



Graduate Non-degree Courses  
College of Arts and Sciences  
Spring 2012

Spring, 2012

Dear Prospective Student,

Thank you for your interest in enrolling as a non-degree graduate student in the College of Arts and Sciences at Simmons College. This registration packet contains all the materials you will need to enroll.

As a non-degree student, you may enroll in up to two graduate courses (eight credits) before applying to a degree program. The information in this packet will answer all of your questions about registration, tuition, billing, and more.

Please do not hesitate to contact the admissions staff at 617-521-2915 or email [gsa@simmons.edu](mailto:gsa@simmons.edu) if you have further questions. You may also visit the non-degree website at [www.simmons.edu/nondegree](http://www.simmons.edu/nondegree).

Thank you again for your interest in Simmons College.

Sincerely,

Kristen Haack  
Director, Graduate Studies Admission



### Non-degree Policy

Enrollment in certain non-degree courses may require the consent of the program director. Non-degree students may enroll in up to eight credits (typically two graduate courses) before being formally admitted to a degree program. If you take the courses in separate semesters, you must earn a grade of B (3.0) or better to enroll in the second course.

### Semester Dates

The Spring semester begins January 19 and runs through May 7, however there are several start dates throughout the semester. In addition, courses are offered in varied formats throughout the term. Certain disciplines and courses may begin before the formal start of the semester. Please check the attached listing or <https://aarc.simmons.edu/schedule/> for specific course details including course descriptions, and up to date meeting times.

### Registration Procedure

Choose your class from the attached schedule and return the attached form to the Office of Graduate Studies Admission. Do NOT mail or fax your non-degree form directly to the Office of the Registrar, as this will delay your registration.

Fax your form to: 617-521-3058 or Mail your form to: Office of Graduate Studies Admission  
Simmons College  
300 The Fenway  
Boston, MA 02115-5898

### Course Listings

Course descriptions can be found online at [www.simmons.edu/gradstudies/forms](http://www.simmons.edu/gradstudies/forms) or at <https://aarc.simmons.edu/schedule>.

### Graduate Tuition for 2011-2012

All classes are 4 credits, unless otherwise noted in the schedule.

Special Education	\$825 per credit	Liberal Arts	\$945 per credit
General Education	\$825 per credit	<i>Children's Literature</i>	<i>English</i>
Behavior Analysis	\$945 per credit	<i>Gender/Cultural Studies</i>	<i>History</i>
		<i>Writing for Children</i>	

### Applying to a Degree Program

Non-degree students may enroll in up to two graduate courses before being formally admitted to a degree program. If you are planning to apply to a degree program, verify with your program director that the course you choose will apply towards a degree. Non-degree students must earn a grade of B (3.0) or better in each course to be considered for admission to a degree program. However, successful completion of non-degree classes does not guarantee acceptance into a program.

### Parking

Day part-time parking is available for daytime classes beginning before 5:30 pm. Evening parking is available for classes beginning at 5:30 pm or after. Accessible parking for students with disabilities is also available. For more information on parking options, please visit the parking website at: <http://my.simmons.edu/services/business/parking/>.

### Tuition General Refund Policy

Refunds are determined by the date that appears on the official add/drop form filed with the Registrar. **(Non-attendance in a class does not constitute withdrawal from that class)**. If you should completely withdraw from all coursework after classes begin, you may still be accountable for a portion of tuition and other fees. For the most up to date policy on course refunds, please refer to the Student Accounts website: <http://www.simmons.edu/financialaid/accounts/refunds.php>.

### Tuition Payment

Once registered, you will receive a bill from Student Accounts. Acceptable forms of payment include personal checks, traveler's checks, bank checks, money orders, wire transfers and credit cards (American Express, Discover, and MasterCard). Simmons also provides the convenience of making a quick and easy online payment towards your student account. This is available to you through our Online Tuition Payment Center. All payments must be made in U.S. currency. You will not be granted a student ID card until your bill is settled. For further information or to arrange for payment, contact the Office of Student Accounts at 617-521-2001 or <http://www.simmons.edu/financialaid/accounts/payment-methods.php>.

### Financial Aid

Non-degree students are not eligible for federal financial aid through Simmons College, but can apply for certain loans:

*Sallie Mae Career Training Loan*

888-272-5543

<http://salliemae.com/student-loans/career-training-smart-option-student-loan/>

*CitiAssist Loan through CitiBank*

800-967-2400

<https://www.studentloan.com/findstudentloan/citiassistgraduateloan.htm>

# SIMMONS

COLLEGE OF ARTS & SCIENCES  
GRADUATE STUDIES

## Contact Information

### BEHAVIOR ANALYSIS

Behavior Analysis	Russell Maguire	617-521-2550	russell.maguire@simmons.edu	W303E
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### GENERAL EDUCATION

Master of Arts in Teaching	Gary Oakes	617-521-2203	gary.oakes@simmons.edu	W304
Master of Arts in Teaching ESL	Paul Abraham	617-521-2579	paul.abraham@simmons.edu	W304
Educational Leadership	Roberta Kelly	617-521-2241	roberta.kelly@simmons.edu	W304

### LIBRARY AND INFORMATION SCIENCE

Library and Information Science	Amy Pattee	617-521-2853	amy.pattee@simmons.edu	P204
Archives	Kathy Wisser	617-521-2887	katherine.wisser@simmons.edu	P310

### LIBERAL ARTS

Children's Literature	Cathryn Mercier	617-521-2540	cathryn.mercier@simmons.edu	C209
English	Pamela Bromberg	617-521- 2214	pamela.bromberg@simmons.edu	C310
Gender/Cultural Studies	Renee Bergland	617-521-2220	renee.bergland@simmons.edu	C310
History	Stephen Ortega	617-521-2251	stephen.ortega@simmons.edu	C319
Writing for Children	Cathryn Mercier	617-521-2540	cathryn.mercier@simmons.edu	C209

### PUBLIC POLICY

Public Policy	Leanne Doherty	617-521-2581	leanne.doherty@simmons.edu	E203
	Catherine Paden	617-521-2501	catherine.paden@simmons.edu	E203

### SPECIAL EDUCATION

Moderate Licensure	Jane Hardin	617-521-2556	jane.hardin@simmons.edu	W304
Severe Licensure	Allan Blume	617-521-2547	allan.blume@simmons.edu	C316
Assistive Technology	Madalaine Pugliese	617-521-2521	madalaine.pugliese@simmons.edu	W304
Language and Literacy	Paul Abraham	617-521-2579	paul.abraham@simmons.edu	C316

### PH.D. PROGRAMS

Applied Behavior Analysis	Russell Maguire	617-521-2550	russell.maguire@simmons.edu	W303E
Health Professions Education	Arlene Lowenstein	617-521-2305	arlene.lowenstein@simmons.edu	S332
Educational Leadership	Paul Abraham	617-521-2579	paul.abraham@simmons.edu	C316

### ADMINISTRATIVE OFFICES

	PHONE	EMAIL/WEBSITE	LOCATION
Graduate Admission	617-521-2915	E. gsa@simmons.edu	W101
Financial Aid	617-521-2001	E. sfs@simmons.edu	W207
Registrar	617-521-2111	W. www.simmons.edu/registrar	C210
Student Accounts	617-521-2001	E. sfs@simmons.edu	W207
College Bookstore	617-521-2054	W. simmons.bncollege.com	MCB Basement
Residence Life	617-521-1096	E. reslife@simmons.edu	Health Center
Student Life	617-521-2124	W. www.simmons.edu/offices/dean	C211
Student Leadership and Activities	617-521-2423	W. www.simmons.edu/campuslife/activities	W002
Beatley Library Circulation Desk	617-521-2780	W. www.simmons.edu/libraries	L101
Technology Help Desk	617-521-2222	W. www.simmons.edu/technology	L331
Holmes Sports Center	617-521-1030	W. www.simmons.edu/athletics	Sports Center
Center for Academic Achievement	617-521-2474	E. caa@simmons.edu	P304
Career Education Center	617-521-2488	E. careers@simmons.edu	M103
Public Safety (non-emergency)	617-521-1112	W. www.simmons.edu/publicsafety	E008
(emergency)	617-521-1111		
Campus Card Office	617-521-2273	W. www.simmons.edu/offices/finance-administration/ administrative/card/	E007

### Directions

For directions and a map of the Simmons campus, visit our website at <http://www.simmons.edu/overview/directions/>.

- C - center corridor of the Main College Building (MCB)
- H - Park Science Center
- P - Palace Road Building
- L - Library
- E - east wing of the Main College Building (MCB)
- M - School of Management Building
- W - west wing of the Main College Building (MCB)

Dept.	Crse#	Sec	Course Title	Dates	Days	Times
<b>Behavior Analysis</b>						
BEHV	416	01	Applied Research II*	1/25	1/25	W 6:00 PM 9:30 PM
				2/1	2/15	W 6:00 PM 9:30 PM
				3/14	4/11	W 6:00 PM 9:30 PM
				4/25	5/2	W 6:00 PM 9:30 PM
BEHV	424	01	Behavior Analysis in Behavioral Education*	1/26	2/16	Th 6:00 PM 9:15 PM
				3/1	3/1	Th 6:00 PM 9:15 PM
				3/15	4/12	Th 6:00 PM 9:15 PM
				4/26	4/26	Th 6:00 PM 9:15 PM
BEHV	426	01	Behavioral Assessment*	1/20	1/20	F 5:00 PM 10:00 PM
				1/22	1/22	S 8:00 AM 5:30 PM
				2/13	2/13	M 6:00 PM 9:30 PM
				2/27	2/27	M 6:00 PM 9:30 PM
				3/12	3/26	M 6:00 PM 9:30 PM
				4/9	4/9	M 6:00 PM 9:30 PM
				4/27	4/27	F 5:00 PM 10:00 PM
				4/28	4/28	S 8:00 AM 5:30 PM
BEHV	427	01	Methods for Changing Behavior*	3/16	3/16	F 5:00 PM 10:00 PM
				3/17	3/17	S 8:00 AM 5:30 PM
				4/27	4/27	F 5:00 PM 10:00 PM
				4/28	4/28	S 8:00 AM 5:30 PM
				5/4	5/4	F 5:00 PM 10:00 PM
				5/5	5/5	S 8:00 AM 5:30 PM
BEHV	430	01	Legal and Ethical Issues*	1/24	2/14	T 6:00 PM 9:30 PM
				3/13	4/10	T 6:00 PM 9:30 PM
				4/24	5/1	T 6:00 PM 9:30 PM
BEHV	434	01	Pedagogy & Systems in ABA Education*	2/10	2/10	F 5:00 PM 10:00 PM
				2/11	2/11	S 8:00 AM 5:30 PM
				2/24	2/24	F 5:00 PM 10:00 PM
				2/25	2/25	S 8:00 AM 5:30 PM
				4/13	4/13	F 5:00 PM 10:00 PM
				4/14	4/14	S 8:00 AM 5:30 PM
BEHV	437	01	Data Collection, Display, and Interpretation*	1/25	2/15	W 6:00 PM 9:30 PM
				2/29	2/29	W 6:00 PM 9:15 PM
				3/14	4/11	W 6:00 PM 9:30 PM
				4/25	5/2	W 6:00 PM 9:30 PM
BEHV	445	01	Advanced Applied Behavior Analysis*	1/23	1/30	M 6:00 PM 9:30 PM
				2/13	3/5	M 6:00 PM 9:30 PM
				3/19	3/26	M 6:00 PM 9:30 PM
				4/9	4/9	M 6:00 PM 9:30 PM
				4/23	5/7	M 6:00 PM 9:30 PM
BEHV	465B	01	Seminar: Skinner's Verbal Behavior*	1/19	2/16	Th 6:00 PM 9:15 PM
				3/1	3/1	Th 6:00 PM 9:15 PM
				3/15	4/12	Th 6:00 PM 9:15 PM
				4/26	5/3	Th 6:00 PM 9:15 PM
<b>Children's Literature</b>						
CHL	419	01	Canadian Children's Literature: Fantasy (2 credits)*	3/28	5/9	W 3:00 PM 6:00 PM
CHL	422	01	Editing Children's Book Manuscript (2 credits)*	2/1	3/21	W 4:00 PM 6:20 PM
CHL	451	01	The Reviewer (2 credits)*	3/16	3/16	F 5:00 PM 7:50 PM
				3/17	3/17	S 9:00 AM 1:00 PM
				3/30	3/30	F 5:00 PM 7:50 PM
				3/31	3/31	S 9:00 AM 1:00 PM
				4/20	4/20	F 5:00 PM 7:50 PM
				4/21	4/21	S 9:00 AM 1:00 PM

Dept.	Crse#	Sec	Course Title	Dates	Days	Times
<b>English</b>						
ENGL	512	01	Classic American Writers	1/19	5/7	Th 6:30 PM 9:20 PM
ENGL	513	01	Survey of Children's Literature	1/19	5/7	M 6:30 PM 9:20 PM
ENGL	517	01	Toni Morrison and American Literature	1/19	5/7	W 6:30 PM 9:20 PM
ENGL	526	01	Medieval and Renaissance Literature	1/19	5/7	Th 3:30 PM 6:20 PM
ENGL	531	01	Literary Boston	1/19	5/7	T 6:30 PM 9:20 PM
<b>Gender/Cultural Studies</b>						
AST	529	01	Race, Culture, Identification, and Achievement	1/19	5/7	T 3:30 PM 6:20 PM
AST	540	01	Intimate Family Violence: A Multicultural Perspective	1/19	5/7	M 3:30 PM 6:20 PM
AST	588	01	Black Popular Culture and the Education of Black Youth	1/19	5/7	Th 3:30 PM 6:20 PM
ENGL	517	01	Toni Morrison and American Literature	1/19	5/7	W 6:30 PM 9:20 PM
ENGL	531	01	Literary Boston	1/19	5/7	T 6:30 PM 9:20 PM
HIST	573	01	Seminar in 19th Century American History	1/19	5/7	Th 3:30 PM 6:20 PM
HIST	574	01	Modern US History	1/19	5/7	T 3:00 PM 5:50 PM
SOCI	540	01	Intimate Family Violence: A Multicultural Perspective	1/19	5/7	M 3:30 PM 6:20 PM
WGST	540	01	Intimate Family Violence: A Multicultural Perspective	1/19	5/7	M 3:30 PM 6:20 PM
<b>General Education</b>						
GEDUC	417	01	English Language Learners in the General Education Classroom	1/20	1/20	F 4:30 PM 9:30 PM
				1/21	1/21	S 8:30 AM 4:30 PM
				2/10	2/10	F 4:30 PM 9:30 PM
				2/11	2/11	S 8:30 AM 4:30 PM
				3/30	3/30	F 4:30 PM 9:30 PM
				3/31	3/31	S 8:30 AM 4:30 PM
GEDUC	420	01	Reading and Writing Across the Curriculum	1/23	5/7	M 3:30 PM 6:30 PM
GEDUC	422	01	Multiculturalism in the Classroom: Research, Resources, and Readings	1/27	1/27	F 4:00 PM 8:00 PM
				1/28	1/28	S 9:00 AM 4:00 PM
				2/10	2/10	F 4:00 PM 8:00 PM
				2/11	2/11	S 9:00 AM 4:00 PM
				3/30	3/30	F 4:00 PM 8:00 PM
				3/31	3/31	S 9:00 AM 4:00 PM
				4/28	4/28	S 9:00 AM 4:00 PM
GEDUC	424	01	Educational Technology and Software	3/16	3/16	F 5:00 PM 10:00 PM
				3/17	3/17	S 8:30 AM 3:30 PM
				3/30	3/30	F 5:00 PM 8:00 PM
				3/31	3/31	S 8:30 AM 3:30 PM
				4/13	4/13	F 5:00 PM 10:00 PM
				4/14	4/14	S 8:30 AM 3:30 PM
				4/27	4/27	F 5:00 PM 8:00 PM
				4/28	4/28	S 8:30 AM 3:30 PM
GEDUC	445	01	Educational Psychology	1/19	5/3	Th 3:30 PM 6:30 PM
GEDUC	455	01	Issues in Teaching and Learning for Middle and High School Teachers	1/19	5/3	Th 3:30 PM 6:30 PM
GEDUC	460	01	Teaching Strategies for the Inclusive Classroom	1/24	5/1	T 3:30 PM 6:30 PM
GEDUC	461	01	Social Studies, Science, and the Arts for the Elementary Classroom	1/19	5/3	Th 3:30 PM 6:30 PM
GEDUC	462	01	Curriculum for the Early Childhood Classroom	1/25	5/2	W 3:30 PM 6:30 PM
GEDUC	464	01	Reading and Language Arts for the Early Childhood and Elementary Classroom	1/25	5/2	W 3:30 PM 6:30 PM
GEDUC	467	01	Math for Early Childhood and Elementary Classroom	1/24	5/1	T 3:30 PM 6:30 PM

**Educational Leadership**

GEDUC	503	10	The Principal as Manager: Fiscal, Facilities and Politics*	1/7	1/7	S	8:30 AM	4:30 PM
				1/12	1/12	Th	6:00 PM	9:00 PM
				1/21	1/21	S	8:30 AM	4:30 PM
				1/26	2/2	Th	6:00 PM	9:00 PM
				2/4	2/4	S	8:30 AM	4:30 PM
				2/9	2/16	Th	6:00 PM	9:00 PM
GEDUC	506	10	Classroom Supervision in Theory and Practice*	2/29	3/7	W	6:00 PM	9:00 PM
				3/10	3/17	S	8:30 AM	4:30 PM
				3/21	3/28	W	6:00 PM	9:00 PM
				3/31	3/31	S	8:30 AM	4:30 PM
				4/4	4/11	W	6:00 PM	9:00 PM
GEDUC	529	01	Race, Culture, Identity and Achievement	1/19	5/7	T	3:30 PM	6:20 PM

**Teaching English as a Second Language**

ML	410	01	Introduction to Linguistics and English Grammar	1/23	5/7	M	4:00 PM	7:00 PM
GEDUC	460	01	Teaching Strategies for the Inclusive Classroom	1/24	5/1	T	3:30 PM	6:30 PM
GEDUC	464	01	Reading and Language Arts for the Early Childhood and Elementary Classroom	1/25	5/2	W	3:30 PM	6:30 PM
GEDUC	467	01	Math for Early Childhood and Elementary Classroom	1/24	5/1	T	3:30 PM	6:30 PM
TESL	452	01	Advanced Seminar in TESL Curriculum	1/23	5/7	M	4:00 PM	7:00 PM
TESL	479	01	TESL Methodology and Curriculum Development	1/25	5/2	W	3:30 PM	6:30 PM

**History**

HIST	568	01	Sites of History: Research Seminar in Public History	1/19	5/7	W	3:00 PM	6:00 PM
HIST	573	01	Seminar in 19th Century American History	1/19	5/7	Th	3:30 PM	6:30 PM
HIST	574	01	Modern US History	1/19	5/7	T	3:00 PM	5:50 PM

**Special Education**

SPND	415	01	Applied Research I	1/27	1/27	F	5:00 PM	10:00 PM
				1/28	1/28	S	8:30 AM	4:30 PM
				2/7	2/14	T	6:00 PM	9:00 PM
				3/6	3/13	T	6:00 PM	9:00 PM
				3/16	3/16	F	5:00 PM	10:00 PM
				3/17	3/17	S	8:30 AM	4:30 PM

**Language and Literacy**

RDG	429	01	Language Development and Disorders*	1/23	5/7	M	4:00 PM	7:00 PM
RDG	457	01	Technology to Support Reading and Writing*	3/2	3/2	F	5:00 PM	10:00 PM
			requires online coursework	3/3	3/4	S SU	8:30 PM	4:30 PM
				3/30	3/30	F	5:00 PM	10:00 PM
				3/31	3/31	S	8:30 PM	4:30 PM

\* Consent may be needed for registration. The Office of Graduate Studies Admission will contact the program director for necessary consent.

# SIMMONS

## Graduate Non-Degree Registration Form

Fax your completed registration form to 617.521.3058, or mail it to the Office of Graduate Enrollment Management and Admission, Simmons College, 300 The Fenway, Boston, MA 02115-5898.

### Personal Information

Last Name	First Name	Middle Initial	Former Name
Street Address/Apartment Number	City or Town	State	Zip Code
Social Security Number	Date of Birth		
Phone (Day)	Phone (Night)	Fax	Email

### Billing Information

Will you use a voucher to pay for your course(s)?  Yes  No  
Do **not** include the voucher with this registration form.

### Employment Information

Name of Employer			
Street Address/Suite Number	City or Town	State	Zip Code

### Educational Information

Have you completed a bachelors degree?  Yes  No

College or University	Degree and Date Awarded	Major	GPA
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### Additional Information

Have you registered at Simmons before?  Yes  No

If yes, when? \_\_\_\_\_ Number of Simmons credits completed \_\_\_\_\_

Do you plan to apply to a degree program?  Yes  No  Undecided

If yes, which program? \_\_\_\_\_

Continued

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## Optional Information

Gender  Female  Male

Country of Present Citizenship \_\_\_\_\_

If not a U.S. Citizen, are you a Permanent Resident of the United States?  Yes  No

Ethnic background, if a U.S. Citizen/Permanent Resident:

Asian American (01)  Black or African American (02)  Native American (03)

Hispanic/Latino (04)  Caucasian/White (05)  Other (07) \_\_\_\_\_

## Registration Information

*Your registration will not be processed without a signature, date, and relevant course information below.*

At Simmons, you may enroll in up to two graduate courses as a non-degree student before being formally admitted to a degree program. Non-degree students must earn a grade of B (3.0), or better, in each course in order to enroll in an additional course, or to be considered for admission to a degree program. Satisfactory performance as a non-degree student is a prerequisite to admission, but does not guarantee it. Courses successfully taken by students may later be counted towards the degree, if admitted. We strongly recommend that students who may be applying courses toward a degree program talk with a Program Director prior to registering.

You will be registered in the course(s) indicated below on a space-available basis. You will be notified when your form has been processed. Please check the Simmons Web site for tuition information or contact the Office of Student Accounts at 617.521.2009 for further information.

I understand my rights and responsibilities as a non-degree student and agree to abide by Simmons College policy with regard to registration, payment, and enrollment in additional graduate courses.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

Please register me in the following course(s) for:

Summer 20\_\_\_\_, Session I  Summer 20\_\_\_\_, Session II  Fall 20\_\_\_\_  Spring 20\_\_\_\_

Course Number and Section Number      Course Title      Credits

Course Number and Section Number      Course Title      Credits

## Withdrawal/Refund Information

Consult the Simmons Web site for withdrawal and refund policy information or contact the Office of the Registrar at 617.521.2111.

**Do not write below this line. Office use only.**

Date Received \_\_\_\_\_ Date Processed \_\_\_\_\_

Processed By \_\_\_\_\_ Student ID Number \_\_\_\_\_

Date Sent to Registrar \_\_\_\_\_ GPD Approval (as necessary) \_\_\_\_\_