



HOW TO APPLY FOR FINANCIAL AID AT SIMMONS COLLEGE 2011-2012

TO BE ELIGIBLE FOR FINANCIAL AID YOU MUST BE:

- Enrolled in a degree-seeking program
- Enrolled at least half-time as defined by the Office of the Registrar
- Not in default on a Federal Stafford or Perkins Loan or need to repay a Federal Grant overpayment
- Maintaining Satisfactory Academic Progress (SAP)
- A U.S citizen or eligible non-citizen

A COMPLETE APPLICATION INCLUDES:

- 1) 2011-2012 Free Application for Federal Student Aid (FAFSA)
 - <http://www.fafsa.ed.gov>
 - Simmons College Federal School Code: 002208
- 2) 2011-2012 Simmons College Student Information Form
 - <http://www.simmons.edu/financialaid>

APPLICATION DEADLINES

The 2011-2012 FAFSA is used to determine financial aid eligibility for the following terms:

- Summer 2011
- Fall 2011
- Spring 2012

New applicants are encouraged to file their FAFSA concurrently with their admission application and to begin applying as soon as possible after January 1, 2011.

| If your first term of enrollment will be: | Please file your FAFSA by: |
|---|----------------------------|
| Summer 2011 | February 1, 2011 |
| Fall 2011 | February 15, 2011 |
| Spring 2012 | October 15, 2011 |

Applications received after these deadlines will be reviewed. However, late filing may result in a delay in the processing of your award and may jeopardize receipt of some funds, regardless of eligibility.

FILING THE FAFSA FOR 2011-2012

- The FAFSA can be filed electronically or by paper application.
- Online applications are more accurate and processed more quickly than paper.
- An electronic FAFSA must be signed electronically using a PIN.
- A new or duplicate PIN can be obtained at <http://www.pin.ed.gov>.
- Parents of dependent undergraduates must also obtain a PIN to sign an electronic FAFSA.
- The FAFSA should be filed with estimated income information in order to meet the above deadlines.
- Simmons College must have the student's SSN on record in order to receive the FAFSA.
New students should provide this information on their application for admission.
- If the FAFSA is filed using an incorrect SSN, a new FAFSA must be filed.

SELECTION FOR VERIFICATION

The U.S. Department of Education may select your application for verification of the information submitted on the FAFSA. Simmons College may also select your FAFSA for verification. If your application is selected, you will be required to submit the following:

- A signed Verification Worksheet — you can download this form at <http://www.simmons.edu/financialaid>
- A hand-signed copy of the student's 2010 Federal Tax Return — all pages and schedules
- Copies of the student's 2010 W-2 forms

If you provided parental information on the FAFSA you must also submit:

- A hand-signed copy of you parents' 2010 Federal Tax Return — all pages and schedules
- Copies of your parents' 2010 W-2 forms

Please note that:

- If either you or your parent did not file a tax return, indicate this on the second page of the Verification Worksheet. A non-filer statement may also be requested by the student's assigned financial aid officer.
- If you do not have your or your parents' tax return, you can request a copy of a transcript directly from the IRS by calling 1-800-829-1040.
- If an extension was filed, please submit a copy. You will be required to submit a copy of the signed tax return when it is filed with the IRS.
- If you do not have your or your parents' W-2 forms, you can request a copy from the employer who issued the form.
- If either you or your parents were self-employed and therefore W-2 forms were not received, this

HELPFUL HINTS FOR YOUR FINANCIAL AID APPLICATION

- Clearly print the student's name and Simmons ID#, SSN or other identifying information on all application materials submitted.
- Keep copies of all application materials submitted and keep all financial aid records in one location.
- If the recommended deadlines have already passed, submit application materials as soon as possible to minimize delays in processing.
- Notify the Student Financial Services office if your intended enrollment in any term will change from what you indicated on the Student Information Form. Changes to enrollment can affect your aid eligibility.
- Remember that the FAFSA is free! There is no fee to file this application. Free help in filing your FAFSA is available at 800-4-FEDAID (800-433-3243).
- For information regarding federal student aid programs, go to <http://www.studentaid.gov>.
- Students are assigned a financial aid officer based on the first letter of their last name. You can find the name and contact information of your financial aid officer at <http://www.simmons.edu/financialaid>.