South Hadley). Head north on 202 through Holyoke across the Connecticut River. Go around the rotary to the exit marked “South Hadley Center-Amherst” (Route 116 north). Mount Holyoke College is approximately 2.5 miles from the exit.

From the north: Travel south on Interstate 91, take Exit 16, and follow the directions above.

From the Massachusetts Turnpike east or west: Take Exit 5 (Holyoke/Chicopee) and bear to the right. At the end of the ramp, turn left on Route 33 and go five miles to Route 116. Turn right onto 116 and drive approximately 1.5 miles north to campus.

By bus:

Peter Pan offers service from Boston and New York City to South Hadley with transfers in Springfield. For schedules and rate information, call 800-237-8747.

Additional travel information can be found at www.mtholyoke.edu/cic/about/directions.shtml.

As you approach Mount Holyoke, you’ll see the Village

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Commons, a small cluster of shops, restaurants and a movie theater across the street from campus. There will be a green and white sign identifying the Commons. Turn into the Village Commons parking lot; parking is free. Park near the Tower Theaters on a lower level. Walk to the tower in building 19 and take the elevator or stairs to the first floor. If you can't find the tower, look for the movie theater; the GSLIS offices are on the first floor at the south end, one floor below the theater.

The address is:
19 College Street
Village Commons
South Hadley, MA 01075
413-533-2400

Students heading out west should email Terry Plum (terry.plum@simmons.edu) or Raynna Bowlby (raynna.bowlby@simmons.edu) to receive additional information about GSLIS West.

G.12.2. GSLIS WEST TO BOSTON

By car:

Take route 116 south (aka College Street) south 1.5 miles to Lyman Street. Turn left and follow Lyman Street about 2.5 miles to route 33 south. Follow that about two miles to the entrance for I-90, the Mass. Turnpike. Merge onto I-90 E/Masspike/Springfield/Boston. Keep left at the fork and merge onto I-90 E. Take exit 22 toward Prudential Ctr/Copley Square. Keep left at the fork and merge onto Huntington Ave. Turn right onto Longwood Ave. Take the first right onto Palace Road.

G.13. GRADUATION

URL: <http://www.simmons.edu/gslis/resources/forms/index.php>

All students are required to submit a Petition to Graduate in order to graduate. The Petition to Graduate form can

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

be downloaded at the website above or picked up at P-212. Please plan ahead as completed petitions are due back to the GSLIS Administration several weeks before graduation. Make sure you know the deadlines, which are listed on the website above.

Simmons holds one graduation ceremony each year in May. This ceremony honors graduates from January and May of the current year as well as from August of the previous year. Approximately one month before the ceremony, graduation and cap and gown information will be available at www.simmons.edu/commencement. If you change your mind about attending graduation, please contact the Registrar's Office immediately at 617-521-2111.

For any additional questions or information, contact Richard Gates, Student Services Manager, at 617-521-2797 or use the Graduation Hotline in May only: 617-521-2102.

Graduating students with exceptional academic records may be considered for Simmons's Chapter of Beta Phi Mu, the international library and information science honor society. Those students who qualify for election to Beta Phi Mu are invited by the faculty to join this chapter each spring. Contact Assistant Dean Em Claire Knowles, who also serves as the advisor to Beta Phi Mu.

G.14. ALUMNI INFORMATION

URL: <http://www.alumnet.simmons.edu/>. Scroll down and choose GSLIS from the list of options to the right.

Many resources are available to alumni of the GSLIS program. The network of graduates reaches into the thousands and has the power to reach many potential future librarians and current students. Mentoring programs, outreach, professional development, and GSLIS relations are all goals of the GSLIS Alumni Board. In return, alumni can benefit from many resources and services, such as:

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Audit courses

GSLIS alums and current students have the opportunity to audit courses on a space-available, non-credit basis. Graduate courses are \$400 and undergraduate courses are \$25. You can learn more on our Policies page at www.simmons.edu/gslis/resources/forms/policies.php.

Beatley Library

GSLIS graduates can take advantage of the Beatley Library resources, including the latest electronic resources (onsite access only). You can also access Reference Services by contacting the GSLIS Librarian and other Library reference staff. Please feel free to make an appointment with GSLIS Librarian Linda Watkins to discuss the library resources. Call 617-521-2824 or email linda.watkins@simmons.edu.

Continuing Education discount

GSLIS Continuing Education (CE) offers more than 35 weekend or online workshops each semester for the convenience of practicing librarians and other information professionals. Simmons GSLIS alumni attending CE workshops receive a discounted price. For more information about our workshops, visit the GSLIS Continuing Education website at gslis.simmons.edu/ce or email gslisce@simmons.edu.

Discounted publications

GSLIS alums can receive personal subscription discounts for all Information Today publications. Download an order form online at www.simmons.edu/enews/alumnet/harris/GSLIS%2oinformation%2otoday.pdf.

GSLIS Alumni Board

The GSLIS Alumni Board sponsors several events per year to help alumni connect. The Board schedules career panels and networking events for the spring and fall and hosts an annual Alumni and Professional Development Day. Please feel free to contact the GSLIS Alumni Board by email at

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

gslisalumboard@simmons.edu to get involved. Also, visit the blog: gslis.simmons.edu/blogs/gslisalumboard.

GSLIS InfoLink

InfoLink is a monthly newsletter produced for the GSLIS community of students, faculty, staff, and alums. It is released seven times a year; each issue includes a feature article related to the LIS profession. Please let us know whether you'd like to receive it in print or electronically. You can access *InfoLink* online at gslis.simmons.edu/infolink or subscribe by emailing your contact information to infolink@simmons.edu.

GSLIS Technology Lab and Workshops

Alumni are welcome to use the GSLIS Technology Lab (gslislab.simmons.edu) located in P-213. The Tech Lab has more than 50 computers (mostly dual-boot iMacs, all with web cameras), scanners (regular, large-format, and slide), printers, and other input/output equipment. The Lab is fully staffed by Technology Reference Assistants (TRAs) and GSLIS Technology Group staff. Before visiting, please contact the Tech Lab in advance by phone, 617-521-2802; AOL IM account gslislab; or email gslislab@simmons.edu. You can also find them on Facebook (www.facebook.com/gslislab) and Twitter (www.twitter.com/techlab). Alumni can attend free technology workshops that cover a variety of emerging technology topics. The lab offers 20-30 unique topics each semester. See the current offerings and register online at: gslitechlab.eventbrite.com.

Mentoring

The program helps you connect with alumni who can discuss the competencies required in various professional areas, assess your current skill set and suggest possible projects and activities to enhance your skills. This will help you begin to establish a professional network. To inquire about becoming a mentor, please contact Assistant Dean Em Claire Knowles via phone 617-521-2798 or email knowles@simmons.edu.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

New England Jobline/Jobs & Opportunities Site

Alumni have access to the New England Jobline and the GSLIS Jobs & Opportunities site services of Simmons GSLIS. The Jobline broadcasts available positions in the many library-related areas in New England, whereas the Jobs & Opportunities site contains postings of professional jobs outside of New England. You can search the Jobline and other career resources at www.simmons.edu/gslis/careers/jobs/. You can also post an announcement looking for student interns to assist you with any professional projects; please contact jobline@simmons.edu for more information.

Work with Admissions

GSLIS Admissions would love to have your help in recruiting future GSLIS students. There are several ways you can get involved, including speaking on an alumni panel at monthly information sessions, being available to email with prospective students to answer any questions, and being an alumni representative at off-campus recruiting fairs. You can contact the Admissions office at gslisadm@simmons.edu or by calling 617-521-2868. You can also visit them online at www.simmons.edu/gslis/admission/.

G.15. GSLIS POLICIES

G.15.1. HONOR CODE

URL: <http://www.simmons.edu/gslis/resources/honor.php>

Students are expected to conduct themselves in a way that is consistent with College policies and in a manner appropriate with the College's mission as an educational institution. Students are responsible for reading and obeying Simmons' Honor Code. The complete version of the Honor Code is available at the website above.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

G.15.2. ADDITIONAL POLICIES & DOWNLOADABLE FORMS

To see all GSLIS policies, please visit www.simmons.edu/gslis/resources/forms/policies.php.

For an alphabetical list of downloadable forms, please visit www.simmons.edu/gslis/resources/forms/forms.php.

G.16. CONTACTS

URL: <http://www.simmons.edu/gslis/people/directory.php>

Simmons College GSLIS

300 The Fenway
Boston, MA 02115-5898
Phone: 617-521-2800
Fax: 617-521-3192
gslis@simmons.edu
www.simmons.edu/gslis/

Office of Admission

Sarah Petrakos
Assistant Dean for Admission and
Recruitment
617-521-2801

Christine Williams
Associate Director for Admission
617-521-2868
christine.williams@simmons.edu

Amelia-Rose Harrar
Admission Assistant
617-521-2868
ameliarose.harrar@simmons.edu

Archives Management Program

Dr. Jeannette A. Bastian
Professor
617-521-2808
bastian@simmons.edu

Career Education Center

617-521-2488
careers@simmons.edu

Continuing Education

Kris Liberman
Program Manager
617-521-2803
gslisce@simmons.edu

**Curriculum & Communications
Office**

Jennifer Doyle
Director of Curriculum &

Communications
617-521-2738
jennifer.doyle@simmons.edu

Alisa M. Libby
Communications Assistant
617-521-2816
alisa.libby@simmons.edu

Faculty Office

Jeanne Wallace-Buckley
Faculty and Curriculum Assistant
617-521-2810
gslisfac@simmons.edu

LIS Collection

Linda Watkins
GSLIS Librarian
617-521-2824
watkins@simmons.edu

GSLIS Library Workshops

617-521-2822
gslisworkshops@simmons.edu

GSLIS West

Terry Plum
Assistant Dean for Technology and
GSLIS West Program
413-533-2400
terry.plum@simmons.edu

Raynna Bowlby
GSLIS West Recruiting and
Administrative Coordinator
413-533-2400
raynna.bowlby@simmons.edu

New England Jobline

jobline@simmons.edu

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Ph.D. Programs

Jennifer Andrews
Program Manager, Doctoral Studies
617-521-2829
jennifer.andrews@simmons.edu

Jeannette A. Bastian
Professor,
Archives Program Director
617-521-2808
bastian@simmons.edu

Registration Information
gslisreg@simmons.edu

Gerald Benoit
Associate Professor
617-521-2879
benoit@simmons.edu

School Library Teacher Program

Fran Zilonis
Visiting Professor and Director,
School Library Teacher Program
617-521-2778
mary.zilonis@simmons.edu

Joel Blanco-Rivera
Assistant Professor

Student Services

617-521-2814
gslishelp@simmons.edu

Margaret Bush
Professor Emerita
617-521-2793
bush@simmons.edu

Em Claire Knowles
Assistant Dean for Student Services
617-521-2798
knowles@simmons.edu

Michèle V. Cloonan
Dean and Professor
617-521-2806
michele.cloonan@simmons.edu

Richard Gates
Manager for Student Services
617-521-2797
richard.gates@simmons.edu

Ross Harvey
Visiting Professor
617-521-2699
ross.harvey@simmons.edu

Technology

Linnea Johnson
Manager, GSLIS Technology
617-521-2834
linnea@simmons.edu

Peter Hernon
Professor
617-521-2794
hernon@simmons.edu

Tech Lab

617-521-2802
gslislab@simmons.edu
Room P-213

Lisa Hussey
Assistant Professor
617-521-2852
lisa.hussey2@simmons.edu

Faculty

Naresh Agarwal
Assistant Professor
617-521-2836
naresh.agarwal@simmons.edu

Mary Wilkins Jordan
Assistant Professor
617-521-2848
mary.wilkinsjordan@simmons.edu

Daniel N. Joudrey
Associate Professor
617-521-2863
daniel.joudrey@simmons.edu

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Melanie Kimball
Assistant Professor
617-521-2795
melanie.kimball@simmons.edu

Martha Mahard
Professor of Practice
617-521-2881
martha.mahard@simmons.edu

James M. Matarazzo
Dean Emeritus & Professor of
Library and Information Science
617-521-2815
james.matarazzo@simmons.edu

Rebecca Morris
Assistant Professor

Amy Pattee
Associate Professor and Co-Director
of the LIS/Children's Literature
Dual Degree Program
617-521-2853
amy.pattee@simmons.edu

Robin Peek
Associate Professor
617-521-2807
peek@simmons.edu

Laura Saunders
Assistant Professor
617-521-2793
laura.saunders@simmons.edu

Carolyn S. (Candy) Schwartz
Professor and Coordinator of
Doctoral Studies
617-521-2849
schwartz@simmons.edu

Rong Tang
Associate Professor and
Director of Usability Lab
617-521-2880
rong.tang@simmons.edu

Donna Webber
Associate Professor of Practice and
Simmons College Archivist
617-521-2440
donna.webber@simmons.edu

Andrew Whitmore
Visiting Professor
617-521-2791
andrew.whitmore@simmons.edu

Kathy Wisser
Assistant Professor and Co-Director
of the Archives/History Dual
Degree Program
617-521-2887
katherine.wisser@simmons.edu

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

G.17. ACRONYMS & SIMMONS SPEAK

Welcome to the wonderful world of library and information science, where everyone loves to use acronyms and nicknames. Here is a short list of some of the more commonly used and overheard around GSLIS. We hope this helps you feel more in the know. You are on your own to figure out which acronyms are pronounced as they look (GSLIS) or are spelled out (ALA). Good luck!

AALL: American Association of Law Libraries

AJL: Association of Jewish Libraries

ALA: American Library Association

ALISE: Association for Library and Information Science Education

ARLIS/NA: Art Libraries Society of North America

ASIS&T: American Society for Information Science & Technology

Beatley: The Beatley Library

CAS: College of Arts and Sciences

CLA: Connecticut Library Association

COA: Committee on Accreditation

College Center: The area with tables and chairs surrounding Java City

The Fens: The Fens dining common is in the lower level of the Main College Building; also refers to the park land across the street from the Main College Building

GSLIS: Graduate School of Library and Information Science

GSLIS West: Graduate School of Library and Information Science Western Campus located at Mount Holyoke College in South Hadley, MA

IMLS: Institute of Museum and Library Services

IFLA: International Federation of Library Associations

Java City: The coffee shop on the first floor of the MCB, right in the College Center

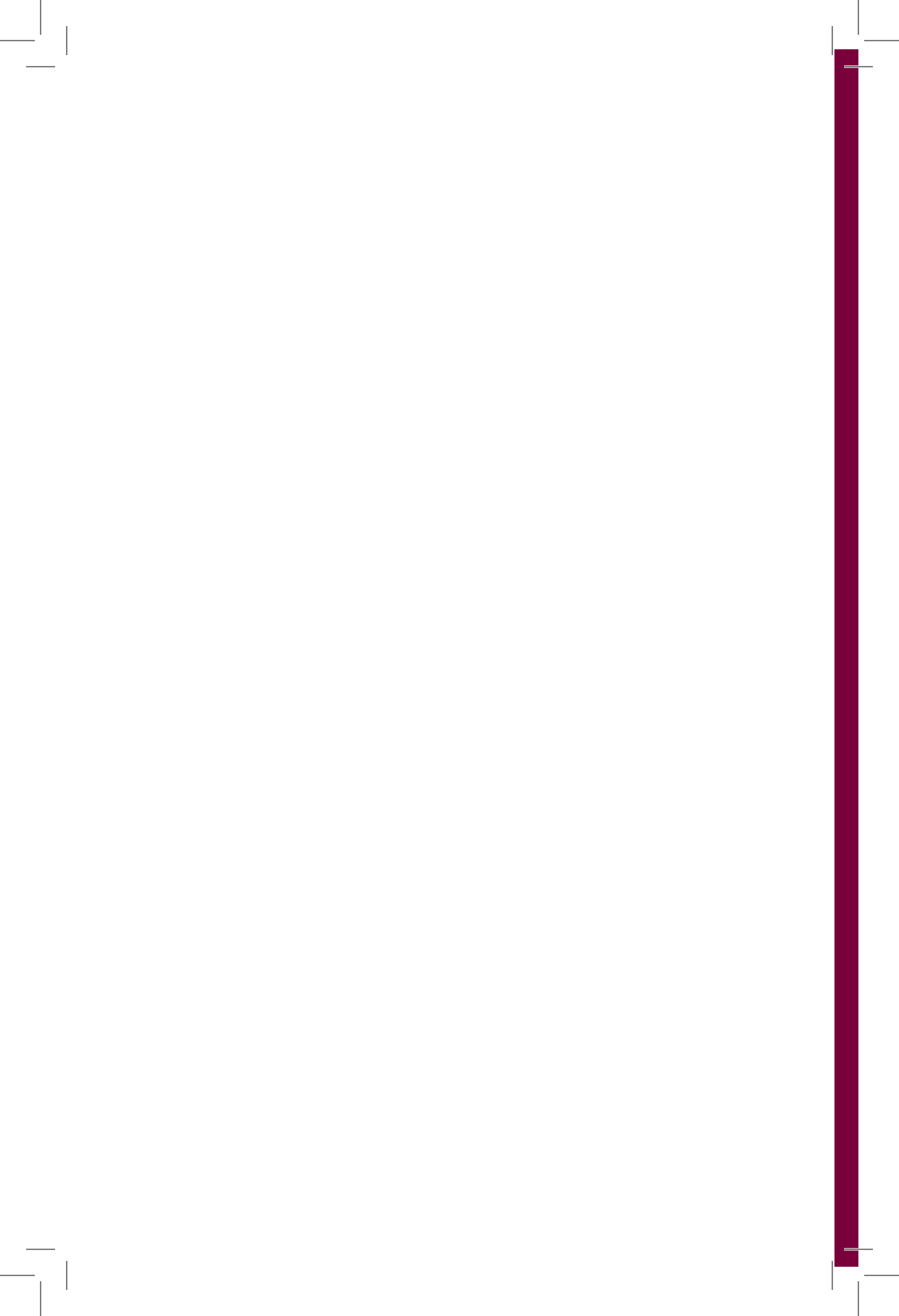
LISSA: Library and Information Science Student Association

LISSA West: The LISSA organization for GSLIS West

MCB: Main College Building
Massachusetts Center for the Book

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Meyers Cafe: The coffee shop on the ground floor of the Lefavour Building
MHC: Mount Holyoke College
MLA: Massachusetts Library Association
Medical Library Association
Maine Library Association
Music Library Association
MSLA: Massachusetts School Library Association
NEA: New England Archivists
NELA: New England Library Association
NHLA: New Hampshire Library Association
OPAC: Online Public Access Catalog
PLA: Public Library Association
RILA: Rhode Island Library Association
SAA: Society of American Archivists
SHS: School of Health Sciences
SIR: Simmons International Relations
SLA: Special Libraries Association
SOM: School of Management
SSW: School of Social Work
Tailgate: Popular GSLIS West lunch spot
The Thirsty Mind: GSLIS West's coffee hangout
VLA: Vermont Library Association
Village Commons: Plaza including stores and a movie theater where GSLIS West Offices are located



S



SIMMONS

S.1.	HISTORY OF SIMMONS COLLEGE	P. 67
S.1.1.	OTHER PROGRAMS OFFERED	P. 67
S.1.2.	COLLEGES OF THE FENWAY	P. 67
S.2.	INTERNATIONAL STUDENTS	P. 67
S.3.	HEALTH & WELLNESS	P. 68
S.3.1.	NEW STUDENT REQUIREMENTS	P. 68
S.3.2.	HEALTH CENTER SERVICES	P. 68
S.3.3.	HEALTH INSURANCE/PRESSCRIPTIONS	P. 69
S.3.4.	MEDICAL RECORDS/CONFIDENTIALITY	P. 70
S.3.5.	FEES	P. 70
S.3.6.	SEXUAL ASSAULT RESOURCES	P. 71
S.3.7.	COUNSELING	P. 71
S.3.8.	ATHLETICS	P. 72
S.4.	FINANCIAL SERVICES	P. 72
S.4.1.	FINANCIAL AID	P. 72
S.4.1.1.	INTERNATIONAL STUDENTS	P. 73
S.4.2.	TYPES OF AID	P. 73
S.4.2.1.	LOANS	P. 73
S.4.2.2.	SCHOLARSHIPS	P. 74
S.4.2.3.	TUITION REMISSION	P. 74
S.4.2.4.	EMPLOYMENT	P. 74
S.4.3.	STUDENT FINANCIAL SERVICES	P. 75
S.4.3.1.	COSTS & FEES	P. 75
S.4.3.2.	PAYMENT OPTIONS	P. 75
S.4.3.3.	HEALTH INSURANCE	P. 76
S.4.3.4.	REFUNDS	P. 76
S.5.	ON-CAMPUS HOUSING	P. 77
S.5.1.	COMMUTERS	P. 77
S.6.	CENTER FOR ACADEMIC ACHIEVEMENT	P. 78
S.6.1.	DISABILITY SERVICES	P. 78
S.7.	CAREER EDUCATION CENTER	P. 79
S.8.	BEATLEY LIBRARY	P. 80
S.8.1.	LIBRARY SERVICES	P. 80
S.9.	SCOTT/ROSS CENTER FOR COMMUNITY SERVICE	P. 80
S.10.	STUDENT ID: THE FENWAY CARD	P. 81
S.11.	PARKING	P. 82
S.12.	PRINTING SERVICES	P. 82
S.13.	BOOKSTORE	P. 83
S.14.	DINING & CATERING SERVICES	P. 83
S.14.1.	THE FENS	P. 84
S.14.2.	JAVA CITY	P. 84
S.14.3.	MEYERS CAFE	P. 84
S.15.	PUBLIC SAFETY	P. 84
S.15.1.	CRIME BULLETINS & ALERTS	P. 85
S.15.2.	ESCORT/SHUTTLE SERVICES	P. 85
S.14.3.	RAPE AGGRESSION DEFENSE SYSTEM	P. 86

Please note: the following information applies to the Boston campus and is not relevant to GSLIS West students.

S.1. HISTORY OF SIMMONS COLLEGE

Useful Website

URL: <http://www.simmons.edu/overview/about/history>

John Simmons founded Simmons College in 1899 to offer women the opportunity to earn their own livelihoods. The undergraduate college has remained an all-women's institution, as has the School of Management. The other graduate programs are co-ed.

S.1.1. OTHER PROGRAMS OFFERED

Simmons is composed of:

- College of Arts & Sciences (undergraduate) (CAS)
- College of Arts & Sciences Graduate Studies (CAS Grad)
- Graduate School of Library & Information Science (GSLIS)
- School of Nursing and Health Sciences (SHS)
- School of Management (SOM)
- School of Social Work (SSW)

S.1.2. COLLEGES OF THE FENWAY

In 1996, the Colleges of the Fenway was established as a collaboration of six colleges: Emmanuel College, Massachusetts College of Art, Massachusetts College of Pharmacy and Health Sciences, Simmons College, Wentworth Institute of Technology, and Wheelock College. For more information on the Colleges of the Fenway's mission and consortium benefits, visit www.colleges-fenway.org.

S.2. INTERNATIONAL STUDENTS

Quick Contact: Valerie Foster, International Student Advisor

Phone: 617-521-2116

Email: valerie.foster@simmons.edu

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

URL: <http://my.simmons.edu/services/international/>

Simmons welcomes students from all over the globe. For general information on international students at Simmons, see the website above. For information for GSLIS students, visit www.simmons.edu/gslis/resources/international/index.php.

S.3. HEALTH & WELLNESS

Simmons strives to create an atmosphere of good health and well-being for all its students. Below you'll find a list of resources to help make this possible.

S.3.1. NEW STUDENT REQUIREMENTS

Useful Websites:

Immunizations: <http://my.simmons.edu/services/health/immunizations.php>

Requirements: <http://my.simmons.edu/services/health/new.php>

Massachusetts law requires that all incoming college students demonstrate proof of immunization, which is provided by completing the student health certificate sent to all new graduate, undergraduate, and transfer students.

State law also requires that all graduate and undergraduate students who are enrolled for nine or more credit hours per semester be covered by health insurance. You must either submit proof of health insurance coverage or purchase health insurance through Simmons. There are no exceptions.

S.3.2. HEALTH CENTER SERVICES

Quick Contact: Anna DeBenedictis, Health Center Administrative Assistant

Phone: 617-521-1020

URL: <http://my.simmons.edu/services/health/>

The Health Center, which is located on the Simmons Residence Campus, offers primary care services by

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

appointment to Simmons undergraduate and graduate students. Some summer hours are also available. Hours of service and more detailed information on services offered can be found on the Health Center web site my.simmons.edu/services/health.

A health care provider is available on call whenever the Health Center is closed. If you are living on campus and need to reach the provider on call, contact the RD on call. If you are living off campus, call Simmons Public Safety at 617-521-1112 and ask them to contact the health care provider on call.

Students are referred to the Beth Israel Deaconess Medical Center for specialty and emergency care. Staff at the Health Center will assist with these referrals.

In Case of Emergency

If a life threatening emergency occurs when you are on campus, call the Public Safety emergency line at extension 1111. If you are off campus, dial 911.

S.3.3. HEALTH INSURANCE/PRESCRIPTIONS

Useful Websites:

Insurance Info: <http://my.simmons.edu/services/health/insurance.php>

Fees: <http://my.simmons.edu/services/health/fees.php>

Massachusetts law requires that all graduate and undergraduate students who are enrolled for nine or more credit hours per semester be covered by health insurance. Students may be covered by individual or family coverage at home, or they may participate in the College's Student Health Insurance Plan (SHIP), currently offered by University Health Plans. SHIP covers most referrals, tests, and procedures that cannot be performed in the Health Center. SHIP does not usually cover immunizations.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

State law requires international students to be covered by the school's insurance unless they have comparable insurance based in the U.S. Coverage by insurance carriers outside the U.S. and coverage by foreign national health service programs are deemed by law not to be comparable.

With the exception of starter doses, the Health Center is prevented by state law from dispensing prescription medication. SHIP includes prescription coverage via reimbursement — for each prescription you get, you must pay the pharmacy in full at the time of pickup and submit a claim form to the insurance company. If your prescription is covered, within a few weeks they will mail you a check for the cost of the medication minus the co-pay. For example, if a covered prescription costs \$50 and the co-pay is \$10, you will get a check for \$40. For details on whether or not your medication is covered and the amount of the co-pay, contact the insurance company. Coverage provided by other insurance companies varies.

S.3.4. MEDICAL RECORD/CONFIDENTIALITY

Useful Websites:

Records: <http://my.simmons.edu/services/health/records.php>

Privacy: <http://my.simmons.edu/services/health/confidentiality.php>

The Health Center will not release any information to parents or any non-medical personnel, including College administrative staff, without the student's express authorization except as required by law. For specific information regarding how long records are kept and how to protect your privacy, please see the suggested websites.

S.3.5. FEES

Useful Website:

URL: <http://my.simmons.edu/services/health/fees.php>

All Simmons graduate students who live on campus must pay a student health fee, which provides access to most Health Center services free of additional charge.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

(Other graduate students may elect to pay the health fee as well.) This fee covers tuberculosis testing, but not routine immunizations.

Simmons graduate students who have not paid the student health fee are welcome to use the Health Center on a fee-for-service basis. Payment is expected at the time of each visit unless you are covered by SHIP. The Health Center cannot bill other insurance plans.

Referrals, testing, and follow-up care, generally at the Beth Israel Deaconess Medical Center, are usually covered by the student's health insurance. You may be billed directly if the care you receive is not covered.

For more details about benefits, visit my.simmons.edu/services/health/insurance.php.

S.3.6. SEXUAL ASSAULT RESOURCES

Useful Website:

URL: <http://my.simmons.edu/services/assault-resources/>

The Simmons College Sexual Assault Response Team (SART) has developed a website that focuses on the aftermath of a sexual assault, including healthcare and legal options, common emotional responses, and on- and off-campus resources. The site also offers strategies for maximizing personal safety.

S.3.7. COUNSELING

Quick Contact: Nuvia Ball-Burrell, Assistant to the Director

Phone: 617-521-2455

Email: balln@simmons.edu

URL: <http://my.simmons.edu/services/counseling/>

The Simmons College Counseling Center provides evaluation for counseling services to all graduate and undergraduate students free of charge. To make an appointment, stop by the office at room P-305 in the

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Palace Road building and complete an intake form.

For additional information about the Counseling Center, including details regarding hours and scheduling appointments, please see their website.

S.3.8. ATHLETICS

Useful Websites:

Athletics: <http://www.simmons.edu/athletics/>

LEAP: <http://www.simmons.edu/athletics/programs/leap/index.php>

Sports Center Facilities: <http://www.simmons.edu/athletics/facilities/index.php>

Varsity Sports: <http://www.simmons.edu/athletics/sports/index.php>

All current Simmons College students are entitled to use the Holmes Sports Center for free. The Sports Center includes a variety of activity areas and equipment, from treadmills and stair climbers to squash courts and saunas.

The Sports Center staff also run several fitness programs, including the Lifelong Exercise and Activities Program (LEAP) and aquatics programs. For details and schedules, please see the LEAP website. Please note that these programs require a registration fee regardless of your status as a student. For hours, visit www.simmons.edu/athletics/facilities/holmes/hours.php.

S.4. FINANCIAL SERVICES

Student Financial Services (SFS) handles financial aid and loans for all students at Simmons College, as well as billing and tuition payments.

S.4.1. FINANCIAL AID

Quick Contact:

Phone: 617-521-2001

Email: sfs@simmons.edu

Financial Aid: <http://www.simmons.edu/financialaid>

Graduate Student Aid: <http://www.simmons.edu/financialaid/new/graduate/index.php>

FAFSA: www.fafsa.com

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Graduate students who wish to apply for financial aid must complete and submit the FAFSA (Free Application for Federal Student Aid) by the deadline indicated by SFS. You must also fill out the Simmons Student Information Form, which will be used to determine your eligibility for Simmons grants and scholarships.

Priority deadlines for financial aid applications are March 1 for summer and fall terms and October 1 for spring. Graduate students must maintain at least half-time enrollment status (five credits for fall and spring semesters and six credits for summer semester) to qualify for need-based aid. Students can apply any time. For details and to verify deadlines, visit the SFS webpages listed above.

S.4.1.1. INTERNATIONAL STUDENTS

Useful Websites:

Financial Aid: <http://www.simmons.edu/financialaid/new/international/index.php>

Application page: <http://www.simmons.edu/gslis/admission/application/international.php>

SFS maintains a webpage dedicated to listing potential sources of funding for international students. As part of the application process, international students must submit to Admissions a Declaration of Finances demonstrating proof of ability to pay tuition and living expenses while enrolled at Simmons.

S.4.2. TYPES OF AID

S.4.2.1. LOANS

Need-based and non-need-based loans are available for GSLIS students. To obtain either type of loan through Simmons, you must fill out the appropriate financial aid documentation (please see section *S.4.1. Financial Aid*). In addition, there are also alternative loans provided by private vendors. Please see the SFS website for details.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

S.4.2.2. SCHOLARSHIPS

Useful Website:

GSLIS Scholarship Listing: <http://www.simmons.edu/gslis/admission/tuition/scholarships.php>

SFS has compiled a page of scholarship listings and organizations offering scholarships. You might also take a look at the Jobs & Opportunities site maintained by GSLIS.

For additional information, please see the following sections in the GSLIS portion of this handbook:

- G.5.1. Dean's Fellowships*
- G.5.1.1. Other Sources of Aid*
- G.5.2. Endowed Scholarships*
- G.5.2.1. Merit Scholarships and Need-Based Grants*

S.4.2.3. TUITION REMISSION

All regular full-time and eligible part-time employees may take undergraduate and graduate courses at Simmons, tuition-free. Details on the tuition benefit for employees and their families are in section 6 of the Employee Handbook at my.simmons.edu/services/human-resources/employees/policies.php. For questions, contact HR at hr@simmons.edu or 617-521-2084.

S.4.2.4. EMPLOYMENT

Useful Websites:

CareerLink: <http://careerlink.simmons.edu/>

Student Employment: <http://www.simmons.edu/financialaid/jobs/index.php>

Student Payroll FAQ: <http://simmons.edu/offices/finance-administration/payroll/faq.php>

All Simmons students may apply for general employment jobs on and off campus. Check CareerLink for a list of available internships, as well as full- and part-time jobs off-campus. (For additional information regarding on-campus

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

employment, please see section [G.5.3. On-Campus Employment.](#))

Simmons pays students every two weeks. Paychecks are generally available on the Friday after timesheets are submitted. You may pick up your paycheck at the Cashier's Window (W-207) with your Simmons ID. Direct deposit forms are available at the Payroll Office (W-105) and must be accompanied by a voided check.

For a full explanation of the student payroll process, please see the Student Payroll FAQ maintained by the Payroll Office: <http://www.simmons.edu/offices/finance-administration/payroll/faq.php>.

S.4.3. STUDENT FINANCIAL SERVICES

Quick Contact:

Phone: 617-521-2001

Email: sfs@simmons.edu

URL: <http://www.simmons.edu/financialaid/accounts/index.php>

S.4.3.1. COSTS & FEES

All GSLIS students, regardless of course load, are charged a \$50 student activity fee each semester. This money is given to LISSA (the Library and Information Science Student Association), which uses this fee for things such as maintaining the Matarazzo Student Lounge, supporting events, providing funding for GSLIS student groups, and helping fund student professional development activities. Students living on-campus are also charged a Health Center fee each semester.

S.4.3.2. PAYMENT OPTIONS

Useful Website:

Payment Options: <http://www.simmons.edu/financialaid/accounts/payment-methods.php>

All charges for tuition and fees must be paid in full prior to the beginning of the semester. If payment for a billing

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

statement has not been made in full by the due date on that statement, the College charges late fees. For more information and details on payment policies, see the SFS policy webpage.

Student Financial Services mails billing statements on a monthly basis if there is an outstanding balance, including any pending loan funds.

Payment options are listed below. For more details, see the SFS payment options page.

Check or money order — Payments made by check or money order may be dropped off at the Cashier's Window or sent in the return envelope you receive with your bill. Checks and money orders should be made out to "Simmons College" and should include your student ID number.

Credit card — Credit card payments may only be made online using Visa, MasterCard or Discover.

Online — Payments may be made online using credit cards (2.75% finance fee) or electronic checks (0% finance fee).

Wire transfer — For instructions, call Student Financial Services.

Payment plans — The College works with Academic Management Services to provide a tuition payment plan.

S.4.3.3. HEALTH INSURANCE

Useful Website:

<http://www.simmons.edu/financialaid/accounts/insurance.php>

For details on the health insurance requirements, please see section *S.3.3 Health Insurance/Prescriptions*.

S.4.3.4. REFUNDS

Useful Website:

<http://www.simmons.edu/financialaid/accounts/refunds.php>

The information on these pages is subject to change. Please refer to the related website for the most current information.

Tuition Refunds:

Tuition refunds are generally available only during the first four weeks of the semester, and the percentage of tuition that you will be refunded changes as the semester progresses. For details, please see the webpage listed above or contact SFS.

Other Refunds:

If your financial aid package provides more funding than you need to pay tuition and fees, the balance will be refunded to you. A check will be mailed to you a few weeks into the semester. If you would prefer to have your check held for pickup at the Cashier's Window at SFS, visit them at the beginning of the semester to arrange this. See the webpage listed above for additional details on refunds.

S.5. ON-CAMPUS HOUSING

Quick Contact: Office of Residence Life

Phone: 617-521-1096

URL: <http://my.simmons.edu/services/residence-life/graduate.shtml>

Meal plans: <http://www.campusdish.com/en-us/CSNE/SimmonsCollege>

The current cost of on-campus housing for graduate students is located on Student Financial Services' Costs & Fees page. A meal plan is included. There are a limited number of rooms available on campus for grad students, who live together in North Hall (the only co-ed residence dorm on campus) and the fifth floor of South Hall.

S.5.1. COMMUTERS

Quick Contact: Office of Residence Life

Phone: 617-521-1096

Email: reslife@simmons.edu

Commuter/Emergency Housing: <http://my.simmons.edu/services/residence-life/commuter.shtml>

Residence Life offers commuter housing for students who need to stay overnight one or two nights a week or for those who need to stay in the case of a blizzard or other

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

emergency. See their webpages for details, and be sure to throw a set of sheets, a pillow, and towel in your car if you plan to stay overnight.

S.6. CENTER FOR ACADEMIC ACHIEVEMENT

Quick Contact:

Phone: 617-521-2474

Email: caa@simmons.edu

URL: <http://my.simmons.edu/academics/caa/>

The Center for Academic Achievement (CAA) is a vital element in ensuring that all students have a productive and rewarding educational experience. The CAA is committed to providing quality academic support that enhances the learning experience of both undergraduate and graduate students. The ultimate intent of the CAA is to help students become independent learners and to encourage them to take an active part in their educational and intellectual pursuits.

S.6.1. DISABILITY SERVICES

Quick Contact: Timothy Rogers, Director of Disability Services

Phone: 617-521-2474

Email: timothy.rogers@simmons.edu

URL: <http://my.simmons.edu/services/disability/index.php>

Location: Center for Academic Achievement, P-304

Simmons College is committed to the full participation of all students in its programs and activities.

The Disability Services Office assists students, both undergraduate and graduate, who have a documented disability. This office reviews documentation supplied by a licensed medical professional and approves accommodations for students. The Disability Services Office may make referrals for diagnostic services (at student expense), provide advice and personal contact for students, and assist with locating needed resources. This office is also available to faculty and staff who have questions regarding providing a student's accommodation and equal access to the curriculum.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

S.7. CAREER EDUCATION CENTER (CEC)

Quick Contact:

Phone: 617-521-2488

Email: careers@simmons.edu

URL: www.simmons.edu/cec

A vital link between academic readiness and career preparation, the Career Education Center (CEC) helps students and alums develop the skills and knowledge, both of themselves and the workplace, for informed, effective lifelong career management. Following the Five-Step Career Development Model, the CEC services and resources that are available to help with career exploration, preparation and decision-making include:

- Career coaching
- Skill development workshops and special events
- Campus recruiting and job fairs
- CareerLink.com job postings

You can receive career coaching by appointment and during drop-in hours. The center's career support options include assistance with self-assessment, career exploration, developing job search skills, writing resumes and cover letters, networking and interview preparation. The CEC website offers a variety of career resources. It links directly to the Beatley Library website, which has a vast array of career guides, including information targeted specifically to GSLIS students and alums. You will find online tools for investigating your interests, professions, labor market trends, salaries, and graduate schools. You can find information by field or by where you are in your professional life. Workshops and other career-related events are posted on the CEC web page: www.simmons.edu/cec. You can also visit the collection of career resources; they're located in the Beatley Library to the right of the Circulation Desk.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

S.8. BEATLEY LIBRARY

Useful Websites:

Library Home: <http://my.simmons.edu/library/>

LIS Collection: <http://my.simmons.edu/library/collections/gslis/>

Catalog: <http://library.simmons.edu/>

Hours: Monday - Thursday: 7:30 am - 11 pm; Friday: 7:30 am - 8 pm;

Saturday: 8 am - 8 pm; Sunday: 10 am - 11 pm.

The main Simmons College library houses the bulk of the more than 250,000 volumes and more than 1,200 periodical subscriptions owned by Simmons. It also holds a rapidly expanding collection of media materials, a comprehensive reference collection, and special resources in areas such as women's studies and juvenile literature. Beatley Library is also home to the LIS collection, which includes materials on the topics of library science, information science, publishing, bibliography, and related fields. Further information about the LIS Collection can be found in this handbook in section *G.8. LIS Collection at Beatley Library*.

S.8.1. LIBRARY SERVICES

Quick Contact: Reference

Phone: 617-521-2784

Email: library@simmons.edu

URL: <http://my.simmons.edu/library/services/>

Beatley Library services include:

- Reference help by email, phone, live chat, or in person
- Public computers and support, including printing
- Wireless access throughout the building
- Reserves, InterLibrary Loan
- Circulating laptops (library use only)

S.9. SCOTT/ROSS CENTER FOR COMMUNITY

SERVICE

Quick Contact: Carolyn Grimes, Graduate Community Engagement and Service Learning

Phone: 617-521-2235

Email: grimesc@simmons.edu

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

URL: www.simmons.edu/communityservice/

The Scott/Ross Center for Community Service (SRC) facilitates and promotes community service and service learning for Simmons College faculty, staff, and students. The Center serves the Greater Boston community by developing reciprocal partnerships while enriching and expanding students' educational and co-curricular experiences.

The Scott/Ross Center for Community Service was established in 2000 through the generosity of Emily Scott Pottruck '78, Trustee of the College, in recognition of Simmons's strong commitment to community service. The Center is named in honor of Scott Pottruck and Ms. Scott Pottruck's mother, Arlene Ross Gross '47. The SRC has been named to the President's Honor Roll — which recognizes higher education institutions for their community service programs — five years in a row, four “with distinction.”

There are many ways that GSLIS students can get involved with the community through the SRC. Several local schools, such as the Mission Hill School in Boston and the Boston Teachers Union School in Jamaica Plain, offer volunteer opportunities in their library programs. The SRC also facilitates the GSLIS Boston Public Library Teen/Children's Room Partnership. Alternative Spring Breaks have placed GSLIS students in the Mission Hill School and the Farragut School libraries. Another service opportunity is the AmeriCorps Student Leaders in Service (ASLIS) program, which offers academic scholarships for 300 hours of service completed within one year. SRC staff is available to assist GSLIS students with volunteering in a library in the community and with other volunteer opportunities.

S.10. STUDENT ID: THE FENWAY CARD

Quick Contact: Campus Card Office

Phone: 617-521-2273

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

URL: <http://www.fenwaycard.com>

All Simmons students must have an ID called The Fenway Card, which can be obtained from the Campus Card Office (E-007) in the Main Campus Building. The card will be activated for building access and printing privileges. At the start of each semester for which you are enrolled, you must pick up a sticker for the card at the Campus Card Office.

Besides being important identification, this card gives students door access, printing privileges, and purchasing power in dining facilities, the bookstore, vending machines, copiers, campus parking, and more. Students can check their balances and add value to their card online and over the phone. The card can also be used to purchase selected items at the other Colleges of the Fenway and at selected stores off-campus as well. This card system replaces what used to be referred to as the “Shark Card.” Please visit the website provided for more information.

S.11. PARKING

Quick Contact: Angelica Colon, Card Office Manager

Phone: 617-521-2886

Email: parking@simmons.edu

URL: <http://my.simmons.edu/services/business/parking/index.shtml>

Student parking is available at the main academic campus garage, accessible from Avenue Louis Pasteur. Parking options include the flexible ParkingCash daily rate program and the semester permit program. For more details, visit the Campus Card website.

S.12. PRINTING SERVICES

Quick Contact: Campus Card Office

Phone: 617-521-2273

URL: <http://my.simmons.edu/printing/>

Copy/Mail Center: <http://my.simmons.edu/services/business/copy-mail/>

Students, faculty, and staff are allotted a print quota of 350

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

free pages at the start of each semester, and a bonus of 50 pages to allow for possible misprints. Leftover pages will not roll over to the following semester.

A pilot project tracking public printing has shown that this amount of free printing meets the needs of the vast majority of students. A system called “Pay4Print” monitors printing on all public printers (i.e., those in general access labs, library printers, and technology labs). Each time you swipe your ID card, the print station displays your remaining print quota. Guest cards are available. Once students exceed their print quota, they are charged \$0.07 per page on their Fenway Card accounts. (See section *S.10. Student ID: The Fenway Card* to learn about The Fenway Card accounts.)

Simmons College also has a Copy and Mail Center for students and administration. It is located in the lower level of the Main College Building in room E-002. This center provides professional and retail services for a fee. Visit the center’s website for pricing.

S.13. BOOKSTORE

Quick Contact: Shalagh Kelly, Manager

Phone: 617-521-2054

URL: <http://simmons.bkstore.com/>

Simmons College has its own bookstore located on the lower level off of the Fens Lobby in the MCB. In addition to all course-related books and materials, the bookstore carries a wide variety of merchandise and offers many services. Pen out of ink? Purchase your office supplies here. Hankering for an afternoon snack? The bookstore carries a variety of candies and snacks that should hit the spot!

S.14. DINING & CATERING SERVICES

Useful Websites:

URL: <http://www.campusdish.com/en-US/CSNE/SimmonsCollege>

Menus: <http://www.campusdish.com/en-US/CSNE/SimmonsCollege/Menus/>

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Dining and Catering Services operates all food services on campus, including Java City and the Fens on the academic campus and the Meyers Cafe in the Lefavour Building. Hours vary by location; be sure to check websites, especially when classes are not in session.

S.14.1. THE FENS

URL: <http://www.campusdish.com/en-US/CSNE/SimmonsCollege/Locations/FensCafe.htm>

The Fens is a food court located on the ground floor of the MCB. Pizza, sandwiches, a salad bar, soups, and more are available. The Fens accepts cash, The Fenway Card, the Simmons meal plan, Visa, and MasterCard.

S.14.2. JAVA CITY

URL: <http://www.campusdish.com/en-US/CSNE/SimmonsCollege/Locations/JavaCity.htm>

Java City is a coffee kiosk on the first floor of the MCB. Swing by to pick up a cup of coffee or tea and a snack. Java City accepts cash, The Fenway Card, Visa, and MasterCard.

S.14.3. MEYERS CAFE

URL: <http://www.campusdish.com/en-US/CSNE/SimmonsCollege/Locations/MeyersCafe.htm>

Meyers Cafe is a coffee kiosk on the ground floor of the Lefavour Building. Swing by to pick up a cup of coffee or tea and a snack. Meyers accepts cash, The Fenway Card, Visa, and MasterCard.

S.15. PUBLIC SAFETY

Quick Contact: Public Safety Department

Phone: 617-521-1112

Emergency Phone: 617-521-1111

URL: <http://www.simmons.edu/publicsafety>

The mission of the Department of Public Safety is to

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

provide a safe and secure environment in which Simmons College Community members may learn, work, and live and to do so as part of a collaborative effort within the surrounding community.

S.15.1. CRIME BULLETINS & ALERTS

Useful Website:

<http://my.simmons.edu/services/business/public-safety/stats.shtml>

In compliance with the “Timely Notice” provisions of the federal Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act of 1998, the Department of Public Safety will notify the Simmons community of any important crime bulletins and alerts via email. This includes crimes that take place on campus as well as in the area around Simmons. More on the Clery Act Compliance Information can be found at the website above.

S.15.2. ESCORT/SHUTTLE SERVICES

Useful Website:

Shuttle Service: <http://my.simmons.edu/services/business/commuter-alternatives/trains-buses.shtml>

Public Safety provides walking escorts between the Main Campus and the Residence Campus. To request a walking escort, please contact Public Safety at extension 1112.

The Medical Academic and Scientific Community Organization (MASCO) provides several shuttle buses between the Longwood Medical Area and nearby train stops. These shuttles operate Monday through Friday and are free with a Simmons ID, with the exception of the M2 shuttle. Schedules are available from MASCO:

www.masco.org/directions/shuttle-locator.

S.15.3. RAPE AGGRESSION DEFENSE SYSTEM

Quick Contact: Public Safety Department

Phone: 617-521-1112

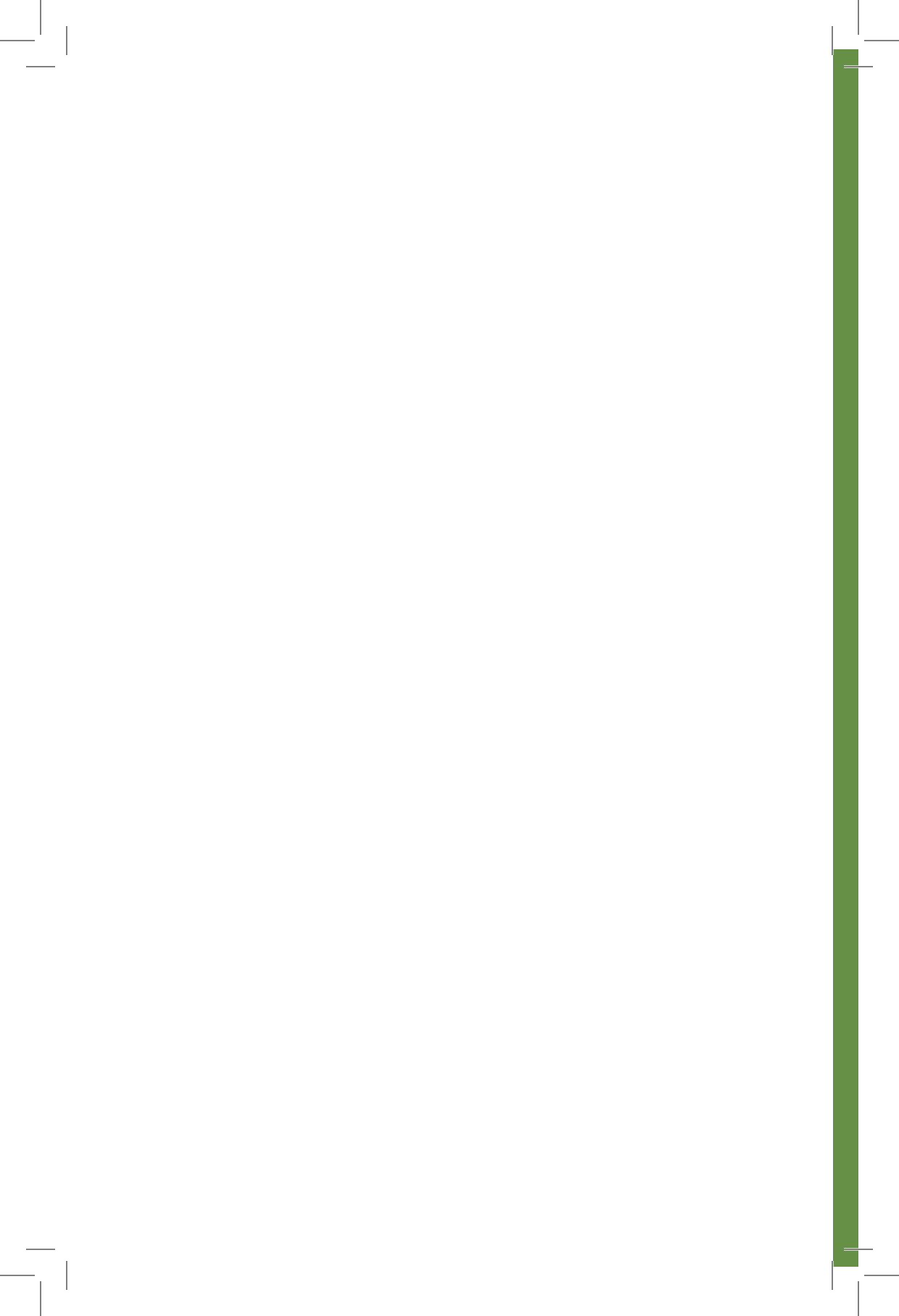
Useful Websites:

<http://my.simmons.edu/services/business/public-safety/rad.php>

<http://selfdefensesources.blogspot.com/>

The Rape Aggression Defense System (R.A.D.) is a program of realistic self-defense tactics and techniques for women. The R.A.D. System is a comprehensive, women-only course that begins with awareness, prevention, risk reduction, and risk avoidance, while progressing to the basics of hands-on defense training. R.A.D. is not a Martial Arts program. Courses are taught by nationally certified R.A.D. instructors. R.A.D. offers a free lifetime return and practice policy for R.A.D. graduates.





B



BOSTON

B.1.	MOVING TO BOSTON	P. 91
	B.1.1. WEATHER & CLIMATE	P. 91
B.2.	GETTING AROUND	P. 92
	B.2.1. BY PUBLIC TRANSPORTATION	P. 92
	B.2.2. BY CAR	P. 95
	B.2.3. BY BICYCLE	P. 95
	B.2.4. BY PLANE: AIRPORTS	P. 96
	B.2.5. BY BUS OR TRAIN	P. 96
B.3.	NEIGHBORHOODS	P. 97
	B.3.1. ALLSTON/BRIGHTON	P. 97
	B.3.2. BACK BAY	P. 97
	B.3.3. BEACON HILL	P. 98
	B.3.4. BROOKLINE	P. 98
	B.3.5. CAMBRIDGE	P. 98
	B.3.6. CHINATOWN/THEATER DISTRICT	P. 99
	B.3.7. JAMAICA PLAIN	P. 99
	B.3.8. MISSION HILL/THE FENWAY	P. 99
	B.3.9. THE NORTH END	P. 100
	B.3.10. SOMERVILLE	P. 100
	B.3.11. SOUTH BOSTON	P. 100
	B.3.12. THE SOUTH END	P. 101
B.4.	FINDING A HOME	P. 101
	B.4.1. BUYING	P. 101
	B.4.2. RENTING	P. 102
B.5.	GOT KIDS?	P. 103
	B.5.1. SCHOOLS & DAYCARE	P. 103
	B.5.2. AMUSEMENTS	P. 103
	B.5.3. COMMUNITY CENTERS & ORGS.	P. 103
B.6.	FOOD & DRINK	P. 104
	B.6.1. RESTAURANTS	P. 104
	B.6.2. BARS	P. 105
	B.6.3. GROCERY STORES	P. 105
B.7.	CULTURE & NIGHTLIFE	P. 106
	B.7.1. MUSEUMS	P. 106
	B.7.2. THEATER & LIVE SHOWS	P. 109
	B.7.3. MOVIES	P. 110
	B.7.4. DANCING & CLUBS	P. 111
	B.7.5. PROFESSIONAL SPORTS	P. 112
	B.7.6. ROLLER DERBY	P. 112
	B.7.7. BILLIARDS & BOWLING	P. 113
	B.7.8. KARAOKE & SING-ALONGS	P. 113
B.8.	THE GREAT OUTDOORS	P. 113
	B.8.1. ROWING	P. 114
B.9.	SHOPPING	P. 115
	B.9.1. DISCOUNT SHOPPING	P. 116
B.10.	ENTERTAINING OUT-OF-TOWN GUESTS	P. 116
B.11.	LIBRARIES	P. 117

B.1. MOVING TO BOSTON

Useful Websites:

City of Boston: <http://www.cityofboston.gov>

State of Massachusetts: <http://www.mass.gov>

Welcome to Boston! Check out the links in this section for plenty of information on Boston and on Massachusetts.

Throughout the rest of this section, we've compiled information we hope will give you a solid foundation as you learn about your new city.

B.1.1. WEATHER & CLIMATE

Useful Websites and Resources:

Weather.com: <http://www.weather.com>

WBZ News: <http://www.wbz.com>

Radio: 1030 AM (Weather on the 10's every hour)

In Massachusetts, we experience all four seasons — for better or worse. Below are some general guidelines for what you might expect to encounter in the area temperature-wise, but as anyone who's lived here for more than a couple of years will tell you, this is just a guide! Winter can be warmer, summer can be colder, and spring and fall might all but disappear some years. In any weather, plan to dress in layers; weather changes rapidly in New England.

Average Seasonal Temperatures:

Summer: June 21 through September 20
60 to 95 degrees F (15 to 35 degrees C)

Autumn: September 21 - December 20
46 to 60 degrees F (8 to 15 degrees C)

Winter: December 21 - March 20
0 to 37 degrees F (-17 to 3 degrees C)

Spring: March 21 through June 20
38 to 60 degrees F (3 to 15 degrees C)

Simmons is not responsible for services provided by outside organizations, including any listed here.

B.2. GETTING AROUND

Useful Websites:

Car-Free in Boston: <http://www.apr-marq.org/car-free-in-boston/>

Commuter Options:

<http://my.simmons.edu/services/business/parking/alternatives.shtml>

If you don't have a car, don't worry about getting one. Boston is definitely a walking city, and there are plenty of options when you need to get around (or out!) of the city. Besides, there's nowhere to park.

B.2.1. BY PUBLIC TRANSPORTATION

Useful Websites:

Massachusetts Bay Transportation Authority (with Trip Planner):

<http://www.mbta.com>

Semester Pass: <http://www.simmons.edu/campuslife/boston/mbta/>

The MBTA runs Boston's subway, bus, and ferry system, as well as commuter rail lines that run farther out into the suburbs. People refer to the subway system as "the T," and it's how most people get around the city. It covers Boston proper and extends into neighboring communities including Somerville, Cambridge, and Quincy, among others. The MBTA website includes a trip planner that you can use as you figure out how to get around town and where the stops are.

The T refers to its train lines by color. Each line serves different neighborhoods:

Subway:

- Green Line: Allston/Brighton, Brookline, Newton, the Fenway, Mission Hill
- Red Line: Cambridge to Quincy
- Orange Line: Malden to Jamaica Plain
- Blue Line: Revere to Downtown Boston
- Silver Line: Downtown Boston to airport
- Purple Line: Commuter Rail to the Greater Boston area

The information on these pages is subject to change.

Please refer to the related website for the most current information.

The Green Line comes closest to Simmons and consists of four different trains — the “B” train (also known as the “Boston College” train) covers Allston/Brighton, the “C” train (“Cleveland Circle”) Brookline, the “D” train (“Riverside”) Brookline and Newton, and the “E” train (“Heath Street”) the Huntington Avenue corridor running through the Fenway and Mission Hill. The “E” line’s Museum of Fine Arts stop is the closest to campus, although depending on the direction you’re coming from, you might choose to get off the train at Longwood or Fenway instead. (In case you were wondering, the “A” line, which used to run out to Watertown, is no more). The B, C, and D trains converge at the Kenmore station and once there, most any train you get on will take you into Boston as far as Government Center, North Station, or Lechmere. One thing to note is that the Green Line, except between Fenway and North Station, is actually a trolley that runs above ground alongside (and sometimes directly in) traffic. This means that it is often subject to red lights, turning cars, and inclement weather. Though convenient in many ways, this does affect the time it takes to get to your destination. Plan accordingly.

The Red Line is easy to remember because it’s the one that takes you to Cambridge, passing through MIT (Kendall) and Harvard en route to hip Davis Square (on the Somerville/Cambridge line, near Tufts University). The northwestern-most stop of the line is Alewife, in west Cambridge, from where you can get buses to points north, including Arlington, Lexington, and Burlington. Going southward, the Red Line branches off after the UMass Boston stop (home of the JFK Presidential Library); one train heads towards Ashmont and Mattapan, and the other goes through Quincy to Braintree.

The Orange Line is popular among Simmons students because many live in Jamaica Plain, a neighborhood southwest of campus that occupies the last few stops on the line. (Ruggles is the closest stop to Simmons on the

Simmons is not responsible for services provided by outside organizations, including any listed here.

Orange Line.) There's a commuter rail station at the Back Bay stop. The line heads north through downtown Boston (Haymarket), Bunker Hill (Community College), Somerville (Sullivan Square), and up to Oak Grove. You can also catch the commuter rail at North Station and Malden Center.

The Blue Line stands out because it's the only subway in Boston with a movie named after it. "Next Stop Wonderland" (1998) refers to the last stop on the line, close to Revere Beach and the Wonderland Greyhound Park, which no longer runs live races. Until the Silver Line launched a few years ago, the Blue Line was also home to the only airport stop on the T. (You can still get to the airport on this line.) The subway runs from Bowdoin near Beacon Hill northeast to Wonderland, and it includes a stop near Boston's aquarium.

The Silver Line is made up of four busses, not a subway. Two of them run in Boston in the north-south space between the Orange and Red Lines south of Downtown Crossing; the other two stop along the waterfront (near the ICA, at the Courthouse and World Trade Center) before one of them branches off to the airport. The Silver Line was a godsend to those who live on the Red Line because it takes a step out of the trek to the airport. To make the airport trip, take the Red Line to South Station and hop on the Silver Line (SL1), which will drop you at any terminal.

The Purple Line represents a separate network of commuter rail trains, which run on a predetermined schedule and take you farther outside the Boston area. Visit the MBTA website for a full schedule, and be sure to note the day of the week on which you are traveling: www.mbta.com.

You can buy a monthly pass (a "CharlieCard") to use to on the T, bus or commuter rail. The T offers many different levels of passes, and you can purchase many of them through Simmons for a discount through a partnership

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

with the T called “semester passes.” For spring and fall semesters, you can purchase four months’ worth of passes at a time for a discount; pick them up each month at the Cashier’s Office. If you miss the deadline to buy a semester pass, you can still purchase a full-price pass each month at the Cashier’s Office or at other locations around the city, such as large T stops (for example, Government Center and Harvard Square) and convenience stores.

B.2.2. BY CAR

Useful Websites:

Massachusetts Registry of Motor Vehicles:

<http://www.massdot.state.ma.us/rmv/>

Zipcar: <http://www.zipcar.com>

If you do stick with a car, be prepared — everything you’ve heard about Boston drivers is true! That said, it is certainly convenient to have your own transportation. Do note that parking — both short- and long-term — can be hard to find, as well as quite expensive. If you own a car, parking availability and cost could be a factor in choosing where to live.

If you don’t own a car but still need (or want) to have access to one from time to time, try Zipcar. It’s a car-sharing service with cars parked all over the Boston metro area. Once you’re a member, you can rent a car near you for an hour or two, or for the whole day. Simmons students get a steep discount on the annual membership fee. Check out the Simmons Commuter Options webpage for details on the discount at www.zipcar.com/simmons/.

B.2.3. BY BICYCLE

Useful Websites:

Boston Critical Mass: <http://www.bostoncriticalmass.org>

City of Boston — Cycling in Boston: www.cityofboston.gov/bikes/

Massachusetts Bicycle Coalition: <http://www.massbike.org/>

Boston is a bit conflicted when it comes to bikers. A lot of people commute by bike, but there aren’t many

Simmons is not responsible for services provided by outside organizations, including any listed here.

designated bike lanes or paths to cover major routes into, out of, and around the city. Cambridge is a bit kinder to its bicyclists; many major streets have marked bike paths. Check out Critical Mass and the Massachusetts Bicycle Coalition for help navigating the area on your bike. Don't forget your lock and helmet, and be wary of aggressive drivers!

B.2.4. BY PLANE: AIRPORTS

Useful Websites:

Logan International, Boston (BOS):

<http://www.massport.com/logan/default.aspx>

Manchester Boston Regional, Manchester NH (MHT):

<http://www.flymanchester.com/>

T.F. Green International, Providence RI (PVD):

<http://www.pvdairport.com/>

Bradley International Airport, Windsor Locks, CT:

<http://www.bradleyairport.com/home/>

You can get to Logan Airport quite easily on the T by taking the Silver Line or the Blue Line. Depending on your destination, though, it might be less expensive to fly out of Providence (RI) or Manchester (NH) if you can get a ride or catch a bus. It's worth checking out these smaller airports' websites if you're not sure how to get there; many times they offer inexpensive or free shuttles depending on the time of the year, such as holidays.

B.2.5. BY BUS OR TRAIN

Useful Websites:

Amtrak: <http://www.amtrak.com>

Bolt Bus: <http://www.boltbus.com>

Greyhound: <http://www.greyhound.com>

Peter Pan: <http://www.peterpanbus.com>

South Station: <http://www.south-station.net/>

Amtrak, Bolt Bus, Greyhound, and Peter Pan serve the Boston area out of South Station, which is located on the Red Line in the Financial District. Additional bus and train services pick up in other parts of the city. Check providers' websites for locations.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

B.3. NEIGHBORHOODS AND SURROUNDING TOWNS

Useful Websites:

Boston Citysearch: <http://boston.citysearch.com>

The City of Boston — Neighborhoods:

<http://www.cityofboston.gov/neighborhoods/default.asp>

Boston is broken up into many neighborhoods, each of which has its own distinct personality. The City of Boston's municipal website includes a page with links to information on all of the neighborhoods. Please note that not all of the neighborhoods listed below are a part of the City of Boston — some are nearby cities you can access via the T.

B.3.1. ALLSTON/BRIGHTON

Useful Website:

Allston-Brighton Tab: <http://www.wickedlocal.com/allston/>

Looking for college students or low-priced living (for the most part)? These two neighborhoods have them both! Boston's Allston and Brighton neighborhoods are known for the diversity of the families who live here and the liveliness of the bar scene, which is fueled by students at nearby Boston University, Boston College, and other schools. A recent *Boston Globe* article noted that Allston boasts 40 restaurants representing various ethnic cuisines. If you like to be in the thick of the action, this is the area for you.

B.3.2. BACK BAY

Useful Website:

Back Bay Association: <http://www.bostonbackbay.com/>

The Back Bay is home to some of Boston's most exclusive real estate; it includes Newbury Street and the area surrounding the Public Garden. You may not be able to afford to live there, but you can certainly find a bar, restaurant, some window-shopping, and other things to do and see.

Simmons is not responsible for services provided by outside organizations, including any listed here.

B.3.3. BEACON HILL

Useful Website:

The Beacon Hill Times: <http://www.beaconhilltimes.com/>

Resting atop Beacon Hill is the beautiful golden-domed State House, home to Massachusetts' state government. Stepping into the Beacon Hill neighborhood is like stepping back in time as you wander the narrow, gas-lit streets. Home to many of the state government's movers and shakers as well as young professionals, this area of Boston can also be out of financial reach for students. However, it's well worth a visit because it borders the Charles River, the Boston Common, Boston Public Gardens, and the great industry and shopping of Downtown Crossing and the Financial District. It is also home to renowned restaurants and boutiques.

B.3.4. BROOKLINE

Useful Website:

Town of Brookline: <http://www.brooklinema.gov/>

Originally established as farmlands in the mid-1600's, today Brookline is home to professionals and families. Residents enjoy both the easy access to Boston (via the T's Green Line C and D trains) and the many vibrant areas within Brookline itself. Areas of particular note are Brookline Village and Coolidge Corner; home to the Coolidge Corner Theater and Brookline Booksmith, which you won't want to miss.

B.3.5. CAMBRIDGE

Useful Websites:

City of Cambridge: <http://www.cambridgema.gov/>

Harvard Square Business Association: <http://www.harvardsquare.com/>

Located across the Charles River and home to MIT and Harvard University, Cambridge is known for a lively, intellectual social scene and a variety of cultural experiences. The best places to wander in Cambridge are

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Central Square and Harvard Square, both of which have stops on the T's Red Line that will deposit you in the thick of things.

B.3.6. CHINATOWN/THEATER DISTRICT

Useful Website:

Boston Chinatown Neighborhood Center: <http://www.bcnc.net/>

Chinatown is a mix of residences and businesses — all originally built on top of landfill, not that you'd know it today! It is, of course, home to a wealth of Asian food restaurants (dim sum, anyone?) and is easily accessible from the T.

The Theater District is an informal Boston neighborhood that is home to many of Boston's major theaters, nightlife, and dining. Additional information can be found in section *B.7.2. Theater & Live Shows.*

B.3.7. JAMAICA PLAIN

Useful Website:

Jamaica Plain Gazette: <http://www.jamaicaplaingazette.com/>

Jamaica Plain, or "JP," is home to an eclectic variety of ethnic restaurants, businesses, and cultural events, as well as many Simmons students. JP is racially and economically diverse. Jump on the T's Orange Line or the #39 bus and be sure to explore the Arnold Arboretum, Jamaica Pond, and Forest Hills Cemetery.

B.3.8. MISSION HILL/THE FENWAY

Useful Website:

Mission Hill Gazette: <http://www.missionhillgazette.com/>

The Mission Hill neighborhood was once home to farms and breweries. Now, residents include families, students from local colleges such as Northeastern and MassArt, and staff working in the Longwood Medical Area.

Look across the street from the main entrance to 300

Simmons is not responsible for services provided by outside organizations, including any listed here.

The Fenway and you're looking at The Fens, a park and neighborhood whose name was adopted by the Red Sox's nearby ballpark. The Fenway extends past the ballpark and into Kenmore Square, encompassing Landsdowne Street and its nightclubs and clipping the edge of the Boston University Campus. It's also a part of the 1,100-acre Emerald Necklace, a chain of parks designed by Frederick Law Olmstead in the late 19th century. The Emerald Necklace begins in the heart of Boston at the Common and ends at Franklin Park.

B.3.9. THE NORTH END

Useful Website:

North End Boston: <http://www.northendboston.com/>

The North End is Boston's Little Italy: If you're craving authentic Italian cuisine, this is the place to go. The streets are filled with fantastic restaurants and landmark historical sites, such as Paul Revere's house and the Old North Church. Be sure to check out the famous Hanover Street and the dueling bakeries, Mike's Pastries and Modern Pastry. Keep an eye out for the numerous religious festivals and parades residents celebrate each year too.

B.3.10. SOMERVILLE

Useful Website:

City of Somerville: <http://www.ci.somerville.ma.us/>

Somerville is a diverse city where immigrants, college students, young professionals, and locals manage to coexist peacefully in close proximity. With a population of more than 77,000 living on slightly more than four square miles of land, it's the most densely populated city in the state. Davis and Union Squares are popular destinations — Davis is an easy ride on the Red Line, and you can reach Union Square on the bus.

B.3.11. SOUTH BOSTON

The information on these pages is subject to change.

Please refer to the related website for the most current information.

Useful Website:**South Boston Online:**

<http://www.southbostononline.com/>

South Boston, also known as “Southie” and not to be confused with the South End, is Boston’s Boston. Southie residents are fiercely proud to live in this densely populated neighborhood, which hosts the annual St. Patrick’s Day parade (one of the largest in the world, behind New York City). Southie is also home to several beaches and waterfront parks, including Castle Island.

B.3.12. SOUTH END**Useful Website:**

Boston Online — South End: <http://www.south-end-boston.com>

The South End features blocks of Victorian brick row houses, upscale restaurants, art galleries, trendy shops, and spas. This neighborhood is undergoing an artistic revival. It is known for its large gay and lesbian community.

B.4. FINDING A HOME

Whether you’re buying or renting, be prepared to spend a lot of time (and some money) exploring all your possibilities. Read on for some helpful places to start your search.

B.4.1. BUYING**Useful Websites:**

Boston.com — Real Estate: <http://www.boston.com/realestate/>

New England Moves: <http://www.newenglandmoves.com/>

Trulia: <http://www.trulia.com/>

Boston’s housing market is notoriously expensive. If you’re planning to relocate here permanently and are looking to buy, you might want to take a few months to familiarize yourself with the market by getting to know particular towns — and give yourself a few years to save up!

Simmons is not responsible for services provided by outside organizations, including any listed here.

NE Moves is the best site for finding real estate anywhere in New England. Though the site is owned by Coldwell Banker, it lists any house with an MLS number, which is pretty much any house for sale. It has photos, maps, lots of data about properties, and an excellent search engine that lets you be as choosy as you want. Trulia is a great site because it is not affiliated with agents or realtors. It offers statistics and trends about prices, reviews of schools, and other advice about neighborhoods. As for finding a realtor, ask people who have bought houses; their recommendations can be invaluable (and the same goes for finding inspectors, plumbers, roofers, etc.) Otherwise, drive through the town/city you're interested in living in, and drop into a real estate agency you see there. You definitely want to find a realtor who knows the town where you want to move.

B.4.2. RENTING

Useful Websites:

BostonApartments.com: <http://www.bostonapartments.com/>

The Boston Housing Market (MIT): <http://housing.mit.edu/>

City of Boston Rental Housing Resource Center:

<http://www.cityofboston.gov/rentalhousing/>

Craigslist Boston: <http://boston.craigslist.org>

Resources from Simmons College Office of Student Life:

<http://www.my.simmons.edu/life/off-campus/resources/realtors.shtml>

Finding an apartment in Boston can be a daunting task. There are many neighborhoods, and the price of rent can be shocking if you're not moving from another major metropolitan area. (Plus, you often will have to pay an extra month's rent in realtor's fees in order to sign a lease on a new place). Almost all students and young professionals you'll meet live with at least one roommate. Each summer, many of them are searching for a new roommate or a new place to live — most leases last for one year, from September 1 to August 31. (If you're not moving on September 1, you may want to think about getting out of Dodge for the day — the influx of students

The information on these pages is subject to change.

Please refer to the related website for the most current information.

and families moving into and out of Boston is staggering!) If you are moving on September 1, book your moving van early — and show up early, too. They overbook (as some of us have learned the hard way); a reservation isn't a guarantee.

If you don't already have a roommate but are looking for housing, you might want to start your search with the “rooms for rent” listings on craigslist.org, BostonApartments.com, or the [LISSA_chat listserve](http://LISSA_chat_listserve).

B.5. GOT KIDS?

If you're moving to Boston with children, you'll likely have some additional questions and concerns. The resources below should help you get started as you try to settle in with your kids — and then keep them occupied.

B.5.1. SCHOOLS

Useful Websites:

Boston Public Schools: <http://www.bostonpublicschools.org/>

Cambridge Public Schools: <http://www.cpsd.us>

Department of Early Education and Care: <http://www.eec.state.ma.us/>

Massachusetts Department of Education school and district profiles:
<http://profiles.doe.mass.edu>

B.5.2. AMUSEMENTS

Useful Websites:

Boston Centers for Youth and Families: <http://www.cityofboston.gov/bcyf/>

Boston Children's Museum: <http://www.bostonchildrensmuseum.org/>

GoCityKids City Guide for Parents:

<http://gocitykids.parentsconnect.com/region/boston-ma-usa>

B.5.3. COMMUNITY CENTERS & ORGANIZATIONS

Useful Websites:

Boy Scouts Boston Minuteman Council: <http://www.bsaboston.org/>

Girl Scouts Patriots' Trail Council: <http://www.girlscoutseasternmass.org>

YMCA: <http://www.ymcaboston.org>

Simmons is not responsible for services provided by outside organizations, including any listed here.

B.6. FOOD & DRINK

Useful Websites:

Best of Boston: http://www.bostonmagazine.com/best_of/

Boston Citysearch: <http://boston.citysearch.com/>

Boston Globe: www.boston.com/ae/restaurants/

Boston Magazine: <http://www.bostonmagazine.com/restaurants/index.html>

Boston Phoenix: <http://thephoenix.com/boston/Food/RestaurantReviews/>

Boston Vegetarian Society: <http://www.bostonveg.org/restaurants/>

Phantom Gourmet: <http://www.phantomgourmet.com/>

Trip Advisor: <http://www.tripadvisor.com>

Where to Eat: <http://www.wheretoeatboston.com/>

Zagat Boston: <http://www.zagat.com/boston>

This city loves a good meal and a cold beverage. You'll never run out of places to eat or drink in and around Boston. These listings should get you started!

B.6.1. RESTAURANTS

Below are a few restaurants and food courts in the Simmons area that you might check out.

Basho - *Japanese brasserie*

1338 Boylston Street (between Kilmarnock & Jersey)

Canestaro - *Italian fare*

16 Peterborough Street

Chicken Lou's - *sandwiches and fries*

50 Forsyth Street (between Greenleaf St. & Huntington Ave.)

Church

69 Kilmarnock Street

Fresh City - *sandwiches and wraps*

Landmark Center — Corner of Brookline Ave. & The Fenway

Hidyan Cafe - *pizza, gyros, frozen yogurt*

80 Kilmarnock Street

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Longwood Galleria Food Court - *variety of quick food chains*
Corner of Longwood Ave. & Brookline Ave.

Rebecca's Café - *soup, salad, sandwiches*
Corner of Longwood Ave. & Brookline Ave.

Tasty Burger
1301 Boylston Street (behind Fenway Park)

Thaitation - *Thai food*
129 Jersey Street

B.6.2. BARS

Boston may be known for its Irish pubs, but there are plenty of breweries and trendy hot spots to fit whatever mood you're in. These are two bars close to Simmons. Use Boston Citysearch to find more options all over the city.

Boston Beer Works: www.beerworks.net
61 Brookline Avenue

Squealing Pig: www.squealingpighboston.com/
134 Smith Street (off Huntington Avenue)

B.6.3. GROCERY STORES

Useful Websites:

Shaw's/Star Market: <http://www.shaws.com>

Stop & Shop: <http://www.stopandshop.com>

Trader Joe's: <http://www.traderjoes.com>

Whole Foods: <http://www.wholefoodsmarket.com>

The grocery store closest to the Simmons campus is the Fenway Shaw's, located at 33 Kilmarnock Street and across the street from the Landmark Center. There's also a Whole Foods at 15 Westland Avenue near the Symphony T stop; a Trader Joe's in Coolidge Corner, Brookline, at 1317 Beacon Street (accessible by the C line); and a Stop & Shop at One Brigham Circle.

Simmons is not responsible for services provided by outside organizations, including any listed here.

B.7. CULTURE & NIGHTLIFE

Useful Websites:

Boston.com Arts & Entertainment Section: <http://www.boston.com/ae>

The Simmons Box Office: <http://my.simmons.edu/life/leadership/resources/box-office.shtml>

There's plenty to do in and around Boston: museums, movies, theatre, music, hiking, and more. We won't cover it all here, but this should get you started.

The Simmons Box Office sells tickets to events on campus, as well as passes to some museums, sporting events, stamps, and more — including discounted passes to the Fenway 13 movie theater at Landmark Center. Check your email for upcoming events. Passes are also sometimes available from the Simmons College Library, as well as at the main branch of the Boston Public Library and perhaps your local branch.

Please note that tickets to some on- and off-campus events are subsidized by a fee charged to all undergraduate students and therefore are not available to graduate students. Contact the box office for details if you have any questions.

B.7.1. MUSEUMS

Useful Website:

SearchBoston City Guide: http://www.searchboston.com/dir/AE/Museums_and_Galleries/

There are so many museums in and around Boston that it can be hard to know where to start. In fact, Simmons College is located just minutes from two exceptional museums: the Museum of Fine Arts (MFA) and the Isabella Stewart Gardner Museum.

We've listed a few popular museums below, but there are plenty more in the area; many of them offer student discounts.

Museum of Fine Arts: www.mfa.org

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Student admission is \$13. Admission is free on Wednesday nights from 4 p.m. to 9:45 p.m. Please note that the student and free admissions do not include access to special exhibits and some galleries. Visit the Simmons Library or your local branch library to ask about a free one-day pass.

Isabella Stewart Gardner Museum:

www.gardnermuseum.org

Our neighbor in the Fens, the Gardner Museum offers free admission with a student ID or if your first name is Isabella. If you don't mind a somewhat pricey meal, the cafe in the Gardner is a delicious treat.

Institute of Contemporary Art: www.icaboston.org/

The ICA is located at 100 Northern Avenue on Boston's waterfront, adjacent to Anthony's Pier 4 restaurant. Student admission is \$10.

Copley Society of Art: www.copleysociety.org/

Visit this art gallery to view their latest exhibition for free. It's a great addition to a leisurely stroll down Newbury Street.

Museum of Bad Art: www.museumofbadart.org

There are three MOBA galleries: One is located in the basement of the Dedham Community Theater, about 20 minutes outside of Boston. The newest one is at Brookline Access Television. Admission to both of these galleries is free. The third MOBA gallery is in the Somerville Theatre in Davis Square; admission is free with the purchase of a concert or movie ticket.

Museum of Science: www.mos.org

Free Stargazing: www.mos.org/exhibits_shows/planetarium

The Museum of Science does not currently offer a student discount. However, at their Gilliland Observatory, the MoS offers free stargazing on Friday nights. Weather permitting, the observatory is open every Friday, 8:30 - 10

Simmons is not responsible for services provided by outside organizations, including any listed here.

pm, early March - late November. Please call the Gilliland Observatory hotline, 617-589-0267, which is updated at 5:30 p.m. on Friday nights with information about that night's observing session.

The MIT Museum: web.mit.edu/museum

The MIT Museum offers free admission the third Sunday of every month. Otherwise, with your valid Simmons ID, you can get in for just \$3. Additional discounts may also apply to you; visit their webpage for details.

The Harvard University Museums:

www.harvard.edu/museums/index.php

Harvard operates four art museums, a museum of natural history and a museum of archeology and ethnology. For information on discounts, visit their webpage and select the museum you're interested in visiting — many offer free admission on a regular basis, as well as student discounts and discounts for Cambridge Public Library card holders.

Plumbing Museum: <http://theplumbingmuseum.org/>

The Plumbing Museum in Watertown is open by appointment only. Tours are available on Tuesdays and Thursdays from 10 a.m. until 2 p.m. Email info@theplumbingmuseum.org to set up a tour.

The New England Aquarium: www.neaq.org/index.php

Visit the website for more information about the programs available, including special tours, shows in the IMAX theatre, and whale watch tours. Check the website for admission costs.

Zoo New England (Franklin Park and Stone Zoos):

www.zoonewengland.org/Page.aspx?pid=183

Visit the website for more information about the hours of operation, rates, and special exhibits at each zoo.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

B.7.2. THEATER & LIVE SHOWS

Useful Websites:

Boston.com A&E Section: http://www.boston.com/ae/theater_arts

Boston's Weekly Dig: <http://www.digboston.com>

Broadway in Boston: www.broadwayacrossamerica.com/Boston

Boston is a hub of activity when it comes to theater and live shows. For concert listings, pick up a copy of the *Weekly Dig* or the *Boston Phoenix* in the free paper boxes scattered around the city. As for music and theater, you can find listings in the free weeklies and the *Boston Globe's* Arts & Entertainment section. Here are a few of the big-name companies in the area:

Boston Symphony Orchestra: www.bso.org

The BSO allows students to purchase their College Card, which provides one ticket to as many as 15 performances. For details, visit www.bso.org/bso/mods/toc_o2_gen_no_images.jsp?id=bcat12500007.

The American Repertory Theatre: www.amrep.org

The A.R.T. offers many student discounts to their wide variety of performances.

The Boston Ballet: www.bostonballet.org

The Boston Ballet sells Student Rush Tickets two hours before each performance (except "The Nutcracker") at the Wang Theatre Box Office. See their website for details.

Arts Emerson: artsemerson.org/

A variety of plays, dance, movies and other performances are offered at Emerson's theatres.

The Huntington Theatre at Boston University:

www.huntingtontheatre.org/

While the theater doesn't have a student rate, its 35 Below club offers \$25 tickets and special events to younger patrons.

College and University Performances

In addition to the many professional companies that live in and tour through Boston, there are also plenty of excellent college troupes and orchestras. You might check out the following, though there are many more:

The Berklee Performance Center:

www.berkleebpc.com

The Boston Conservatory:

www.bostonconservatory.edu/

Boston University's College of Fine Arts:

www.bu.edu/cfa

Emerson College's Cutler Majestic Theatre:

www.maj.org

B.7.3. MOVIES**Useful Websites:**

Boston.com Movies: <http://www.boston.com/ae/movies/>

Boston Movie Times: <http://boston.mrmovietimes.com/>

Independent Film Festival of Boston: <http://www.iffboston.org/>

From foreign to indie to summer blockbuster, you can catch just about anything you like somewhere in the area. The closest theater to campus is the Fenway 13 at Landmark Center, but don't be afraid to branch out — and don't forget to bring your Simmons ID for potential discounts!

Independent Movie Theaters**The Brattle Theater, Cambridge, MA:**

www.brattlefilm.org

The Coolidge Corner Theater, Brookline, MA:

www.coolidge.org

Dedham Community Theatre:

www.dedhamcommunitytheatre.com/dctwebsite.html

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Kendall Square Cinema, Cambridge, MA:
[www.landmarktheatres.com/market/Boston/
 KendallSquareCinema.htm](http://www.landmarktheatres.com/market/Boston/KendallSquareCinema.htm)

The Somerville Theatre:
www.capitoltheatreonline.com/somerville/index.php

The Capitol Theatre, Arlington, MA:
www.capitoltheatreonline.com/capitol/index.php

West Newton Cinema:
www.westnewtoncinema.com

B.7.4. DANCING & CLUBS

Useful Websites:

Boston Citysearch: <http://boston.citysearch.com/>

Boston's Weekly Dig: <http://digboston.com>

House of Blues: [http://www.houseofblues.com/venues/clubvenues/
 boston/](http://www.houseofblues.com/venues/clubvenues/boston/)

The Milky Way: <http://www.milkywayjp.com/>

Club Royale: <http://www.royaleboston.com>

The Tango Society of Boston: <http://www.bostontango.org/>

If you're looking for a night out dancing, you won't have a hard time finding a place to go. Check out Boston Citysearch or pick up a copy of *The Improper Bostonian* or Boston's *Weekly Dig*, both of which are free on street corners around the area. Many dance clubs are located near each other on Lansdowne Street in the Fenway or in Chinatown and the Theater District. There are also floating clubs, which are clubs that change their venues, such as The Pill. Once you are immersed in the scene, these locations are easy to find.

If you happen to be into the ballroom dancing scene or just in the mood for something different, check out the Tango Society of Boston's "Tango by Moonlight" series on the Weeks footbridge near Harvard Square in Cambridge. For a schedule, see the events calendar at www.bostontango.org.

Simmons is not responsible for services provided by outside organizations, including any listed here.

B.7.5. PROFESSIONAL SPORTS

Useful Website:

Boston.com Sports section: <http://www.boston.com/sports>

Boston is a sports-obsessed town — from the majors to college leagues, you won't have to go far to find a game to attend. Our professional teams include:

The Bruins — NHL: www.bostonbruins.com

The Celtics — NBA: www.celtics.com

The Patriots — NFL: www.patriots.com

The Red Sox — MLB: boston.redsox.mlb.com

The Revolution — MLS: www.revolutionsoccer.net

College Sports

Boston.com College Sports section: www.boston.com/sports/colleges/

There are some fierce college rivalries in town, most notably when it comes to hockey: Local universities and colleges participate in the Beanpot, an annual hockey tournament. Be sure to root for Simmons's athletic teams as well. Varsity schedules can be found at www.simmons.edu/athletics/sports.

B.7.6. ROLLER DERBY

Boston Derby Dames: <http://www.bostonderbydames.com>

Pioneer Valley Roller Derby: <http://www.pioneervalleyrollerderby.com>

Providence Roller Derby: <http://www.providencerollerderby.com>

Connecticut Roller Girls: <http://www.ctrollerderby.com>

New Hampshire Roller Derby: <http://www.nhrollerderby.com>

Maine Roller Derby: <http://www.mainerollerderby.com>

Women's Flat Track Derby Association: <http://www.wftda.com>

Modern roller derby started its comeback in 2004 thanks to some enterprising women in Texas. Happily, it didn't take long for the trend to travel north. Boston's local league is the Boston Derby Dames, who practice and play all over the city and hold their bouts at the Shiner's Auditorium in Wilmington, MA. GSLIS West also has a

The information on these pages is subject to change.

Please refer to the related website for the most current information.

home league, the co-ed Pioneer Valley Roller Derby. They bout locally in Greenville, MA.

If you want to get to know the new rules — yes, those hits are real — or check out a bout, you can find information at any of the sites listed above. To get an idea of how far the sport has come and monitor the more than 200 leagues in the country, visit the website of Women's Flat Track Derby Association, which governs most teams.

B.7.7. BILLIARDS & BOWLING

Useful Websites:

Big City: <http://www.allstonsfinest.com/>

Boston Billiard Club: <http://www.bostonbilliardclub.com/>

Flat Top Johnny's: <http://www.flattopjohnnys.com>

Jillian's: <http://www.jilliansboston.com/>

King's: <http://www.backbaykings.com/>

Lanes & Games: <http://www.lanesgames.com/>

Boston Bowl: <http://www.bostonbowl.com/>

Jillian's and King's both offer bowling and billiards, and Jillian's also has an arcade floor where you can take on your classmates in air hockey or drag racing. If you're strictly looking for billiards, try Boston Billiard Club and Flat Top Johnny's. And for a trip back in time, check out candlepin bowling at Boston Bowl on Morrissey Boulevard. Boston Bowl is open 24 hours/day and also has an on-site microbrewery.

B.7.8. KARAOKE & SING-ALONGS

Useful Websites:

Limelight Studios: <http://www.limelightboston.com/>

Limelight is a new venue in Boston that allows you to do karaoke in front of a crowd or just in front of your friends. If you prefer to have your singing voice drowned out by a huge crowd, check out Jacob Wirth's every Friday night to see Mel the Piano Man, a Boston institution.

B.8. THE GREAT OUTDOORS

Useful Websites:

Simmons is not responsible for services provided by outside organizations, including any listed here.

Arnold Arboretum: www.arboretum.harvard.edu/
Blue Hills Reservation: www.mass.gov/dcr/parks/metroboston/blue.htm
Boston Ski & Sports Club: <http://www.bssc.com/>
Department of Conservation and Recreation: <http://www.mass.gov/dcr/>
Frog Pond: <http://www.bostonfrogpond.com/>
The Boston Harbor Islands: <http://www.bostonislands.org/>
Jamaica Pond: <http://www.jamaicapond.com/>
Walden Pond State Reservation:
www.mass.gov/dcr/parks/northeast/wldn.htm

Depending on the season, you can wade or ice skate on the Frog Pond in Boston Common. The Department of Conservation and Recreation (DCR) maintains a website with lists of ice skating venues and beaches around Boston. There you'll also find information about sailing and rowing on the Charles River.

If you want to get out of the city for a little bit, Blue Hills Reservation offers hiking. So does Walden Pond, where you can also go for a dip if the weather is warm.

If you want to join a sports league or like to ski and snowboard, you might check out the Boston Ski & Sports Club. They run sporting and social events and bus trips to area ski resorts in the winter.

B.8.1. ROWING

Useful Websites:

Community Rowing, Inc.: <http://www.communityrowing.org/>
Riverside Boat Club: <http://www.riversideboatclub.com/>
Cambridge Boat Club: <http://www.cambridge-boat-club.org/>
CRASH-B: <http://www.crash-b.org>

Boston is home to one of the largest sporting events in the world, The Head of the Charles Regatta (HOCR). Teams from all over world compete in the HOCR; they range in skill level and age from novice to Olympian, teen to 90+. All come to Boston to race in a curvy 6000 head race. Boston also hosts the World Indoor Rowing Championships, CRASH-B Sprints. Individuals sweat it out for a 2000-meter indoor race on the ergometer; again, age and skill level vary, but everyone vies for one thing: the

*The information on these pages is subject to change.
 Please refer to the related website for the most current information.*

coveted bronze hammer.

If you're interested in rowing, there are a few clubs to consider. Community Rowing, Inc. in Brighton offers learn-to-row, competitive, junior, and adaptive programs for men's and women's sculling and sweeps. Just down the river, Riverside Boat Club offers a more competitive environment for individuals who wish to devote more extensive time to training on and off the water. Recently celebrating their 100th year anniversary, Cambridge Boat Club (CBC) has produced athletes who have won at the local, national, and world level. Whether as a spectator or participant, rowing can be a source of entertainment for all.

B.9. SHOPPING

Useful Websites:

Cambridgeside Galleria: <http://www.cambridgesidegalleria.com/>

Copley Place: <http://www.simon.com/mall/default.aspx?ID=784>

Downtown Crossing: <http://www.downtowncrossingboston.com/>

Faneuil Hall Marketplace: <http://www.faneuilhallmarketplace.com/>

IKEA Stoughton: <http://www.ikea.com/us/en/store/stoughton>

Newbury Street: <http://www.newbury-st.com/>

The Shops at Prudential Center: <http://www.prudentialcenter.com/>

You can shop all over town — if you're looking for a particular store, visit their website and use their store locator to find out where they are. Chances are, they have a location you can get to on the T.

As for department stores, just about all of the major East Coast chains have a store in the area: Neiman Marcus (Copley Place), Saks Fifth Avenue (The Shops at Prudential Center), Macy's (Downtown Crossing), Lord & Taylor (760 Boylston Street), Filene's/Macy's (Cambridgeside Galleria), and Filene's Basement (Back Bay). There are also some big malls in the suburbs that you might want to check out: The Natick Collection, Burlington Mall, and the South Shore Plaza.

Located in the the Simmons neighborhood is the

Simmons is not responsible for services provided by outside organizations, including any listed here.

Landmark Center and the newly constructed Shops at Trilogy. Both house a variety of stores.

B.9.1. DISCOUNT SHOPPING

Useful Websites:

Boomerangs: http://www.aac.org/site/PageServer?pagename=boom_home

Freeport Outlets: <http://www.freeportusa.com/>

The Garment District: <http://www.garmentdistrict.com/>

Goodwill: <http://www.goodwill.org/get-involved/shop/>

Wrentham Outlets: <http://www.premiumoutlets.com/outlets/outlet.asp?id=10>

Not quite willing to pay full price? If you're up for a day trip, you may want to check out the outlets in Wrentham, Massachusetts or in Freeport, Maine.

Within Boston and the surrounding areas, there are a lot of options as well. Cambridge's Garment District is well known for its eclectic selection and its dollar-a-pound floor. Allston's Urban Renewals (122 Brighton Avenue) has a huge selection of secondhand clothes as well as some household items. Jamaica Plain's Boomerangs boasts great clothes and household goods — plus, its profits go to charity. And, of course, there are a variety of Goodwill and Salvation Army stores throughout the area.

B.10. ENTERTAINING OUT-OF-TOWN GUESTS

Useful Website:

State website for visitors: www.mass.gov/

Massachusetts (and Boston in particular) have plenty of entertainment options to offer visitors. Listed below are a few highlights to get you started. (Additional museums and cultural events are listed in section *B.7. Culture and Nightlife.*)

In Boston:

Boston Duck Tours: www.bostonducktours.com

The Boston Harbor Islands: www.bostonislands.org

Faneuil Hall: www.faneuilhallmarketplace.com

The information on these pages is subject to change.

Please refer to the related website for the most current information.

The Freedom Trail: www.thefreedomtrail.org
Frog Pond (wading/ice skating):
www.bostonfrogpond.org
The New England Aquarium: www.neaq.org
Swan Boats: www.swanboats.com

Outside of Boston:

The DeCordova Museum and Sculpture Park:
www.decordova.org
Higgins Armory Museum: www.higgins.org
The Peabody Essex Museum: www.pem.org
Plymouth Plantation: www.plimoth.org
Provincetown, Mass.: www.provincetown.com
Salem, Mass.: www.salemweb.com
Old Sturbridge Village: www.osv.org

B.11. LIBRARIES!

Useful Websites:

Boston Public Library: <http://www.bpl.org>
Boston Public Library Branches: <http://www.bpl.org/branches/>
Fenway Library Consortium: <http://www.fenwaylibraries.org/>
Minuteman Library Network: <http://www.mln.lib.ma.us/>

Did you think we'd forgotten about the most amazing libraries in and around Boston? Of course not — we're just saving the best for last. It's impossible to describe all of them, but we thought we'd hit some highlights that will help you navigate through the endless corridors of books, media, and special collections.

The Boston Public Library (BPL) is a treasured landmark and is not to be missed. As the first large free municipal library in the United States, the BPL has more than 6.1 million books in its holdings and that's not including treasured special collections (see: the Bard's drafts and John Adams' papers)! The stunning Copley location was built in 1895 and boasts a ballroom-sized quiet study room just steps from the Green Line Copley stop. Even more, it's a free wireless hotspot. The BPL oversees 26 branch libraries all over the greater Boston area. It's

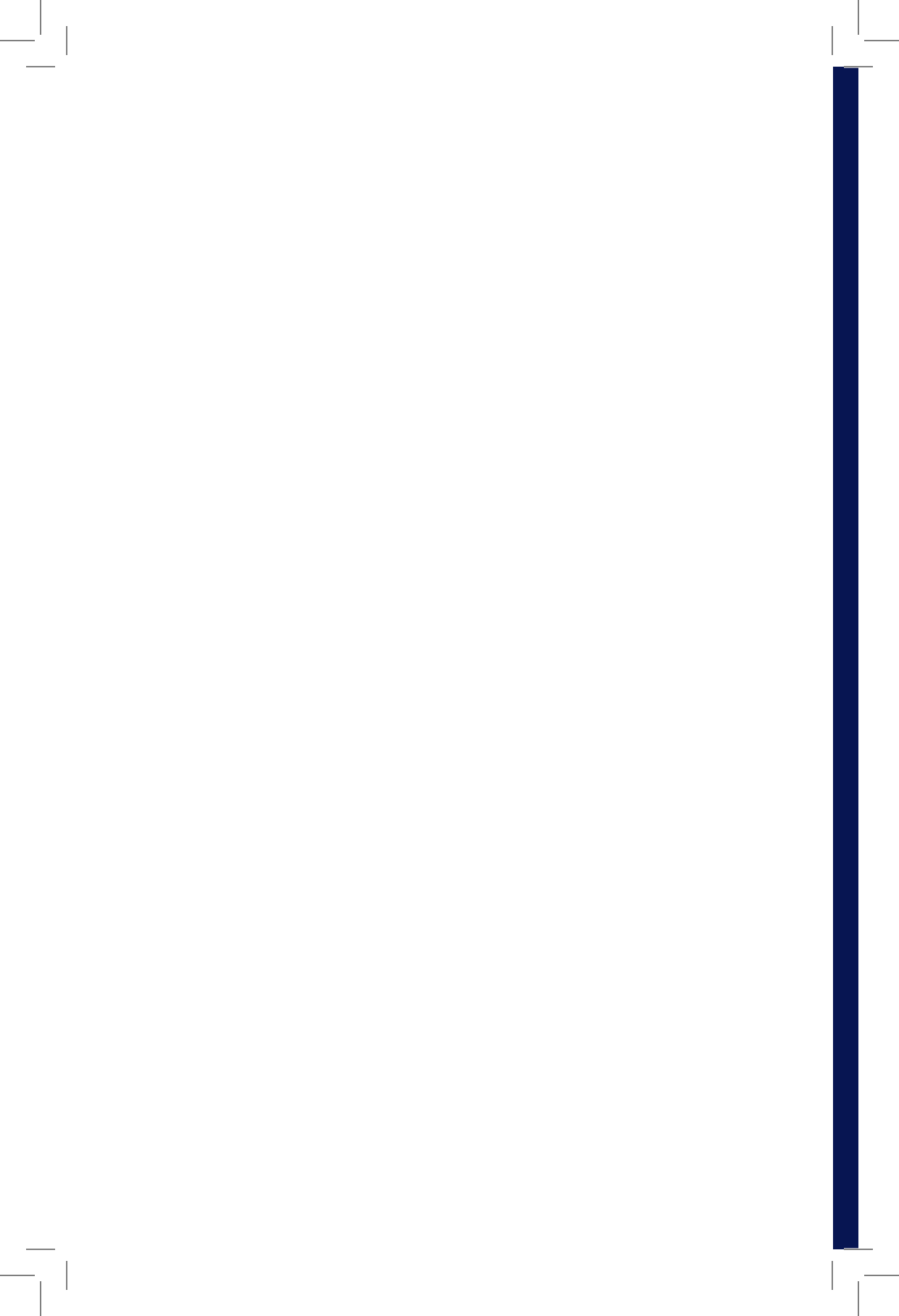
Simmons is not responsible for services provided by outside organizations, including any listed here.

advantageous to get a BPL card, which you can use at the Central Library in Copley Square and at all neighborhood branches.

Simmons College Library is also a member of the Fenway Library Consortium, a network of neighboring academic and public libraries. These libraries are open to current faculty, staff, and students of their member institutions and have similar borrowing privileges. With a wide array of colleges and universities within walking distance of Simmons, the possibilities for research, relaxation and convenience are endless!

For a peek at more interesting libraries around Boston and Western Massachusetts, visit the InfoLink: www.simmons.edu/gslis/news/publications/infolink/997.php.





WW

GSLIS WEST



W.1.	AN INTRODUCTION TO THE PIONEER VALLEY OF WESTERN MASSACHUSETTS	P. 123
	W.1.1. WEATHER & CLIMATE FOR SOUTH HADLEY	P. 123
W.2.	GETTING AROUND	P. 125
	W.2.1. BY CAR	P. 125
	W.2.1.1. PARKING	P. 125
	W.2.2. BY PUBLIC TRANSPORTATION	P. 125
	W.2.3. BY TAXI AND SHUTTLE	P. 126
	W.2.4. BY PLANE: AIRPORTS	P. 126
	W.2.5. BY BUS OR TRAIN	P. 126
W.3.	MOUNT HOLYOKE COLLEGE	P. 127
	W.3.1. GSLIS WEST CAMPUS	P. 127
	W.3.2. LIBRARY AND INFORMATION TECHNOLOGY SERVICES	P. 129
	W.3.3. HONOR CODE & COMMUNITY CODE	P. 130
	W.3.4. ID CARDS FOR MHC AND BOSTON	P. 130
	W.3.4.1. MHC ID CARDS	P. 130
	W.3.4.2. BOSTON ID CARDS	P. 131
W.4.	SOUTH HADLEY	P. 132
	W.4.1. BOOKSTORES	P. 132
	W.4.2. RESTAURANTS	P. 133
W.5.	CITIES & TOWNS NEAR SOUTH HADLEY	P. 133
	W.5.1. AMHERST	P. 133
	W.5.2. EASTHAMPTON	P. 134
	W.5.3. HADLEY	P. 134
	W.5.4. NORTHAMPTON	P. 135
	W.5.5. HOLYOKE	P. 135
	W.5.6. SPRINGFIELD	P. 136
W.6.	WHAT TO DO IN THE PIONEER VALLEY	P. 136
	W.6.1. ENTERTAINMENT	P. 136
	W.6.2. THE GREAT OUTDOORS	P. 139
	W.6.3. SHOPPING & GROCERIES	P. 140
	W.6.4. HOTELS	P. 141

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

W.1. AN INTRODUCTION TO THE PIONEER VALLEY OF WESTERN MASSACHUSETTS

Useful Websites:

Pioneer Valley: <http://www.pioneervalley.com>

MassLive: <http://www.masslive.com>

Republican: <http://www.masslive.com/republican>

Hampshire Gazette: <http://gazettenet.com>

Valley Advocate: <http://www.valleyadvocate.com>

Northampton Media: <http://northamptonmedia.com>

Greater Springfield Convention and Visitors Bureau:
<http://www.valleyvisitor.com/arts-culture.html>

Welcome to the Pioneer Valley, home of GSLIS West. Whether you are a longtime resident, have recently moved to the area, or are commuting to classes from some distance, we hope this section will serve as a basic round-up of useful information for Simmons students.

Ringed by mountain ranges and bisected by the meandering Connecticut River, the Pioneer Valley of Western Mass., (a.k.a. the Happy Valley), consists of Franklin, Hampshire, and Hamden counties.

Less than two hours from Boston, less than three from New York City, and one hour from the heart of the Berkshires, the Valley is home to more than 25 colleges and universities, as well as writers, musicians, artists, artisans, and hundreds of nonprofits. The Pioneer Valley is also known for the Five College consortium — Amherst, Hampshire, Mount Holyoke, and Smith colleges and UMass Amherst, the flagship of the state university system. A staggering 42 percent of the population has graduate degrees, among the highest percentages in the country. *The New York Times* has called the Pioneer Valley “arguably the most author-saturated, book-cherishing, literature-celebrating place in the nation.” Resources of all sorts await discovery by those who live and work here or simply attend classes.

W.1.1. WEATHER & CLIMATE FOR SOUTH HADLEY

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*



Useful Websites and Resources:

Weather.com: <http://www.weather.com>

WHMP-1400 & 1240-AM; 96.9-FM: <http://www.whmp.com>

CBS-3 TV: <http://www.cbs3springfield.com>

WFCR 88.5-FM: <http://www.wfcr.org>

As Mark Twain famously said, “If you don’t like the weather in New England, just wait a few minutes.” South Hadley is no different. But as it’s situated along the Connecticut River, it tends to be more temperate than Vermont, its neighbor just to the north, or the Hill Towns of western Massachusetts, which rise from 200 feet in elevation to more than 1,000. The altitude of South Hadley is 246 feet above sea level, and its average snowfall is 49.7 inches.

Average Temperatures:

Winter: January - March

12 to 40 degrees F (-7 to 4 C)

Spring: April - June

30 - 72 degrees F (-1 to 21 C)

Summer: July - September

50 - 80 degrees F (16 to 27 C)

Autumn: October - December

18 - 63 degrees F (-6 to 19 C)

For snow or inclement weather closings, GSLIS West first follows the directives of Mount Holyoke College. The emergency number there is 413-538-2330. On Saturdays, however, when most of our courses are held, GSLIS West makes an independent decision about closing. For inclement weather announcements for GSLIS West, please call the office at 413-533-2400. Announcements will be placed on the voice mail greeting. Notification will also be made through email using the gslisatmhc-l list, a listserv to which all GSLIS West faculty and students are added. As a general rule, classes are not cancelled.

The information on these pages is subject to change.

Please refer to the related website for the most current information.

W.2. GETTING AROUND

Useful Website:

MassTraveler: <http://www.masstraveler.com>

A car is the primary method of transportation for most people in the Pioneer Valley. Public transportation, while excellent, is limited. Depending on where you're coming from, the distances tend to be too far for routine bicycling or walking for most people.

W.2.1. BY CAR

Useful Websites:

Massachusetts Registry of Motor Vehicles: <http://www.massdot.state.ma.us/rmv>

Zipcar: <http://www.zipcar.com>

The Valley has the usual variety of rental car options — Simmons students get a steep discount on the Zipcar annual membership fee — check out the Simmons Commuter Options webpage for details: www.zipcar.com/simmons. See the GSLIS website for directions to the GSLIS West offices.

W.2.1.1. PARKING

On weekends, anyone can park in Faculty/Staff parking areas on the Mount Holyoke College campus. The map found at www.mtholyoke.edu/cic/map identifies these areas. As a student of GSLIS West, you may also park in the Village Commons parking lot free of charge. Please park in the second tier of parking places, away from the buildings, so that the retail customers have access to the stores. Overnight parking is not allowed without permission of the Village Commons management. Handicapped parking is available behind the Library and next to Shattuck Hall.

W.2.2. BY PUBLIC TRANSPORTATION

Useful Website:

Pioneer Valley Transit Authority (PVRTA): <http://www.pvta.com>

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

The Pioneer Valley Transit Authority runs public buses all over the region. Check the schedule and fare information carefully; bus service stops at night and doesn't run on holidays. The PVRTA site also includes a trip planner.

W.2.3. BY TAXI AND SHUTTLE

Useful Websites:

Green Taxi: <http://www.greentaxiamherst.com>

Green Cab: <http://www.thegreencab.com>

Valley Transporter: <http://www.valleytransporter.com>

Probably most of your travel will be by private car, but you might need a taxi or a shuttle to the airport.

W.2.4. BY PLANE: AIRPORTS

Useful Website:

Bradley International Airport: <http://www.bradleyairport.com/home>

The airport closest to South Hadley is Bradley International, 30 miles south of campus, in Windsor Locks, Conn. Bradley is easier to fly into and out of than Boston's Logan, which is sometimes cheaper but almost always less direct. See www.simmons.edu/gslis/resources/handbook/off-campus.php (Section B.2.4) for information on other New England airports.

W.2.5. BY BUS OR TRAIN

Useful Websites:

Amtrak: <http://www.amtrak.com>

Peter Pan: <http://www.peterpanbus.com>

MegaBus: <http://us.megabus.com>

Amtrak, Peter Pan, and MegaBus all serve various locations in the Pioneer Valley on various schedules and for various prices. Currently, the closest Amtrak stop to South Hadley is Springfield. Peter Pan also stops in South Hadley, and MegaBus stops in Hadley, about 10 miles away.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*



W.3. MOUNT HOLYOKE COLLEGE

Useful Websites:

Mount Holyoke College: <http://www.mtholyoke.edu/index.html>

Mount Holyoke College student handbook: http://www.mtholyoke.edu/deanofstudents/student_handbook.html

Founded in 1837, Mount Holyoke College (MHC), the first of the Seven Sisters, is an all-women's liberal arts college with 2,200 students. GSLIS West utilizes MHC classroom space, and Simmons students are also allowed to use its libraries. GSLIS West students are not eligible to participate in activities or use facilities intended for Mount Holyoke College undergraduates, such as residence halls and dining rooms, health services, student government, mail services, and sports centers. Pertinent information about the college's calendars, offices, activities, governance, and policies can be found in the MHC student handbook, located at www.mtholyoke.edu/deanofstudents/student_handbook.html.

Prior to the start of every semester, a list of class locations on campus are sent by email and posted on signs around the GSLIS West office.

W.3.1. GSLIS WEST CAMPUS

GSLIS West utilizes classroom facilities on the Mount Holyoke College Campus. A campus map is available at www.mtholyoke.edu/offices/comm/assets/comm/campus_map_small.pdf.

MHC Williston Library (#22 on the MHC campus map): The MHC Williston Library is easily accessed from College Street and is centrally located on the MHC campus. GSLIS West utilizes two classrooms in the MHC Williston Library. Library 418 is off the library's main reading room, widely considered one of the most beautiful spots on campus. Library 618 is reached via the sixth floor stack level; from the elevator, turn left, then right. On the lower

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*



level of the Library, Rao's Café offers "fair trade" coffee, an assortment of hot and cold beverages, and fresh pastries. Rao's is easily reached from all classroom locations during breaks.

MHC Shattuck Hall (#19 on the MHC campus map):

Most GSLIS West classes are held in Shattuck Hall, which is accessed from Church Street. GSLIS West uses 4 classrooms in Shattuck Hall. Shattuck 107 is on the ground floor of the main entrance or one floor up from the Church Street entrance. The other three classrooms GSLIS uses are 203, 216, and 217.

MHC Kendade Hall (#12 on the MHC campus map):

Occasionally GSLIS West classes are held in Kendade Hall, which can be accessed from either College or Church Streets. GSLIS classes often use a computer lab in Kendade Hall.

The **GSLIS West Administrative Office** is located in the Village Commons retail area, across from the MHC campus (#14 on the MHC campus map). The GSLIS West office is on the 2nd floor of 19 College Street, directly under the Tower Theater. Some GSLIS West classes schedule a session in the Tech Lab located in the GSLIS West Office. Additionally, both formal and informal student meetings are held in the office, and students use the area during breaks and before/after classes. Assistant Dean Terry Plum and other GSLIS West staff have their offices in this area.

Willits-Hallowell Center (#71 on the MHC campus map):

GSLIS West often schedules special events — such as Advising Day, the Alumni Day Career Panel, and the Archives Management Internship Fair — in the Willits-Hallowell Conference Center. The Center also provides overnight accommodations. However, no GSLIS West classes are held in the building.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

W.3.2. LIBRARY AND INFORMATION TECHNOLOGY SERVICES (LITS)

Useful Website:

LITS at MHC: <http://www.mtholyoke.edu/lits>

Mount Holyoke was one of the first colleges to combine its library and information technology services (LITS) into one department in order to support the varied information and electronic technology needs of students, faculty, and staff. LITS offers a variety of services to the college campus. The main facility, the Williston & Miles-Smith Library, houses collections in humanities, social sciences, and the sciences. It includes the newspaper, periodical, and microfilm collections. The entrance floor is on level two and includes the Library Court, the circulation/reserve desk, and Rao's Café.

The main staircase brings you to level four, where you'll find the Research Help Desk and Reading Room, the primary library classrooms, and library staff offices. On this floor is the library's Information Commons, with more than 30 workstations, both PC and Mac. There are 20 additional workstations in the reference room. These computers have both Internet and library database access.

Please use Simmons GSLIS online databases and e-journals through the Simmons proxy server from the Simmons GSLIS library web page instead of using the MHC databases. The library also has guest wireless access for laptops. The library charges for printing.

The sixth floor houses the LITS administrative office, faculty offices, a classroom, and the Stimson Room, which contains a browsing collection of modern poetry. More specific directions about the building's layout can be found at www.mtholyoke.edu/lits/getting_around.html.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Students enrolled in the GSLIS West Program are not eligible for interlibrary loan privileges in the Five College system. However, Massachusetts residents are eligible to borrow materials from the libraries of UMass Amherst.

W.3.3. HONOR CODE & COMMUNITY CODE

GSLIS West students are bound by two sets of codes. The Simmons GSLIS Honor Code is described at www.simmons.edu/gslis/resources/honor.php. The Mount Holyoke community responsibilities and college policies can be found in the MHC student handbook at www.mtholyoke.edu/deanofstudents/student_handbook.html.

W.3.4. ID CARDS FOR MHC AND BOSTON

All GSLIS West students must have a Mount Holyoke College photo ID card. Students coming from Boston to take a class at GSLIS West should also obtain a GSLIS West student photo ID card in order to use the MHC library. This card does not accept money.

GSLIS West students traveling to Boston will want to obtain a Simmons ID card, as well.

W.3.4.1. MOUNT HOLYOKE COLLEGE ID CARDS

All GSLIS West students must have a Mount Holyoke College photo ID card. This ID functions as a MHC library card for all students, faculty, and staff. It is also used to gain access to various classroom buildings. New students are expected to obtain their photo ID card from the Mount Holyoke College Card Services Office on Advising Day or during the first week of classes.

The MHC Card Services Office is located in back of the Central Services Building facing Lower Lake. The office is responsible for managing all functions of the All-Campus

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

ID OneCard program. Photographs for new ID cards or replacements are taken there.

Report a lost or stolen card immediately to the Card Services Office during business hours or to the Office of Public Safety when Card Services is closed. The lost card will be disabled to prevent unauthorized use. You will be charged a \$15 fee to replace the card. The Card Services Office is open Monday through Friday, 9:00 a.m. to 5:00 p.m. You can find additional information at www.mtholyoke.edu/auxservices/card/index.shtml. Please note that the office is not open on Saturday, so the easiest time to get an ID card is on Advising Day.

Fall and spring semester GSLIS West students are issued a debit card with a small amount of money placed on the card for coffee and sundries. You may add more money to the card. It is accepted at most of the coffee and food shops in the Village Commons and at Mount Holyoke.

W.3.4.2. BOSTON ID CARDS

GSLIS West students will be provided with a second ID card without a photograph for Simmons GSLIS in Boston, but they should also obtain a Simmons College photo ID card at the Boston campus. The Boston ID is helpful for anyone going to the main campus who needs to park in the college lot, use the library, gain access to classroom buildings, etc.

Even if you don't plan on traveling to Boston regularly, be sure to visit the Campus Card Office during your first time on campus. You'll need to get your ID and pay for parking in the underground garage. You'll be able to enter the garage without an ID. In order to pay the student rate (no more than \$8 per day), you need to pull a ticket and bring it to the Campus Card Office.

The information on these pages is subject to change. Please refer to the related website for the most current information.

Once there, you'll be able to put parking cash on your ID card and pay for that day's parking.

One more thing to be aware of: The Campus Card Office doesn't have straight 9-5 hours, so you might want to call ahead of time to make sure they'll be open during your visit. Their phone number is 617-521-CARD (2273).

W. 4. SOUTH HADLEY

Useful Websites:

South Hadley: <http://www.southhadley.org>

The Village Commons: <http://www.thevillagecommons.com>

The town of South Hadley, population 17,500, is situated just below the Holyoke mountain range along the Connecticut River. The business district around Mount Holyoke College is located at the intersection of routes 116 and 47. An important feature is the Village Commons, which holds a variety of stores, restaurants, and offices. At this juncture you'll also find the post office and the South Hadley Public Library (online at www.shadleylib.org). In addition to Mount Holyoke College, the oldest continuous institution of higher education for women, South Hadley is also home to the Pioneer Valley Performing Arts Charter Public School and the Berkshire Hills Music Academy.

W.4.1. BOOKSTORES

Useful Information:

Odyssey Bookshop: <http://www.odysseybks.com> & 413-534-7307 or 800-540-7307

MHC College Campus Store: <http://www.bkstr.com/webapp/wcs/stores/servlet/StoreCatalogDisplay?storeId=10334&langId=-1&catalogId=10001>

The Odyssey Bookshop, located in the Village Commons, carries all GSLIS West textbooks. It is open seven days a week; check the website for specific hours.

The information on these pages is subject to change. Please refer to the related website for the most current information.

The Mount Holyoke College Campus Store is in the Blanchard Campus Center. It sells a small selection of reference books, school insignia merchandise, supplies, and general merchandise. For hours and more information, see www.bkstr.com/webapp/wcs/stores/servlet/StoreCatalogDisplay?storeId=10334&langId=1&catalogId=10001.

W.4.2. RESTAURANTS

Dining options in South Hadley are not extensive but they are very serviceable. On-campus dining spots include the Blanchard Café and the Uncommon Ground Coffee Bar, both in the Blanchard Campus Center, and Rao's Café in the MHC Library lobby.

Food service establishments in the Village Commons offer a variety of reasonably priced eat-in/take-out options, including snacks and Chinese, Mexican, and American cuisines. Popular with GSLIS West students, the Tailgate Picnic is a combined convenience store/delicatessen with tables that offers breakfast, lunch, and light supper fare. The Thirsty Mind, located near the GSLIS West office, is an upscale coffee house and second-hand bookstore serving bagels, muffins, and other snacks. Other moderately priced options include Johnny's Bar and Grill in the Commons and the Yarde House across the street. Food 101 Bar & Bistro in the Village Commons offers elegant fine dining. El Guanaco, a very affordable Mexican/Salvadorian restaurant located on Route 116 in South Hadley Falls, is about seven minutes from campus.

Northampton and Amherst (see below) offer varied dining experiences at a range of prices.

W.5. CITIES & TOWNS NEAR SOUTH HADLEY

W.5.1. AMHERST

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

**Useful website:****Amherst:** <http://www.amherstma.gov>

Amherst, just north of South Hadley, is home to three of the Pioneer Valley's Five Colleges: UMass Amherst, Amherst College, and Hampshire College. As the largest public university in New England (27,000 students), UMass is a fount of cultural and athletic activities. Its libraries, including the DuBois Library, are frequent sources of paid and unpaid employment for GSLIS students. The town of Amherst, population 37,800, is known for its diversity, good schools, and open spaces. It sports a variety of restaurants, bars, and shops, a couple of excellent bookstores, and a superb art cinema. The public Jones Library has two branches in addition to its main facility in the center of town: joneslibrary.org.

W.5.2. EASTHAMPTON**Useful website:****Easthampton:** <http://www.easthampton.org>

Across I-91 and over Mount Tom lies the small city of Easthampton, population 16,000. Like many other communities in the Pioneer Valley, Easthampton was a thriving mill town that is now seeking to reinvent itself for the 21st century. The local library is the Emily Williston Memorial Library: <http://ewmlibrary.org/>.

W.5.3. HADLEY**Useful website:****Hadley:** <http://www.hadleyma.org>

Hadley, population 5,000, is another village to the north of South Hadley. It's known for its extraordinarily fertile farmland — particularly the asparagus that grows there, known as "Hadley grass." Hadley is also home to two of the Valley's most popular malls. Both are on Route 9 just east of the Connecticut River. Stores include Walmart, Barnes & Noble, Whole Foods, Trader Joe's, Target, J.C.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Penney, and Cinemax, among many others. Across the street are Home Depot, Lowe's, and the nearby Goodwin Memorial Library: www.hadleyma.org/offices/library.shtml.

W.5.4. NORTHAMPTON

Useful website:

Northampton: <http://northamptonma.gov>

Home to Smith College, Northampton (population 28,000), boasts outstanding restaurants, many shops, and a lively arts scene. It's particularly known for its music; well-known venues include the Iron Horse Café, the Calvin Theater, and the Pearl Street Nightclub. It was even called the "Paradise of America" by 19th century Swedish singer Jenny Lind. People interested in historic preservation and outdoor activities will also find many like-minded folks here. There are two local libraries: The Forbes (www.forbeslibrary.org) is Northampton's public library, while the village of Florence is home to the Lilly Library (lillylibrary.org).

W.5.5. HOLYOKE

Useful website:

Holyoke: <http://www.holyoke.org/>

Holyoke, next door to South Hadley, was one of the nation's first planned industrial communities. It was also the location of the invention of volleyball and, at one time, the world's greatest producer of paper. Today, the city of 40,000 people is a mix of historical sites that include canals and mills, the massive Holyoke Mall at Ingleside, grand old homes, and apartment buildings in need of care. Recently, Holyoke has seen an influx of high-tech jobs. Other efforts at economic development are in the works, including a coalition of universities and high-tech companies that are building a high-performance computing center in the city. Approximately half the population is Latino. Holyoke's annual Puerto Rican Day parade, held on the third weekend in July, has joined the city's annual St. Patrick's

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*



Day parade as one of the most popular events of the year. You'll find information about the Holyoke Public Library at www.holyokelibrary.org.

W.5.6. SPRINGFIELD

Useful website:

Springfield: <http://www.springfieldcityhall.com/COS/index.php>

Calling itself the “cultural urban center of western Massachusetts,” Springfield, population 153,000, is the largest city on the Connecticut River, the third largest city in the state, and the fourth largest city in New England. It’s famous for being the place basketball was invented, and thus it’s home to the Basketball Hall of Fame. Springfield has a wide range of socio-economic levels, from desperately poor to very wealthy. Its grand old buildings, such as the Springfield Symphony Hall, harken back to when the city was the midway port between Boston, New York, and Montreal. Baystate Health is a major hospital anchor for the Pioneer Valley, and Springfield also hosts a Shriner’s hospital. The city also boasts a park designed by the country’s original urban architect, Fredrick Law Olmsted. The Springfield City Library, www.springfieldlibrary.org, has nine branches in addition to its main location.

W.6. WHAT TO DO IN THE PIONEER VALLEY

Whether you are looking for entertainment for yourself or for family and friends who are visiting the area while you’re sitting in class, there are many activities within just a few miles of GSLIS West.

W.6.1. ENTERTAINMENT

Useful Websites:

Pioneer Valley: <http://www.pioneervalley.com/>

Pioneer Valley Info: <http://www.pioneervalley.info/>

MassLive: <http://www.masslive.com/>

Republican: <http://www.masslive.com/republican/>

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Hampshire Gazette: <http://gazettenet.com/>
Valley Advocate: <http://www.valleyadvocate.com/>
Northampton Media: <http://northamptonmedia.com/>
Greater Springfield Convention and Visitors Bureau:
<http://www.valleyvisitor.com/arts-culture.html>

Even the smallest communities in the Pioneer Valley have unique personalities and entertainment options. You can find at least one of everything some place in the Pioneer Valley. Several websites offer comprehensive listings of events, museums, and performances, as well as information on music, movies, clubs, dancing, karaoke, bowling, rollerblading, and other activities. We've included a few student-friendly suggestions below.

Bowling, Rollerblading, Pool, Karaoke, and Beyond

Spare Time in Northampton (www.sparetimenorthampton.net) is a fun place to bowl and karaoke, although not at the same time. Interskate 91 in Hadley is a great place for rollerblading and laser tag: www.interskate91.com/north/index.html. Packard's at 14 Masonic Street in Northampton is known for its pool tables. Bishop's Lounge at 41 Strong Street in Northampton has karaoke on Sunday nights.

Springfield is home to New England's largest amusement park, Six Flags. It also hosts the Big E, the state agricultural fair held for three weeks each September. The Yankee Candle flagship store is based in Deerfield. Information about Pioneer Valley Roller Derby can be found at www.pioneervalleyrollerderby.com.

Movies

The Amherst Cinema and Pleasant Street Cinema in Northampton offer top-quality art movies: amherstcinema.org. The Cinemark at the Hampshire Mall in Hadley offers recent Hollywood movies. The Tower Theaters, located directly over the GSLIS West office, offers Saturday matinees in case your afternoon class doesn't meet.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Montague Bookmill

Located about a 20-minute drive from Amherst, the Montague Bookmill (“books you don’t need in a place you can’t find”) offers thousands of books at half-price. The beautiful setting in an old mill also includes an art studio, a music and movie emporium, the Lady Killigrew café, and the Night Kitchen restaurant: www.montaguebookmill.com/.

Museums

Among the many museums in the Valley are the National Yiddish Book Center, the Emily Dickinson Museum, the Eric Carle Museum of Picture Book Art, and Historic Deerfield. Museums10 is a consortium of the museums of the Five Colleges: www.museums10.org.

Music

The Pioneer Valley is known for its alternative and indie rock, folk, and country. A great local radio station is the River, WRSI 93.9-FM (www.wrsi.com). The station plays loads of new music and local music and offers information about summer festivals and other musical events. You can also hear superb classical music in the Valley, including concerts by Springfield Symphony Orchestra. The local NPR affiliate, WFCR, at 88.5-FM (www.wfcr.org) plays classical music weekdays and offers an events calendar on its website. Tanglewood, the summer home of the Boston Symphony Orchestra, is in the Berkshires, an hour west of South Hadley.

New England Peace Pagoda

The Peace Pagoda in Leverett, a village just north of Amherst, was the first Nipponzan-Myōhōji Peace Pagoda to be built in the U.S. Completed in 1986, it was built entirely with donated materials and labor. The pagoda is one of 80 Buddhist Peace stupas around the world and is a serene, quiet place for contemplation and meditation: www.newenglandpeacepagoda.com.

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Performing Arts

Many, many communities offer first-rate theater, music, opera, dance, and other performances. The Fine Arts Center at UMass Amherst, www.umass.edu/fac hosts a variety of performers from across the spectrum of the arts. The university's Mullins Center gets in national tours of Broadway shows and big musical acts: www.mullinscenter.com.

Sports

High school sports are very popular in the Pioneer Valley, as are college teams, especially the UMass Minutemen and Minutewomen. Springfield is home to several minor league teams, including the Falcons (AHL hockey) and the Armour (NBA development league). Holyoke hosts the Holyoke Blue Sox.

Theater

Among the many theater offerings are the New Century Theatre in Northampton (www.newcenturytheatre.org) and Double Edge Theatre in Ashfield (www.doubleedgetheatre.org). The former typically produces plays previously seen on Broadway and the latter, original theater performances.

W.6.2. THE GREAT OUTDOORS

A major appeal of the Pioneer Valley is the accessibility of hiking, biking, boating, skiing, snowshoeing, and other outdoor sports and activities.

Hiking

Skinner State Park in Hadley is just a couple of miles from the Mount Holyoke campus, and hiking trails take you to the summit in short or long treks. You can also drive to the summit in a few minutes; the view at sunset is well worth the twisty drive. The Metacomet-Monadnock Trail, or M-M, extends 114 miles from Connecticut to New

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Hampshire: <http://amcberkshire.org/mm-trail>. Another good resource for local hiking is the Pioneer Valley Hiking Club: <http://pioneervalleyhikingclub.org/>. You can also plug in your zip code at www.trails.com/ for hikes near you.

Biking

Western Mass. is the beneficiary of enthusiastic rails-to-trails programs. Recently, several of the Valley's bike trails were connected. It's now possible to bike on paved trails from Belchertown, east of Amherst; to Williamsburg, north of Northampton; and south to Easthampton. One place for information: www.mass.gov/dcr/parks/central/nwrt.htm.

Boating

All kinds of boating — including white water, canoeing, kayaking, sailing, power boating, and rowing — take place on the various rivers that stripe the Pioneer Valley. Public boat ramps and marinas provide easy water access. Boats, ATVs, and snowmobiles need to be registered.

Fishing & Hunting

Anyone who wants to fish or hunt in Western Mass. is required to have a license. More information can be found at www.mass.gov/dfwele/dfw/recreation/licensing/licensing_home.htm.

Winter sports

Cross-country skiing is as close as the nearest golf course or nature preserve, while the nearest downhill slopes are near the Vermont border at Berkshire East (www.berkshireeast.com). In the warm months the facility offers zip line tours of the canopy. Many people also come to the Valley to snowshoe and ice skate. Snowmobiles need to be registered, and fishermen need to be licensed.

W.6.3. SHOPPING & GROCERIES

Useful Websites:

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

Village Commons: <http://www.thevillagecommons.com>
Hampshire Mall: <http://www.hampshiremall.com>
Mountain Farms Mall: <http://www.mountainfarmshadley.com>
Holyoke Mall at Ingleside: <http://www.holyokemall.com>
CISA: <http://buylocalfood.org>

Each town has its share of shops, beginning with the Village Commons in South Hadley. Just a few miles to the north are the Hadley malls: the Hampshire and the Mountain Farms. Just to the south is the Holyoke Mall at Ingleside. Northampton has a wide variety of independent shops, including clothing, jewelry, music, and A2Z, a beloved science and nature store located at 57 King Street.

GSLIS students have several options for groceries: They can shop at any of the larger stores in the area, including Atkins Farms in Amherst; the Big E in Easthampton; many Big Y stores, including in South Hadley, Springfield, Northampton, and Amherst; many Stop and Shop stores, including in Holyoke, Springfield, Northampton and Hadley; Whole Foods and Trader Joe's in Hadley; and the River Valley Market, a natural foods co-op in Northampton.

Smaller shops in various towns offer local bread, dairy, eggs, ice cream, beer, meat, poultry, and more. Farm stands dot the roads, farmers markets are held regularly, and many residents purchase an annual share in a farm (community-supported agriculture, or CSA). For information about locally grown food in the Pioneer Valley, visit the CISA (Community Involved in Sustaining Agriculture) website: <http://buylocalfood.org/>. This site can also provide information on where to pick fruit in season.

W.6.4. HOTELS

If you need to stay overnight, here are some options within walking distance of campus. A larger list of area accommodations can be found at www.mtholyoke.edu/

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

cic/about/lodging.shtml. You could also post a notice on the LISSA West site to inquire whether a student who lives in the area has extra space.

Daniel Stebbins House (B&B)
South Hadley
413-533-2149
www.danielstebbinsbedandbreakfast.com

Grandmary's Bed and Breakfast
South Hadley
413-533-7381
<http://grandmarys.com>

Willits-Hallowell Center
Mount Holyoke College
South Hadley
413-538-2217

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*

*The information on these pages is subject to change.
Please refer to the related website for the most current information.*



WE'D LOVE YOUR FEEDBACK

We would love to know what you thought of the GSLIS Guide, how it can be improved, and how it was useful to you. Please take a moment to answer the few questions below, then remove this page and return it to:

Jennifer Doyle
Director of GSLIS Curriculum &
Communications
(Mailbox located in P111)

You can also email your feedback to
jennifer.doyle@simmons.edu.

1. How useful was this guide to you?
2. What do you feel was missing or not properly presented in this guide?
3. Are there any aspects of this guide that you felt were particularly helpful? Please list them here.
4. Was this guide easy or difficult to navigate?
5. Did you go to the guide's companion webpage where the links are organized according to the guide-book's sections? Was this useful to you or not?
6. We welcome any additional feedback. Please list it on the back of this page.