

Simmons University Library Fellowship Program

OVERVIEW

In support of the Simmons University commitment to fostering a diverse, welcoming, and inclusive community, the Simmons University Library, located in Boston, MA on the ancestral unceded territory of the Massachusetts and Pawtucket nations, offers the graduate Fellowships in Library Science to provide graduate students enrolled in Simmons School of Library and Information Science (SLIS) MS LIS degree pre-professional staff positions. The Fellowship provides salary and benefits along with tuition coverage. It is intended to immerse Fellows in librarianship study and professional library work, enriching their experience through professional growth and mentorship opportunities.

Under the direction of and in collaboration with the Simmons University Library staff, the University Library Fellows will support the execution of core departmental functions and the oversight of the daily activities of the University Library and its collections. Following a curricular model that emphasizes learning through doing, the Fellows will explore, in conjunction with their classwork, both the pedagogical and practical aspects of topics in academic librarianship and university archiving. This will include, but is not limited to discovery, accession, processing, preservation, access, teaching & learning, and research assistance, in both the physical and digital spheres.

The fellowship will culminate in the completion of a capstone project, the topic, format, and potential practical application to be chosen by the University Library Fellow and approved by Library staff.

Potential candidates should note that although this position is situated in an academic setting, the Fellowship is designed to prepare candidates for any professional librarian positions, including public and special libraries and archives.

Compensation

The Fellowship is a full-time, benefits eligible position with a salary of \$45,000 per year.

Work Schedule

The Fellows will work 40 hours per week. The specific schedule will be determined based on the department's priorities and the candidate's availability. Flexibility for class attendance will be considered.

Timeline

The Library Fellowship aims to support and strengthen both the theory and skills learned throughout the course of the Fellows' library science degree program. The Fellowship is contingent upon enrollment in the Master's degree program in the School of Library and Information Science. It is expected to last up to **three years**, but no longer than four, with the expectation that the fellowship concludes no longer than three months after the Fellow's graduation.



FELLOWSHIP POSITION DETAILS

Applicants can apply to one or more of the positions below.

Archives & Digital Initiatives Fellow

The Simmons University Archives collects and makes available material relating to the history, development, and operations of Simmons University. In support of this mission, the Archives & Digital Initiatives Fellow will contribute to the preservation of and access to important historical records.

Research & Curriculum Fellow

The Research & Curriculum Team builds dynamic, collaborative relationships between the Simmons Community and the Library. The R&C Fellow will contribute to the Team's work in information literacy education, curricular support, and community engagement that is essential for fostering transformative and inclusive teaching, learning, and knowledge cultivation at Simmons.

User Services Fellow

The mission of the User Services Team is to develop, maintain, deliver and assess library resources and services in support of user success. The User Services Library Fellow plays a critical role in this endeavor by interfacing with and delivering service directly to the user. This patron-facing, user-focused position is empowered to leverage the full extent of the library's resources and expert staff to ensure the highest quality user experience possible.

Qualifications

1. The Fellowship is contingent upon current enrollment in the Simmons School of Library & Information Science (if newly accepted to the program within one semester of enrollment; if newly enrolled, no more than three courses completed) and maintaining academic standing (SLIS) and Fellowship performance (annual staff performance reviews).
2. Candidates who share one or more of the following criteria are encouraged to apply
 - First generation in their family to attend college and graduate school
 - Socioeconomically disadvantaged
 - Attended a minority serving institution
 - Participated in organizations offering services to socioeconomically disadvantaged communities (AmeriCorps NCCC/ City Year) or promote racial equality (ACLU/NAACP/Immigrant Advocacy Groups)
 - Received a merit-based scholarship or aid for the promotion of justice and equity in LIS (e.g. ALA Spectrum Scholarship/ARL Kaleidoscope Program)

To Apply

To apply for a Simmons University Library Fellowship position, please submit the following materials to slisadm@simmons.edu: a copy of your resume and a personal statement of up to 750 words addressing why you are interested in the specific position, what you hope to achieve from the Fellowship, and what you believe you can contribute to the University Library & Archives. All applicants must have a completed admissions application by March 5, 2022 to be considered.

Please note: While past library and/or archives experience is welcome; it is not a requirement for the Fellowship. Please do not self-reject. The Library is actively seeking a diverse group of candidates with different perspectives and experiences.

Application Deadline: Monday, February 28, 2022