



HOW TO APPLY FOR FINANCIAL AID AT SIMMONS COLLEGE 2012 - 2013

STEP ONE:

Complete the 2012-13 Free Application for Federal Student Aid (FAFSA)

- www.fafsa.ed.gov
- Simmons College school code: 002208
- Import 2011 tax information using the IRS Data Retrieval Tool
- Use estimated 2011 tax information if taxes have not been filed yet
- Sign using your PIN, request a new PIN or a duplicate at www.pin.ed.gov
- Parents of dependent students must obtain their own PIN to sign the FAFSA
- PDF copies of the FAFSA are available for download at www.fafsa.ed.gov
- Simmons College must have the student's SSN on record in order to receive the FAFSA
- If the FAFSA is filed using an incorrect SSN, a new FAFSA must be filed

STEP TWO:

Complete the 2012-13 Simmons Student Information Form

- Available for download at www.simmons.edu/financialaid

APPLICATION DEADLINES

The 2012-13 FAFSA is the aid application for the following terms:

- ❖ Summer 2012
- ❖ Fall 2012
- ❖ Spring 2013

New applicants are encouraged to file their FAFSA concurrently with their admission application and to begin applying as soon as possible after January 1st, 2012.

If your first term of enrollment will be:	Please file your FAFSA by:
Summer 2012	February 1, 2012
Fall 2012	February 15, 2012
Spring 2013	October 15, 2012

Applications received after these deadlines will be reviewed. However, late filing may result in a delay of processing and/or jeopardize receipt of some funds, regardless of eligibility.

TO BE ELIGIBLE FOR FINANCIAL AID, YOU MUST MEET THE FOLLOWING REQUIREMENTS:

- Admitted to a degree-seeking program
- Enrolled at least half-time as defined by the Office of the Registrar
- Not in default on a Federal Loan or need to repay a Federal Grant overpayment
- Maintaining Satisfactory Academic Progress
- A U.S. Citizen or eligible non-citizen

SELECTION FOR VERIFICATION

The U.S. Department of Education may select your application for verification of the information submitted on the FAFSA. Simmons College may also select your FAFSA for verification. If your application is selected, you will be required to submit the following:

- A signed Verification Worksheet—download at www.simmons.edu/financialaid
- Import tax information to the FAFSA using the IRS Data Retrieval Tool through www.fafsa.ed.gov

If parental information was provided on the FAFSA, then that tax information must also be imported to the FAFSA.

Please Note:

- Paper copies of tax returns will not be accepted for verification purposes, the return must be imported to the FAFSA using the IRS Data Retrieval Tool. Electronic tax filing is therefore recommended.
- If you or your parent(s) did not and will not file a tax return, indication this on the Verification Worksheet. A Non-filer Statement may be requested by the student's assigned financial aid officer.
- If a tax extension was filed, please submit a paper copy and then import the actual tax return after it is filed and processed by the IRS.

FINANCIAL AID PROCESS



HELPFUL HINTS FOR YOUR FINANCIAL AID APPLICATION

1. Clearly print the student's name and one other piece of identifying information on all materials submitted. Identifying information can be Simmons ID#, date of birth, address, or last four digits of SSN. **DO NOT USE THE STUDENT'S FULL SSN AS AN IDENTIFIER.**
2. Keep all financial aid records in one place and keep a copy of the application materials submitted.
3. If the recommended application deadlines have passed, submit the application materials as soon as possible to avoid further processing delays.
4. Notify Student Financial Services if your actual enrollment will differ from what the intended enrollment indicated on the Student Information Form. Changes to your enrollment can affect your aid eligibility.
5. The FAFSA is free!! There is no fee to apply for financial aid. Free help in filing your FAFSA is available at 1-800-4FEDAID (1-800-433-3243) or by contacting your assigned financial aid officer at Simmons College.
6. Information regarding federal student aid programs can be found at www.studentaid.ed.gov.
7. Students are assigned a financial aid officer based on the first letter of their last name. The name and contact information of your financial aid officer can be found at www.simmons.edu/financialaid