



Graduate Non-degree Courses  
College of Arts and Sciences  
Fall 2011

Fall, 2011

Dear Prospective Student,

Thank you for your interest in enrolling as a non-degree graduate student in the College of Arts and Sciences at Simmons College. This registration packet contains all the materials you will need to enroll.

As a non-degree student, you may enroll in up to two graduate courses (eight credits) before applying to a degree program. The information in this packet will answer all of your questions about registration, tuition, billing, and more.

Please do not hesitate to contact the admissions staff at 617-521-2915 or email [gsa@simmons.edu](mailto:gsa@simmons.edu) if you have further questions. You may also visit the non-degree website at [www.simmons.edu/nondegree](http://www.simmons.edu/nondegree).

Thank you again for your interest in Simmons College.

Sincerely,

Kristen Haack  
Director, Graduate Studies Admission



## Non-degree Policy

Enrollment in certain non-degree courses may require the consent of the program director. Non-degree students may enroll in up to eight credits (typically two graduate courses) before being formally admitted to a degree program. If you take the courses in separate semesters, you must earn a grade of B (3.0) or better to enroll in the second course.

## Semester Dates

The Fall semester begins September 8 and runs through December 12, however there are several start dates throughout the semester. In addition, courses are offered in varied formats throughout the term. Certain disciplines and courses may begin before the formal start of the semester. Please check the attached listing or <https://aarc.simmons.edu/schedule/> for specific course details including exact dates and times.

## Registration Procedure

Choose your class from the attached schedule and return the attached form to the Office of Graduate Studies Admission. Do NOT mail or fax your non-degree form directly to the Office of the Registrar, as this will delay your registration.

Fax your form to: 617-521-3058      or      Mail your form to: Office of Graduate Studies Admission  
Simmons College  
300 The Fenway  
Boston, MA 02115-5898

Consult the schedule for specific dates and times of each course. All information in this booklet was accurate at the time of printing and may be subject to change. For the most up-to-date information, please visit <http://aarc.simmons.edu>.

## Course Listings

Course descriptions can be found online at [www.simmons.edu/gradstudies/forms](http://www.simmons.edu/gradstudies/forms) or at <https://aarc.simmons.edu/schedule>.

## Graduate Tuition for 2011-2012

All classes are 4 credits, unless otherwise noted in the schedule.

<b>Special Education</b>	<b>\$825 per credit</b>
<b>General Education</b>	<b>\$825 per credit</b>
<b>Behavior Analysis</b>	<b>\$945 per credit</b>
<b>Liberal Arts</b>	<b>\$945 per credit</b>
<i>Children's Literature</i>	
<i>English</i>	
<i>Gender/Cultural Studies</i>	
<i>History</i>	
<i>Writing for Children</i>	

## Applying to a Degree Program

Non-degree students may enroll in up to two graduate courses before being formally admitted to a degree program. If you are planning to apply to a degree program, verify with your program director that the course you choose will apply towards a degree. Non-degree students must earn a grade of B (3.0) or better in each course to be considered for admission to a degree program. However, successful completion of non-degree classes does not guarantee acceptance into a program.

## Parking

Day part-time parking is available for daytime classes beginning before 5:30 pm. Evening parking is available for classes beginning at 5:30 pm or after. Accessible parking for students with disabilities is also available. For more information on parking options, please visit the parking website at: <http://my.simmons.edu/services/business/parking/>.

## Building Codes

MCB	Main Campus Building	LIB	Beatley Library
E	MCB East Wing	S	Park Science Center
C	MCB Center	P	One Palace Road
W	MCB West Wing		

## Tuition General Refund Policy

Refunds are determined by the date that appears on the official add/drop form filed with the Registrar. **(Non-attendance in a class does not constitute withdrawal from that class)**. If you should completely withdraw from all coursework after classes begin, you may still be accountable for a portion of tuition and other fees.

For the most up to date policy on course refunds, please refer to the Student Accounts website:  
<http://www.simmons.edu/financialaid/accounts/refunds.php>.

## Tuition Payment

Once registered, you will receive a bill from Student Accounts. Acceptable forms of payment include personal checks, traveler's checks, bank checks, money orders, wire transfers and credit cards (American Express, Discover, and MasterCard). Simmons also provides the convenience of making a quick and easy online payment towards your student account. This is available to you through our Online Tuition Payment Center. All payments must be made in U.S currency. You will not be granted a student ID card until your bill is settled. For further information or to arrange for payment, contact the Office of Student Accounts at 617-521-2001 or <http://www.simmons.edu/financialaid/accounts/payment-methods.php>.

## Financial Aid

Non-degree students are not eligible for federal financial aid through Simmons College, but can apply for certain loans:

*Sallie Mae Career Training Loan*

888-272-5543

<http://salliemae.com/student-loans/career-training-smart-option-student-loan/>

*CitiAssist Loan through CitiBank*

800-967-2400

<https://www.studentloan.com/findstudentloan/citiassistgraduateloan.htm>

## Directions

For directions and a map of the Simmons campus, visit our website at  
<http://www.simmons.edu/overview/directions/>.

# SIMMONS

*College of Arts and Sciences Graduate Studies*

## Contact Information

### BEHAVIOR ANALYSIS

Behavior Analysis	Russell Maguire	617-521-2550	russell.maguire@simmons.edu	W303E
-------------------	-----------------	--------------	-----------------------------	-------

### COMMUNICATIONS MANAGEMENT

Communications Management	Richard Cravatts	617-521-2412	richard.cravatts@simmons.edu	M345
---------------------------	------------------	--------------	------------------------------	------

### GENERAL EDUCATION

Master of Arts in Teaching	Gary Oakes	617-521-2203	gary.oakes@simmons.edu	C316
Master of Arts in Teaching ESL	Paul Abraham	617-521-2579	paul.abraham@simmons.edu	C316
Educational Leadership	Roberta Kelly	617-521-2241	roberta.kelly@simmons.edu	W304

### LIBERAL ARTS

Children's Literature	Cathryn Mercier	617-521-2540	cathryn.mercier@simmons.edu	C209
English	Pamela Bromberg	617-521-2214	pamela.bromberg@simmons.edu	C310
Gender/Cultural Studies	Renee Bergland	617-521-2220	renee.bergland@simmons.edu	C310
History	Stephen Ortega	617-521-2251	stephen.ortega@simmons.edu	C319
Writing for Children	Cathryn Mercier	617-521-2540	cathryn.mercier@simmons.edu	C209

### SPECIAL EDUCATION

Moderate Licensure	Jane Hardin	617-521-2556	jane.hardin@simmons.edu	W304
Severe Licensure	Allan Blume	617-521-2547	allan.blume@simmons.edu	C316
Assistive Technology	Madalaine Pugliese	617-521-2521	madalaine.pugliese@simmons.edu	W304
Language and Literacy	Paul Abraham	617-521-2579	paul.abraham@simmons.edu	C316

### PH.D. PROGRAMS

Applied Behavior Analysis	Russell Maguire	617-521-2550	russell.maguire@simmons.edu	W303E
Health Professions Education	Arlene Lowenstein	617-521-2305	arlene.lowenstein@simmons.edu	S332
Educational Leadership	Stephen Furtado	617-521-2526	stephen.furtado@simmons.edu	W304

### ADMINISTRATIVE OFFICES

	PHONE	EMAIL/WEBSITE	LOCATION
Graduate Admission	617-521-2915	E. gsa@simmons.edu	W101
Financial Aid	617-521-2001	E. sfs@simmons.edu	W207
Registrar	617-521-2111	W. www.simmons.edu/offices/provost/registrar	C210
Student Accounts	617-521-2001	E. sfs@simmons.edu	W207
College Bookstore	617-521-2054	W. simmons.bncollege.com	MCB Basement
Residence Life	617-521-1096	E. reslife@simmons.edu	Health Center
Student Life	617-521-2124	W. my.simmons.edu/life	C211
Student Leadership and Activities	617-521-2423	W. my.simmons.edu/life/leadership	W002
Beatley Library Circulation Desk	617-521-2780	W. www.simmons.edu/libraries	L101
Computer Lab/Help Desk	617-521-2222	W. my.simmons.edu/services/technology	—
Holmes Sports Center	617-521-1030	W. www.simmons.edu/athletics	Sports Center
Center for Academic Achievement	617-521-2474	E. caa@simmons.edu	P304
Career Education Center	617-521-2488	E. careers@simmons.edu	M103
Public Safety (non-emergency)	617-521-1112	W. www.simmons.edu/offices/finance-administration/	E008
(emergency)	617-521-1111	administrative/public-safety	
Campus Card Office	617-521-2273	W. my.simmons.edu/services/business/campuscard	E007

- C - center corridor of the Main College Building (MCB)
- E - east wing of the Main College Building (MCB)
- H - Park Science Center
- L - Library
- M - School of Management Building
- P - Palace Road Building
- W - west wing of the Main College Building (MCB)

Dept.	Crse#	Sec	Course Title	Dates	Days	Times
<b>Behavior Analysis</b>						
BEHV	415	01	Applied Research I*	9/9	9/9	F 5:00 PM 10:00 PM
				9/10	9/10	S 8:30 AM 4:30 PM
				9/13	9/13	T 5:00 PM 8:30 PM
				9/27	9/27	T 5:00 PM 8:30 PM
				10/4	10/4	T 5:00 PM 8:30 PM
				10/18	10/18	T 5:00 PM 8:30 PM
				11/1	11/1	T 5:00 PM 8:15 PM
				11/15	11/15	T 5:00 PM 8:15 PM
				12/9	12/9	F 5:00 PM 10:00 PM
				12/10	12/10	S 8:30 AM 4:30 PM
BEHV	424	01	Behavior Analysis in Behavioral Education*	9/7	11/30	W 5:00 PM 8:15 PM
BEHV	426	01	Behavior Assessment*	9/12	9/12	M 5:00 PM 8:30 PM
				9/16	9/16	F 5:00 PM 10:00 PM
				9/17	9/17	S 8:30 AM 4:30 PM
				9/26	9/26	M 5:00 PM 8:30 PM
				10/17	10/24	M 5:00 PM 8:30 PM
				11/7	11/7	M 5:00 PM 8:30 PM
				11/21	11/21	M 5:00 PM 8:30 PM
				12/2	12/2	F 5:00 PM 10:00 PM
				12/3	12/3	S 8:30 AM 4:30 PM
BEHV	426	23	Behavior Assessment*	9/23	9/23	F 4:30 PM 10:00 PM
			<i>at Stonehill College; Easton, MA</i>	9/24	9/24	S 8:00 PM 5:00 PM
				10/21	10/21	F 4:30 PM 10:00 PM
				10/22	10/22	S 8:00 PM 5:00 PM
				12/9	12/9	F 4:30 PM 10:00 PM
				12/10	12/10	S 8:00 PM 5:00 PM
BEHV	427	01	Methodologies for Changing Behavior*	9/23	9/23	F 4:30 PM 10:00 PM
				9/24	9/24	S 8:00 PM 5:00 PM
				10/21	10/21	F 4:30 PM 10:00 PM
				10/22	10/22	S 8:00 PM 5:00 PM
				11/18	11/18	F 4:30 PM 10:00 PM
				11/19	11/19	S 8:00 PM 5:00 PM
BEHV	434	01	Pedagogy and Systems in Applied Behavior*	9/9	9/9	F 5:00 PM 10:00 PM
				9/10	9/10	S 8:30 AM 4:30 PM
				9/13	9/13	T 5:00 PM 8:30 PM
				9/27	9/27	T 5:00 PM 8:30 PM
				10/4	10/4	T 5:00 PM 8:30 PM
				10/18	10/18	T 5:00 PM 8:30 PM
				11/1	11/1	T 5:00 PM 8:30 PM
				11/15	11/15	T 5:00 PM 8:30 PM
				12/9	12/9	F 5:00 PM 10:00 PM
				12/10	12/10	S 8:30 AM 4:30 PM
BEHV	437	23	Data Collection, Display, and Interpretation*	10/5	10/5	W 5:00 PM 8:30 PM
			<i>at Stonehill College; Easton, MA</i>	10/14	10/14	F 5:00 PM 10:00 PM
				10/15	10/15	S 8:30 AM 4:30 PM
				10/19	11/9	W 5:00 PM 8:30 PM
				11/18	11/18	F 5:00 PM 10:00 PM
				11/19	11/19	S 8:30 AM 4:30 PM
				11/30	11/30	W 5:00 PM 10:00 PM

Dept.	Crse#	Sec	Course Title	Dates	Days	Times
<b>Children's Literature</b>						
CHL	403	18	The Picturebook	9/1 12/12	T	5:00 PM 8:00 PM
			<i>at the Eric Carle Museum of Picture Book Art; Amherst, MA</i>			
CHL	414	18	Fantasy and Science Fiction			TBA
			<i>at the Eric Carle Museum of Picture Book Art; Amherst, MA</i>			
CHL	436	01	Nonfiction: The New Frontier in Children's Books	9/8 12/12	W	3:00 PM 6:00 PM
<b>English</b>						
ENGL	505	01	Advanced Creative Writing: Non-Fiction	9/8 12/12	M W	1:30 PM 2:50 PM
ENGL	508	01	Postcolonial Novel	9/8 12/12	F	9:30 AM 12:30 PM
ENGL	513	01	Survey of Children's Literature	9/8 12/12	M	3:00 PM 6:00 PM
ENGL	514	01	Invented Self in Modern American Fiction	9/8 12/12	Th	6:30 PM 9:20 PM
ENGL	520	01	American Women's Poetry	9/8 12/12	Th	3:30 PM 6:20 PM
ENGL	598	01	Feminist Film Studies	9/8 12/12	W	6:30 PM 9:20 PM
<b>Gender/Cultural Studies</b>						
GCS	415	01	Feminism and Economic Difference	9/8 12/12	W	6:00 PM 9:00 PM
ENGL	508	01	Postcolonial Novel	9/8 12/12	F	9:30 PM 12:30 PM
ENGL	520	01	American Women's Poetry	9/8 12/12	Th	3:30 PM 6:20 PM
ENGL	598	01	Feminist Film Studies	9/8 12/12	W	6:30 PM 9:20 PM
HIST	527	01	Archives, History, and Collective Memories	9/8 12/12	T	9:00 AM 12:00 PM
HIST	560	01	Seminar in the History of Women and Gender	9/8 12/12	F	1:00 PM 4:00 PM
HIST	564	01	Rape of Nanjing	9/8 12/12	T	6:00 PM 9:00 PM
HIST	571	01	Seminar in Early American History	9/8 12/12	M	3:00 PM 6:00 PM
HIST	597	01	Historical Methods and Research	9/8 12/12	F	9:00 PM 12:00 PM
HIST	597	02	Historical Methods and Research	9/8 12/12	F	3:00 PM 6:00 PM
SOCI	500	01	The Cultural Politics of Nation, States, and Citizens	9/8 12/12	T	3:30 PM 6:20 PM
SOCI	544	01	Sociology of Poetry and Prose	9/8 12/12	M	3:00 PM 6:00 PM
<b>General Education</b>						
GEDUC	415	01	Building Fair and Effective Classrooms			TBA
GEDUC	420	01	Reading and Writing Across the Curriculum	9/12 12/12	M	3:30 PM 6:20 PM
GEDUC	424	01	Educational Technology and Software	10/1 10/1	S	8:30 AM 4:00 PM
				10/21 10/21	F	5:00 PM 8:00 PM
				10/22 10/22	S	8:30 AM 4:00 PM
				11/4 11/4	F	5:00 PM 8:00 PM
				11/5 11/5	S	8:30 AM 4:00 PM
				11/18 11/18	F	5:00 PM 8:00 PM
				11/19 11/19	S	8:30 AM 4:00 PM
GEDUC	444	01	Research and Evaluation in Schools	9/12 12/12	M	4:00 PM 6:50 PM
GEDUC	445	01	Educational Psychology	9/8 12/12	Th	3:30 PM 6:20 PM
GEDUC	455	01	Issues in Teaching and Learning for Middle and High School Teachers	9/8 12/12	T	3:30 PM 6:30 PM
GEDUC	460	02	Teaching Strategies for the Inclusive Classroom	9/30 9/30	F	4:30 PM 8:30 PM
				10/1 10/1	S	8:30 AM 5:15 PM
				10/29 10/29	S	8:30 AM 5:15 PM
				11/19 11/19	S	8:30 AM 5:15 PM
				12/10 12/10	S	8:30 AM 5:15 PM
GEDUC	461	01	Social Studies, Science, and the Arts for the Elementary Classroom	9/8 12/12	Th	3:30 PM 6:30 PM
GEDUC	464	02	Reading and Language Arts for the Early Childhood and Elementary Classroom	9/8 12/12	W	3:30 PM 6:20 PM
GEDUC	467	01	Math for Early Childhood and Elementary Classroom	9/8 12/12	Th	12:00 PM 3:00 PM
GEDUC	471	01	English Curriculum at the Middle/High School Level	9/8 12/12	W	3:30 PM 6:20 PM
GEDUC	472	01	Modern Foreign Language at the Middle/High School Level	9/8 12/12	W	3:30 PM 6:20 PM

Dept.	Crse#	Sec	Course Title	Dates		Days	Times	
GEDUC	474	01	History and Political Science at the Middle/High School Level	9/8	12/12	W	3:30 PM	6:20 PM
GEDUC	476	01	Science Curriculum at the Middle/High School Level	9/8	12/12	W	3:30 PM	6:20 PM
GEDUC	478	01	Math Curriculum at the Middle/High School Level	9/8	12/12	W	3:30 PM	6:20 PM
<b>Educational Leadership</b>								
GEDUC	502	10	The Law and Education Policy*	9/12	9/19	M	6:00 PM	9:00 PM
				9/24	10/1	S	9:30 AM	3:30 PM
				10/17	10/17	M	6:00 PM	9:00 PM
				10/22	10/22	S	8:30 AM	5:30 PM
				10/31	10/31	M	6:00 PM	9:00 PM
				11/7	11/7	M	6:00 PM	9:00 PM
GEDUC	508	10	Organizational Management*	9/8	9/8	Th	6:00 PM	9:30 PM
				9/22	9/22	Th	6:00 PM	9:30 PM
				10/1	10/1	S	8:30 AM	5:00 PM
				10/20	10/20	Th	6:00 PM	9:30 PM
GEDUC	509	10	Foundations of Educational Administration*	10/27	10/27	Th	6:00 PM	9:30 PM
				11/10	11/10	Th	6:00 PM	9:30 PM
				11/19	11/19	S	8:30 AM	5:00 PM
				12/1	12/1	Th	6:00 PM	9:30 PM
GEDUC	513	10	Special Education Laws	9/14	9/14	W	6:00 PM	9:00 PM
				9/28	9/28	W	6:00 PM	9:00 PM
				10/12	10/12	W	6:00 PM	9:00 PM
				10/26	10/26	W	6:00 PM	9:00 PM
				11/9	11/9	W	6:00 PM	9:00 PM
				11/30	11/30	W	6:00 PM	9:00 PM
<b>Teaching English as a Second Language</b>								
GEDUC	444	01	Research and Evaluation in Schools	9/12	12/12	M	4:00 PM	6:50 PM
GEDUC	460	02	Teaching Strategies for the Inclusive Classroom	9/30	9/30	F	4:30 PM	8:30 PM
				10/1	10/1	S	8:30 AM	5:15 PM
				10/29	10/29	S	8:30 AM	5:15 PM
				11/19	11/19	S	8:30 AM	5:15 PM
				12/10	12/10	S	8:30 AM	5:15 PM
GEDUC	464	02	Reading and Language Arts for the Early Childhood and Elementary Classroom	9/8	12/12	W	3:30 PM	6:20 PM
GEDUC	467	01	Math for Early Childhood and Elementary Classroom	9/8	12/12	Th	12:00 PM	3:00 PM
TESL	445	01	Fundamentals of Reading in a Second Language	9/8	12/12	Th	5:00 PM	8:00 PM
TESL	451	01	Bilingualism and Language Variation in Multicultural Settings	9/8	12/12	T	3:30 PM	6:20 PM
<b>History</b>								
HIST	441	01	Revolutions in the West	9/8	12/12	T Th	9:30 AM	10:50 PM
HIST	527	01	Archives, History, and Collective Memories	9/8	12/12	T	9:00 AM	12:00 PM
HIST	560	01	Seminar in the History of Women and Gender	9/8	12/12	F	1:00 PM	4:00 PM
HIST	564	01	Rape of Nanjing	9/8	12/12	T	6:00 PM	9:00 PM
HIST	571	01	Seminar in Early American History	9/8	12/12	M	3:00 PM	6:00 PM
HIST	597	01	Historical Methods and Research	9/8	12/12	F	9:00 PM	12:00 PM
HIST	597	02	Historical Methods and Research	9/8	12/12	F	3:00 PM	6:00 PM

Dept.	Crse#	Sec	Course Title	Dates		Days	Times	
<b>Special Education</b>								
RDG	406	01	The Structure of Language for Teachers I	8/19	8/19	F	5:00 PM	9:00 PM
				8/20	8/20	S	8:30 AM	5:00 PM
				9/9	9/9	F	5:00 PM	9:00 PM
				9/10	9/10	S	8:30 AM	5:00 PM
				9/30	9/30	F	5:00 PM	9:00 PM
				10/1	10/1	S	8:30 AM	5:00 PM
SPND	422	01	Differentiating Instructional Strategies Using Technology Across the Curriculum*	9/9	9/9	F	5:00 PM	10:00 PM
			<i>requires 20 hours of online coursework</i>	9/10	9/10	S	8:30 AM	4:30 PM
				10/21	10/21	F	5:00 PM	10:00 PM
				10/22	10/22	S	8:30 AM	4:30 PM
SPND	436	01	Formal and Informal Assessment	9/8	12/12	W	6:00 PM	9:00 PM
SPND	441	01	Classroom Management for Learners with Special Needs in Inclusive Settings	9/8	12/12	Th	6:00 PM	9:00 PM
SPND	442	01	Analysis of Behavior: Principles and Classroom Applications	9/12	12/12	M	4:00 PM	7:00 PM
SPND	446	01	Learners with Special Needs	9/8	12/12	T	3:30 PM	6:20 PM
SPND	447	01	Assessment and Curriculum Development for Learners with Severe Disabilities	9/8	12/12	W	6:00 PM	9:00 PM
<b>Language and Literacy</b>								
RDG	406	01	The Structure of Language for Teachers I	8/19	8/19	F	5:00 PM	9:00 PM
				8/20	8/20	S	8:30 AM	5:00 PM
				9/9	9/9	F	5:00 PM	9:00 PM
				9/10	9/10	S	8:30 AM	5:00 PM
				9/30	9/30	F	5:00 PM	9:00 PM
				10/1	10/1	S	8:30 AM	5:00 PM
RDG	433	01	Language Essentials for Teachers	9/2	9/2	F	5:00 PM	10:00 PM
				9/3	9/3	S	8:30 AM	4:30 PM
				9/23	9/23	F	5:00 PM	10:00 PM
				9/24	9/24	S	8:30 AM	4:30 PM
				12/9	12/9	F	5:00 PM	10:00 PM
				12/10	12/10	S	8:30 AM	4:30 PM
RDG	461	01	Reading Research	9/16	9/16	F	5:00 PM	9:00 PM
				10/14	10/14	F	5:00 PM	9:00 PM
				10/15	10/15	S	8:30 AM	5:00 PM
				11/4	11/4	F	5:00 PM	9:00 PM
				11/5	11/5	S	8:30 AM	5:00 PM
				12/3	12/3	S	8:30 AM	5:00 PM

\* Consent may be needed for registration. The Office of Graduate Studies Admission will contact the program director for necessary consent.

# SIMMONS

## Graduate Non-Degree Registration Form

Fax your completed registration form to 617.521.3058, or mail it to the Office of Graduate Enrollment Management and Admission, Simmons College, 300 The Fenway, Boston, MA 02115-5898.

### Personal Information

Last Name	First Name	Middle Initial	Former Name
Street Address/Apartment Number	City or Town	State	Zip Code
Social Security Number	Date of Birth		
Phone (Day)	Phone (Night)	Fax	Email

### Billing Information

Will you use a voucher to pay for your course(s)?  Yes  No  
Do **not** include the voucher with this registration form.

### Employment Information

Name of Employer			
Street Address/Suite Number	City or Town	State	Zip Code

### Educational Information

Have you completed a bachelors degree?  Yes  No

College or University	Degree and Date Awarded	Major	GPA
-----------------------	-------------------------	-------	-----

### Additional Information

Have you registered at Simmons before?  Yes  No

If yes, when? \_\_\_\_\_ Number of Simmons credits completed \_\_\_\_\_

Do you plan to apply to a degree program?  Yes  No  Undecided

If yes, which program? \_\_\_\_\_

Continued

# SIMMONS

## Optional Information

Gender  Female  Male

Country of Present Citizenship \_\_\_\_\_

If not a U.S. Citizen, are you a Permanent Resident of the United States?  Yes  No

Ethnic background, if a U.S. Citizen/Permanent Resident:

Asian American (01)  Black or African American (02)  Native American (03)

Hispanic/Latino (04)  Caucasian/White (05)  Other (07) \_\_\_\_\_

## Registration Information

*Your registration will not be processed without a signature, date, and relevant course information below.*

At Simmons, you may enroll in up to two graduate courses as a non-degree student before being formally admitted to a degree program. Non-degree students must earn a grade of B (3.0), or better, in each course in order to enroll in an additional course, or to be considered for admission to a degree program. Satisfactory performance as a non-degree student is a prerequisite to admission, but does not guarantee it. Courses successfully taken by students may later be counted towards the degree, if admitted. We strongly recommend that students who may be applying courses toward a degree program talk with a Program Director prior to registering.

You will be registered in the course(s) indicated below on a space-available basis. You will be notified when your form has been processed. Please check the Simmons Web site for tuition information or contact the Office of Student Accounts at 617.521.2009 for further information.

I understand my rights and responsibilities as a non-degree student and agree to abide by Simmons College policy with regard to registration, payment, and enrollment in additional graduate courses.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Please register me in the following course(s) for:

Summer 20\_\_\_\_, Session I  Summer 20\_\_\_\_, Session II  Fall 20\_\_\_\_  Spring 20\_\_\_\_

\_\_\_\_\_  
Course Number and Section Number      Course Title      Credits

\_\_\_\_\_  
Course Number and Section Number      Course Title      Credits

## Withdrawal/Refund Information

Consult the Simmons Web site for withdrawal and refund policy information or contact the Office of the Registrar at 617.521.2111.

**Do not write below this line. Office use only.**

Date Received \_\_\_\_\_ Date Processed \_\_\_\_\_

Processed By \_\_\_\_\_ Student ID Number \_\_\_\_\_

Date Sent to Registrar \_\_\_\_\_ GPD Approval (as necessary) \_\_\_\_\_