



Graduate Non-degree Courses  
College of Arts and Sciences  
Fall 2009

Fall, 2009

Dear Prospective Student,

Thank you for your interest in enrolling as a non-degree graduate student in the College of Arts and Sciences at Simmons College. This registration packet contains all the materials you will need to enroll.

As a non-degree student, you may enroll in up to two graduate courses (eight credits) before applying to a degree program. The information in this packet will answer all of your questions about registration, tuition, billing, and more.

Please do not hesitate to contact the admissions staff at 617-521-2915 or email [gsa@simmons.edu](mailto:gsa@simmons.edu) if you have further questions. You may also visit the non-degree website at [www.simmons.edu/nondegree](http://www.simmons.edu/nondegree).

Thank you again for your interest in Simmons College.

Sincerely,

Kristen Haack  
Director, Graduate Studies Admission



## Non-degree Policy

Enrollment in certain non-degree courses may require the consent of the program director. Non-degree students may enroll in up to eight credits (typically two graduate courses) before being formally admitted to a degree program. If you take the courses in separate semesters, you must earn a grade of B (3.0) or better to enroll in the second course.

## Semester Dates

The Fall semester runs September 2 through December 11. Courses are offered in varied formats throughout the term. Please check the attached listing for specific course details including exact dates and times.

## Registration Procedure

Choose your class from the attached schedule and return the attached form to the Office of Graduate Studies Admission. **Do NOT mail or fax your non-degree form directly to the Office of the Registrar, as this will delay your registration.**

Fax your form to: 617-521-3058      or      Mail your form to: Office of Graduate Studies Admission  
Simmons College  
300 The Fenway  
Boston, MA 02115-5898

Consult the schedule for specific dates and times of each course. All information in this booklet was accurate at the time of printing and may be subject to change. For the most up-to-date information, please visit <http://aarc.simmons.edu>.

## Course Listings

Course descriptions can be found online at [www.simmons.edu/gradstudies/forms](http://www.simmons.edu/gradstudies/forms) or at <https://aarc.simmons.edu/schedule/fall/>.

## Graduate Tuition for 2009-2010

All classes are 4 credits, unless otherwise noted in the schedule.

Special Education	\$775 per credit
General Education	\$775 per credit
Behavior Analysis	\$900 per credit
Communications Management	\$900 per credit
Liberal Arts	\$900 per credit
<i>Children's Literature</i>	
<i>English</i>	
<i>Gender/Cultural Studies</i>	
<i>History</i>	
<i>Spanish</i>	
<i>Writing for Children</i>	

## Applying to a Degree Program

Non-degree students may enroll in up to two graduate courses before being formally admitted to a degree program. If you are planning to apply to a degree program, verify with your program director that the course you choose will apply towards a degree. Non-degree students must earn a grade of B (3.0) or better in each course to be considered for admission to a degree program. However, successful completion of non-degree classes does not guarantee acceptance into a program.

## Parking

Day part-time parking is available for daytime classes beginning before 5:30 pm. Evening parking is available during the fall and spring semester for classes beginning at 5:30 pm or after. Accessible parking for students with disabilities is also available. For more information on parking options, please visit the parking website at <http://my.simmons.edu/services/business/parking/>.

## Building Codes

MCB	Main Campus Building	LIB	Beatley Library
E	MCB East Wing	S	Park Science Center
C	MCB Center	P	One Palace Road
W	MCB West Wing		

## Academic Policy Information

### Adding/Dropping Courses

#### Multi-Week Courses

Deadline for adding a course: End of the first class

Deadline for dropping a course: End of the second week of the class

#### Weekend Courses

Deadline for adding a course: Before the first class

Deadline for dropping a course: End of the first weekend of the class

#### One-Week Courses

Deadline for adding a course: Before the first class

Deadline for dropping a course: End of the first class

### Tuition General Refund Policy

Tuition refunds will be granted only through the first four weeks of a semester. The refund amount is determined by the date that appears on the official add/drop form filed with the Registrar. (Non-attendance in a class does not constitute withdrawal from that class). If you should completely withdraw from all coursework after classes begin, you may still be accountable for a portion of tuition and other fees.

For the most up to date policy on course refunds, please refer to the Student Accounts site at: <http://my.simmons.edu/services/sfs/accounts/refunds.shtml>.

### Tuition Payment

Once registered, you will receive a bill from Student Accounts. Acceptable forms of payment include personal checks, traveler's checks, bank checks, money orders, wire transfers and credit cards (American Express, Discover, and MasterCard). Simmons also provides the convenience of making a quick and easy online payment towards your student account. This is available to you through our Online Tuition Payment Center. All payments must be made in U.S currency. You will not be granted a student ID card until your bill is settled. For further information or to arrange for payment, contact the Office of Student Accounts at 617-521-2001 or <http://my.simmons.edu/services/sfs/accounts/index.shtml>.

### Financial Aid

Non-degree students are not eligible for financial aid. For more information on financial aid options for admitted degree students, stop by the Office of Student Financial Services in W207, visit their website at <http://my.simmons.edu/services/sfs/>, or call 617-521-2001.

### Directions

For directions and a map of the Simmons campus, visit our website at <http://www.simmons.edu/visit/directions.shtml>

# SIMMONS

## College of Arts and Sciences Graduate Studies

### Contact Information

#### BEHAVIOR ANALYSIS

Behavior Analysis	Michael Cameron	617-521-2569	michael.cameron@simmons.edu	W303
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#### COMMUNICATIONS MANAGEMENT

Communications Management	Joan Abrams	617-521-2846	mcm@simmons.edu	L302B
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#### GENERAL EDUCATION

Master of Arts in Teaching	Gary Oakes	617-521-2203	gary.oakes@simmons.edu	W304
Master of Arts in Teaching ESL	Paul Abraham	617-521-2579	paul.abraham@simmons.edu	C313
Educational Leadership	Roberta Kelly	617-521-2241	roberta.kelly@simmons.edu	W304
Urban Education	Daren Graves	617-521-2519	daren.graves@simmons.edu	W304

#### LIBERAL ARTS

Children's Literature	Cathryn Mercier	617-521-2540	cathryn.mercier@simmons.edu	C209
English	Renee Bergland	617-521-2213	renee.bergland@simmons.edu	C310
Gender/Cultural Studies	Sarah Leonard	617-521-2254	sarah.leonard@simmons.edu	C319
History	Laura Prieto	617-521-2253	laura.prieto@simmons.edu	C319
Spanish	Raquel Halty	617-521-2182	raquel.halty@simmons.edu	L334C
Writing for Children	Cathryn Mercier	617-521-2540	cathryn.mercier@simmons.edu	C209

#### SPECIAL EDUCATION

Moderate Licensure	Jane Hardin	617-521-2556	jane.hardin@simmons.edu	W303
Severe Licensure	Allan Blume	617-521-2547	allan.blume@simmons.edu	W303
Assistive Technology	Madalaine Pugliese	617-521-2521	madalaine.pugliese@simmons.edu	W303
Language and Literacy	Abby Machamer	617-521-2118	abby.machamer@simmons.edu	W303
Administrator	Allan Blume	617-521-2547	allan.blume@simmons.edu	W303

#### PH.D. PROGRAMS

Applied Behavior Analysis	Michael Cameron	617-521-2569	michael.cameron@simmons.edu	W303
Health Professions Education	Arlene Lowenstein	617-521-2141	arlene.lowenstein@simmons.edu	S332

#### ADMINISTRATIVE OFFICES

ADMINISTRATIVE OFFICES	PHONE	EMAIL/WEBSITE	LOCATION
Graduate Admission	617-521-2915	gsa@simmons.edu	W101
Financial Aid	617-521-2001	sfs@simmons.edu	W207
Registrar	617-521-2111	my.simmons.edu/services/registrar	C210
Student Accounts	617-521-2001	sfs@simmons.edu	W207
College Bookstore	617-521-2054	simmons.bkstore.com/	Basement
Residence Life	617-521-1096	reslife@simmons.edu	Health Center
Public Safety	617-521-2289	my.simmons.edu/services/public-safety	E007
Student Life	617-521-2124	—	C211
Student Activities	617-521-2423	—	W002
Beatley Library Circulation Desk	617-521-2780	www.simmons.edu/libraries/	L101
Computer Lab/Help Desk	617-521-2222	my.simmons.edu/services/technology/	—
Holmes Sports Center	617-521-1030	my.simmons.edu/campus-life/athletics/	Sports Center
Academic Support Center	617-521-2474	asc@simmons.edu	304A Palace Rd
Career Education Center	617-521-2488	careers@simmons.edu	304 Palace Rd

• All offices are located in the Main College Building (MCB) at 300 The Fenway, unless otherwise indicated. The designation "W" refers to West, "E" to East, "C" to Center, and "L" for Library. Numbers beginning with 0 are located in the basement.

Dept.	Crse#	Sec	Course Title	Dates	Days	Times
<b>Behavior Analysis</b>						
BEHV	415	01	Applied Research I*	9/11	9/11	F 5:00 PM 10:00 PM
				9/12	9/12	S 8:30 AM 4:30 PM
				10/16	10/16	F 5:00 PM 10:00 PM
				10/17	10/17	S 8:30 AM 4:30 PM
				11/13	11/13	F 5:00 PM 10:00 PM
				11/14	11/14	S 8:30 AM 4:30 PM
BEHV	415	25	Applied Research I*	9/25	9/25	F 5:00 PM 10:00 PM
			<i>at Stonehill College; Easton, MA</i>	9/26	9/26	S 8:30 AM 4:30 PM
				10/30	10/30	F 5:00 PM 10:00 PM
				10/31	10/31	S 8:30 AM 4:30 PM
				12/4	12/4	F 5:00 PM 10:00 PM
				12/5	12/5	S 8:30 AM 4:30 PM
BEHV	424	01	Behavior Analysis in Behavioral Education*	9/16	12/9	W 5:00 PM 8:15 PM
BEHV	424	25	Behavior Analysis in Behavioral Education*	9/11	9/11	F 5:00 PM 10:00 PM
			<i>at Stonehill College; Easton, MA</i>	9/12	9/12	S 8:30 AM 4:30 PM
				10/16	10/16	F 5:00 PM 10:00 PM
				10/17	10/17	S 8:30 AM 4:30 PM
				11/13	11/13	F 5:00 PM 10:00 PM
				11/14	11/14	S 8:30 AM 4:30 PM
<b>Children's Literature</b>						
CHL	401	01	Criticism of Literature for Children*	9/2	12/11	M 3:30 PM 6:20 PM
CHL	401	18	Criticism of Literature for Children*	9/2	12/11	W 4:00 PM 6:50 PM
			<i>at the Eric Carle Museum of Picture Book Art; Amherst, MA</i>			
CHL	403	18	The Picturebook*	9/2	12/11	T 4:00 PM 6:50 PM
			<i>at the Eric Carle Museum of Picture Book Art; Amherst, MA</i>			
CHL	430	01	Writing for Children I*	9/2	12/11	TH 3:30 PM 6:20 PM
CHL	430	18	Writing for Children I*	9/2	12/11	TH 4:00 PM 6:50 PM
			<i>at the Eric Carle Museum of Picture Book Art; Amherst, MA</i>			
CHL	435	01	Contemporary Considerations*	9/2	12/11	W 3:30 PM 6:50 PM
<b>Communications Management</b>						
MCM	451	23	Integrated Marketing Communication	9/2	12/11	W 6:00 PM 9:00 PM
			<i>at Stonehill College; Easton, MA</i>			
MCM	452	01	Consumer Communications	9/2	12/11	W 6:30 PM 9:20 PM
MCM	465	23	Issues Management	9/2	12/11	T 6:00 PM 9:00 PM
			<i>at Stonehill College; Easton, MA</i>			
MCM	497	01	Communicating to the Volunteer Workforce	9/2	12/11	T 6:30 PM 9:20 PM
<b>English</b>						
ENGL	505	01	Advanced Creative Writing: Non-Fiction	9/2	12/11	T TH 2:00 PM 3:20 PM
ENGL	513	01	Survey of Children's Literature	9/2	12/11	M 3:30 PM 6:20 PM
ENGL	514	01	Invented Self in Modern American Fiction	9/2	12/11	TH 6:30 PM 9:20 PM
ENGL	517	01	Toni Morrison	9/2	12/11	T 6:30 PM 9:20 PM
ENGL	520	01	American Women's Poetry	9/2	12/11	TH 3:30 PM 6:20 PM
ENGL	524	01	James Joyce	9/3	12/11	M 6:30 PM 9:20 PM
ENGL	598	01	Feminist Film Studies	9/2	12/11	M 3:30 PM 6:20 PM
<b>Gender/Cultural Studies</b>						
AST	500	02	Black Popular Culture	9/2	12/11	M 3:30 PM 6:20 PM
AST	536	01	Black Narratives of Oppression, Resistance, and Resiliency	9/2	12/11	T 3:30 PM 6:20 PM
CHL	401	01	Criticism of Literature for Children*	9/2	12/11	M 3:30 PM 6:20 PM
ENGL	517	01	Toni Morrison	9/2	12/11	T 6:30 PM 9:20 PM

Dept.	Crse#	Sec	Course Title	Dates		Days	Times	
ENGL	520	01	American Women's Poetry	9/2	12/11	TH	3:30 PM	6:20 PM
ENGL	598	01	Feminist Film Studies	9/2	12/11	M	3:30 PM	6:20 PM
HIST	527	01	Archives, History, and Collective Memory	9/2	12/11	F	9:30 AM	12:30 PM
HIST	564	01	The Rape of Nanjing: Atrocities, Recollections, and Reconciliation	9/2	12/11	TH	3:30 PM	6:20 PM
HIST	597	01	Historical Methods and Research	9/2	12/11	M	3:00 PM	6:00 PM
HIST	597	02	Historical Methods and Research	9/2	12/11	M	9:30 AM	12:30 PM

### General Education

GEDUC	420	01	Reading and Writing Across the Curriculum	9/2	12/11	TH	4:00 PM	6:50 PM
GEDUC	424	01	Educational Technology and Software	9/12	10/31	S	8:30 AM	4:30 PM
			<i>at The Education Cooperative; Dedham, MA</i>	11/7	11/7	S	8:30 AM	3:30 PM
GEDUC	444	01	Research and Evaluation in Schools	9/8	12/8	T	4:00 PM	6:50 PM
GEDUC	445	01	Educational Psychology	9/2	12/10	TH	4:00 PM	6:50 PM
GEDUC	455	01	Issues in Teaching and Learning for Middle and High School Teachers	9/8	12/8	T	4:00 PM	6:50 PM
GEDUC	457	01	Cultural Foundations of Education	9/7	12/7	M	4:00 PM	6:50 PM
GEDUC	460	01	Teaching Strategies for the Inclusive Classroom	9/8	12/8	T	12:30 PM	3:30 PM
GEDUC	460	02	Teaching Strategies for the Inclusive Classroom	9/25	9/25	F	4:00 PM	8:30 PM
				9/26	9/26	S	8:30 AM	5:00 PM
				10/23	10/23	F	4:00 PM	8:30 PM
				10/24	10/24	S	8:30 AM	5:00 PM
				12/4	12/4	F	4:00 PM	8:30 PM
				12/5	12/5	S	8:30 AM	5:00 PM
GEDUC	461	01	Social Studies, Science, and the Arts for the Elementary Classroom	9/2	12/11	TH	4:00 PM	6:50 PM
GEDUC	464	01	Reading and Language Arts for the Early Childhood and Elementary Classroom	9/2	12/11	W	4:00 PM	6:50 PM
GEDUC	467	01	Math for Early Childhood and Elementary Classroom	9/2	12/10	TH	12:30 PM	3:30 PM
GEDUC	471	01	English Curriculum at the Middle/High School Level	9/9	12/9	W	4:00 PM	6:50 PM
GEDUC	472	01	Modern Foreign Language at the Middle/High School Level	9/9	12/9	W	4:00 PM	6:50 PM
GEDUC	474	01	History and Political Science at the Middle/High School Level	9/9	12/9	W	4:00 PM	6:50 PM
GEDUC	476	01	Science Curriculum at the Middle/High School Level	9/9	12/9	W	4:00 PM	6:50 PM
			<i>at Brookline High School; Brookline, MA</i>					
GEDUC	478	01	Math Curriculum at the Middle/High School Level	9/9	12/9	W	5:00 PM	7:50 PM

### Educational Leadership

GEDUC	502	10	The Law and Education Policy	10/14	10/28	W	4:30 PM	8:30 PM
				11/18	11/18	W	4:30 PM	8:30 PM
				12/7	12/7	M	4:30 PM	8:30 PM
GEDUC	508	10	Organizational Management	9/9	10/7	W	4:30 PM	8:30 PM
GEDUC	509	10	Foundations of Educational Administration	10/14	11/18	W	4:30 PM	8:30 PM
GEDUC	513	10	Special Education Laws	9/3	12/11	M	4:30 PM	8:30 PM

### Teaching English as a Second Language

GEDUC	444	01	Research and Evaluation in Schools	9/8	12/8	T	4:00 PM	6:50 PM
GEDUC	460	01	Teaching Strategies for the Inclusive Classroom	9/8	12/8	T	12:30 PM	3:30 PM
GEDUC	460	02	Teaching Strategies for the Inclusive Classroom	9/25	9/25	F	4:00 PM	8:30 PM
				9/26	9/26	S	8:30 AM	5:00 PM
				10/23	10/23	F	4:00 PM	8:30 PM
				10/24	10/24	S	8:30 AM	5:00 PM
				12/4	12/4	F	4:00 PM	8:30 PM
				12/5	12/5	S	8:30 AM	5:00 PM
GEDUC	464	01	Reading and Language Arts for the Early Childhood and Elementary Classroom	9/2	12/11	W	4:00 PM	6:50 PM
GEDUC	467	01	Math for Early Childhood and Elementary Classroom	9/2	12/10	TH	12:30 PM	3:30 PM
TESL	445	01	Fundamentals of Reading in a Second Language	9/2	12/10	TH	5:00 PM	7:50 PM
TESL	451	01	Bilingualism and Language Variation in Multicultural Settings	9/2	12/11	M	4:00 PM	6:50 PM

Dept.	Crse#	Sec	Course Title	Dates	Days	Times
<b>Urban Education</b>						
GEDUC	409	20	Achieving Mathematical Power*	9/19	9/19	S 8:30 AM 4:30 PM
			<i>requires summer enrollment in GEDUC 409</i>	10/17	10/17	S 8:30 AM 4:30 PM
				10/31	10/31	S 8:30 AM 4:30 PM
				11/21	11/21	S 8:30 AM 4:30 PM
				12/5	12/5	S 8:30 AM 4:30 PM
GEDUC	415	20	Building Fair and Effective Classrooms*	8/10	8/11	M T 8:30 AM 4:30 PM
				9/12	9/12	S 8:30 AM 4:30 PM
				10/3	10/3	S 8:30 AM 4:30 PM
				11/7	11/7	S 8:30 AM 4:30 PM
GEDUC	493	20B	Topics in Urban Education I*	9/19	9/19	S 8:30 AM 4:30 PM
				10/3	10/3	S 8:30 AM 4:30 PM
				10/17	10/17	S 8:30 AM 4:30 PM
				11/7	11/7	S 8:30 AM 4:30 PM
				12/5	12/5	S 8:30 AM 4:30 PM
<b>History</b>						
HIST	527	01	Archives, History, and Collective Memory	9/2	12/11	F 9:30 AM 12:30 PM
HIST	564	01	The Rape of Nanjing: Atrocities, Recollections, and Reconciliation	9/2	12/11	TH 3:30 PM 6:20 PM
HIST	565	01	History Seminar on Narratives of 9/11	9/2	12/11	T 6:30 PM 9:30 PM
HIST	597	01	Historical Methods and Research	9/2	12/11	M 3:00 PM 6:00 PM
HIST	597	02	Historical Methods and Research	9/2	12/11	M 9:30 AM 12:30 PM
<b>Spanish</b>						
SPAN	465	01	Hispanic Short Story*	9/2	12/11	M 3:30 PM 6:20 PM
SPAN	512	01	Politics and Society in Latin America: The Collision of Two Worlds and the Search for Identity*	9/2	12/11	T 3:30 PM 6:20 PM
<b>Special Education</b>						
RDG	406	01	The Structure of Language for Teachers I	9/4	9/4	F 5:00 PM 9:30 PM
				9/5	9/5	S 8:30 AM 4:30 PM
				9/6	9/6	SU 8:30 AM 12:30 PM
				10/30	10/30	F 5:00 PM 9:30 PM
				10/31	10/31	S 8:30 AM 4:30 PM
				11/1	11/1	SU 8:30 AM 12:30 PM
				11/20	11/20	F 5:00 PM 9:30 PM
				11/21	11/21	S 8:30 AM 4:30 PM
				11/22	11/22	SU 8:30 AM 12:30 PM
RDG	410	01	Multisensory Structured Language Strategies for Reading	10/23	10/23	F 5:00 PM 10:00 PM
				10/24	10/24	S 8:30 AM 4:30 PM
				11/13	11/13	F 5:00 PM 10:00 PM
				11/14	11/14	S 8:30 AM 4:30 PM
				12/4	12/4	F 5:00 PM 10:00 PM
				12/5	12/5	S 8:30 AM 4:30 PM
SPND	415	01	Applied Research I	9/2	12/11	M 4:00 PM 7:00 PM
SPND	422	01	Differentiating Instructional Strategies Using Technology Across the Curriculum*	9/11	9/11	F 5:00 PM 10:00 PM
			<i>requires 20 hours of online coursework</i>	9/12	9/12	S 8:30 AM 4:30 PM
				10/2	10/2	F 5:00 PM 10:00 PM
				10/3	10/3	S 8:30 AM 4:30 PM
SPND	446	01	Learners with Special Needs	9/2	12/11	T 4:00 PM 7:00 PM

Dept.	Crse#	Sec	Course Title	Dates		Days	Times	
<b>Assistive Technology</b>								
SPND	422	01	Differentiating Instructional Strategies Using Technology Across the Curriculum*	9/11	9/11	F	5:00 PM	10:00 PM
				9/12	9/12	S	8:30 AM	4:30 PM
				10/2	10/2	F	5:00 PM	10:00 PM
				10/3	10/3	S	8:30 AM	4:30 PM
<b>Language and Literacy</b>								
RDG	406	01	The Structure of Language for Teachers I	9/4	9/4	F	5:00 PM	9:30 PM
				9/5	9/5	S	8:30 AM	4:30 PM
				9/6	9/6	SU	8:30 AM	12:30 PM
				10/30	10/30	F	5:00 PM	9:30 PM
				10/31	10/31	S	8:30 AM	4:30 PM
				11/1	11/1	SU	8:30 AM	12:30 PM
				11/20	11/20	F	5:00 PM	9:30 PM
				11/21	11/21	S	8:30 AM	4:30 PM
				11/22	11/22	SU	8:30 AM	12:30 PM
RDG	410	01	Multisensory Structured Language Strategies for Reading	10/23	10/23	F	5:00 PM	10:00 PM
				10/24	10/24	S	8:30 AM	4:30 PM
				11/13	11/13	F	5:00 PM	10:00 PM
				11/14	11/14	S	8:30 AM	4:30 PM
				12/4	12/4	F	5:00 PM	10:00 PM
				12/5	12/5	S	8:30 AM	4:30 PM
RDG	433	01	Language Essentials for Teachers	9/18	9/18	F	5:00 PM	10:00 PM
				9/19	9/19	S	8:30 AM	4:30 PM
				10/16	10/16	F	5:00 PM	10:00 PM
				10/17	10/17	S	8:30 AM	4:30 PM
				11/6	11/6	F	5:00 PM	10:00 PM
				11/7	11/7	S	8:30 AM	4:30 PM
RDG	457	01	Literacy Support for Learners with Special Needs Using Technology	9/25	9/25	F	5:00 PM	10:00 PM
				9/26	9/27	S SU	8:30 AM	4:30 PM
				10/9	10/9	F	5:00 PM	10:00 PM
				10/10	10/11	S SU	8:30 AM	4:30 PM

\* Consent may be needed for registration. The Office of Graduate Studies Admission will contact the program director for necessary consent.

# SIMMONS

## Graduate Non-Degree Registration Form

Fax your completed registration form to 617.521.3058, or mail it to the Office of Graduate Enrollment Management and Admission, Simmons College, 300 The Fenway, Boston, MA 02115-5898.

### Personal Information

Last Name	First Name	Middle Initial	Former Name
Street Address/Apartment Number	City or Town	State	Zip Code
Social Security Number	Date of Birth		
Phone (Day)	Phone (Night)	Fax	Email

### Billing Information

Will you use a voucher to pay for your course(s)?  Yes  No  
Do **not** include the voucher with this registration form.

### Employment Information

Name of Employer			
Street Address/Suite Number	City or Town	State	Zip Code

### Educational Information

Have you completed a bachelors degree?  Yes  No

College or University	Degree and Date Awarded	Major	GPA
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### Additional Information

Have you registered at Simmons before?  Yes  No

If yes, when? \_\_\_\_\_ Number of Simmons credits completed \_\_\_\_\_

Do you plan to apply to a degree program?  Yes  No  Undecided

If yes, which program? \_\_\_\_\_

Continued

# SIMMONS

## Optional Information

Gender  Female  Male

Country of Present Citizenship \_\_\_\_\_

If not a U.S. Citizen, are you a Permanent Resident of the United States?  Yes  No

Ethnic background, if a U.S. Citizen/Permanent Resident:

Asian American (01)  Black or African American (02)  Native American (03)

Hispanic/Latino (04)  Caucasian/White (05)  Other (07) \_\_\_\_\_

## Registration Information

*Your registration will not be processed without a signature, date, and relevant course information below.*

At Simmons, you may enroll in up to two graduate courses as a non-degree student before being formally admitted to a degree program. Non-degree students must earn a grade of B (3.0), or better, in each course in order to enroll in an additional course, or to be considered for admission to a degree program. Satisfactory performance as a non-degree student is a prerequisite to admission, but does not guarantee it. Courses successfully taken by students may later be counted towards the degree, if admitted. We strongly recommend that students who may be applying courses toward a degree program talk with a Program Director prior to registering.

You will be registered in the course(s) indicated below on a space-available basis. You will be notified when your form has been processed. Please check the Simmons Web site for tuition information or contact the Office of Student Accounts at 617.521.2009 for further information.

I understand my rights and responsibilities as a non-degree student and agree to abide by Simmons College policy with regard to registration, payment, and enrollment in additional graduate courses.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Please register me in the following course(s) for:

Summer 20\_\_\_\_, Session I  Summer 20\_\_\_\_, Session II  Fall 20\_\_\_\_  Spring 20\_\_\_\_

\_\_\_\_\_  
Course Number and Section Number      Course Title      Credits

\_\_\_\_\_  
Course Number and Section Number      Course Title      Credits

## Withdrawal/Refund Information

Consult the Simmons Web site for withdrawal and refund policy information or contact the Office of the Registrar at 617.521.2111.

**Do not write below this line. Office use only.**

Date Received \_\_\_\_\_ Date Processed \_\_\_\_\_

Processed By \_\_\_\_\_ Student ID Number \_\_\_\_\_

Date Sent to Registrar \_\_\_\_\_ GPD Approval (as necessary) \_\_\_\_\_